



N E V A D A

AGENDA
Regular Meeting
City Council

Wednesday, November 6, 2024 • 5:00 PM

Mayor
Neal E. McIntyre

City Council
Ward 1 - Ryan Hanan
Ward 2 - Felicity Zoberski
Ward 3 - Stan Lau
Ward 4 - Albert Torres
Ward 5 - Fran McKay

City Manager
Benjamin Marchant

Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

Zoom information:

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap_mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

Public Notice: This agenda has been physically posted in compliance with 241.020 at Fernley City Hall, 595 Silver Lace Blvd. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at www.cityoffernley.org and NRS 232.2175 at <https://notice.nv.gov/> To obtain further documentation regarding posting, please contact the City Clerk's Office at (775) 784-9830 or cityclerk@cityoffernley.org

Public Comment: Those wishing to address the City Council may submit public comment through the [online public comment form](#), or by sending an email to cityclerk@cityoffernley.org. Comments received prior to 4:00 pm the day of the meeting will be provided to City Council and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day of the meeting will be included in the record but may not reach council members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone).

Accommodations: City Council and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at www.cityoffernley.org Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda. The Fernley City Council may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

1. INTRODUCTORY ITEMS

- 1.1. Pledge of Allegiance**
- 1.2. Roll Call**
- 1.3. Public Forum**
- 1.4. (For Possible Action) Approval of Agenda**

2. CONSENT AGENDA

(PLEASE NOTE: ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE, AND MAY BE ACTED UPON BY THE COUNCIL MEMBERS IN ONE MOTION, AND WITHOUT AN EXTENSIVE HEARING. ANY MEMBER OF THE COUNCIL MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED, AND ACTED UPON SEPARATELY DURING THIS MEETING.)

- 2.1. (Possible Action) Approval of Voucher Report**
- 2.2. (Possible Action) Approval of Minutes**
- 2.3. (Possible Approval) Approval of Business Licenses**
- 2.4. Possible Action to Approve the Will-Serve Request from Tractor Supply for 0.84 ERC's for Water and 1.88 ERC's for Sewer for Lyon County Parcel 021-271-03 located at 1200 Fremont Street Fernley, NV 89408**
- 2.5. Discussion and Possible Action to approve the purchase of four (4) Shade Structures from Big T Recreation for the In Town Park Improvement Project for an amount of \$41,748.00**
- 2.6. Possible Action to Approve the Will-Serve Request from The Meadows at Inglewood, LLC for 0.05 ERC's for Water and 0.14 ERC's for Sewer for Kiln-Time Pottery Studio Lyon County Parcel 020-341-10 located at 1044 Inglewood #105 Fernley, NV 89408**
- 2.7. Possible Action to Approve the Will-Serve Request from Fernley Justice Court for 0.44 ERC's for Water and 2.57 ERC's for sewer for Lyon County Parcel 021-103-50 located at 565 E. Main Street Fernley, NV 89408**
- 2.8. Possible Action to Approve the Will-Serve Request from Western Ceramics Company LLC. for 0.15 ERC's for Water for Lyon County Parcel 021-241-03 located at 2200 E. Newlands Drive, Fernley, NV 89408.**
- 2.9. Discussion and Possible action to approve the award of the 2024-2025 Annual Chemical Supplier Contract to Thatcher Company of Nevada, Inc. for an amount not to exceed the unit price per pound as listed in the submitted bid document for each chemical supplied.**

3. REPORTS - THIS ITEM IS FOR VARIOUS PUBLIC ENTITY REPRESENTATIVES TO PROVIDE GENERAL INFORMATION TO THE COUNCIL AND PUBLIC. NO ACTION WILL BE TAKEN.

- 3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.**

4. PROCLAMATIONS BY THE MAYOR

5. PRESENTATIONS

- 5.1. Presentation regarding the steps required to create a Special Assessment District for the City to possibly takeover the Swimming Pool District**
- 5.2. Presentation and discussion regarding the City's quarterly financial report.**
- 5.3. For information and possible discussion on Fernley Animal Control including goals to accommodate current and projected growth and increased services.**

6. ORDINANCES

- 6.1. Introduction and first reading of Bill # 357, regarding proposed amendments to Title 6 – Animals of the Fernley Municipal Code to allow clear guidelines for staff and the community.

7. RESOLUTIONS

- 7.1. (For Possible Action) Discussion and possible action on Resolution #24-019, a resolution: 1) adding a voluntary expedited fee to the Planning Department fee schedule to utilize outside planning review services; and 2) reducing the Temporary Use Permit fee for special events as previously directed by City Council.

8. ITEMS REQUESTED BY MAYOR OR CITY COUNCIL MEMBERS

- 8.1. Possible Action requesting a future agenda item to look into pay raises for the Mayor and City Council. (Councilwoman McKay)
- 8.2. Possible Action requesting a future agenda item to look into establishing a committee for future development of the Community Response and Resource Center. (Councilwoman McKay)
- 8.3. Possible Action requesting a future agenda item to look into creating an Enterprise Fund Resolution for building. (Councilman Torres)

9. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

10. PUBLIC FORUM

11. ADJOURNMENT

Next Meeting: November 20th @ 5pm

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.
- Vendor.Vendor Number = {<>} 2201

