

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
DECEMBER 13, 2024**

Chair Jacqueline LaVoie called the meeting to order at 9:00 am.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Chair Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Lisa Callahan, Committee Member Debbie Skinner, Councilman Albert Torres, Deputy City Attorney Brandi Jensen, Management Analyst Casey Kasten, Administrative Specialist II Reba Skinner, Administrative Specialist I Sandy Harris. **Absent:** Vice-Chair Denise Moorman.

1.3. Public Forum

None at this time.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA. **Action:** Approved. **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4, **Yes:** Committee Member Holley, Chair LaVoie, Committee Member Skinner, Committee Member Callahan

1.5. (For Possible Action) Approval of Minutes

Motion: I MOVE TO APPROVE THE MINUTES FROM DECEMBER. **Action:** Approved. **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, SCAC Chair LaVoie, Committee Member Skinner, Committee Member Callahan.

2. PRESENTATIONS

2.1. Presentations from businesses and organizations in and around the City of Fernley who offer services and benefits to senior citizens.

Amy Dewitt-Smith, Neighbor Network of Northern Nevada, gave a presentation of the nonprofit organization. The N4 village connects Northern Nevadans for inclusive, community-based services, volunteer opportunities, and affordable transportation. They offer in-home and community-focused services for other adults and people with disabilities. These services are designed to increase engagement by using a person/family-centered approach to care planning and include respite care and in-home support services. The Time Exchange allows community members to give and receive services, without exchanging any money. The Volunteer Village builds community partnerships with local organizations. They also have a project called the Nevada Dementia Capable Community Care Project. The Project offers dementia specific care to people who are living with dementia and supporting their primary support person.

Committee Member Lisa Callahan inquired if there were any income requirements for services and how do you fit into transportation in the rural areas?

Roswell stated that he has visited the Senior Center and works with case manager Michaela. Michaela works out of Yerington and Fernley.

3. GENERAL BUSINESS

3.1. (For Possible Action) Discussion of the outcome of the inaugural FSCAC Angel Tree, and next steps to be taken for distribution of gifts on December 20, 2024.

Committee Member Skinner stated that there were 13 applicants and thanked Reba Skinner and the clerk's office for facilitating the issuing of the angels and the retrieving of the gifts. Distribution will be December 20th from noon to 7 pm.

3.2. (For Possible Action) Discussion of establishing new guidelines or procedures for when the City receives solicitations from outside sources to add content to the FSCAC webpage and/or newsletter.

Casey Kasten, Management Analyst, stated the official City of Fernley policy says that it must be a nonprofit first and foremost. He suggested having a certain area to recap the meetings and the speakers and have a link to their website.

Committee Member Lisa Callahan stated the true nonprofits that we know of would be a great idea to have on the website and include something about them in the Newsletter.

Brandi Jensen, Deputy City Attorney, stated that there is a donation policy that they would have to comply with on how we accept funds. Finance could provide a copy of that donation policy.

4. ITEMS REQUESTED BY COMMITTEE MEMBERS

4.1. (For Possible Action) Discussion and approval of the FSCAC periodically submitting op-ed articles to the Fernley Reporter newspaper in 2025.

Chair LaVoie stated that they have met with Kelly Brye regarding submitting articles to the Fernley Reporter. The committee will submit the same articles that are published in the city newsletter. The first article would be what the FSCAC is and what they do.

Committee Member Callahan suggested also putting in upcoming FCSAC meetings. She also suggested getting the fan program in there and angel tree program next year.

Committee Member Debbie Skinner suggested submitting articles on the 3rd week of the month.

Casey Kasten, Management Analyst, stated that the city manager's office needs to approve anything that goes to the Fernley Reporter editors, and we need a disclaimer at the bottom stating that these views are of the person and not the City of Fernley.

Councilman Albert Torres suggested that in the first article not only having the introduction but also having pictures of the committee members.

Motion: I MOVE TO APPROVE THE FSCAC PRIODICALLY SUBMITTING AN ARTICLE FOR THE FERNLEY REPORTER NEWSPAPER IN 2025. **Action:** Approved. **Moved by:** Committee Member Debbie Skinner, **Seconded by:** Committee Member Lisa Callahan. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Chair LaVoie, Committee Member Skinner, Committee Member Callahan.