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
AERATOR SOLUTIONS								
8980	AERATOR SOLUTIONS	5888	WWTP Aerators	08/29/2024	174,480.00		520-810-430 Outside Serv-Repair & Maint	824
Total 8980:					174,480.00			
AFLAC								
5690	AFLAC	787204	SUPPLEMENTAL INSURANCE	10/25/2024	676.86	10/23/2024	100-217400 AFLAC Insurance Payable	1024
Total 5690:					676.86			
AIT ADVANCED INTERPRETING & TRANSLATION								
8498	AIT ADVANCED INTERPRETING & TRANSLATION	202410B	Spanish - Jesus Veliz-Guiterrez 24TR00499, Romel Ramirez-	10/14/2024	320.00	10/23/2024	100-425-330 Prof Serv-Interpreter	1024
8498	AIT ADVANCED INTERPRETING & TRANSLATION	20249C	Spanish - Oscar Castillo 23CR00138 and Douglas Reina-Jimi	09/30/2024	360.00	10/23/2024	100-425-330 Prof Serv-Interpreter	924
Total 8498:					680.00			
ALLDATA LLC								
8930	ALLDATA LLC	INVC04953181	ALL DATA AUTOMOTIVE SERVICES	10/13/2024	90.40	10/17/2024	100-480-610 Automotive Supplies	1024
8930	ALLDATA LLC	INVC04953181	ALL DATA AUTOMOTIVE SERVICES	10/13/2024	90.40	10/17/2024	520-810-610 Automotive Supplies	1024
8930	ALLDATA LLC	INVC04953181	ALL DATA AUTOMOTIVE SERVICES	10/13/2024	90.40	10/17/2024	510-810-610 Automotive Supplies	1024
8930	ALLDATA LLC	INVC04953181	ALL DATA AUTOMOTIVE SERVICES	10/13/2024	90.40	10/17/2024	100-475-610 Automotive Supplies	1024
Total 8930:					361.60			
ARAMARK (VESTIS)								
1895	ARAMARK (VESTIS)	5980235823	pants service	10/01/2024	84.32	10/17/2024	510-810-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980237620	shirt contract	10/08/2024	54.19	10/17/2024	100-480-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980237622	pants service	10/08/2024	84.32	10/17/2024	510-810-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980239448	ps rags and rugs	10/15/2024	124.12	10/17/2024	510-840-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980239457	shirt contract	10/15/2024	54.19	10/17/2024	100-480-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980239458	shop mat service	10/15/2024	85.56	10/17/2024	100-475-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980239459	clothing	10/15/2024	75.37	10/17/2024	100-475-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980239460	pants service	10/15/2024	84.32	10/17/2024	510-810-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980239462	Floor Mats	10/15/2024	191.58	10/17/2024	100-417-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980241250	shirt contract	10/22/2024	54.19	10/23/2024	100-480-420 Outside Services	1024
1895	ARAMARK (VESTIS)	5980241251	Clothing	10/22/2024	75.37		100-475-420 Outside Services	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 1895:					967.53			
ARTISTIC FENCE								
2436	ARTISTIC FENCE	69815	Fencing Around Det Basin OTP	10/11/2024	18,495.00		100-475-730 Improve Other than Buildings	1024
Total 2436:					18,495.00			
AT&T								
13	AT&T	3371634904	07048 WTP Ethernet OCT 24	10/01/2024	2,575.28	10/17/2024	100-417-530 Communications	1024
13	AT&T	96145 OCT 24	131 252-7192 857 4	10/02/2024	308.16	10/23/2024	100-417-530 Communications	1024
13	AT&T	96145 OCT 24	131 252-8129 614 5	10/02/2024	230.00	10/23/2024	100-417-530 Communications	1024
Total 13:					3,113.44			
AT&T LONG DISTANCE								
448	AT&T LONG DISTANCE	815519343 OCT 24	815519343 Oct- Nov 4 2024	10/04/2024	116.46	10/23/2024	100-417-530 Communications	1024
Total 448:					116.46			
AUTO & TRUCK ELECTRIC, INC								
8868	AUTO & TRUCK ELECTRIC, INC	47159	starter for vector	10/07/2024	325.00	10/17/2024	100-480-610 Automotive Supplies	1024
8868	AUTO & TRUCK ELECTRIC, INC	47187	starter for fleet	10/10/2024	325.00	10/23/2024	100-480-610 Automotive Supplies	1024
Total 8868:					650.00			
BIG R OF FERNLEY								
20	BIG R OF FERNLEY	20606/5	6"" vault latch	10/08/2024	37.47	10/17/2024	510-810-614 Shop Supplies	1024
20	BIG R OF FERNLEY	20609/5	frost free hydrant, hose and PT holder	10/08/2024	176.93	10/23/2024	520-810-614 Shop Supplies	1024
20	BIG R OF FERNLEY	20620/5	Tools	10/10/2024	291.60	10/17/2024	100-475-600 General Supplies	1024
20	BIG R OF FERNLEY	20628/5	Trashcans for the womens bathroom OTP	10/11/2024	120.95	10/17/2024	100-575-600 General Supplies	1024
20	BIG R OF FERNLEY	20629/5	Hardware	10/11/2024	9.38	10/17/2024	100-417-600 General Supplies	1024
20	BIG R OF FERNLEY	20632/5	Concrete Patch	10/12/2024	32.98	10/17/2024	100-575-600 General Supplies	1024
20	BIG R OF FERNLEY	20640/5	Paint supplies	10/14/2024	20.98	10/17/2024	100-417-600 General Supplies	1024
20	BIG R OF FERNLEY	20643/5	galvanized pipe and coupling	10/15/2024	143.97	10/23/2024	520-810-614 Shop Supplies	1024
20	BIG R OF FERNLEY	20650/5	paint supplies	10/16/2024	75.41	10/17/2024	100-417-600 General Supplies	1024
20	BIG R OF FERNLEY	20654/5	parts for sweeper	10/16/2024	29.96	10/17/2024	100-475-600 General Supplies	1024
20	BIG R OF FERNLEY	20660/5	Waterline Pipe	10/17/2024	157.97	10/17/2024	100-575-600 General Supplies	1024
20	BIG R OF FERNLEY	20662/5	razor blades and scrapers for fleet	10/17/2024	48.64	10/23/2024	100-475-600 General Supplies	1024
20	BIG R OF FERNLEY	20664/5	keys	10/17/2024	11.94	10/23/2024	100-417-600 General Supplies	1024
20	BIG R OF FERNLEY	20668/5	tape, ext. cords	10/18/2024	40.92	10/23/2024	100-528-600 General Supplies	1024
20	BIG R OF FERNLEY	20669/5	Returned Keys	10/18/2024	11.94	10/23/2024	100-417-600 General Supplies	1024
20	BIG R OF FERNLEY	20684/5	Propane	10/21/2024	160.00	10/23/2024	100-475-623 Propane	1024
20	BIG R OF FERNLEY	20685/5	Gloves	10/21/2024	21.90	10/23/2024	100-417-600 General Supplies	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
20	BIG R OF FERNLEY	20687/5	Measuring Wheel	10/21/2024	79.95	10/23/2024	100-475-600 General Supplies	1024
20	BIG R OF FERNLEY	20691/5	Straps, glasses, tools, mat	10/22/2024	147.66		100-475-600 General Supplies	1024
20	BIG R OF FERNLEY	20698/5	fleet supplies	10/23/2024	22.40	10/23/2024	100-480-610 Automotive Supplies	1024
20	BIG R OF FERNLEY	20706/5	Hardware	10/24/2024	9.87		100-417-600 General Supplies	1024
20	BIG R OF FERNLEY	20709/5	Batteries	10/24/2024	20.49		100-575-600 General Supplies	1024
20	BIG R OF FERNLEY	20726/5	Self tapping screws	10/28/2024	6.98		520-810-614 Shop Supplies	1024
20	BIG R OF FERNLEY	20729/5	Tape, Hardware, Acetone	10/29/2024	52.66		100-417-600 General Supplies	1024
20	BIG R OF FERNLEY	20733/5	ps shop supplies	10/29/2024	78.90		510-840-614 Shop Supplies	1024
Total 20:					1,787.97			
BOB'S PRINTING AND SIGNAGE								
6970	BOB'S PRINTING AND SIGNAGE	91224-1	Red Stop Work Orders	10/15/2024	555.90	10/17/2024	100-605-550 Printing and Postage	1024
Total 6970:					555.90			
BRADY INDUSTRIES OF NEVADA LLC								
8837	BRADY INDUSTRIES OF NEVADA LLC	9363976	toilet paper, trash bags, etc.	10/18/2024	459.79	10/23/2024	100-417-600 General Supplies	1024
8837	BRADY INDUSTRIES OF NEVADA LLC	9363977	Ice Melt	10/18/2024	709.52	10/23/2024	100-417-600 General Supplies	1024
Total 8837:					1,169.31			
CARPET KING INTERIORS, INC.								
1440	CARPET KING INTERIORS, INC.	3830	New Carpet	10/23/2024	1,001.00		100-417-420 Outside Services	1024
Total 1440:					1,001.00			
CARSON DODGE CHRYSLER JEEP								
8553	CARSON DODGE CHRYSLER JEEP	1495	2025 Ram 1500 v#8386 (Water Distribution)	10/15/2024	45,065.25		510-165100 Maintenance Equipment	1024
8553	CARSON DODGE CHRYSLER JEEP	1495.1	2025 Dodge Ram 1500 vin#8387 (Water Treatment Plant)	10/15/2024	45,065.25		510-165100 Maintenance Equipment	1024
Total 8553:					90,130.50			
CDM SMITH								
8576	CDM SMITH	90216967	Progress Payment	10/10/2024	10,218.75	10/17/2024	510-166100 Construction In Progress	1024
Total 8576:					10,218.75			
CDW GOVERNMENT INC.								
27	CDW GOVERNMENT INC.	AA9BE5A	Gen Supplies	10/03/2024	416.26	10/17/2024	100-418-600 General Supplies	1024
27	CDW GOVERNMENT INC.	AA9HN4N	Gen Supplies	10/05/2024	27.10	10/17/2024	100-418-600 General Supplies	1024
27	CDW GOVERNMENT INC.	AB1BK3Q	STARTECH DISP PT HDMI ADTP VID - CONVR	10/11/2024	177.90	10/23/2024	100-418-600 General Supplies	1024
27	CDW GOVERNMENT INC.	AB2DH2X	Ana's Computer Replacement	10/18/2024	648.42		100-529-605 Minor Equipment	1024
27	CDW GOVERNMENT INC.	AB2SJ3I	Computer Cables- Ana's Computer	10/23/2024	28.80		100-529-605 Minor Equipment	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 27:					1,298.48			
CFA, A BOWMAN COMPANY								
499	CFA, A BOWMAN COMPANY	441270	Written letter of Completion_ All abilities	07/01/2024	35.00		230-575-730 Improve Other than Buildings	724
Total 499:					35.00			
CHARTER COMMUNICATIONS								
4479	CHARTER COMMUNICATIONS	175969701100124	69701 595 Silver Lace OCT 24 10/01-10/31	10/01/2024	1,333.96	10/17/2024	100-417-530 Communications	1024
4479	CHARTER COMMUNICATIONS	175970201100124	7020 355 Cottonwood 10/1-10/31/24	10/01/2024	383.96	10/17/2024	100-417-530 Communications	1024
Total 4479:					1,717.92			
COLONIAL INSURANCE								
3520	COLONIAL INSURANCE	31039341101071	E3103934 SUPPLEMENTAL INSURANC	11/01/2024	361.10	10/23/2024	100-218000 COLONIAL INSURANCE PAYABL	1124
Total 3520:					361.10			
CONSTRUCTION MATERIALS ENGINEERS								
5587	CONSTRUCTION MATERIALS ENGINEERS	16609	Monthly testing	10/04/2024	9,354.00	10/17/2024	220-480-810 ARPA	1024
5587	CONSTRUCTION MATERIALS ENGINEERS	16624	Insp & Testing	10/04/2024	2,087.00	10/17/2024	510-166100 Construction In Progress	1024
Total 5587:					11,441.00			
CORE CONSTRUCTION SERVICES OF NEVADA,INC								
8916	CORE CONSTRUCTION SERVICES OF NEVADA,IN	Application 8	Progress Payment 8	09/30/2024	497,862.24	10/17/2024	220-480-810 ARPA	924
Total 8916:					497,862.24			
CUMMING MANAGEMENT GROUP, INC								
8889	CUMMING MANAGEMENT GROUP, INC	155303	CRRC Services September 1 September 30 2024	09/30/2024	34,034.00	10/17/2024	220-480-810 ARPA	924
Total 8889:					34,034.00			
DENISON AUTO INTERIORS								
6158	DENISON AUTO INTERIORS	586168	seat repair	10/23/2024	290.00		100-480-610 Automotive Supplies	1024
Total 6158:					290.00			
DOWL, LLC								
8931	DOWL, LLC	10042024	Survey Services	10/04/2024	2,080.00	10/17/2024	100-610-320 Prof Serv-Engineering	1024
8931	DOWL, LLC	17268	Support CAD to GIS	10/04/2024	553.25	10/17/2024	100-475-320 Prof Serv-Engineering	1024
8931	DOWL, LLC	17268	Support CAD to GIS	10/04/2024	553.25	10/17/2024	100-417-320 Prof Serv-Engineering	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
8931	DOWL, LLC	17268	Support CAD to GIS	10/04/2024	553.25	10/17/2024	520-810-320 Prof Serv-Engineering	1024
8931	DOWL, LLC	17268	Support CAD to GIS	10/04/2024	553.25	10/17/2024	510-810-320 Prof Serv-Engineering	1024
8931	DOWL, LLC	17268	Support CAD to GIS	10/04/2024	553.25	10/17/2024	100-575-320 Prof Serv-Engineering	1024
Total 8931:					4,846.25			
EMPLOYEES, CITY OF FERNLEY								
8639	EMPLOYEES, CITY OF FERNLEY	100224	REIMB FOR WIGWAM/BUILDERS ASSOC. MTG 10/2/24	10/02/2024	15.84	10/17/2024	100-412-580 Training	1024
8639	EMPLOYEES, CITY OF FERNLEY	100224	PER DIEM B. MARCHANT - NV LEAGUE OF CITIES LAKE T	10/02/2024	89.09	10/17/2024	100-413-582 Travel	1024
8639	EMPLOYEES, CITY OF FERNLEY	182255824	REIMB FOR COMM. DRIVER LICENSE	10/22/2024	111.25	10/23/2024	100-480-642 Licenses and Permits	1024
8639	EMPLOYEES, CITY OF FERNLEY	339774303	REIMB FOR HOTEL STAY AT BALLY'S LAKE TAHOE, NV LE	10/10/2024	283.08	10/23/2024	100-413-582 Travel	1024
Total 8639:					499.26			
FARR CONSTRUCTION								
668	FARR CONSTRUCTION	1342	Upsizing Waer Lines	08/31/2024	1,500.00	10/17/2024	510-166100 Construction In Progress	824
668	FARR CONSTRUCTION	PayRequest1	New WTP 1.5 MG Tank	09/30/2024	378,213.52		510-166100 Construction In Progress	924
Total 668:					379,713.52			
FLORES, ROBERT C.								
9012	FLORES, ROBERT C.	10924	PLANNING COMMISSION STIPEND	10/09/2024	80.00	10/23/2024	100-610-322 Prof Serv-Other	1024
Total 9012:					80.00			
FLYERS ENERGY, LLC								
18	FLYERS ENERGY, LLC	24-204076	PS oil analysis	10/15/2024	2,113.07	10/17/2024	510-840-430 Outside Serv-Repair & Maint	1024
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-WTP	09/30/2024	74.43	10/17/2024	510-840-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-WD	09/30/2024	1,676.31	10/17/2024	510-810-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-FLEET	09/30/2024	222.65	10/17/2024	100-480-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-VECTOR	09/30/2024	25.01	10/17/2024	100-528-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-FACILITIES	09/30/2024	292.73	10/17/2024	100-417-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-COURT	09/30/2024	56.02	10/17/2024	100-425-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-CMO	09/30/2024	52.15	10/17/2024	100-413-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-STREETS	09/30/2024	1,163.92	10/17/2024	100-475-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-BUILDING	09/30/2024	246.30	10/17/2024	100-605-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-PARKS	09/30/2024	533.96	10/17/2024	100-575-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-WW	09/30/2024	1,549.53	10/17/2024	520-810-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-ANIMAL CONTROL	09/30/2024	390.11	10/17/2024	100-525-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4015542	GASOLINE-ENG	09/30/2024	28.32	10/17/2024	100-529-626 Gasoline	924
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-WTP	10/15/2024	152.53	10/23/2024	510-840-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-COURT	10/15/2024	129.07	10/23/2024	100-425-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-CM	10/15/2024	57.28	10/23/2024	100-413-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-PARKS	10/15/2024	685.67	10/23/2024	100-575-626 Gasoline	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-WW	10/15/2024	1,496.85	10/23/2024	520-810-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-ANIMAL CONTROL	10/15/2024	124.24	10/23/2024	100-525-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-ENG	10/15/2024	25.38	10/23/2024	100-529-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-VECTOR	10/15/2024	34.71	10/23/2024	100-528-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-STREETS	10/15/2024	1,568.62	10/23/2024	100-475-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-BUILDING	10/15/2024	258.23	10/23/2024	100-605-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-WD	10/15/2024	1,168.05	10/23/2024	510-810-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-FLEET	10/15/2024	61.19	10/23/2024	100-480-626 Gasoline	1024
18	FLYERS ENERGY, LLC	CFS-4034425	GASOLINE-FACILITIES	10/15/2024	375.90	10/23/2024	100-417-626 Gasoline	1024
Total 18:					14,562.23			
Garvin, Tessa								
9010	Garvin, Tessa	10924	PLANNING COMMISSION STIPEND	10/09/2024	80.00	10/23/2024	100-610-322 Prof Serv-Other	1024
Total 9010:					80.00			
GOPHER CONSTRUCTION INC								
202	GOPHER CONSTRUCTION INC	33298	sand for plows	10/07/2024	1,278.30	10/17/2024	100-475-600 General Supplies	1024
202	GOPHER CONSTRUCTION INC	33348	bedding sand	10/14/2024	433.80	10/23/2024	510-810-600 General Supplies	1024
202	GOPHER CONSTRUCTION INC	33396	Type 2 base	10/17/2024	1,036.62		100-475-600 General Supplies	1024
Total 202:					2,748.72			
GRAINGER								
252	GRAINGER	9259515808	Safety Supplies	09/24/2024	28.62	10/17/2024	100-525-616 Safety Supplies	924
Total 252:					28.62			
GRANITE CONSTRUCTION CO								
64	GRANITE CONSTRUCTION CO	2818887	Hot Mix	10/07/2024	434.00	10/17/2024	100-475-600 General Supplies	1024
64	GRANITE CONSTRUCTION CO	2827945	Hot Mix	10/15/2024	494.76		100-475-600 General Supplies	1024
Total 64:					928.76			
GRANITE TELECOMMUNICATIONS, LLC								
8838	GRANITE TELECOMMUNICATIONS, LLC	663656529	Communications OCT24	10/01/2024	216.46	10/17/2024	100-417-530 Communications	1024
Total 8838:					216.46			
H&H INVESTMENTS & TOOL SUPPLY								
8987	H&H INVESTMENTS & TOOL SUPPLY	59114	11mm wrenches	10/23/2024	61.67	10/23/2024	100-480-600 General Supplies	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 8987:					61.67			
HANNEMAN SERVICE								
70	HANNEMAN SERVICE	111871-0	Abandoned vehicle removed from WWTP property	11/19/2024	30.00	10/23/2024	520-810-420 Outside Services	1124
70	HANNEMAN SERVICE	14000	Abandoned vehicle removed from WWTP property	09/11/2024	55.00	10/23/2024	520-810-420 Outside Services	924
Total 70:					85.00			
HARRINGTON INDUSTRIAL PLASTICS LLC								
4944	HARRINGTON INDUSTRIAL PLASTICS LLC	10J1085	PS MF FS rebuild kits	10/16/2024	2,596.20		510-840-430 Outside Serv-Repair & Maint	1024
Total 4944:					2,596.20			
HINTON BURDICK, PLLC								
8486	HINTON BURDICK, PLLC	312536	Progress Billing FY24	09/30/2024	17,950.00	10/17/2024	100-415-328 Prof Serv-Auditing	924
Total 8486:					17,950.00			
HOLT, JULIANNE								
9026	HOLT, JULIANNE	10924	PLANNING COMMISSION STIPEND	10/09/2024	80.00	10/23/2024	100-610-322 Prof Serv-Other	1024
Total 9026:					80.00			
HOMETOWN HEALTH								
4842	HOMETOWN HEALTH	24901-042	3721P GROUP HEALTH INSURANCE	11/01/2024	89,743.77	10/23/2024	100-217000 HEALTH INSURANCE PAYABLE	1124
Total 4842:					89,743.77			
HUCK SALT INC.								
79	HUCK SALT INC.	C23609	Salt for sanders	10/08/2024	2,847.11	10/17/2024	100-475-600 General Supplies	1024
Total 79:					2,847.11			
IBEW Local 1245								
83	IBEW Local 1245	OCT 2024-2	UNION DUES, ONE HALF OF MONTH	10/18/2024	1,264.41	10/18/2024	100-219900 OTHER PAYROLL PAYABLES	1024
Total 83:					1,264.41			
INTERNAL REVENUE SERVICE								
7879	INTERNAL REVENUE SERVICE	OCT 2024-2	MED TAX PAYABLE, PAYROLL	10/18/2024	6,982.08	10/18/2024	100-211000 FICA PAYABLE	1024
7879	INTERNAL REVENUE SERVICE	OCT 2024-2	FICA TAX PAYABLE, PAYROLL	10/18/2024	330.04	10/18/2024	100-211000 FICA PAYABLE	1024
7879	INTERNAL REVENUE SERVICE	OCT 2024-2	W/HOLD TAX PAYABLE, PAYROLL	10/18/2024	25,624.37	10/18/2024	100-212000 FEDERAL WITHHOLDING PAYAB	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 7879:					32,936.49			
INTERNATIONAL CODE COUNCIL								
617	INTERNATIONAL CODE COUNCIL	1001956305	Books	10/04/2024	221.50	10/17/2024	100-605-640 Books and Periodicals	1024
Total 617:					221.50			
JCG TECHNOLOGIES								
5871	JCG TECHNOLOGIES	9740	LIBERTY RECORDER	10/21/2024	2,970.00	10/23/2024	210-425-605 Minor Equipment	1024
Total 5871:					2,970.00			
JOHN ALLEN WOODS (DBA)								
8994	JOHN ALLEN WOODS (DBA)	270383	re key doors for court	10/16/2024	225.66	10/23/2024	100-417-420 Outside Services	1024
Total 8994:					225.66			
JOHNSON CONTROLS FIRE PROTECTION LP								
8667	JOHNSON CONTROLS FIRE PROTECTION LP	24393175	Fire Extinguisher Service/Alarm Testing	10/23/2024	951.00		100-417-420 Outside Services	1024
8667	JOHNSON CONTROLS FIRE PROTECTION LP	24393176	Fire Extinguisher Service	10/23/2024	1,773.00		100-475-420 Outside Services	1024
8667	JOHNSON CONTROLS FIRE PROTECTION LP	24393177	Fire Extinguisher Service	10/23/2024	515.00		100-575-420 Outside Services	1024
8667	JOHNSON CONTROLS FIRE PROTECTION LP	24393179	Fire extinguisher service	10/23/2024	158.00		100-417-420 Outside Services	1024
8667	JOHNSON CONTROLS FIRE PROTECTION LP	24395141	Fire System Testing	10/25/2024	1,581.00		100-417-420 Outside Services	1024
8667	JOHNSON CONTROLS FIRE PROTECTION LP	24395142	Fire System testing	10/25/2024	404.17		100-417-420 Outside Services	1024
Total 8667:					5,382.17			
KIMLEY-HORN AND ASSOCIATES, INC.								
8715	KIMLEY-HORN AND ASSOCIATES, INC.	196874000-0924	North Fernley Area Plan	09/30/2024	2,548.75	10/23/2024	100-610-322 Prof Serv-Other	924
8715	KIMLEY-HORN AND ASSOCIATES, INC.	29510821	Southwest Fernley Area Plan	09/30/2024	35,228.75	10/23/2024	100-610-322 Prof Serv-Other	924
Total 8715:					37,777.50			
LEWIS, ANGELA								
9020	LEWIS, ANGELA	10924	PLANNING COMMISSION STIPEND	10/09/2024	80.00	10/23/2024	100-610-322 Prof Serv-Other	1024
Total 9020:					80.00			
LOWES CREDIT SERVICES								
7650	LOWES CREDIT SERVICES	70664	Totes	10/09/2024	39.82	10/17/2024	100-475-600 General Supplies	1024
7650	LOWES CREDIT SERVICES	71040	Misc Supplies	10/09/2024	96.00	10/23/2024	520-810-614 Shop Supplies	1024
7650	LOWES CREDIT SERVICES	79210	hooks for shop	10/14/2024	11.34	10/17/2024	100-480-600 General Supplies	1024
7650	LOWES CREDIT SERVICES	81034	misc supplies	10/15/2024	32.90	10/23/2024	520-810-614 Shop Supplies	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
7650	LOWES CREDIT SERVICES	82961	Power strips/paint supplies	10/16/2024	302.87	10/17/2024	100-417-600 General Supplies	1024
7650	LOWES CREDIT SERVICES	83971	Supplies	10/17/2024	48.84	10/23/2024	520-810-614 Shop Supplies	1024
7650	LOWES CREDIT SERVICES	85590	Keys	10/18/2024	22.68	10/23/2024	100-417-600 General Supplies	1024
7650	LOWES CREDIT SERVICES	86106	PS repair and maintenance supplies	09/30/2024	168.87	10/17/2024	510-840-601 Office Supplies	924
7650	LOWES CREDIT SERVICES	88417	ps Repair and maintenance supplies	10/02/2024	268.75	10/17/2024	510-840-601 Office Supplies	1024
7650	LOWES CREDIT SERVICES	91602	paint for animal control truck	10/21/2024	45.52	10/23/2024	100-480-610 Automotive Supplies	1024
7650	LOWES CREDIT SERVICES	91610	Fire extinguishers/brackets	10/21/2024	267.68	10/23/2024	100-475-616 Safety Supplies	1024
7650	LOWES CREDIT SERVICES	95256	mouse poison	10/23/2024	31.81		520-810-600 General Supplies	1024
7650	LOWES CREDIT SERVICES	95820	drill bit for w/w	10/24/2024	102.56		520-810-600 General Supplies	1024
7650	LOWES CREDIT SERVICES	973372	Angle mounts	09/23/2024	269.76	10/23/2024	100-475-600 General Supplies	924
7650	LOWES CREDIT SERVICES	973388	Buckets/Road Patch	09/23/2024	1,722.30	10/23/2024	100-475-600 General Supplies	924
7650	LOWES CREDIT SERVICES	974097	Concrete	09/23/2024	246.63	10/23/2024	100-475-600 General Supplies	924
7650	LOWES CREDIT SERVICES	974160-nqqvni	parts for fire hydrant kits	09/06/2024	61.61	10/23/2024	510-810-614 Shop Supplies	924
7650	LOWES CREDIT SERVICES	979221-nqxxdj	paint supplies for well 14	09/09/2024	305.88	10/23/2024	510-810-614 Shop Supplies	924
7650	LOWES CREDIT SERVICES	979700	Hedge Trimmer	09/27/2024	236.55	10/23/2024	100-575-605 Minor Equipment	924
7650	LOWES CREDIT SERVICES	980707	Paint supplies	09/10/2024	57.29	10/23/2024	100-417-600 General Supplies	924
7650	LOWES CREDIT SERVICES	981487-nrcuxl	paint supplies for well 13	09/10/2024	300.82	10/23/2024	510-810-614 Shop Supplies	924
7650	LOWES CREDIT SERVICES	982296	Metal Supplies	09/11/2024	35.48	10/23/2024	100-417-600 General Supplies	924
7650	LOWES CREDIT SERVICES	984054-nrmken	cleaning supplies for fleet vehicles	09/12/2024	108.48	10/23/2024	510-810-614 Shop Supplies	924
7650	LOWES CREDIT SERVICES	999259	Non Srink Grout for Post at Det. Basin	09/03/2024	47.42		100-475-730 Improve Other than Buildings	924
Total 7650:					4,831.86			
LUMOS & ASSOCIATES INC								
370	LUMOS & ASSOCIATES INC	124369	Progress Payment	09/24/2024	4,604.22	10/17/2024	100-475-745 RTC Reimbursable	924
370	LUMOS & ASSOCIATES INC	124373	Monthly	09/24/2024	152.00	10/17/2024	100-475-430 Outside Serv-Repair & Maint	924
370	LUMOS & ASSOCIATES INC	124700	Shadow Lane Reconst	10/22/2024	1,327.50		100-475-745 RTC Reimbursable	1024
370	LUMOS & ASSOCIATES INC	124702	Industrial Park Design	10/22/2024	18,870.00		100-475-745 RTC Reimbursable	1024
Total 370:					24,953.72			
LYON COUNTY								
1126	LYON COUNTY	OCT 2024	PUBLIC DEFENDER - OCTOBER 2024	10/01/2024	10,000.00	10/23/2024	100-413-322 Prof Serv-Other	1024
Total 1126:					10,000.00			
LYON COUNTY CLERK/TREASURER								
106	LYON COUNTY CLERK/TREASURER	9/2024	Road Tax payable to Lyon Co	09/30/2024	195,159.70	10/17/2024	225-227010 TLT Payable to County	924
106	LYON COUNTY CLERK/TREASURER	Sep2024	1% admin fee kept by city	09/30/2024	864.00-	10/17/2024	100-330-450 Administration Fees	924
106	LYON COUNTY CLERK/TREASURER	Sep2024	School Tax payable to Lyon Co	09/30/2024	86,400.00	10/17/2024	100-227015 School RCT Payble to County	924
106	LYON COUNTY CLERK/TREASURER	TLT Sep 24	Transient Lodging Tax	09/30/2024	3,804.95	10/17/2024	225-227010 TLT Payable to County	924
Total 106:					284,500.65			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
LYON COUNTY HUMAN SERVICES								
3266	LYON COUNTY HUMAN SERVICES	FEARPA2025-03	Fernley ARPA Sep 2024	09/30/2024	8,709.50	10/17/2024	220-480-810 ARPA	924
Total 3266:					8,709.50			
LYON COUNTY RECORDER								
108	LYON COUNTY RECORDER	2028501	LIEN REL- 175 MULL LN 020-285-01	10/15/2024	43.00	10/17/2024	510-810-322 Prof Serv-Other	1024
Total 108:					43.00			
MARSHALL'S SEPTIC CARE								
8509	MARSHALL'S SEPTIC CARE	I21358	Portable Restrooms	10/29/2024	352.00		100-417-420 Outside Services	1024
Total 8509:					352.00			
MATHEUS, SENIOR JUDGE LORI								
8042	MATHEUS, SENIOR JUDGE LORI	OCT 2024	MUNICIPAL COURT JUDGE	10/31/2024	3,750.00	10/23/2024	100-425-322 Prof Serv-Other	1024
Total 8042:					3,750.00			
MCCULLAR, JENNI LEI								
9019	MCCULLAR, JENNI LEI	10924	PLANNING COMMISSION STIPEND	10/09/2024	80.00	10/23/2024	100-610-322 Prof Serv-Other	1024
Total 9019:					80.00			
MCDONALD CARANO								
322	MCDONALD CARANO	12489627	planning outside legal	10/10/2024	2,460.00	10/17/2024	100-414-310 Prof Serv-Legal	1024
Total 322:					2,460.00			
METLIFE SMALL BUSINESS CENTER								
5387	METLIFE SMALL BUSINESS CENTER	NOV 2024	5952725 GROUP DENTAL INSURANCE	11/01/2024	6,296.98	10/23/2024	100-217100 Dental Insurance Payable MetL	1124
5387	METLIFE SMALL BUSINESS CENTER	NOV 2024	5952725 GROUP VISION INSURANCE	11/01/2024	1,022.23	10/23/2024	100-217200 Vision Insurance Payable MetL	1124
5387	METLIFE SMALL BUSINESS CENTER	NOV 2024	5952725 GROUP LIFE/ADD LTD/STD INSURANCE	11/01/2024	3,934.26	10/23/2024	100-217300 Life/ADD LTD/STD Anthem Payabl	1124
Total 5387:					11,253.47			
MISCELLANEOUS ONE TIME VENDOR								
1111	MISCELLANEOUS ONE TIME VENDOR	101624	OVERPAYMENT ON BUSINESS LICENSE ACCOUNT	10/16/2024	365.00	10/17/2024	100-320-100 Business License Fees	1024
1111	MISCELLANEOUS ONE TIME VENDOR	101724	PERMIT FEE REFUND 60% BP24-543	10/17/2024	194.37	10/23/2024	100-320-200 Building and Civil Permit Fees	1024
Total 1111:					559.37			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
MSC INDUSTRIAL SUPPLY CO								
115	MSC INDUSTRIAL SUPPLY CO	38401039	tool box for street sweeper	10/10/2024	321.19	10/17/2024	100-475-600 General Supplies	1024
115	MSC INDUSTRIAL SUPPLY CO	39233739	lift station float cable weights	10/10/2024	55.98	10/23/2024	510-810-614 Shop Supplies	1024
115	MSC INDUSTRIAL SUPPLY CO	42081579	PS Sludge collector shear pins	10/23/2024	85.64		510-840-430 Outside Serv-Repair & Maint	1024
Total 115:					462.81			
NAPA AUTO & TRUCK PARTS								
58	NAPA AUTO & TRUCK PARTS	418409	cab filter for 10 wheeler	10/07/2024	33.50	10/17/2024	100-480-610 Automotive Supplies	1024
58	NAPA AUTO & TRUCK PARTS	418443	filters for fleet	10/08/2024	155.07	10/17/2024	100-480-610 Automotive Supplies	1024
58	NAPA AUTO & TRUCK PARTS	418512	fuel filter for mower	10/09/2024	5.99	10/17/2024	100-480-610 Automotive Supplies	1024
58	NAPA AUTO & TRUCK PARTS	418513	booster box for fleet	10/09/2024	150.24	10/17/2024	100-480-610 Automotive Supplies	1024
58	NAPA AUTO & TRUCK PARTS	418553	rear lamps for water truck	10/09/2024	219.58	10/17/2024	100-475-600 General Supplies	1024
58	NAPA AUTO & TRUCK PARTS	418584	Vehicle Supplies	10/10/2024	129.66	10/17/2024	100-475-600 General Supplies	1024
58	NAPA AUTO & TRUCK PARTS	419384	parts for animal control	10/24/2024	27.88		100-480-610 Automotive Supplies	1024
Total 58:					721.92			
NCE								
7617	NCE	675212524	Design	08/13/2024	760.00	10/23/2024	510-166100 Construction In Progress	824
7617	NCE	675212524	Design	08/13/2024	4,306.25	10/23/2024	100-475-745 RTC Reimbursable	824
7617	NCE	675222522	Engr Inspections	10/11/2024	6,047.50		100-529-320 Prof Serv-Engineering	1024
7617	NCE	675232501	Engr Inspections	10/11/2024	15,820.00		100-529-320 Prof Serv-Engineering	1024
Total 7617:					26,933.75			
NEVADA DEPARTMENT OF TAXATION								
6378	NEVADA DEPARTMENT OF TAXATION	TLT Sep 24	Transient Lodging Tax	09/30/2024	2,282.97	10/17/2024	225-227015 TLT Payable to State	924
Total 6378:					2,282.97			
NEVADA EMPLOYMENT SECURITY DIV								
300	NEVADA EMPLOYMENT SECURITY DIV	3RD QTR 2024	UNEMPLOYMENT CONTRIBUTIONS	09/30/2024	8,307.42	10/11/2024	100-218900 UNEMPLOYMENT PAYABLE	924
Total 300:					8,307.42			
NEVADA STATE TREASURER								
127	NEVADA STATE TREASURER	3RD QTR 2024	CHILD SUPPORT WITHHOLDING FEES	09/30/2024	12.00	10/10/2024	100-219900 OTHER PAYROLL PAYABLES	924
Total 127:					12.00			
NSB - BANKCARD CENTER								
8649	NSB - BANKCARD CENTER	SEP 24	HARVEY'S HOTEL; TRAINING S. PLEITEZ ENG	09/30/2024	98.50	10/10/2024	100-529-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	ICMA; REGISTRATION CONF. 24 CREDIT	09/30/2024	30.00	10/10/2024	100-413-582 Travel	924

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
8649	NSB - BANKCARD CENTER	SEP 24	STAMPLI; AUG 2024	09/30/2024	1,034.00	10/10/2024	100-418-342 Tech Services-Other	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; FILE FOLDERS, LABEL MAKER PW	09/30/2024	7.83	10/10/2024	520-810-601 Office Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	APA; MEMBERSHIP & SUBSCRIPTION S. LEAGUE PLN	09/30/2024	48.00	10/10/2024	100-610-581 Dues and Memberships	924
8649	NSB - BANKCARD CENTER	SEP 24	DMV; REG & PLATES FOR AC TRAILER	09/30/2024	6.00	10/10/2024	100-525-610 Automotive Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	AWWA; FALL CONF. A. NAVARRO ENG	09/30/2024	680.00	10/10/2024	100-529-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	THE STRAT HOTEL; TRAINING S. KEATHLEY-MCCASSIE F	09/30/2024	71.32	10/10/2024	100-425-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	NDEP; J. HUHTALA T3 CONVERSION	09/30/2024	41.00	10/10/2024	510-840-642 Licenses and Permits	924
8649	NSB - BANKCARD CENTER	SEP 24	APWA; CITY ENGINEER & UTILITY DIR. JOB POSTINGS	09/30/2024	125.00	10/10/2024	510-810-540 Advertising	924
8649	NSB - BANKCARD CENTER	SEP 24	YOGURT BEACH; MAYOR'S CORNER	09/30/2024	83.19	10/10/2024	100-412-650 Community Support	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; IPAD ENG	09/30/2024	475.99	10/10/2024	100-529-605 Minor Equipment	924
8649	NSB - BANKCARD CENTER	SEP 24	ROUND TABLE PIZZA; JOHNS MANVILLE VOLUNTEERS-F	09/30/2024	140.47	10/10/2024	100-417-600 General Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; RE-ORDER OF IPAD PENS ENG	09/30/2024	158.00	10/10/2024	100-529-605 Minor Equipment	924
8649	NSB - BANKCARD CENTER	SEP 24	BOYS & GIRLS CLUB; AWARDS DINNER TABLE FOR 8 CM	09/30/2024	275.00	10/10/2024	100-412-650 Community Support	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; IPAD PENS RETURN/REFUND	09/30/2024	114.99-	10/10/2024	100-529-605 Minor Equipment	924
8649	NSB - BANKCARD CENTER	SEP 24	THE STRAT HOTEL; TRAINING S. KEATHLEY-MCCASSIE F	09/30/2024	295.52	10/10/2024	100-425-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	BYU MARRIOT; IMCA PITTSBURG 9/17 EVENT DINNER C	09/30/2024	50.00	10/10/2024	100-413-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	MOFOS PIZZA; LITHIUM SUMMIT-INCLINE VILLAGE LUNC	09/30/2024	31.92	10/10/2024	100-413-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; FILE FOLDERS, LABEL MAKER PW	09/30/2024	7.83	10/10/2024	100-475-601 Office Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	APA; MEMBERSHIP & SUBSCRIPTION S. LEAGUE PLN	09/30/2024	319.00	10/10/2024	100-610-581 Dues and Memberships	924
8649	NSB - BANKCARD CENTER	SEP 24	APWA; FALL CONF. S. PLEITEZ ENG	09/30/2024	260.00	10/10/2024	100-529-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	AMCA; MEMBERSHIP S. MATHIS GS	09/30/2024	170.00	10/10/2024	100-528-581 Dues and Memberships	924
8649	NSB - BANKCARD CENTER	SEP 24	SW AIRLINES; FLIGHT FOR TRAINING S. KEATHLEY-MCC	09/30/2024	486.97	10/10/2024	100-425-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	NDEP; A. PENA T2 RENEWAL	09/30/2024	51.25	10/10/2024	510-840-642 Licenses and Permits	924
8649	NSB - BANKCARD CENTER	SEP 24	APWA; CITY ENGINEER & UTILITY DIR. JOB POSTINGS	09/30/2024	125.00	10/10/2024	510-840-540 Advertising	924
8649	NSB - BANKCARD CENTER	SEP 24	APWA; CITY ENGINEER & UTILITY DIR. JOB POSTINGS	09/30/2024	125.00	10/10/2024	100-417-540 Advertising	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; APPLE CARE FOR IPADS ENG	09/30/2024	138.00	10/10/2024	100-529-605 Minor Equipment	924
8649	NSB - BANKCARD CENTER	SEP 24	CORWIN FORD; PARTS FOR FIRD DEPT	09/30/2024	183.59	10/10/2024	100-126000 Intergovernmental Receivable	924
8649	NSB - BANKCARD CENTER	SEP 24	ASCE; ANNUAL MEMBERSHIP ENG	09/30/2024	291.00	10/10/2024	100-529-581 Dues and Memberships	924
8649	NSB - BANKCARD CENTER	SEP 24	BOYS & GIRLS CLUB; AWARDS DINNER TABLE FOR 8 CM	09/30/2024	225.00	10/10/2024	100-412-650 Community Support	924
8649	NSB - BANKCARD CENTER	SEP 24	RALEY'S; ALL HANDS, POOL PACT TRAINING	09/30/2024	68.49	10/10/2024	100-413-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	ZOOM; FMC SUBSCRIPTION	09/30/2024	100.00	10/10/2024	100-425-342 Tech Services-Other	924
8649	NSB - BANKCARD CENTER	SEP 24	WIGWAM; CHAMBER DIR. INTRO MTG. CM	09/30/2024	44.44	10/10/2024	100-413-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	WIGWAM; UTILITY DIR. INTERVIEW LUNCH CM	09/30/2024	151.30	10/10/2024	100-413-600 General Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; FILE FOLDERS, LABEL MAKER PW	09/30/2024	7.83	10/10/2024	100-575-601 Office Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; FILE FOLDERS, LABEL MAKER PW	09/30/2024	7.83	10/10/2024	510-840-601 Office Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	LICKETY SPLIT CAR WASH; 2018 FORD ESCAPE BLD	09/30/2024	20.00	10/10/2024	100-605-420 Outside Services	924
8649	NSB - BANKCARD CENTER	SEP 24	ZOOM; PLN YEARLY SUBSCRIPTION	09/30/2024	159.90	10/10/2024	100-610-342 Tech Services-Other	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; OFFICE CHAIR ENG	09/30/2024	248.99	10/10/2024	100-529-600 General Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	NDEP; P. SPARKS T4 RENEWAL	09/30/2024	51.25	10/10/2024	510-840-642 Licenses and Permits	924
8649	NSB - BANKCARD CENTER	SEP 24	APWA; CITY ENGINEER & UTILITY DIR. JOB POSTINGS	09/30/2024	125.00	10/10/2024	520-810-540 Advertising	924
8649	NSB - BANKCARD CENTER	SEP 24	APWA; CITY ENGINEER & UTILITY DIR. JOB POSTINGS	09/30/2024	125.00	10/10/2024	100-575-540 Advertising	924
8649	NSB - BANKCARD CENTER	SEP 24	ALL AMERICAN AUTO BODY; REPAIR WW	09/30/2024	1,573.58	10/10/2024	520-810-610 Automotive Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	CORWIN FORD; PARTS FOR FIRD DEPT	09/30/2024	108.60	10/10/2024	100-126000 Intergovernmental Receivable	924
8649	NSB - BANKCARD CENTER	SEP 24	CORWIN FORD; PARTS FOR FIRE DEPT	09/30/2024	298.86	10/10/2024	100-126000 Intergovernmental Receivable	924

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
8649	NSB - BANKCARD CENTER	SEP 24	ZOOM; CMO MONTHLY SUBSCRIPTION	09/30/2024	140.00	10/10/2024	100-418-342 Tech Services-Other	924
8649	NSB - BANKCARD CENTER	SEP 24	WALMART; ALL HANDS, POOL PACT TRAINING	09/30/2024	29.18	10/10/2024	100-413-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	MIZPAH HOTEL; TOUR TONOPAH CM	09/30/2024	197.40	10/10/2024	100-413-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	ICMA; REGISTRATION CONF. 24 CM	09/30/2024	50.00	10/10/2024	100-413-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; FILE FOLDERS, LABEL MAKER PW	09/30/2024	7.83	10/10/2024	100-417-601 Office Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; FILE FOLDERS, LABEL MAKER PW	09/30/2024	7.83	10/10/2024	510-810-601 Office Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	APA; MEMBERSHIP & SUBSCRIPTION S. LEAGUE PLN	09/30/2024	180.00	10/10/2024	100-610-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; SPOOKTACULAR SUPPLIES	09/30/2024	84.99	10/10/2024	100-412-650 Community Support	924
8649	NSB - BANKCARD CENTER	SEP 24	AWWA; 2024 WEBINAR SUBSCRIPTION A. NAVARRO ENG	09/30/2024	295.00	10/10/2024	100-529-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	APPLIED PAVEMENT TECH; LTAP CONST. MGMT. TRAININ	09/30/2024	20.00	10/10/2024	100-529-580 Training	924
8649	NSB - BANKCARD CENTER	SEP 24	NDEP; H. FRANSEN T1 RENEWAL	09/30/2024	51.25	10/10/2024	510-840-642 Licenses and Permits	924
8649	NSB - BANKCARD CENTER	SEP 24	APWA; CITY ENGINEER & UTILITY DIR. JOB POSTINGS	09/30/2024	125.00	10/10/2024	100-475-540 Advertising	924
8649	NSB - BANKCARD CENTER	SEP 24	SONSRAY MACHINERY; HEATER FL	09/30/2024	151.44	10/10/2024	100-480-610 Automotive Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	AMAZON; IPAD, 2 IPAD CASE'S, 2 IPAD PENS	09/30/2024	737.76	10/10/2024	100-529-605 Minor Equipment	924
8649	NSB - BANKCARD CENTER	SEP 24	WILEY TNSI.COM; ASCE CAREER CONN. JOB POSTING F	09/30/2024	875.00	10/10/2024	100-529-320 Prof Serv-Engineering	924
8649	NSB - BANKCARD CENTER	SEP 24	MOTION INDUSTRIES; PARTS FOR FLEET	09/30/2024	167.70	10/10/2024	100-480-610 Automotive Supplies	924
8649	NSB - BANKCARD CENTER	SEP 24	ORIENTAL TRADING; SPOOKTACULAR CANDY	09/30/2024	4,292.74	10/10/2024	100-412-650 Community Support	924
8649	NSB - BANKCARD CENTER	SEP 24	HYATT LAKE TAHOE; WNDD NV LITHIUM SUMMIT MAYOR	09/30/2024	536.75	10/10/2024	100-412-582 Travel	924
8649	NSB - BANKCARD CENTER	SEP 24	HYATT LAKE TAHOE; WNDD NV LITHIUM SUMMIT CM	09/30/2024	310.75	10/10/2024	100-413-582 Travel	924

Total 8649:

17,211.08

NV ENERGY

167	NV ENERGY	10601 OCT 24	80865908610601	10/02/2024	33.92	10/18/2024	100-475-622 Electricity	1024
167	NV ENERGY	13050 OCT 24	48768103613050 ACH	10/09/2024	2,377.46	10/25/2024	100-417-622 Electricity	1024
167	NV ENERGY	14319 OCT 24	34596405214319 ACH	10/09/2024	37.20	10/25/2024	100-575-622 Electricity	1024
167	NV ENERGY	26093 OCT 24	34596402626093 ACH	10/05/2024	1,766.59	10/23/2024	100-575-622 Electricity	1024
167	NV ENERGY	26100 OCT 24	34596502626100 ACH	10/05/2024	32,133.17	10/23/2024	510-810-622 Electricity	1024
167	NV ENERGY	26100 OCT 24	34596502626100 ACH	10/05/2024	42.58	10/23/2024	520-810-622 Electricity	1024
167	NV ENERGY	29499 SEP 24	1000213677906929499 ACH	10/01/2024	60.00	10/17/2024	100-475-622 Electricity	1024
167	NV ENERGY	34991 OCT 24	34596407734991 ACH	10/12/2024	34.73	10/30/2024	510-810-622 Electricity	1024
167	NV ENERGY	37594 OCT 24	80865904937594 ACH	10/10/2024	34.73	10/28/2024	100-475-622 Electricity	1024
167	NV ENERGY	41110 OCT 24	82190403641110 ACH	10/05/2024	38.37	10/23/2024	520-810-622 Electricity	1024
167	NV ENERGY	42683 OCT 24	82190404842683 ACH	10/05/2024	58.42	10/23/2024	100-475-622 Electricity	1024
167	NV ENERGY	42683 OCT 24	82190404842683 ACH	10/05/2024	5,545.64	10/23/2024	520-810-622 Electricity	1024
167	NV ENERGY	42683 OCT 24	82190404842683 ACH	10/05/2024	152.73	10/23/2024	100-575-622 Electricity	1024
167	NV ENERGY	42683 OCT 24	82190404842683 ACH	10/05/2024	261.79	10/23/2024	510-810-622 Electricity	1024
167	NV ENERGY	52067 OCT 24	82190407952067ACH	10/10/2024	103.07	10/28/2024	520-810-622 Electricity	1024
167	NV ENERGY	65197 OCT 24	34596407565197 ACH	10/10/2024	34.41	10/28/2024	510-810-622 Electricity	1024
167	NV ENERGY	67463 OCT 24	34596404867463 ACH	10/10/2024	80.12	10/28/2024	100-575-622 Electricity	1024
167	NV ENERGY	68387 OCT 24	345964082-68387	10/10/2024	34.73	10/28/2024	100-475-622 Electricity	1024
167	NV ENERGY	84389 OCT 24	34596503684389 ACH	10/09/2024	172.11	10/25/2024	100-417-622 Electricity	1024
167	NV ENERGY	97899 OCT 24	80865904797899 ACH	10/05/2024	13,493.20	10/23/2024	100-475-622 Electricity	1024
167	NV ENERGY	98954 OCT 24	82190405098954 ACH	10/04/2024	2,788.50	10/23/2024	520-810-622 Electricity	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 167:					59,283.47			
OFFICE DEPOT								
133	OFFICE DEPOT	381243732001	UT SUPPLIES-STAPLES	10/04/2024	1.91	10/17/2024	520-810-601 Office Supplies	1024
133	OFFICE DEPOT	381243732001	UT SUPPLIES-STAPLES	10/04/2024	1.91	10/17/2024	510-810-601 Office Supplies	1024
133	OFFICE DEPOT	381243813001	UT SUPPLIES-MONITOR PRIVACY SCREENS	10/03/2024	184.38	10/17/2024	520-810-601 Office Supplies	1024
133	OFFICE DEPOT	381243813001	UT SUPPLIES-MONITOR PRIVACY SCREENS	10/03/2024	184.38	10/17/2024	510-810-601 Office Supplies	1024
133	OFFICE DEPOT	385233731001	UT SUPPLIES-POST ITS, PENS	10/04/2024	20.44	10/17/2024	510-810-601 Office Supplies	1024
133	OFFICE DEPOT	385233731001	UT SUPPLIES-POST ITS, PENS	10/04/2024	20.44	10/17/2024	520-810-601 Office Supplies	1024
133	OFFICE DEPOT	386272276001	supplies- batteries, sharpies, pens, labels	09/27/2024	101.08		100-416-600 General Supplies	924
133	OFFICE DEPOT	388177613001	Office Supplies-sharpie markers, tape dispenser, pencil holder	10/14/2024	55.17	10/23/2024	100-610-601 Office Supplies	1024
133	OFFICE DEPOT	388181498001	Office Supplies-letter opener	10/12/2024	4.94	10/23/2024	100-610-601 Office Supplies	1024
133	OFFICE DEPOT	388473767001	New Trashcans	10/16/2024	13.54	10/23/2024	100-425-600 General Supplies	1024
133	OFFICE DEPOT	388483766001	972A Toner	10/16/2024	203.97		100-425-600 General Supplies	1024
133	OFFICE DEPOT	388685837001	UT SUPPLIES-TAPE DISPENSER	10/07/2024	8.24	10/17/2024	520-810-601 Office Supplies	1024
133	OFFICE DEPOT	388685837001	UT SUPPLIES-TAPE DISPENSER	10/07/2024	8.25	10/17/2024	510-810-601 Office Supplies	1024
133	OFFICE DEPOT	388686879001	UT SUPPLIES-DUSTER, TONER	10/07/2024	145.47	10/17/2024	510-810-601 Office Supplies	1024
133	OFFICE DEPOT	388686879001	UT SUPPLIES-DUSTER, TONER	10/07/2024	145.47	10/17/2024	520-810-601 Office Supplies	1024
133	OFFICE DEPOT	389377101001	Computer Speakers	10/03/2024	23.94	10/23/2024	100-425-600 General Supplies	1024
133	OFFICE DEPOT	389377501001	Toner	10/03/2024	523.41	10/23/2024	100-425-600 General Supplies	1024
133	OFFICE DEPOT	389980158001	Clip boards Pens File holder etc. CDC	10/15/2024	51.58	10/23/2024	100-413-600 General Supplies	1024
133	OFFICE DEPOT	389980327001	Community Dev Cord - Magnetic Eraser	10/11/2024	2.78	10/23/2024	100-413-600 General Supplies	1024
133	OFFICE DEPOT	390007010001	UT SUPPLY- PRIVACY SCREEN RETURN	10/10/2024	184.38-	10/17/2024	520-810-601 Office Supplies	1024
133	OFFICE DEPOT	390007010001	UT SUPPLY- PRIVACY SCREEN RETURN	10/10/2024	184.38-	10/17/2024	510-810-601 Office Supplies	1024
133	OFFICE DEPOT	390515719001	Office Supplies- tape, pens, sharpies, highlighters, rubberban	10/21/2024	73.34		100-529-601 Office Supplies	1024
133	OFFICE DEPOT	390568216001	Alex's Screen Hanger	10/22/2024	32.49		100-529-605 Minor Equipment	1024
133	OFFICE DEPOT	391186088001	Trash Cans	10/17/2024	37.42		100-425-600 General Supplies	1024
133	OFFICE DEPOT	391187163001	Key Rings	10/17/2024	22.50		100-425-600 General Supplies	1024
133	OFFICE DEPOT	391478282001	tape and office supplies	10/17/2024	50.09		100-414-600 General Supplies	1024
133	OFFICE DEPOT	391539856001	Envelopes	10/21/2024	4.09		510-840-601 Office Supplies	1024
133	OFFICE DEPOT	391539856001	Envelopes	10/21/2024	4.08		100-575-601 Office Supplies	1024
133	OFFICE DEPOT	391539856001	Envelopes	10/21/2024	4.09		520-810-601 Office Supplies	1024
133	OFFICE DEPOT	391539856001	Envelopes	10/21/2024	4.08		100-417-601 Office Supplies	1024
133	OFFICE DEPOT	391539856001	Envelopes	10/21/2024	4.08		100-475-601 Office Supplies	1024
133	OFFICE DEPOT	391539856001	Envelopes	10/21/2024	4.08		510-810-601 Office Supplies	1024
133	OFFICE DEPOT	391540113001	Office supplies	10/17/2024	5.07		520-810-601 Office Supplies	1024
133	OFFICE DEPOT	391540113001	Office supplies	10/17/2024	5.06		100-417-601 Office Supplies	1024
133	OFFICE DEPOT	391540113001	Office supplies	10/17/2024	5.07		510-810-601 Office Supplies	1024
133	OFFICE DEPOT	391540113001	Office supplies	10/17/2024	5.07		510-840-601 Office Supplies	1024
133	OFFICE DEPOT	391540113001	Office supplies	10/17/2024	5.07		100-575-601 Office Supplies	1024
133	OFFICE DEPOT	391540113001	Office supplies	10/17/2024	5.06		100-475-601 Office Supplies	1024
133	OFFICE DEPOT	391540114001	Office supplies	10/17/2024	2.16		510-840-601 Office Supplies	1024
133	OFFICE DEPOT	391540114001	Office supplies	10/17/2024	2.15		100-575-601 Office Supplies	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
133	OFFICE DEPOT	391540114001	Office supplies	10/17/2024	2.15		520-810-601 Office Supplies	1024
133	OFFICE DEPOT	391540114001	Office supplies	10/17/2024	2.15		100-417-601 Office Supplies	1024
133	OFFICE DEPOT	391540114001	Office supplies	10/17/2024	2.15		100-475-601 Office Supplies	1024
133	OFFICE DEPOT	391540114001	Office supplies	10/17/2024	2.15		510-810-601 Office Supplies	1024
Total 133:					1,616.19			
O'REILLY AUTO PARTS								
6230	O'REILLY AUTO PARTS	3599-323394	wipers for fleet	10/14/2024	59.80	10/17/2024	100-480-610 Automotive Supplies	1024
6230	O'REILLY AUTO PARTS	3599-323426	pump for fleet	10/14/2024	198.99	10/17/2024	100-480-610 Automotive Supplies	1024
6230	O'REILLY AUTO PARTS	3599-325033	parts for animal control	10/24/2024	8.09		100-480-610 Automotive Supplies	1024
Total 6230:					266.88			
PAC MACHINE COMPANY, INC.								
8597	PAC MACHINE COMPANY, INC.	95948	Meadows & Eagle Meadows mini-cas protection	10/17/2024	3,603.00		520-810-430 Outside Serv-Repair & Maint	1024
Total 8597:					3,603.00			
PACIFIC STORAGE COMPANY								
8876	PACIFIC STORAGE COMPANY	5227165	shred	09/18/2024	66.00		100-416-420 Outside Services	924
8876	PACIFIC STORAGE COMPANY	5231106	shredd	10/16/2024	66.00		100-416-420 Outside Services	1024
8876	PACIFIC STORAGE COMPANY	5231107	Shredding Bin	10/16/2024	16.50	10/23/2024	100-425-322 Prof Serv-Other	1024
Total 8876:					148.50			
PDM								
139	PDM	556183-01	steel for animal control truck	10/21/2024	138.95	10/23/2024	100-480-610 Automotive Supplies	1024
Total 139:					138.95			
PUBLIC AGENCY COMPENSATION TRU								
145	PUBLIC AGENCY COMPENSATION TRU	1ST QTR 2024-2025	WORKERS COMP 1ST QTR 24/25	09/30/2024	37,534.75	10/21/2024	100-219000 WORKERS COMPENSATION PA	924
Total 145:					37,534.75			
PUBLIC EMPLOYEES RETIREMENT SYSTEM								
144	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SEP 2024	#621 RETIREMENT CONTRIBUTIONS	09/30/2024	167,393.76	10/15/2024	100-216000 RETIREMENT PAYABLE	924
Total 144:					167,393.76			
PURCELL TIRE CO								
38	PURCELL TIRE CO	26165281	alignment for streets pick up	08/20/2024	42.75		100-480-610 Automotive Supplies	824