4.2. Subcommittee updates on the Meals on Wheels program activities locally.

Committee Member Callan stated she reached out to Rebecca Williams, Division Manager of Lyon County Human Resources to find out about the Meals-On-Wheels program specifically for Fernley. There is a waiting list that fluctuates in size and wait time and there are factors that will influence when a person can start receiving meals. Priority will go to those with urgent needs, such as Hospice care. They also look at proximity because the food, once the last tray is packed, they've got four hours to deliver everything for food safety. They deliver 55 to 65 meals a day.

5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

5.1. (For Possible Action) Discussion of creating dates and logistics needed for another FSCAC Cemetery Cleanup event in early Spring 2025.

Chair LaVoie suggested scheduling March and May between Mother's Day and Memorial Day. Councilman Torres stated that he has spoken with Public Works, and they are willing to help. He spoke with Chief Deputy Brantingham, and he will have his crew out there and his inmate work crew as well.

Committee Member Sharon Holley suggested May before Memorial Day.

Committee Member Debbie Skinner mentioned that when she attended the FCTA meeting it was mentioned in comment that they have these great organizations that maybe they could help with some of the senior advisory cleanup days.

Motion: I MOVE TO APPROVE THE CEMETERY CLEANUP ON MARCH 22, 2025, AND SEPTEMBER 13, 2025, AT 9:00. **Moved by:** Committee Member Sharon Holley, **Seconded by:** Committee Member Debbie Skinner. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Chair LaVoie, Committee Member Skinner, Committee Member Callahan.

5.2. (For Possible Action) Discussion of creating dates and logistics needed for a FSCAC Fan Collection and Giveaway event in Spring 2025.

Chair LaVoie stated they are going to advertise in the next newsletter and the Fernley Reporter. The fan giveaway would be basically the same as the angel tree where people would need to apply or somehow approach us so, we know who needs the fans and how many are needed.

Committee Member Skinner presented three different draft letters for review to determine which one to send to businesses to get fans donated.

Aaron Mouritsen, City Attorney, stated that according to policy, donations need to be less than \$10,000.00.

Casey Kasten, Management Analyst, stated the whole idea is to get as many fans as we can to fill up a truck. Not doing applications for people. Get the community to bring as many fans, and we fill up this truck and make a big deal about that and then once it's time to distribute them in the early summer, maybe just getting with the senior center because they're going to know a lot more about who might need these things, and maybe can help with the distribution of it.

Committee Member Skinner suggested reaching out to several of these different organizations that have made presentations. She felt the distribution might be good at the senior center, but felt they should not be relied on for the recipients. We could even do it in front of the sheriff's office or the courthouse on Main Street.

Councilman Torres suggested having the distribution in the northwest corner of the parking lot right next to the clock tower.

Motion: I MOVE THAT THAT WE CONTINUE TO CREATE THE LETTER TO SEND OUT TO THE BUSINESSES THE MONTH OF MARCH AND START THE ADVERTISING FOR THE FAN COLLECTION IN THE FEBRUARY NEWSLETTER WITH DISTRIBUTION DATES BEING THE SECOND SATURDAY OF THE MONTH, STARTING IN MAY FOLLOWING THE 10TH OF MAY, THE 14TH OF JUNE, THE 12TH OF JULY, AND THE 9TH OF AUGUST, WITH THE CONCLUSION OF OUR FAN DRIVE ON JULY 5TH. **Action:** Approved. **Moved by:** Committee Member Debbie Skinner, **Seconded by:** Committee Member Lisa Callahan. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Chair LaVoie, Committee Member Skinner, Committee Member Callahan.

5.3. (For Possible Action) Discussion and any updates on a potential Health and Wellness Fair/Senior Resource event in collaboration with Lyon County in 2025.

Committee Member Callahan stated that the county has the proposal with the list of vendors she made earlier in the year. She should have an answer by the end of December.

6. PUBLIC FORUM

Reba Skinner stated that the Angel Tree was a success this year. One recommendation that she had was to work with the caseworkers at Fernley Estates, and the Golden Years. Only 4 applications were received from the senior center.

7. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizens Advisory Committee meeting adjourned at 10:27 am.

Approved by the Fernley Senior Citizen Advisory Committee on ^{April 11,} ~~February 14,~~ 2025, by a vote of:

AYES 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

Jacqueline C LaVoie Kim Wann
Chairwoman Jacqueline LaVoie ATTEST:

Please sign in

FSCAC

12-13-2024

| Name | Contact Information |
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| Amy Dewitt-Smith | Neighbor Network of Northern Nevada amy@neighbornv.org (M) |
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