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 38:					42.75			
PURCHASE POWER								
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - PLANNING	10/03/2024	342.76	10/30/2024	100-610-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - CLERK	10/03/2024	929.78	10/30/2024	100-416-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - BUILDING	10/03/2024	11.72	10/30/2024	100-605-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - FINANCE	10/03/2024	442.21	10/30/2024	100-415-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - WATER	10/03/2024	336.81	10/30/2024	510-810-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - STREETS	10/03/2024	2.49	10/30/2024	100-475-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - CITY ATTORNEY	10/03/2024	158.58	10/30/2024	100-414-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - CITY MANAGER	10/03/2024	15.64	10/30/2024	100-413-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - MAYOR	10/03/2024	131.83	10/30/2024	100-412-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - COURT	10/03/2024	282.56	10/30/2024	100-425-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - ANIMAL CONTROL	10/03/2024	58.74	10/30/2024	100-525-550 Printing and Postage	1024
3155	PURCHASE POWER	69812 OCT 24	POSTAGE - TLT	10/03/2024	10.26	10/30/2024	225-575-550 Printing and Postage	1024
Total 3155:					2,723.38			
RELIANT ELECTRIC, LLC								
4934	RELIANT ELECTRIC, LLC	24046+-1	heater repair at well 4 and N.E. Booster	10/03/2024	2,750.60	10/17/2024	510-810-430 Outside Serv-Repair & Maint	1024
4934	RELIANT ELECTRIC, LLC	24084-1	Well 11 starter to motor wire replacement.	10/03/2024	7,730.28	10/17/2024	510-810-430 Outside Serv-Repair & Maint	1024
Total 4934:					10,480.88			
RENO GAZETTE JOURNAL								
152	RENO GAZETTE JOURNAL	6684310	Advertising	09/30/2024	355.68	10/17/2024	100-610-540 Advertising	924
Total 152:					355.68			
RENOWN HEALTH								
190	RENOWN HEALTH	3347480	MRN 4724827	10/07/2024	1.60	10/23/2024	100-417-322 Prof Serv-Other	1024
190	RENOWN HEALTH	3347480	MRN 4724827	10/07/2024	19.25	10/23/2024	100-475-322 Prof Serv-Other	1024
190	RENOWN HEALTH	3347480	MRN 4724827	10/07/2024	.22	10/23/2024	100-528-322 Prof Serv-Other	1024
190	RENOWN HEALTH	3347480	MRN 0837025	10/07/2024	171.00	10/23/2024	520-810-322 Prof Serv-Other	1024
190	RENOWN HEALTH	3347480	MRN 4724827	10/07/2024	3.93	10/23/2024	100-575-322 Prof Serv-Other	1024
Total 190:					196.00			
RESOURCE CONCEPTS								
8602	RESOURCE CONCEPTS	24-1264	Water rights services	10/11/2024	4,146.25	10/17/2024	510-810-698 Water Rights Protection	1024
8602	RESOURCE CONCEPTS	24-1265	Water rights services	10/11/2024	6,646.50	10/17/2024	510-810-698 Water Rights Protection	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 8602:					10,792.75			
ROMTEC, INC								
9024	ROMTEC, INC	INV1787	Plan Set	09/23/2024	44,000.00	10/17/2024	220-480-684 Main Street Beautification	924
Total 9024:					44,000.00			
SECTRAN SECURITY, INC.								
8629	SECTRAN SECURITY, INC.	24100595	ARMORED SERVICES-WATER	10/07/2024	198.94	10/17/2024	510-810-342 Tech Services-Other	1024
8629	SECTRAN SECURITY, INC.	24100595	ARMORED SERVICES-SEWER	10/07/2024	198.94	10/17/2024	520-810-342 Tech Services-Other	1024
8629	SECTRAN SECURITY, INC.	24100595	ARMORED SERVICES-GF	10/07/2024	198.94	10/17/2024	100-415-322 Prof Serv-Other	1024
Total 8629:					596.82			
SHAW ENGINEERING								
1897	SHAW ENGINEERING	186661	WTP New 1.5 MG Tank Design/Insp	09/30/2024	4,985.35		510-166100 Construction In Progress	924
1897	SHAW ENGINEERING	186679	Development Reviews	09/30/2024	31,420.00		100-529-320 Prof Serv-Engineering	924
Total 1897:					36,405.35			
SILVER STATE ANALYTICAL LABORATORIES								
7856	SILVER STATE ANALYTICAL LABORATORIES	RN321009	safe storage Mull Ln samples	10/08/2024	110.00	10/17/2024	510-810-423 Outside Serv-Analytical	1024
7856	SILVER STATE ANALYTICAL LABORATORIES	RN321058	monthly first round samples	10/09/2024	286.00	10/17/2024	510-810-423 Outside Serv-Analytical	1024
7856	SILVER STATE ANALYTICAL LABORATORIES	RN321059	Quarterly raw water samples	10/09/2024	66.00	10/17/2024	510-810-423 Outside Serv-Analytical	1024
7856	SILVER STATE ANALYTICAL LABORATORIES	RN321118	275 Mull Ln new line samples	10/09/2024	110.00	10/17/2024	510-810-423 Outside Serv-Analytical	1024
7856	SILVER STATE ANALYTICAL LABORATORIES	RN321224	ps canal samples	10/11/2024	3,468.00	10/17/2024	510-840-423 Outside Serv-Analytical	1024
7856	SILVER STATE ANALYTICAL LABORATORIES	RN321271	PS lab samples	10/14/2024	18.00	10/17/2024	510-840-423 Outside Serv-Analytical	1024
Total 7856:					4,058.00			
SIPPOLA, REENA G.								
8878	SIPPOLA, REENA G.	FMC24143	Punjabi - Amit Kumar 24CT00451	10/09/2024	190.00	10/23/2024	100-425-330 Prof Serv-Interpreter	1024
Total 8878:					190.00			
SOUTHERN TIRE MART LLC								
8964	SOUTHERN TIRE MART LLC	7590036491	tire for parks truck 4005	10/11/2024	169.41	10/17/2024	100-480-610 Automotive Supplies	1024
Total 8964:					169.41			
SOUTHWEST GAS CORP								
204	SOUTHWEST GAS CORP	18971 OCT 24	910000818971 ACH	10/15/2024	30.24	11/04/2024	520-810-621 Natural Gas	1024
204	SOUTHWEST GAS CORP	86744 OCT 24	910001086744 WTP	10/10/2024	490.88	10/29/2024	510-840-621 Natural Gas	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 204:					521.12			
STATE COLLECTION & DISB. UNIT (SCaDU)								
176	STATE COLLECTION & DISB. UNIT (SCaDU)	OCT 2024-2	CHILD SUPPORT	10/18/2024	319.84	10/17/2024	100-219900 OTHER PAYROLL PAYABLES	1024
Total 176:					319.84			
TAGGART & TAGGART LTD								
3275	TAGGART & TAGGART LTD	18310	Water Right Contract FY24/25 SEPT	09/30/2024	9,588.10	10/17/2024	510-810-698 Water Rights Protection	924
Total 3275:					9,588.10			
THATCHER COMPANY, INC.								
8646	THATCHER COMPANY, INC.	2024400106015	WWTP Chlorine	10/17/2024	6,729.75		520-810-617 Chemical Supplies	1024
Total 8646:					6,729.75			
THOLL FENCE								
1340	THOLL FENCE	85166	PS Gate repairs first 50%	10/21/2024	3,357.00		510-840-430 Outside Serv-Repair & Maint	1024
Total 1340:					3,357.00			
U S POSTAL SERVICE								
7344	U S POSTAL SERVICE	NOV 2024	PREPAID IN-HOUSE POSTAGE	11/01/2024	1,900.00	10/23/2024	520-810-550 Printing and Postage	1124
7344	U S POSTAL SERVICE	NOV 2024	PREPAID IN-HOUSE POSTAGE	11/01/2024	1,900.00	10/23/2024	510-810-550 Printing and Postage	1124
Total 7344:					3,800.00			
UNITED ROTARY BRUSH CORPORATION								
6420	UNITED ROTARY BRUSH CORPORATION	CI317612	Sweeper Brooms	09/11/2024	2,319.82	10/17/2024	100-475-600 General Supplies	924
Total 6420:					2,319.82			
USA BLUEBOOK								
464	USA BLUEBOOK	INV00504061	Eye wash signs	10/04/2024	36.80	10/17/2024	510-810-614 Shop Supplies	1024
464	USA BLUEBOOK	INV00507261	WWTP chart recorder parts	10/08/2024	325.48	10/23/2024	520-810-600 General Supplies	1024
464	USA BLUEBOOK	INV00508137	New chem pump	10/09/2024	1,076.00	10/17/2024	510-810-614 Shop Supplies	1024
464	USA BLUEBOOK	INV00512678	safety vest	10/14/2024	24.95	10/17/2024	510-840-616 Safety Supplies	1024
464	USA BLUEBOOK	INV00512721	tools and anti seize	10/14/2024	570.49	10/17/2024	510-810-614 Shop Supplies	1024
464	USA BLUEBOOK	INV00512721	safety vests	10/14/2024	140.27	10/17/2024	510-810-616 Safety Supplies	1024
464	USA BLUEBOOK	INV00512860	safety vest and winter hard hat liners	10/14/2024	51.93	10/17/2024	510-810-616 Safety Supplies	1024
464	USA BLUEBOOK	INV00512860	New floor paint.	10/14/2024	65.95	10/17/2024	510-810-614 Shop Supplies	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 464:					2,291.87			
UTILITY DEPOSITS								
2202	UTILITY DEPOSITS	10915901	CREDIT REFUND	10/22/2024	163.11	10/23/2024	010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	10967001	SEWER DEPOSIT REFUND	10/11/2024	9.56	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	13425019	SEWER DEPOSIT REFUND	10/17/2024	31.18	10/23/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	13540715	SEWER DEPOSIT REFUND	10/07/2024	6.66	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	13645115	SEWER DEPOSIT REFUND	10/15/2024	38.35	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	139691.01	CREDIT REFUND	10/14/2024	98.69	10/17/2024	010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	13969101	SEWER DEPOSIT REFUND	10/10/2024	20.56	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	14423813	SEWER DEPOSIT REFUND	10/15/2024	80.00	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	14423813	WATER DEPOSIT REFUND	10/15/2024	7.70	10/17/2024	510-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	14469903	CREDIT REFUND	10/15/2024	42.68	10/17/2024	010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	15393012	WATER DEPOSIT REFUND	10/04/2024	62.27	10/17/2024	510-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	15393012	SEWER DEPOSIT REFUND	10/04/2024	80.00	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	16331913	SEWER DEPOSIT REFUND	10/22/2024	80.00		520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	16331913	WATER DEPOSIT REFUND	10/22/2024	4.96		510-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	16551411	SEWER DEPOSIT REFUND	10/18/2024	80.00	10/23/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	16551411	WATER DEPOSIT REFUND	10/18/2024	17.70	10/23/2024	510-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	16788122	SEWER DEPOSIT REFUND	10/09/2024	15.93	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	16859403	CREDIT REFUND	10/21/2024	30.55	10/23/2024	010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	169311.01	CREDIT REFUND	10/22/2024	80.55		010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	16931101	WATER DEPOSIT REFUND	10/21/2024	75.00		510-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	16931101	SEWER DEPOSIT REFUND	10/21/2024	80.00		520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	17939904	CREDIT REFUND	10/22/2024	92.73	10/23/2024	010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	17946404	WATER DEPOSIT REFUND	10/21/2024	8.15	10/23/2024	510-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	17946404	SEWER DEPOSIT REFUND	10/21/2024	80.00	10/23/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	18523030	SEWER DEPOSIT REFUND	10/24/2024	66.86		520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	18609707	CREDIT REFUND	10/18/2024	151.71	10/23/2024	010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	20810007	CREDIT REFUND	10/24/2024	133.70		010-115100 Cash Clearing-Utilities	1024
2202	UTILITY DEPOSITS	21972301	SEWER DEPOSIT REFUND	10/10/2024	12.74	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	30502525	WATER DEPOSIT REFUND	10/24/2024	68.59		510-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	6966502	SEWER DEPOSIT REFUND	10/14/2024	24.28	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	7614316	SEWER DEPOSIT REFUND	10/15/2024	56.42	10/17/2024	520-228200 Customer Deposits	1024
2202	UTILITY DEPOSITS	7699809	CREDIT REFUND	10/21/2024	99.06	10/23/2024	010-115100 Cash Clearing-Utilities	1024
Total 2202:					1,899.69			
VERIZON WIRELESS								
8495	VERIZON WIRELESS	9975157498	WWRouter	10/24/2024	46.65	10/23/2024	520-810-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	CMO	10/24/2024	56.13	10/23/2024	100-413-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	Bldg & Safety	10/24/2024	343.81	10/23/2024	100-417-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	FMC	10/24/2024	56.13	10/23/2024	100-425-530 Communications	1024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
8495	VERIZON WIRELESS	9975157498	WWater	10/24/2024	367.38	10/23/2024	520-810-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	City Attorney	10/24/2024	140.03	10/23/2024	100-414-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	Council	10/24/2024	168.04	10/23/2024	100-412-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	Finance	10/24/2024	64.08	10/23/2024	100-415-605 Minor Equipment	1024
8495	VERIZON WIRELESS	9975157498	WTP	10/24/2024	472.00	10/23/2024	510-840-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	City Hall/Facilities	10/24/2024	798.94	10/23/2024	100-417-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	IT	10/24/2024	97.59	10/23/2024	100-418-530 Communications	1024
8495	VERIZON WIRELESS	9975157498	Water Dist	10/24/2024	295.88	10/23/2024	510-810-530 Communications	1024
8495	VERIZON WIRELESS	9975248169	52267 Sept 2-Oct 01 24	10/24/2024	40.01	10/23/2024	520-810-530 Communications	1024
Total 8495:					2,946.67			
VERUS ASSOCIATES NEVADA, LLC								
8606	VERUS ASSOCIATES NEVADA, LLC	2586	SCADA Support	09/30/2024	1,499.42	10/23/2024	510-810-429 Outside Serv-SCADA	924
Total 8606:					1,499.42			
VOYA FINANCIAL								
8591	VOYA FINANCIAL	OCT 2024-2	ROTH IRA	10/18/2024	210.00	10/18/2024	100-215000 457 PAYABLE	1024
8591	VOYA FINANCIAL	OCT 2024-2	DEFERRED COMPENSATION, 457	10/18/2024	3,567.50	10/18/2024	100-215000 457 PAYABLE	1024
Total 8591:					3,777.50			
WAGNER, CODY								
9013	WAGNER, CODY	10924	PLANNING COMMISSION STIPEND	10/09/2024	80.00	10/23/2024	100-610-322 Prof Serv-Other	1024
Total 9013:					80.00			
WASTE MANAGEMENT								
447	WASTE MANAGEMENT	33009 OCT 24	11-60774-33009	10/04/2024	119.37	10/17/2024	510-810-412 Utility Serv-Refuse	1024
Total 447:					119.37			
WESTERN INDUSTRIAL PARTS, INC.								
8571	WESTERN INDUSTRIAL PARTS, INC.	2410-105210	fleet supplies	10/17/2024	44.56	10/23/2024	100-480-610 Automotive Supplies	1024
Total 8571:					44.56			
WESTERN INSURANCE SPECIALTIES								
881	WESTERN INSURANCE SPECIALTIES	NOV 2024	SUPPLEMENTAL INSURANCE	11/01/2024	90.35		100-218100 Western Insurance Payable	1124
Total 881:					90.35			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
WESTERN NEVADA SUPPLY CO.								
195	WESTERN NEVADA SUPPLY CO.	11397379-1	bin stock	10/17/2024	433.09	10/23/2024	510-810-613 Meter Service Supplies	1024
195	WESTERN NEVADA SUPPLY CO.	11411277	Well 9 8"" cla valve	10/03/2024	16,646.67	10/17/2024	510-840-614 Shop Supplies	1024
195	WESTERN NEVADA SUPPLY CO.	11445101-1	fiber light meter box extensions	10/17/2024	438.96	10/23/2024	510-810-613 Meter Service Supplies	1024
195	WESTERN NEVADA SUPPLY CO.	11454380	ps repair fittings	10/09/2024	73.50	10/17/2024	510-840-614 Shop Supplies	1024
195	WESTERN NEVADA SUPPLY CO.	11458038	ps replacement backflow relief valves	10/09/2024	3,015.28	10/17/2024	510-840-614 Shop Supplies	1024
195	WESTERN NEVADA SUPPLY CO.	11472331	sensus iperl 3/4 water meters	10/17/2024	4,573.20	10/23/2024	510-166100 Construction In Progress	1024
195	WESTERN NEVADA SUPPLY CO.	11472332	bin stock	10/17/2024	1,538.90	10/23/2024	510-810-613 Meter Service Supplies	1024
Total 195:					26,719.60			
WILLIAMS, BARRY REGINALD								
9018	WILLIAMS, BARRY REGINALD	10924	PLANNING COMMISSION STIPEND	10/09/2024	80.00	10/23/2024	100-610-322 Prof Serv-Other	1024
Total 9018:					80.00			
WOOD RODGERS, INC.								
2454	WOOD RODGERS, INC.	185378	Main St Billing No 8 Progress Payment	09/30/2024	5,707.50		220-480-684 Main Street Beautification	924
Total 2454:					5,707.50			
Grand Totals:					2,308,683.56			

Dated: _____

Mayor: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor.Vendor Number = {<->} 2201

**MINUTES OF THE
FERNLEY CITY COUNCIL MEETING
OCTOBER 16, 2024**

Mayor Neal E. McIntyre called the meeting to order at 5:00 pm.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Mayor Neal E. McIntyre, Councilman Ryan Hanan, Councilwoman Felicity Zoberski, Councilman Albert Torres, Councilwoman Felicity Zoberski , City Manager Ben Marchant, Deputy City Manager Lydia Altick, City Attorney Aaron Mouritsen, City Treasurer Robert Carson, City Clerk Kim Swanson, Administrative Specialist I Sandy Harris, Planning Director Michele Rambo, Public Building Official Charity Birkel, Works Director Barry Williams, Deputy Public Works Director Olivia John, Senior Project Manager Salvador Pleitez Councilman Stan Lau arrived at 5:07pm

1.3. Public Forum

None at this time.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA BY MOVING ITEM 7.2 THEN 7.1 BEFORE ITEM 3. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Albert Torres. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Zoberski, Councilman Torres, Councilwoman McKay, Councilman Hanan, **Absent:** Councilman Stan Lau.

2. CONSENT AGENDA

2.1. (Possible Action) Approval of Voucher Report

2.2. (Possible Action) Approval of Minutes

2.3. (Possible Approval) Approval of Business Licenses

City Clerk Kim Swanson read the new business licenses

2.4. Possible Action to approve the liquor license for Entertain Nevada, LLC dba Frontier Fun Center.

2.5. Discussion and Possible action to approve \$42,800 of additional funding for the Bureau of Land Management (BLM) to fund labor associated with processing the remaining Phase 1 conveyance actions and Cadastral survey work on parcels 9 and 10 of the 2013 Fernley Lands Bill Conveyance Phase 2.

2.6. Discussion and possible action to approve a contract with Z 7 Development to install Standby Generator and other related work at the Camille Lift Station for not to exceed amount of \$152,669.00

2.7. Discussion and Possible Action to award a contract for copying and printing services to Pacific Office Automation for lease and use of six (6) multi-functional copiers/printers, supplies, and maintenance. The standard operation rate lease of \$2,285.28 per month plus

all maintenance and supplies; black and white and color copies are billed at a flat rate of \$1,890.00 per month for a total lease price of \$4,175.28 per month.

2.8. Discussion and possible action to approve the updated Purchasing and Procurement policy.

2.9. Discussion and Possible Action to approve a MOU with Lyon County regarding the use of the City of Fernley's Facilities for the Canal Township Justice Court and the Third Judicial District Juvenile Master Court.

Motion: I MOVE TO APPROVE THE CONSENT AGENDA BUT REMOVE ITEM 2.8, PLACING IT ON THE REGULAR AGENDA FOR DISCUSSION. **Action:** Approved. **Moved by:** Councilman Albert Torres, **Seconded by:** Councilwoman Fran McKay. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Zoberski, Councilman Torres, Councilwoman McKay, Councilman Hanan. **Absent:** Councilman Stan Lau.

Robert Carson, City Treasurer, explained the changes made to the policy. The overall approval levels based on who can approve, from a department head to the city manager to city council, have not changed. Contracts that are required by NRS for construction and non-construction activities have not changed. The biggest change was for items less than a thousand dollars except for public work projects. A purchasing card has been added that can be used to make those purchases with just foreman-level approval. That's so we can expand our purchasing card program. We can get them done faster, and people can be more productive at work.

Councilman Albert Torres asked if anything was changed as far as what council can approve, the mayor can approve, and the city manager can approve than what is already current.

Robert Carson, City Treasurer, stated no, those are verbatim from the old policy. He stated adding the P Card really helps the employees in the field because they don't have to drive back to get a credit card to make a purchase. We don't have issues with lines of credit at certain vendors.

Motion: I MOVE TO APPROVE THE UPDATED PURCHASING AND PROCUREMENT POLICY AS PRESENTED. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

3. REPORTS - this item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

Mr. Tom Logan, Lyon County School District (LCSD), stated that he appreciated the invitation to come and speak. The biggest question that always comes up as they meet with different entities is the capacity and enrollment numbers. From the start, same time last year to this year, the Fernley area has grown 33 kids total. There is not a big inundation of students that are coming with all this new growth. There's potential. But in general, the nation right now is shrinking for students. Capacity wise, LCSD is doing well. LCSD has a Master Facility Program going on right now. They're trying to figure out where our needs are, what our future capacity is, and what our future numbers are going to be. We will share those numbers once they are final. Our education system is changing. It's not sitting in rows and learning math and science. It's career and technical education. It's work-based learning. Those are things that you'll see that will come out from this report.

Mayor McIntyre thanked him and asked that they keep a line of communications open with Michele Rambo, Planning Director.

Councilwoman Felicity Zoberski asked when the Master Facility Program would be completed and what is the number of absentee students.

Mr. Logan stated that it should be around March 2025. Previously around 36% chronic absenteeism for the State. It actually went up this last year to 38.5% in Lyon County, not just Fernley, whereas the state dropped to about 26%. We have a School Resource Officer in each of our areas, but they are limited in what they're able to do. We do use them frequently to go out on house visits. We take our Assistant Principal and School Resource Officer and do a knock and talk. We probably have a greater need for it than what we're getting. Lyon County is setting up the Student Attendance Advisory Board (SAAB). It's made up of the JPO and different community members. The students will come, and they will have to present in front of that board if they have trancies. They'll also have their parents there and then, if it goes from there, it'll go into the court system.

Councilman Ryan Hanan stated that he would like to see better communication with the school district as far as comments on plan reviews.

Mr. Logan stated it's hard for a school district because we want to teach kids when they come to us. If we say we're not okay with it, then we're kind of hamstringing growth in an area and that's not what we're about either. But we do want controlled growth, because we can't build schools until after they come. It's a hard position for the school district to take a strong stance one way or the other, but we do have that letter. It's fairly neutral, but it does say a little bit of the impact.

Chief Deputy Mitch Brantingham, LCSD, gave an update on a couple of recent incidents. The first one was a marijuana growing operation. The other incident was Saturday during youth football game. Upcoming community events include the Canine Exposition in Carson City at Fuji Park this Saturday. It's an all-day event. Sergeant Galvin and Canine Blady won that event last year as the best dog handler combo. The department has several trunk or treats coming up. Here in Fernley we have the one over at the radio station, as well as the Spooktacular trunk or treat at City Hall, and then a couple of different ones at schools. If anybody has any of those events that they would like participation from the sheriff's office, we would be happy to be there.

Councilwoman Zoberski stated she reported an accident, and before she was done talking with dispatch, she heard the sirens. She thanked them and appreciated how fast they were responding.

Chief Deputy Brantingham stated that response times have been one of the highest priorities over the last 18 months and making sure that they are getting those times down. It's really a credit to the guys working in the field. They've taken that very seriously, and we went from some of those times being up to 45 minutes to an hour, and now 10 minutes all the time.

3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.

Ben Marchant, City Manager, reported that Fernley Convention Tourism Authority grants will be accepted November 1st through November 29th. He added there is a mandatory meeting. The city offices will be closed Friday, October 25th in observance of Nevada Day. The Spooktacular Halloween festival on October 31st at City Hall from 4 pm to 7 pm. City Hall will close at 2:00 pm on the 31st in preparation for the trick or treaters.

Robert Carson, City Treasurer, gave an update on the refunding water bonds. With the interest rates and the sale and those rates are locked in, we're going to save a little over \$1.3 million over the life of the bonds, so no terms or changes.

Kim Swanson, City Clerk, stated that early voting starts Saturday, October 19th and runs through November 1st, excluding Sundays and holidays. The times are Monday through Friday, 9 am to 5 pm, and Saturdays 10 am to 3 pm.

Councilman Albert Torres thanked LCSO, our parks and the Fernley Senior Citizens Advisory Committee (FSCAC) for taking part in the NAMI Walk. It was extremely successful. FSCAC is also putting together an angel tree for the seniors this Christmas season and will be finalizing the details in a week or two. The Nevada League of Cities meeting in Tahoe was very successful and thanked Deputy City Manager Lydia Altick for participating in every single event. I have provided my evaluation of the city manager to the clerk to be included in the minutes of this meeting.

Councilwoman Felicity Zoberski reported that the Fernley 12U Blaze girls got their second tournament win in a row at the softball tournament held at the Out-of-Town Park on October 5th and 6th. Fernley10U girls won 1st place in the Silver bracket. The next tournament is October 26th and 27th. It's called Scared Hit List. The Fernley ACES Haunted House is on October 18th and October 19th at 40 North Center Street, and again on October 25th, 26th and 31st.

Councilman Ryan Hanan stated that he attended the Buddy Boys Donuts grand opening. He also attended Fire Forno's soft opening in the Meadows Shopping Center. Other new establishments are the Canal Lounge next to Yogurt Beach and Squeeze In. He has visited every single one of them and encourages everyone to support local Fernley.

Mayor Neal E. McIntyre thanked Barry Williams, Public Works Director, and his crew for cleaning the center of the roundabout.

4. PROCLAMATIONS BY THE MAYOR

None

5. STAFF REPORTS

5.1. Discussion and possible action to authorize staff to take the necessary actions to enter into a lease, for a period of five years, of two (2.0) acre-feet/annually of groundwater to Northern Nevada Research Co., LLC for use at its facility located at 7162 California Street, Hazen, NV 89408 (Churchill County APN 009-251-84).

David Rigdon, Taggart and Taggart, outside council for water matters, stated that from time to time they get inquiries from various entities requesting to lease some of the city's water. A subsidiary of Tesla Motor Company known as Northern Nevada Research Company (NNRC) owns a parcel of land in the Hazen area. Although the property is located in Churchill County, it is within the Fernley area hydrographic basin. Currently, NNRC imports water to the site via trucks. They would like to drill a well at the site to pump groundwater to support their operations. To do so, they need to purchase or lease existing groundwater rights in the basin. They estimate they will need approximately two (2.0) acre-feet of water for their operations. They don't need a lot of water, and that's one of the reasons why we wanted to get your direction before we move forward. Unfortunately, because it's located in the Fernley groundwater basin, they can only get water in from the Fernley area. If the lease is executed with NNRC, the City will need to file change applications with the Nevada Division of Water Resources to allow the water to be diverted and used at NNRC's site. NNRC will be required to reimburse Fernley for all costs associated with the filing and approval of the change applications, and they have agreed that

they're willing to pay all of our legal and engineering costs associated with making this happen. It is a three-month process that we have to go through to be able to enter into a lease of water rights. Because water rights are considered real property in Nevada, the City must comply with the provisions of NRS 268.059 - 062 and obtain an appraisal of the lease value of the water rights. Because of the small amount of water needed, the lease is not expected to generate significant revenue for Fernley. However, it will further Fernley's economic development goals by providing water for the retention and continued operation of a business that supports the local economy. It's not that it will cost the city any money to do this. We'll be able to recover those costs, but it will take a significant amount of staff time. It will take multiple resolutions being brought in front of the city council at different times throughout the process.

Councilwoman Frank McKay asked what department will be involved in getting all this information.

David Rigdon stated that it would be the public works department.

Councilwoman Felicity Zoberski inquired about how many water leases the city has.

David Rigdon stated that there are several dozen in the agricultural lease program and there were 2 in the past in the non-agricultural program.

Motion: I MOVE TO AUTHORIZE STAFF TO TAKE THE NECESSARY ACTIONS TO ENTER INTO A LEASE, FOR A PERIOD OF FIVE YEARS, OF TWO (2.0) ACRE-FEET/ANNUALLY OF GROUNDWATER TO NORTHERN NEVADA RESEARCH CO., LLC FOR USE AT ITS FACILITY LOCATED AT 7162 CALIFORNIA STREET, HAZEN, NV 89408 (CHURCHILL COUNTY APN 009-251-84). **Action:** Approved. **Moved by:** Councilwoman Fran McKay, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

Mayor Neal E. McIntyre called for a break - 6:20 pm - 6:30 pm.

6. RESOLUTIONS

6.1. Discussion and possible action to approve resolution 24-018 updating the Building Department Fee Schedule.

Charity Birkel, Building Official, explained that the fee schedule that the building department currently uses was adopted under Resolution 17 0 1 8. This resolution was adopted in October 2017, and the fees became effective. October 1, 2017. Because this resolution was adopted when engineering, planning and building were all under a community and economic development umbrella, the fees for all 3 departments were adopted under one resolution. Planning and engineering have recently been before you to update their fees and the building department is working under a resolution that is partially invalid. She believes that it would be best for the building department to have their own stand-alone resolution for the building department fees. Regarding operational costs, the permit fee reflects the relative value of construction based on occupancy, group and construction type and the related costs of providing inspection services for each. In most cases, the estimated construction value for the project is used to establish permits and plan review fees. The temporary certificate of occupancy is currently \$200, and I'm proposing that the fee be raised to \$300 because of the administrative duties that are behind issuing a temporary CFO. The residential foundation only permit is currently \$250.00, and I'm proposing that it should be based on valuation to follow the same flow

as the rest of our fees within the building department. Same with the commercial foundation only permit. The current fee is \$2,500.00, and I'm also proposing that it be based on valuation. The electrical tag and gas tag inspections right now are \$80, and I'm proposing that both of those go up to \$100. There are a lot of administrative duties behind the scenes. A lot of these inspections are not just an inspector going out there and looking at stuff, but they also have to tag them, and then they have to come back and communicate with either Nevada Energy or Southwest Gas, depending on what they're doing. The manufactured modular home permit is currently \$500.00. With the actual project, looking at the utilities and the site work and things like stair treads, risers, handrails, things like that are not the problem. We are dealing with Lyon County paperwork for the conversion to real property, which is generally handled by either a finance company or a title company, and those documents get emailed to us for signatures and require administrative duties going back and forth. A conversion to a real mobile home property. One might think that this is a super simple process, but it goes back to all the administrative duties with having to do those mobile home conversions. Right now it's adopted that if somebody is bringing in a new manufactured home, part of that process is going through the conversion at the time that it's being brought in, because at that time, while it's being brought in, we are looking at the foundation and the anchorage and all of those details and then what we do is we just add a conversion inspection to the permit so that we're not charging them an additional \$200 to go out there and do that conversion because adopted by code right now, they do have to convert to real property when they're bringing in a manufactured home. Instead of making it 2 processes, we reduced the new ones coming in to one process, and we handle it all at one time. The problem comes with the old mobile homes, or the old manufactured homes or mobile homes that people want to convert to real property. The administrative paperwork goes back and forth between the title companies and us, because it's our paperwork and Lyon County's paperwork, it's explaining to them how to get the documents filled out, because we're only responsible for one portion of those documents, and then they have to be recorded. The number of emails and stuff that go back and forth is the reason for the change on that one. Water heater, wood stove and gas fireplace, we're asking that they be based on valuation. Inspections outside of normal business hours were raised a little. The work without a permit is now \$300.00, and we're asking for that to go up to \$400.00. Again, administrative duties, we have to fill out paperwork, post the building, take photos and collect the fees. There's just a lot of administrative work behind it. The business license inspection is \$69.00 currently, and I'm proposing that it go up to \$80.00. The permit processing fee is currently \$25.00, and I'm asking for that to be raised to \$30.00. The only new fee that has been added is the technology fee, and that is to help rejuvenate the funds for the permitting software that we use within our development team with engineering, building and planning. When you're calculating permit fees in the building department, if you were looking at an R3, which would be a single family dwelling, and, generally speaking, those are 5B construction, the cost per square foot is \$167.37, so you would take that number and multiply that times however many square feet there is, and that gives you the valuation for that home, and then that valuation amount goes in the BDB Table. The BDB table is published by ICC in February and August of every year. When they update them, I change them in our permitting system.

Councilwoman Fran McKay stated that the raises are reasonable. She asked, based on the valuation, is there a flat percentage?

Charity Birkel stated that, based on valuation means if the contractor came and said they're doing a water heater and the valuation is \$1,200.00, you'd see on the table that it's an \$80.00 fee. On a water heater or roofing, or any of those permits that are handled over the counter,

there is no plan review fee on those, because it's just a permit that the permit technicians are handling upfront and there is no review required.

Councilman Albert Torres asked if a BIS needed to be done on this.

Aaron Mouritsen, City Attorney, stated that NRS. 237080, the requisite for a rule, doesn't apply to those that are involved in planning or things like that.

Motion: I MOVE TO APPROVE RESOLUTION 24-018 UPDATING THE BUILDING DEPARTMENT'S FEE SCHEDULE AS PRESENTED BY STAFF. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

7. PRESENTATIONS

7.1. A presentation and review of construction-related items for the new Community Response and Resource Center through August 31, 2024.

Lydia Altick, Deputy City Manager, introduced Mike Allen, the city representative for the Community Response and Resource Center (CRRC) who gave a financial update on the CRRC.

Mike Allen of the Cumming Group presented some numbers through the end of September showing where they stand on cost of construction, incorporated completed to date, and change order and allowances. They hit a couple of great milestones for winter. We got the pavement down and the topping off. Currently to date, we're about 33% of the work complete and in place. The total, the balance remaining, is a little higher on some of the finished activities. We completed the site work except for finishing grading around the building, landscaped areas, and things of that nature. The structure is almost done. The numbers represented are for the mason. We do have structural steel. Some of the steel that's up has been billed for because it's already been fabricated. That number should go up quite a bit by the end of October and into November. The enclosure is the next phase. We're starting with the building envelope, the roofing materials of that nature. One of the key components that we're trying to shoot for is December to have the roof on and the building essentially dried in so we can continue with framing, mechanical plumbing rough in overhead things of that nature, and start the drywall framing. We've acquired quite a few of the mechanical units on the roof, so when the roof's ready, we're ready to set that equipment. Contract contingency had to dip about \$55,000 into their contingency to cover some building plan check requirements they missed on the original bid and the contract. Positive on the owner side is the \$300,000 in allowances we had for the NDOT deceleration lane and Lois Lane improvements. We came in at about \$280,000, so we had about 20,000 in savings. Working with the city and TSK we have saved in some valued engineering. We've saved about \$370,000 for the owners' contingency budget. Overall, we're about 33% complete and built out. I expect that number to go up another 5% to 10% through November. We're on schedule. Substantial completion is July 3rd of next year.

Councilwoman Felicity Zoberski inquired about weather days.

Mike Allen stated that working with CORE and looking at the average weather we get here, they decided to bank 15 days for weather.

7.2. Presentation and discussion on the status of the City's external financial audit and the City's fund balance.

Robert Carson, City Treasurer, stated that Steven Palmer (Zoom), a partner with Hinton Burdick the external auditors, would be giving a brief update on where the city stands with the external financial audit. NRS requires that it be done and signed by November 30th. Then he will also address the fund balance. Steven Palmer (Zoom) stated that the audit is underway. It's progressing well, and they haven't encountered any significant issues or anything like that, and they certainly expect to have it completed in a timely manner. He talked about fund balance and what it means in the financial statements of a governmental entity. In governmental financial statements there are several different fund types. The two most significant that are reflected in the city's financial statements are Governmental Fund types and Proprietary Fund types. Governmental Fund types would include the General Funds, Special Revenue Funds and Capital Projects Funds. The Proprietary Fund types would include the city's utility funds, the water and sewer funds. There are important distinctions between these fund types, and that the governmental funds are accounted for under the modified accrual basis of accounting, meaning that it's more focused on current economic resources and current economic needs. For that reason, capital assets, for example, buildings and equipment are not reflected on the balance sheet of Governmental Funds. Likewise, long-term debt is not included. The acquisition of capital assets is treated as an expenditure in a Governmental Fund and proceeds from the issuance of debt is reported as revenue in a Governmental Fund because it's more focused on current available resources and current available needs of those resources. The Proprietary Funds or the utility funds are on the full accrual basis. They're just like what you would see with a for-profit entity's financial statements. The capital assets and debt are right on the face of the balance sheet. Proceeds from debt are not included as revenue, it's just shown as a liability. Capital asset acquisitions are not initially reported as an expenditure, rather they are reported on the balance sheet as an asset. It's also important to note that the financial statements of this city contain a second set of statements, the government wide statements, where we do a conversion or a reconciliation, and we take those governmental fund types that are on the modified accrual basis of accounting and convert them to the full accrual basis of accounting. So, under this scenario, all the activities of the city are reported on the full accrual basis of accounting, much like a for-profit entity. There are 5 main components of the governmental fund balance; non-spendable, restricted, committed, assigned, and unassigned. The non-spendable category are items that cannot readily be converted into cash, like prepaid items, prepaid insurance and inventories. These are assets of the city. They can't be converted or used for any other purpose. They're in a non-spendable form. The next category is restricted, and in this category are monies that are generally subject to an external restriction. For example, if the city were to receive a grant that had to be spent on roads, those funds would be restricted, and they would be reported in the restricted fund balance. If the city had some debt covenants where you had to retain a certain amount of money in a debt reserve account, those would be reported as restricted. They are under the control of the city. However, there is an external restriction placed upon those funds. Committed funds are amounts that the city has placed a restriction or a constraint on. For example, the city has committed a portion of the fund balance for future construction, and a portion of the General Funds fund balance is committed for future capital projects. It's reported as committed because an actual resolution was passed, and the City Council has designated those funds for a specific purpose. It's important to note that they can be de-committed. If the City council were to go and pass another resolution de-committing those funds, they could be used for another purpose, but it would require that same level of decision-making that initially committed those funds. Assigned fund balance is also designated by the highest level of decision-making authority. However, maybe there wasn't a formal motion made

by the Council to restrict those funds. It's just your intention to use them for a restricted purpose, so it's not quite as formal as the committed. However, there is an intention to use them for a specific purpose. In funds other than in the general fund, it's important to note that the assigned fund balance represents the residual amount of the fund balance. So, in all your special revenue funds, for example, all the fund balances, they are assigned fund balances because they're accounted for a specific intended purpose or use. The residual amount, after the different classifications, the different monies have been put into the aforementioned classifications, any residual amount is reported as unassigned, and that is available to be used at the discretion of the city council. The equity in the proprietary funds, the utility funds. It's categorized into 3 different places: net investment in capital assets, restricted and unrestricted. The net investment in capital assets is just as the name implies. You take the capital assets, the equipment, buildings, etc., net of the accumulated depreciation of those assets and subtract any debt or other liabilities related to the acquisition of those assets, and that residual amount is the net investment in capital assets. That's reported as a component of equity in the government-wide statements as well as in the utility funds. The restricted component, which is the same as in the governmental funds, is the portion of the equity that has a restriction placed upon it by external parties. Unrestricted is just the residual amount after we account for the net investment in capital assets and the restricted portion.

Robert Carson, City Treasurer, apologized for the wording of that. It was more a question of fund balance. We can discuss the city's fund balance after the financials are finalized. With the Quarterly report we did kind of do a brief update on where we sit in total, but it wasn't actually finalized. So, until the financials are actually presented and finished and given to you guys, there's not really much of a discussion, because things can change. In terms of this presentation, it was more of a starter to get us started, so if there are questions about what we've had in the past or going back to the budget discussion, we can field those questions based on that, too. The city's financial status will come in December when we have the finalized audit done. It will be more in depth on those actual numbers for fiscal year 2024.

8. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Councilwoman Fran McKay would like to look at pay raises for the Mayor and council and also would like to get the committee for CRRC established.

Councilman Albert Torres would like to see some type of work come back from staff on Enterprise Fund resolution for building.

9. PUBLIC FORUM

Scott Barnes stated that tonight he's wearing two other hats, one for the Fernley Builders Association, and the other for NAYOP. He serves on the board of directors for both. A lot of times we can't get this information until we download the agenda on Thursday before the meeting, and if we have anything coming up for fee increases or anything involving the building and development community, if we can know about this beforehand, it helps us. If we know of some of these code changes or fee changes, then we can look at them. For today there is no real significance for the home building community, but it did create a little bit of stress for a few of us this morning. I'm pretty good at going on the city council website. Thursday is when it comes up live on your website. We really do want to work with the city on some of these things ahead of time so we're not stressing out on the day of your meeting. We see Charity Birkel most months at Builders Association breakfast, and we appreciate the city attending.

Charity Birkel, Building Official, stated that in normal circumstances, had it been something worthy of bringing to their attention, she would have brought it to the Fernley Builders Association. In this particular case, she felt like it was going to affect the people who do one application, and was very grateful for Britney's call today, and happy to speak with him anytime he has questions.

The next meeting will be November 6, 2024, at 5:00 pm.

10. ADJOURNMENT

There being no further business to come before it, the Fernley City Council meeting adjourned at 6:52 pm.

Approved by the Fernley City Council on November 6, 2024, by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

Mayor Neal E. McIntyre

ATTEST: City Clerk Kim Swanson

**MINUTES OF THE
FERNLEY CITY COUNCIL MEETING
OCTOBER 16, 2024**

Mayor Neal E. McIntyre called the meeting to order at 5:00 pm.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Mayor Neal E. McIntyre, Councilman Ryan Hanan, Councilwoman Felicity Zoberiski, Councilman Albert Torres, Councilwoman Felicity Zoberiski, City Manager Ben Marchant, Deputy City Manager Lydia Altick, City Attorney Aaron Mouritsen, City Treasurer Robert Carson, City Clerk Kim Swanson, Administrative Specialist I Sandy Harris, Planning Director Michele Rambo, Public Building Official Charity Birkel, Works Director Barry Williams, Deputy Public Works Director Olivia John, Senior Project Manager Salvador Pleitez. **Absent:** Councilman Stan Lau

1.3. Public Forum

None at this time.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA BY MOVING ITEM 7.2 THEN 7.1 BEFORE ITEM 3.

Action: Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Albert Torres. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Zoberiski, Councilman Torres, Councilwoman McKay, Councilman Hanan, **Absent:** Councilman Stan Lau.

2. CONSENT AGENDA

Councilman Stan Lau arrived at 5:07 pm.

2.1. (Possible Action) Approval of Voucher Report

2.2. (Possible Action) Approval of Minutes

2.3. (Possible Approval) Approval of Business Licenses

City Clerk Kim Swanson read the new business licenses

2.4. Possible Action to approve the liquor license for Entertain Nevada, LLC dba Frontier Fun Center.

2.5. Discussion and Possible action to approve \$42,800 of additional funding for the Bureau of Land Management (BLM) to fund labor associated with processing the remaining Phase 1 conveyance actions and Cadastral survey work on parcels 9 and 10 of the 2013 Fernley Lands Bill Conveyance Phase 2.

2.6. Discussion and possible action to approve a contract with Z 7 Development to install Standby Generator and other related work at the Camille Lift Station for not to exceed amount of \$152,669.00

2.7. Discussion and Possible Action to award a contract for copying and printing services to Pacific Office Automation for lease and use of six (6) multi-functional copiers/printers, supplies, and maintenance. The standard operation rate lease of \$2,285.28 per month plus all maintenance and supplies; black and white and color copies are billed at a flat rate of \$1,890.00 per month for a total lease price of \$4,175.28 per month.

2.8. Discussion and possible action to approve the updated Purchasing and Procurement policy.

Robert Carson, City Treasurer, reported on this item. There are slight changes. The overall approval levels based on who can approve, from a department head to the city manager to city council, those haven't changed at all. When contracts are required by NRS for construction and non-construction activities, none of those changed either. The biggest change was for items less than a thousand dollars except for public work projects. We added in that a purchasing card could be used to make those purchases with just foreman-level approval. That's so we can expand our purchasing card program and get rid of some of these nuisance item purchases that we do. We can get them done faster, and people can be more productive at work, and they're not holding off on those and then also just drawing out when a purchase order would be required. We can have some more control and approval to make sure that every purchase is going through and is in line with our other policies and procedures.

Councilman Albert Torres asked if anything was changed as far as what council can approve, the mayor can approve, and the city manager can approve than what is already current.

Robert Carson, City Treasurer, stated no, those are verbatim from the old policy. They are only adding the P Card. It really helps the employees in the field because they don't have to drive back to get a credit card to make a purchase. We don't have issues with lines of credit at certain vendors. So it's more of a real time as they need it, they can go get these types of items.

Motion: I MOVE TO APPROVE THE UPDATED PURCHASING AND PROCUREMENT POLICY AS PRESENTED. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

2.9. Discussion and Possible Action to approve a MOU with Lyon County regarding the use of the City of Fernley's Facilities for the Canal Township Justice Court and the Third Judicial District Juvenile Master Court.

Motion: I MOVE TO APPROVE THE CONSENT AGENDA, BUT REMOVE ITEM 2.8 AND PLACING IT ON THE REGULAR AGENDA FOR DISCUSSION. **Action:** Approved. **Moved by:** Councilman Albert Torres, **Seconded by:** Councilwoman Fran McKay. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Zoberski, Councilman Torres, Councilwoman McKay, Councilman Hanan, **Absent:** Councilman Stan Lau.

3. REPORTS - this item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

Mr. Tom Logan, Lyon County School District (LCSD), stated that he appreciated the invitation to come and speak. The biggest question that always comes up as they meet with different entities is the capacity and enrollment numbers. From the start, same time last year to this year, the Fernley area has grown 33 kids total. It's not like there is a big inundation of students that are coming with all this new growth. There's potential. But in general, the nation right now is shrinking for students. A lot of that's because people are having kids later in life and not having as many. Capacity wise, we really are doing well. LCSD has a Master Facility Program going on right now. They're trying to figure out where our needs are, what our future capacity is, and what our future numbers are going to be. We will share those numbers with you, because I'm sure you'll be interested to know what their projections are 5 years out, 10 years out, but we will share those with you. Our education system's changing. It's not sitting in rows and learning, math and science. It's career and technical education. It's work-based learning. It's getting out into businesses. Those are things that you'll see that will come out from this report.

Mayor Neal E. McIntyre thanked him and asked that they keep a line of communications open with Michele Rambo, Planning Director.

Councilwoman Felicity Zoberski asked when the Master Facility Program would be completed and what is the number of absentee students.

Mr. Logan stated that it should be around March 2025. There used to be around 36% chronic absenteeism for the State. We actually went up this last year to 38.5% in Lyon County, not just Fernley, whereas the state dropped to about 26%. We have a School Resource Officer in each of our areas, but they are very thin in what they're able to do. We do use them frequently to go out on house visits. We take our Assistant Principal and School Resource Officer and do a knock and talk. We probably have a greater need for it than what we're getting. Lyon County is setting up the Student Attendance Advisory Board (SAAB). It's made up of the JPO and different community members. The students will come, and they will have to present in front of that board if they have truancies. They'll also have their parents there and then, if it goes from there, it'll go into the court system. So we're trying to set up different systems to try to catch them earlier as well.

Councilman Ryan Hanan stated that he would like to see better communication with the school district. Sometimes when we send a plan, and they're okay with it, they don't respond. Maybe there is an issue with something we're doing. I would like to see in the future just a simple email stating that it has been reviewed and is okay

Mr. Logan stated that he thought that we were sending those out when the developers would come forward and kind of say this is what we want to do. It's hard for a school district because we want to teach kids when they come to us. If we say we're not okay with it, then we're kind of hamstringing growth in an area and that's not what we're about, either. But we do want controlled growth, because we can't build schools till after they come. It's a hard position for the school district to take a strong stance one way or the other, but we do have that letter. It's fairly neutral, but it does say a little bit of the impact.

Chief Deputy Brantingham, LCSD, gave an update on a couple of recent incidents. The first one is a couple of marijuana growing operations. The other incident was Saturday at the high school at a youth football game. LCSD is participating in the Canine Exposition in Carson City at Fuji Park this Saturday. Sergeant Galvin and Canine Blady won that event last year as the best dog handler combo. The department has several trunk or treats coming up. If anybody has any of those events that they would like participation from the sheriff's office, we would be happy to be there. Reach out to us and let us know so we can get it coordinated.

Councilwoman Zoberski stated she reported an accident, and before she was done talking with dispatch, she heard the sirens. She thanked them and appreciated how fast they were responding.

Chief Deputy Brantingham stated that response times have been one of the highest priorities over the last 18 months and making sure that they are getting those times down. It's really a credit to the guys working in the field. They've taken that very seriously, and response time is around 10 minutes.

Councilman Ryan Hanan expressed some concern about the campers on BOR Land that's adjacent to the cemetery on the north side of the freeway.

Chief Deputy Brantingham stated that the BLM campers are probably the biggest issue that we're seeing countywide right now. We have various little camps and pockets of people that have taken up in different places for various reasons. Land ownership has been the crux of those issues.

3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.

Ben Marchant, City Manager, reported that the next round of the Fernley Convention Tourism Authority grants will be accepted November 1st through November 29th. There is a mandatory meeting. The city offices will be closed Friday, October 25th in observance of Nevada Day. The Spooktacular Halloween festival on October 31st at City Hall from 4 pm to 7 pm. City Hall will close at 2:00 pm on the 31st in preparation for the trick or treaters.

Robert Carson, City Treasurer, gave an update on the refunding water bonds. He stated we are going to save a little over \$1.3 million over the life of the bonds, so no terms or changes.

Kim Swanson, City Clerk, stated that early voting starts Saturday, October 19th and runs through November 1st, excluding Sundays and holidays. The times are Monday through Friday, 9 am to 5 pm, and Saturdays 10 am to 3 pm.

Councilman Torres thanked LCSO, parks and the Fernley Senior Citizens Advisory Committee for taking part in the NAMI Walk. It was extremely successful. FSCAC is also putting together an angel tree for the seniors this Christmas season and will be finalizing the details in a week or two. The Nevada League of Cities meeting in Tahoe was very successful and thanked Deputy City Manager Lydia Altick for participating in every single event. I have provided my evaluation of the city manager to the clerk to be included in the minutes of this meeting.

Councilwoman Zoberski reported that the Fernley 12U Blaze girls got their second tournament win in a row at the softball tournament held at the Out-of-Town Park on October 5th and 6th. Fernley 10U girls won 1st place in the Silver bracket. The next tournament is October 26th and 27th. It's called Scared Hit List. The Fernley ACES Haunted House is on October 18, 19, 25, 26, and 31st. at 40 North Center Street,

Councilman Hanan stated that he attended the Buddy Boys Donuts grand opening. He also attended Fire Forno's soft opening. Other new establishments are the Canal Lounge next to Yogurt Beach and Squeeze In. He has visited every single one of them and encourages everyone to support local Fernley.

Mayor Neal E. McIntyre thanked Barry Williams, Public Works Director, and his crew for cleaning the center of the roundabout.

4. PROCLAMATIONS BY THE MAYOR

None

5. STAFF REPORTS

5.1. Discussion and possible action to authorize staff to take the necessary actions to enter into a lease, for a period of five years, of two (2.0) acre-feet/annually of groundwater to Northern Nevada Research Co., LLC for use at its facility located at 7162 California Street, Hazen, NV 89408 (Churchill County APN 009-251-84).

David Rigdon, Taggart and Taggart, outside council for water matters, stated that from time to time they get inquiries from various entities requesting to lease some of the city's water. A subsidiary of Tesla Motor Company known as Northern Nevada Research Company (NNRC) owns a parcel of land in the Hazen area. Although the property is located in Churchill County, it is within the Fernley area hydrographic basin. Currently, NNRC imports water to the site via trucks. They would like to drill a well at the site to pump groundwater to support their operations. To do so, they need to purchase or lease existing groundwater rights in the basin. They estimate they will need approximately two (2.0) acre-feet of water for their operations. If the lease is executed with NNRC, the City will need to file change applications with the Nevada Division of Water Resources to allow the water to be diverted and used at NNRC's site. NNRC will be required to reimburse Fernley for all costs associated with the filing and approval of the change applications, and they have agreed that they're willing to pay all legal and engineering costs associated.

Motion: I MOVE TO AUTHORIZE STAFF TO TAKE THE NECESSARY ACTIONS TO ENTER INTO A LEASE, FOR A PERIOD OF FIVE YEARS, OF TWO (2.0) ACRE-FEET/ANNUALLY OF GROUNDWATER TO NORTHERN NEVADA RESEARCH CO., LLC FOR USE AT ITS FACILITY LOCATED AT 7162 CALIFORNIA STREET, HAZEN, NV 89408 (CHURCHILL COUNTY APN 009-251-84). **Action:** Approved. **Moved by:** Councilwoman Fran McKay, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

6. RESOLUTIONS

6.1. Discussion and possible action to approve resolution 24-018 updating the Building Department Fee Schedule.

Charity Birkel, Building Official, explained that the fee schedule that the building department currently uses was adopted under Resolution 17-018. This resolution was adopted in October 2017. She presented a powerpoint showing new fees verses the fees that are currently being charged.

Councilman Albert Torres asked if a Business Impact Statement needed to be done on this.

Aaron Mouritsen, City Attorney, stated that NRS. 237080, the requisite for a rule, doesn't apply to those that are involved in planning or things like that.

Motion: I MOVE TO APPROVE RESOLUTION 24-018 UPDATING THE BUILDING DEPARTMENT'S FEE SCHEDULE AS PRESENTED BY STAFF. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

7. PRESENTATIONS

7.1. A presentation and review of construction-related items for the new Community Response and Resource Center through August 31, 2024.

Lydia Altick, Deputy City Manager, introduced Mike Allen, the city representative for the Community Response and Resource Center (CRRC) who gave a financial update on the CRRC.

Mike Allen of the Cumming Group presented some numbers through the end of September showing where they stand on cost of construction, incorporated completed to date, and change orders and allowances. Currently about 33% of the work is complete. We completed the site work except for finishing grading around the building, landscaped areas, and things of that nature. The structure is almost done. We do have structural steel. Some of the steel that's up has been billed for because it's already been fabricated. That number should go up quite a bit by the end of October and into November. The enclosure is the next phase. One of the key components that we're trying to shoot for is December to have the roof on and the building essentially dried in so we can continue with framing, mechanical plumbing, and start the drywall framing. We've acquired quite a few of the mechanical units on the roof, so when the roof's ready, we're ready to set that equipment. Contract contingency had to dip about \$55,000 into their contingency to cover some building plan check requirements they missed on the original bid and the contract. Positive on the owner side is the \$300,000 in allowances we had for the NDOT deceleration lane and Lois Lane improvements. We came in at about \$280,000, so we had about 20,000 in savings. Working with the city and TSK we have saved in some valued engineering. We've saved about \$370,000 for the owners' contingency budget. We're on schedule. Substantial completion is July 3rd of next year.

Councilwoman Felicity Zoberski inquired about weather days.

Mike Allen stated that working with CORE and looking at the average weather we get here, they decided to bank 15 days for weather.

7.2. Presentation and discussion on the status of the City's external financial audit and the City's fund balance.

Robert Carson, City Treasurer, stated that Steven Palmer (Zoom), a partner with Hinton Burdick the external auditors, would be giving a brief update on where the city stands with the external financial audit.

NRS requires that it be done and signed by November 30th. Then he will also address the fund balance. Steven Palmer (Zoom) stated that the audit is underway. It's progressing well, and they haven't encountered any significant issues and they certainly expect to have it completed in a timely manner. He talked about fund balance and what it means in the financial statements of a governmental entity. In governmental financial statements there are several different fund types. The two most significant that are reflected in the city's financial statements are Governmental Fund types and Proprietary Fund types. Governmental Fund types would include the General Funds, Special Revenue Funds and Capital Projects Funds. The Proprietary Fund types would include the city's utility funds, the water and sewer funds. There are important distinctions between these fund types, and that the governmental funds are accounted for under the modified accrual basis of accounting, meaning that it's more focused on current economic resources and current economic needs. For that reason, capital assets, for example, buildings and equipment are not reflected on the balance sheet of Governmental Funds. Likewise, long-term debt is not included. The acquisition of capital assets is treated as an expenditure in a Governmental Fund and proceeds from the issuance of debt is reported as revenue in a Governmental Fund because it's more focused on current available resources and current available needs of those resources. The Proprietary Funds or the utility funds are on the full accrual basis. They're just like what you would see with a for-profit entity's financial statements. The capital assets and debt are right on the face of the balance sheet. Proceeds from debt are not included as revenue, it's just shown as a liability. Capital asset acquisitions are not initially reported as an expenditure, rather they are reported on the balance sheet as an asset. It's also important to note that the financial statements of this city contain a second set of statements, the government wide statements, where we do a conversion or a reconciliation, and we take those governmental fund types that are on the modified accrual basis of accounting and convert them to the full accrual basis of accounting. So, under this scenario, all the activities of the city are reported on the full accrual basis of accounting, much like a for-profit entity. There are 5 main components of the governmental fund balance; non-spendable, restricted, committed, assigned, and unassigned. The non-spendable category are items that cannot readily be converted into cash, like prepaid items, prepaid insurance and inventories. These are assets of the city. They can't be converted or used for any other purpose. They're in a non-spendable form. The next category is restricted, and in this category are monies that are generally subject to an external restriction. For example, if the city were to receive a grant that had to be spent on roads, those funds would be restricted, and they would be reported in the restricted fund balance. If the city had some debt covenants where you had to retain a certain amount of money in a debt reserve account, those would be reported as restricted. They are under the control of the city. However, there is an external restriction placed upon those funds. Committed funds are amounts that the city has placed a restriction or a constraint on. For example, the city has committed a portion of the fund balance for future construction, and a portion of the General Funds fund balance is committed for future capital projects. It's reported as committed because an actual resolution was passed, and the City Council has designated those funds for a specific purpose. It's important to note that they can be de-committed. If the City council were to go and pass another resolution de-committing those funds, they could be used for another purpose, but it would require that same level of decision-making that initially committed those funds. Assigned fund balance is also designated by the highest level of decision-making authority. However, maybe there wasn't a formal motion made by the Council to restrict those funds. It's just your intention to use them for a restricted purpose, so it's not quite as formal as the committed. However, there is an intention to use them for a specific purpose. In funds other than in the general fund, it's important to note that the assigned fund balance represents the residual amount of the fund balance. So, in all your special revenue funds, for example, all the fund balances, they are assigned fund balances because they're accounted for a specific intended purpose or use. The residual amount, after the different classifications, the different monies have been put into the aforementioned classifications, any residual amount is reported as unassigned, and that is available to be used at the discretion of the city council. The equity in the proprietary funds, the utility funds. It's categorized into 3 different places: net investment in capital assets, restricted and unrestricted. The net investment in capital assets is just as the name

implies. You take the capital assets, the equipment, buildings, etc., net of the accumulated depreciation of those assets and subtract any debt or other liabilities related to the acquisition of those assets, and that residual amount is the net investment in capital assets. That's reported as a component of equity in the government-wide statements as well as in the utility funds. The restricted component, which is the same as in the governmental funds, is the portion of the equity that has a restriction placed upon it by external parties. Unrestricted is just the residual amount after we account for the net investment in capital assets and the restricted portion.

Robert Carson, City Treasurer, apologized for the wording of the agenda item. The city's financial status will come in December when we have the finalized audit done. It will be more in depth on those actual numbers for fiscal year 2024.

8. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Councilwoman Fran McKay would like to look at pay raises for the Mayor and council and also would like to get the committee for CRRC established.

Councilman Albert Torres would like to see some type of work come back from staff on Enterprise Fund resolution for building.

9. PUBLIC FORUM

Scott Barnes stated that tonight he's wearing two other hats, one for the Fernley Builders Association, and the other for NAYOP. He serves on the board of directors for both. A lot of times we can't get this information until we download the agenda on Thursday before the meeting, and if we have anything coming up for fee increases or anything involving the building and development community, if we can know about this beforehand, it helps.. For today there is no real significance for the home building community, but it did create a little bit of stress for a few of us this morning. Thursday is when it comes up live on your website. We really do want to work with the city on some of these things ahead of time so we're not stressing out on the day of your meeting. We see Charity Birkel most months at Builders Association breakfast, and we appreciate the city attending.

The next meeting will be November 6, 2024, at 5:00 pm.

10. ADJOURNMENT

There being no further business to come before it, the Fernley City Council meeting adjourned at 6:52 pm.

Approved by the Fernley City Council on November 6, 2024, by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

Mayor Neal E. McIntyre

ATTEST: City Clerk Kim Swanson

Annual Employee Evaluation

Ben Marchant

City Manager

9/3/2024

Communication: (1) UNACCEPTABLE. Mr. Marchant's communication is extremely poor. He tends to say a lot of words but seldom has a point and talks down to those that disagree with him or when the conversation does not go in the direction, he wants it to. He has a habit of interrupting when others are speaking and of trying to talk over them. This happens whether he is speaking to a subordinate, a peer from another entity, Council, or distinguished guests.

Customer Focus: (1) UNACCEPTABLE. It is my observation that the wants and needs of our residents come second to what Mr. Marchant wants and needs. I do not expect him to bend or change established rules and policies to make them happy. I do expect him to listen and communicate with them and hear what they are saying and collaborate with them and Council to find the best viable solutions. When certain issues arise from Council or residents' concerns, he responds with a drawn-out explanation attempting to justify his actions and why he is unable to do anything or unwilling to make changes. These explanations tend to talk in circles and never get to the point of the matter. Only after a hot topic gains momentum does he take action to rectify the issue. Up to that point it appears to be bothersome to him. At no time have I thought the residents of Fernley are one of his top priorities.

Job Knowledge: (1) UNACCEPTABLE. Mr. Marchant came to the COF with little to no knowledge about the laws and codes of our State, County or City. After being here almost a year, it appears he has not gained much additional knowledge, especially regarding COF Codes and Ordinances and successful past practices. An example of this is during a recent Senior Staff Meeting, he was not aware that the COF had an Emergency Operations Plan, or who oversaw and had control of a major emergency event in Fernley. In my interactions with him it appears to me he is not well versed in the COF SOP or Ordinances. I've yet to observe his knowledge extend much past theory and his personal feelings. Instead of actual experience and the working knowledge necessary for his position. He often touts his experience at the many other jurisdictions where his employment was short lived or uses the fact that he has a master's degree as reasoning why Staff and Council need to listen to him and let him do what he wants when they question his actions.

Personal Behavior: (1) UNACCEPTABLE. The behavior exhibited this past year has been unsatisfactory. My expectation of a newly hired employee, especially a City Manager, is for them to be excited about their new position and energized towards making the COF a better place for its Staff and the Residents of the City. My observations of Mr. Marchant have been of someone with a sense of entitlement and superiority towards the residents, Council, and most Staff. It is my observation that he thinks he is doing us all a favor by being employed here. I think much of this is due to his extremely personal and close relationship with the mayor, who protects him whenever Council has an issue with him or even wishes to discuss his job performance formally. Mr. Marchant has taken his disagreement or differences of opinion with Council to the point of talking bad about Council to City Staff during All Hands Meetings, which include COF employees of all tenure and experience, the Chamber of Commerce and other community service groups. A statement to City Staff during one meeting was, Mr. Marchant did not know why he had to bring the budget to Council for approval when they did not understand anyway.

Quality and Quantity of Work: (1) The Quality and Quantity of Work produced are Unacceptable. Mr. Marchant had two new major items in his first year that were not already progressing upon his hiring. The 2024/2025 Budget and the Class and Comp Study done in 2024. The preliminary meeting on the Budget and Class and Comp Study was held in February of 2024. During the meeting Council told him, that a focus of the Budget was to get new and first line employees significant raises while not raising the pay for Department Heads and Senior Staff. The goal of these pay increases was to assist in retaining those lower paid positions, reducing the amount of turnover, and closing the large gap in pay between the lower and upper tiers.

Inside the Budget packet was a Class and Comp Study compiled by him and the HR Director. Neither he nor the HR Director presented or discussed this study at this meeting. I noticed the Class and Comp Study was included in the Budget Book a couple of days after the initial meeting in February.

I told Mr. Marchant I was very concerned about the Class and Comp Study because the numbers were very elevated in relation to our usual General Fund Budget. I was also concerned with the large raises being given to some Department Heads including himself and the HR Director when he was told the focus was on giving new and first-line employees a raise and not Department Heads. My third main issue was the fact that the Class and Comp Study had been compiled by himself and the HR Director and not done by an unbiased consulting company specializing in class and comp studies. Each of these concerns were voiced by me and echoed by most of Council at each Budget Hearing and ignored by Mr. Marchant.

His justification for such large pay increases was our past Finance Director had completed the Budget incorrectly and we had much more money than they had presented us in the past. I have yet to receive any information showing this to be a true statement and that this inflated Budget is sustainable for the COF.

His justification for ignoring our directions and giving large raises to Department Heads and Senior Staff, including himself, was due to our losing employees to other governmental entities. I am certain that most employees who had gone elsewhere, did not leave due to the wages and even if they did, he still ignored Councils direction on where we wanted to focus any significant employee raises. When he was asked what would happen if the Economy took a turn for the worse, his response was we would have to lay off people. This is the major reason I did not want to approve such large pay raises.

His justification for not using an outside agency to do an unbiased Class and Comp Study is that he wanted to use the City HR and not spend the money. He said he thought it was done correctly. Here again, I along with the majority of Council, continued to ask for the Study to be done by a Third Party to ensure it was done without bias and was clear and transparent to the Residents of Fernley as it was their tax dollars we were spending. I spoke with him numerous times in order to explain that I had been involved in Class and Comp Studies for over 20 years and neither my agency nor the county I was employed by had ever done such a study by current employees and it had always been conducted by a third party. I have worked with numerous Governmental entities and not one conducts their own class and comp study. They all contract an outside third party. He ignored this direction as well and did as he wanted.

He also used the City of Reno and the City of Sparks General Fund Budgets as a comparison. The City of Reno has a \$600 million general fund, and the City of Sparks has a \$106 million general fund. In comparison the City of Fernley has a \$20 million general fund. I asked him how he can justify using the two largest budgets in the comparison and his response was he was not going to leave them out and get a

lower number. This is a blatant disregard for Councils direction and advice and being clear and transparent in government to our Citizens.

Incidentally, the two largest raises given by this internal study were to Mr. Marchant and the HR Director.

During the Budget hearing in which Departments presented their wants and wishes for personnel and equipment, the Planning Department asked for two additional Staff members. One of these positions was to be paid for with new fees implemented on Developers for work done. At this same meeting, Council discussed and voted unanimously to approve one position and wait a year to see if the new fees could pay for the second requested position.

Over the next several weeks, Mr. Marchant continually kept the unapproved position on the Budget. He and I had at least 6 different communications that he was to remove that position from the Budget since it was not approved and would not be approved until at least the next Budget year. I also had a conversation with the mayor about Mr. Marchant continuing to place the unapproved position on the Budget proposal and we had not approved it.

At the Final Budget presentation, Mr. Marchant placed the unapproved position on the Budget again. I asked him why he had done that even though it was not approved, and he had been told to stop placing it on the Budget. His response was he was trying to plan for the future. I asked him what made him think it was all right to place a position onto the Budget that was not approved and had been addressed at least 6 times, directly to him, to stop placing it onto the Budget? He said he had misunderstood my direction. I feel as if that is either a lie or incompetence on his part. Either way, it's another example of his poor and unacceptable performance.

SUPERVISION/MANAGEMENT

Planning and Organization: (1) UNACCEPTABLE. It does not appear he comprehends his role in the City's form of government and has not read the COF Municipal Code, specifically Title 2. An example of this is his relationship with other appointed staff, their funding and span of control over their own Staff and Department. He has shown he either does not understand or simply does not care about the separation of the three separate but equal branches of the government and appears to go out of his way to work around the Judicial and Legislative Branches as much as possible.

As we continue to see serious issues with the overall economy across the US, my concerns have grown that the Budget he pushed is not sustainable and my biggest fear being COF employee layoffs. At one point I shared with him these concerns with published reports showing that we are in fact late for a Recession. His response was that he appreciated the diversity of the Northern Nevada Economy.

He does share his monthly report with Council and based upon this I see he attends many meetings, but I have yet to see him produce or start anything that was not already in progression before he was hired.

Decision Making: (1) UNACCEPTABLE. The few ideas he has had are concerning as he attempts to drastically change the face of Fernley with ideas of becoming our own County and even asking a neighboring County if they would be interested in annexing our city into their county. Neither of these ideas have been discussed with Council and is an example of working around us, ignoring the fact that he

is our employee. These are Legislative decisions and not Executive level decisions. This issue must also be voted upon by the residents of Fernley.

Additionally, he has been telling Staff at the All-Hands Meetings that the COF is going to take over the North Lyon County Fire Protective District. Here again, he has not reported this to Council, received any direction from Council nor been approved to start the process of placing this on a ballot, which must occur to dissolve the NLCFPD.

He does not accept responsibility for his actions and decisions at the COF as it is always everyone else's fault here just as he claims his issues at all the other places he has worked for, were someone else's fault or wrongdoing and not his.

Leadership: (1) UNACCEPTABLE. Has been completely unable to inspire others to work together effectively. He has failed to create a supportive environment with the COF employees and has in fact created a toxic environment where Staff has gone back to retreating to their offices to be left alone. My observation is he has done this with the same passive/aggressiveness he has shown with the public and Council.

I had asked for Council to support having our outside Financial Auditors take a look at the recently approved Budget in order to give us a different perspective and to help Council, Staff and the public better understand how we were suddenly able to have a much larger budget than we ever had in the past. This was approved and Mr. Marchant was given specific direction on what we wanted the auditors to do and why. After a few months I readdressed with him when he was scheduling the auditors to give their presentation to Council. He responded by saying I needed to get with the Finance Director and tell him exactly what I was looking for. I and Council had already given that information to Mr. Marchant. It was clear and concise and on the record during a Council meeting. It was not something he wanted to have done, or have his Finance Director do, who was also at the Council meeting, so he ignored it.

During his interview for hire, I stressed the need for Staff training. He said he agreed it should be a priority, He also agreed with cross training all the front-line staff in city hall to provide better customer service. He has not done this. I also stressed the need for Leadership training to help our Staff grow as employees, leaders, and people. I even gave him a formal proposal for a highly certified and nationally recognized trainer to come to Fernley at one-third of the price. He said he could do the same thing and ignored my request for the trainer to come to Fernley and has made no effort to provide this training to our people. It is yet another thing he is not interested in, so he ignores it hoping it goes away.

The City Manager's job is the daily operations of the COF. It is Council's job to set the policies, legislation, and budget. He has either ignored or is incompetent in recognizing this and is insubordinate.

His leadership and ability to move the COF forward in the right direction are non-existent.

Albert Torres

City Of Fernley

Ward 4 Councilman

Report Criteria:

License.Status = "Active"

Business.Origation date = 10/11/2024-10/31/2024

Business Name	DBA	Name	Location	City	State	Zip	Business Tel	Description	Occupation
C.R. Drake & Sons, Inc		Carol Drake	109 4th Street	Winnemucca	NV	89445	775-623-5033	Contractor	Electrical Contractor #12
Diamond G Construction Inc		Michael Grashuis &	340 W. Wickenburg Way S	Wickenburg	AZ	85390	775-851-2226	Contractor	General Contractor #728
Earthquakes and Beyond		John Thomson	1197 Jasmine Lane	Fernley	NV	89408	775-217-6024	Wholesale and/or Reta	Online Service
JP Cabinet Sales LLC		David Johnson	930 Lasso Way	Fernley	NV	89408	661-755-7688	Wholesale and/or Reta	Wholesale Kitchen Cabin
Sierra Funding, Inc.		Lori Bowen	1300 E. Plumb Ln. #B2	Reno	NV	89502	775-358-8442	Wholesale and/or Reta	Kirby vacuums sales (not
L Squared LLC		Adam Levitt/Andre	3301 Brainerd Rd	Chattanooga	TN	37411	423-641-0826	Contractor	General Contractor #818
Megan Weller, LLC		Megan Weller	315 East Main Street #134	Fernley	NV	89408	775-622-5717	Medical Office or Servi	Telehealth marriage and f
Western Partitions, Inc.		Angela Roach GST	958 Spice Islands Drive	Sparks	NV	89431	503-620-1600	Contractor	Commercial Interior Cont
ACFN of Northern Nevada		Kevin R Shue	1095 Sage St	Fernley	NV	89408	510-279-9411	Vending & Video Mach	ATM vending machines
Marvin Burns		Marvin Burns	5843 MacPherson Ln	Fallon	NV	89406	775-481-6571	Handyman	Handyman, home & prop
Sierra Coast Roofing		Juan Barajas	1918 Frazer Avenue	Sparks	NV	89408	775-355-1400	Contractor	Roofing/Siding/Waterpro
Grand Totals:									
						11			

Report Criteria:

License.Status = "Active"

Business.Origation date = 10/11/2024-10/31/2024



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Kari Weitzel

FINANCIAL IMPACT:

Yes:X

No:

CURRENTLY BUDGETED:

Yes:X

No:

FUND/ACCOUNT:

510-395-910

520-395-910

ACTION REQUESTED: Consent

AGENDA ITEM:

Possible Action to Approve the Will-Serve Request from Tractor Supply for 0.84 ERC's for Water and 1.88 ERC's for Sewer for Lyon County Parcel 021-271-03 located at 1200 Fremont Street Fernley, NV 89408

AGENDA ITEM BRIEF:

1. Tractor Supply (VIA Real Estate, LLC) is seeking a Will-Serve at 1200 Fremont Street.
2. This project requires .84 (.94 Acre Feet) ERC's for Water and 1.88 ERC's for Sewer.
3. VIA Real Estate, LLC has 1.0 Ac/Ft of acquired water rights banked with the City of Fernley.

RECOMMENDED MOTION:

"I move to approve the will-serve request from Tractor Supply for 0.84 ERC's for Water and 1.88 ERC's for Sewer for Lyon County Parcel 021-271-03 located at 1200 Fremont Street Fernley, NV 89408."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

N/A

BACKGROUND:

Tractor Supply is seeking a will-serve for .84 ERC's for Water and 1.88 ERC's for Sewer on Lyon County Parcel 021-271-03 located at 1200 Fremont Street Fernley, NV 89408.

Water and sewer connection fees have been paid at the time of building permit issuance.

Water: \$6,237.80

Sewer: \$ 9,973.40

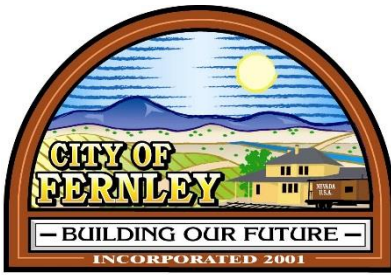
Any additions to this building after the issuance of this will serve will require additional water rights.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

The water needed for this project has been previously dedicated under a prior will serve commitment. City staff has determined that the City has adequate water and sewer resources to support the requested will-serve commitment.

FINANCIAL IMPLICATIONS:**ATTACHMENTS:**

1. 2024.11.06 Tractor Supply Will Serve



THE CITY OF FERNLEY
Public Works Department
595 Silver Lace Blvd
Fernley, NV 89408

The City of Fernley hereby certifies that it has adequate water distribution capability and wastewater treatment plant capacity to serve and will serve: VIA Real Estate (Tractor Supply) (Development/ project or property located at 1200 Fremont Street Fernley, Nevada with .84 water connections and/or 1.88 sewer connections for Service to 1 unit, upon the following terms and conditions:

1. All applicable fees and costs must be paid, including the utility connection fees in effect at the time of this will-serve certification, currently \$7,426 per unit for water and \$5,305 per Equivalent Residential Capacity (ERC) unit for sewer.
2. Applicant must comply with all applicable laws, statutes, ordinances and regulations.
3. Said fees and costs must be paid in full before connections to water/sewer services. **Connections to utility service shall be completed within a reasonable time from the date of original approval of this Will-Serve by the Fernley City Council. Failure to diligently pursue connection to utility service may render this Will-Serve null and void.** Public Works, at its sole discretion, shall have authority to determine whether connection to utility service is being diligently pursued and, with sixty (60) days written notice to the party who requested this Will-Serve, may cancel this Will-Serve for failure to connect to utility service within a reasonable time.
4. Service shall be provided only to the project or site identified above. **This Will-Serve is limited to the project or property described above and is not transferable to any other project or property.**
5. Service shall be provided pursuant to the plans and specifications submitted to and approved by Public Works. Service shall not be provided pursuant to any alterations to or deviation from the same without the express written approval of Public Works Department. **This will-serve is to be considered conditional unless public improvement plans have been approved by Public Works.**
6. This Will-Serve applies to: APN# 021-271-03

Fernley City Council Approved Will-Serve on November 6, 2024

Public Works Director

Mayor – City of Fernley

Applicant

Date



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Kari Weitzel

FINANCIAL IMPACT:

Yes:X

No:

CURRENTLY BUDGETED:

Yes:X

No:

FUND/ACCOUNT:

230-575-730

ACTION REQUESTED: Consent

AGENDA ITEM:

Discussion and Possible Action to approve the purchase of four (4) Shade Structures from Big T Recreation for the In Town Park Improvement Project for an amount of \$41,748.00

AGENDA ITEM BRIEF:

Staff is seeking the approval to purchase 4 shade structures and installation from Big T Recreation for the In Town Park Improvement Project in the amount of \$41,748.00

RECOMMENDED MOTION:

"I move to approve the purchase of four (4) shade structures and installation from Big T Recreation for the In Town Improvement Project in the amount of \$41,748.00."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

City Council could choose not to approve the purchase of the shade structures and installation and direct staff to a different alternative.

BACKGROUND:

In May 2017 a Parks Master Plan was adopted by city council. The In Town Park is identified in this plan. Since 2017, NDOT has completed parking and sidewalk improvements along HWY 95A. City of Fernley has also completed resurfacing on the basketball court, which is still in good condition.

For the past two years, city staff have received input on the design for the In Town Park Improvement Project from the Senior Citizen Committee, Fernley Softball League, SkatePark Users, and general users of the park.

In the FY2022/2023 budget \$150,000 was approved for the In Town Park Improvement design. We have an active contract with CFA (Bowmen) to complete the overall design for In Town Park improvements. To Date \$55,612.72 has been expended for design. With this budget a Gazebo was purchased and installed for an amount of \$77,105.80

In May of 2023 staff applied for a LWCF (Land Water Conservation Fund) grant and was awarded \$200,167.00 in July 2024. This is a 50% match grant and approved by council during the July 17th, 2024 meeting .

For FY2024/2025 a budget for \$250,000 was approved to allow for construction of Phase 1 of the In Town Park Improvement Project.

The purchase of these 4 shade structures is apart of phase 1 of the In Town Park Improvement Project. These 12x12 vibrant shade structures will be placed within a paved area near the playground for visitors to sit.

City Staff reached out to Big T Recreation for a proposal for these shade structures. The City of Fernley has a purchasing agreement with Sourcewell, Contract #01521-LTA that Big T Recreation participates in. City staff reached out and received quotes. Pursuant to NRS 332.195, a governing body or its authorized representative may enter into a purchasing contract by a cooperative purchasing organization. Sourcewell is a cooperative purchasing organization and the City of Fernley is a member of the organization. Sourcewell advertises and bids for different goods and services so that governmental organizations do not have to create their own bid documents and advertisements for each purchase. Sourcewell identifies the lowest bidders for each product on their website and each governmental agency can then select what they need, knowing that it has gone through a competitive selection process required by state law.

With the plans from Big T Rec, CFA will be able to finalize the 100% plans for Phase 1 of the ITP Improvement Project. Bidding for the construction of ITP is scheduled to take place this November, to conclude the remaining items in phase 1.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

N/A

FINANCIAL IMPLICATIONS:

The funding for this project was approved and budgeted for the current fiscal year 2024/2025 in an amount of \$250,000. The funding is from RCT.

ATTACHMENTS:

1. In Town Park 12 x 12 Shade



Big T Recreation
11618 S. State St #1602
Draper, UT 84020
801-572-0782
taft@bigtrec.com

QUOTE

Date	Quote #
09/10/2024	18809
Exp. Date	10/10/2024

Shipping Address

City of Fernley
595 Silver Lace Blvd
Fernley, NV 89408

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Shade Structure	USA SHADE - SINGLE POST PYRAMID CANTILEVER ITEM #: Q-080613 Single Post Pyramid Cantilever 124 Length 12 ft 0 in x Width 12 ft 0 in by 8 ft 0 in Entry **PRICE INCLUDES SEALED DRAWINGS AND CALCULATIONS**	4	5,185.00	20,740.00
Freight	Freight	1	3,956.00	3,956.00
Installation	EXCAVATIONOF FOOTINGS, CONCRETE FOOTINGS, ASSEMBLY, PLACEMENT AND INSTLTION OF SINGLE POST CANTILEVER SHADE STRUCTURES TAX HAS BEEN REMOVED PEDNING YOUR TAX-EXEMPT STATUS	4	4,263.00	17,052.00
			SUBTOTAL	
			TAX	
			TOTAL	\$41,748.00

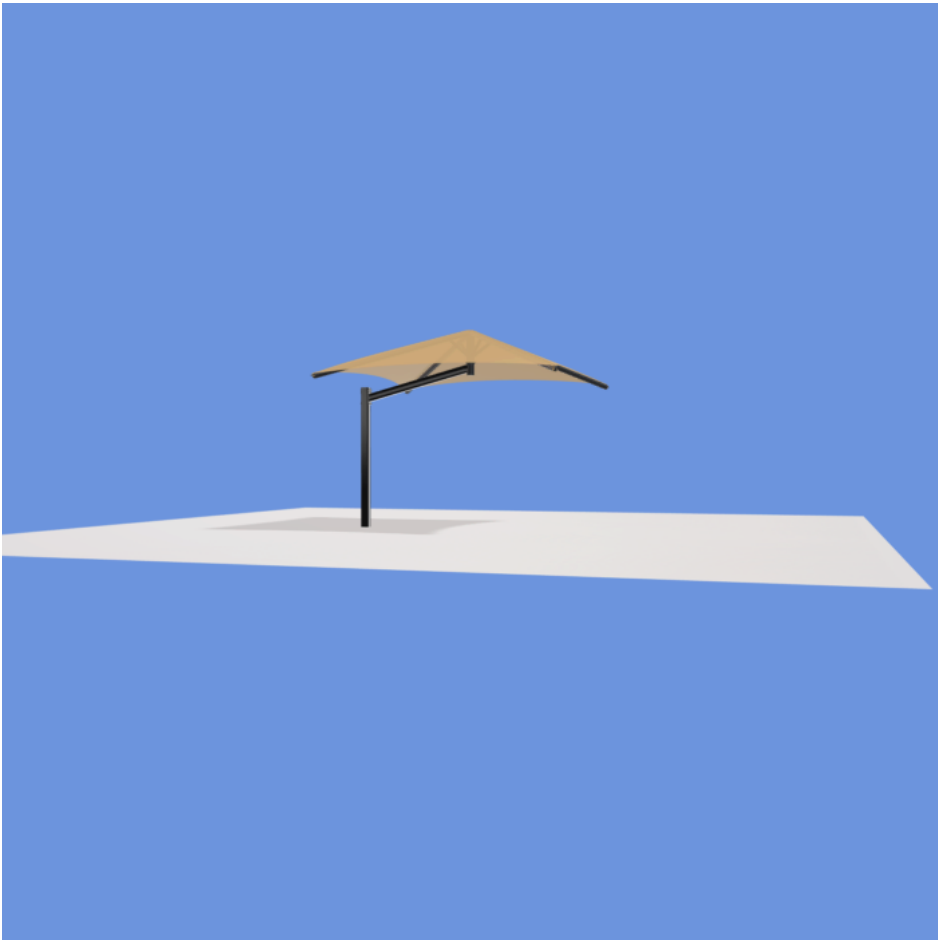
Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

We thank you for your business.

CUSTOMER NAME: City of Fernley
PROJECT NAME: In Town Park Shade
LOCATION: Fernley NV
CONFIGURATION #: Q-080613



Paul Foster
Big T Recreation
11618 S. State Street Suite
1602
Drager, UT 84020
paul@bigtrec.com
(801) 572-0782



USASHADE®

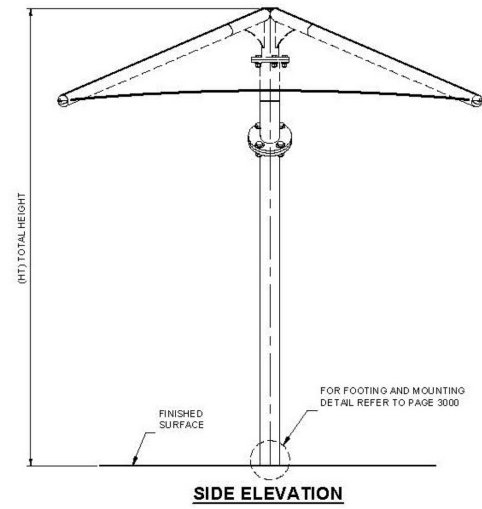
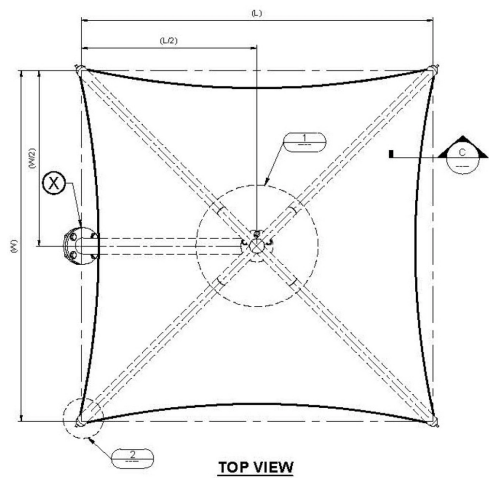
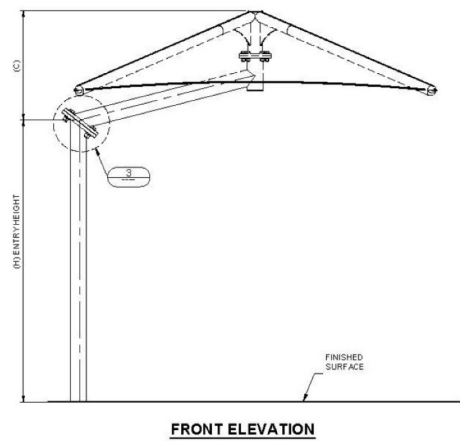
CORPORATE HEADQUARTERS
2580 Esters Blvd, Ste 100
DFW Airport, TX 75261
800-966-5005

- NOT TO SCALE
- NOT FOR CONSTRUCTION OR PERMITS
- DUE TO REPRODUCTION, ACTUAL COLORS MAY
DIFFER FROM REPRESENTATION

These plans and specifications are the property of USA Shade and Fabric Structures and shall not be reproduced without their written permission.

CUSTOMER NAME:
PROJECT NAME:
LOCATION:
CONFIGURATION #:

City of Fernley
In Town Park Shade
Fernley NV
Q-080613



GENERAL NOTES

DESIGN LOADS

BUILDING CODE	INTERNATIONAL BUILDING CODE 2018
LIVE LOADS	5 PSF
SNOW LOAD	5 PSF
WIND LOADS	115 MPH* 3-Sec. Gust, RISK CATEGORY II & EXPOSURE C

* 115 MPH ACCORDING TO THE BASIC WIND SPEED MAPS OF ASCE 7-16 IS EQUIVALENT TO THE ALLOWABLE STRESS DESIGN WIND SPEED OF 90 MPH ACCORDING TO ASCE 7-05 AND IBC 2018 EQ 16-33.

ESTIMATED STEEL WEIGHT

Total Structure Weight	685.13 lbs
Single Column Weight	146.9 lbs
Total Upper Frame Weight	538.2 lbs
Steel Sizes	HSS Ø5.00 SCH 40 (5.563 x 0.258)

TABLE OF DIMENSIONS

W	L	H	C	HT	CL	RL
12' 0"	12' 0"	8' 0"	3' 6"	11' 6"	0'-4"	7' 10"



CORPORATE HEADQUARTERS
2580 Esters Blvd, Ste 100
DFW Airport, TX 75261
800-966-5005

- NOT TO SCALE
- NOT FOR CONSTRUCTION OR PERMITS
- DUE TO REPRODUCTION, ACTUAL COLORS MAY DIFFER FROM REPRESENTATION

These plans and specifications are the property of USA Shade and Fabric Structures and shall not be reproduced without their written permission.

REINFORCED CONCRETE NOTES

1. CONCRETE WORK SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN CONCRETE INSTITUTE SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301 AND BUILDING CODE ACI 318. CONCRETE SPECIFICATIONS SHALL BE AS FOLLOWS:
- 28 DAY STRENGTH: 2500 PSI

• SLUMP: 3-5

• PORTLAND CEMENT SHALL CONFORM TO C-150

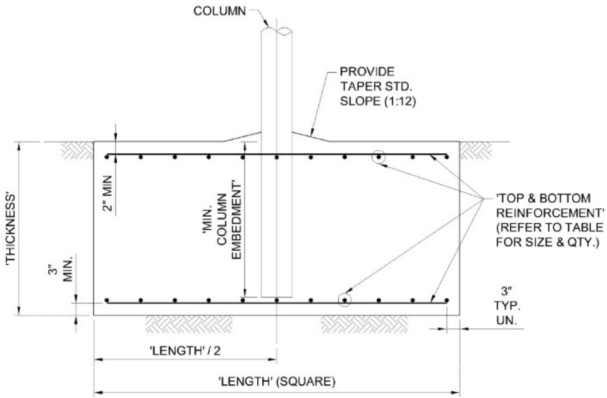
• AGGREGATE SHALL CONFORM TO ASTM C-33
2. ALL REINFORCEMENT STEEL SHALL CONFORM TO ASTM A-615 GRADE 60; AND SHALL BE DETAILED, FABRICATED AND PLACED IN ACCORDANCE WITH THE LATEST ACI SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301, ACI DETAILING MANUAL AND CRSI MANUAL OF STANDARD PRACTICE.
3. ALL ANCHOR BOLTS SET IN NEW CONCRETE (WHEN APPLICABLE) SHALL COMPLY WITH ASTM F-1554 GRADE 55 (GALVANIZED).
4. ALL NON-SHRINK GROUT SHALL HAVE A MINIMUM 28 DAYS COMPRESSIVE STRENGTH OF 5000 PSI, AND SHALL COMPLY THE REQUIREMENTS OF ASTM C109, ASTM C939, ASTM C1090 ASTM C1107, WHEN APPLICABLE.
5. SOIL PARAMETERS FOR FOOTING ANALYSIS; TABLE 1806.2, CLASS : 5 - 1500(PSF)
6. FOR SPREAD FOOTING, EDGE OF COLUMN OR ANCHOR BOLTS MUST BE SET AT LEAST 12" FROM THE EDGE OF SPREAD FOOTING EDGE.
7. SPREAD FOOTING ALLOWED TO BE ROTATED AS REQUIRED.

TABLE FOR NON-CONSTRAINED DRILLED PIER FOOTING								
DIAMETER	DEPTH	VERTICAL REBAR		TIES			MIN. COLUMN EMBEDMENT (EMBED)	MIN. ANCHOR EMBEDMENT (RECESS. & SURFACE)
(FT)	(FT)	QTY.	SIZE	QTY.	Ø LOOP (FT)	SIZE	(IN)	(IN)
2.00	6.00	6.00	#8	11	1.50	#4	36	19

TABLE FOR SPREAD FOOTING							MIN. COLUMN EMBEDMENT (EMBED)	MIN. ANCHOR EMBEDMENT (RECESS. & SURFACE)
LENGTH	THICKNESS	TOP AND BOTTOM REINFORCEMENT					(IN)	(IN)
(FT)	(FT)	QTY.	SIZE	SPACING (IN)			(IN)	(IN)
5.00	3.00	7	#5	@	9.00	O.C.E.W.	33	19

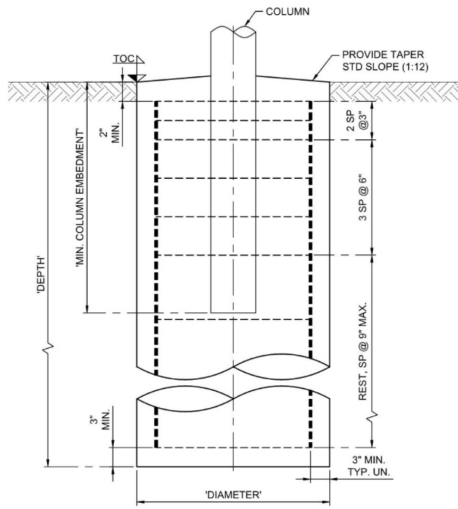
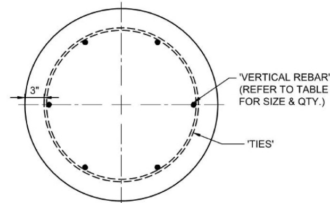
NOT FOR
CONSTRUCTION
OR PERMITS

NOTE: ADDITIONAL
INSTALLATION COSTS
FOR SPREAD FOOTING



SPREAD FOOTING TYPE

EMBEDDED
SCHEMATIC VIEW ONLY
REFER TO TABLE FOR VARIABLE DIMENSIONS

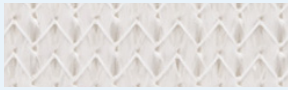


DRILLED PIER FOOTING TYPE

EMBEDDED
SCHEMATIC VIEW ONLY
REFER TO TABLE FOR VARIABLE DIMENSIONS & QTY.



USASHADE® SHADESURE FABRIC COLORS



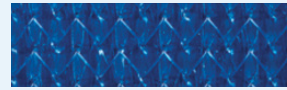
WHITE
Shade **57%**
UV **86%**



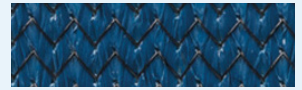
SILVER
Shade **88%**
UV **93%**



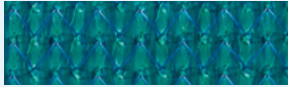
LAGUNA BLUE
Shade **92%**
UV **96%**



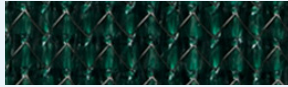
ROYAL BLUE
Shade **86%**
UV **94%**



NAVY BLUE
Shade **90%**
UV **94%**



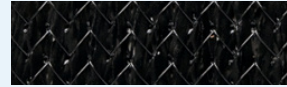
TURQUOISE
Shade **83%**
UV **92%**



RAIN FOREST GREEN
Shade **89%**
UV **96%**



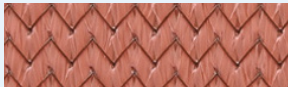
DESERT SAND
Shade **80%**
UV **92%**



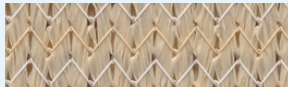
BLACK
Shade **95%**
UV **96%**



SUNFLOWER YELLOW
Shade **70%**
UV **94%**



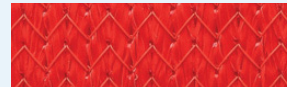
TERRACOTTA
Shade **84%**
UV **90%**



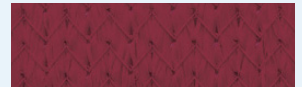
ARIZONA
Shade **86%**
UV **91%**



ATOMIC ORANGE
Shade **82%**
UV **94%**



RED
Shade **91%**
UV **92%**



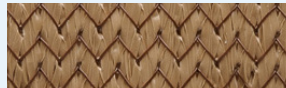
MULBERRY
Shade **90%**
UV **91%**



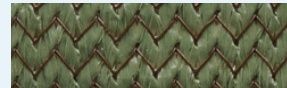
ELECTRIC PURPLE
Shade **84%**
UV **90%**



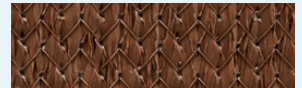
ZESTY LIME
Shade **83%**
UV **92%**



CINNAMON
Shade **88%**
UV **93%**



OLIVE
Shade **93%**
UV **97%**

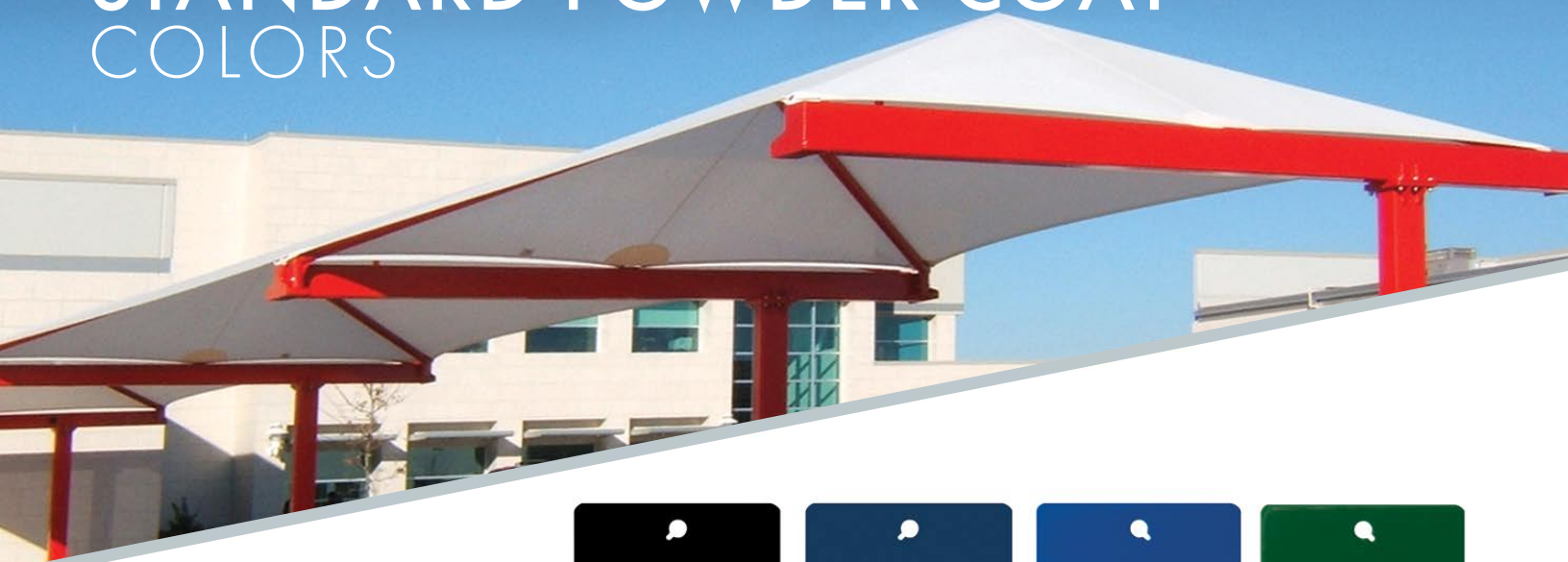


CHOCOLATE
Shade **92%**
UV **93%**

Our fabrics carry at 10-year limited manufacturer's warranty from the date of installation against failure from significant fading, deterioration, breakdown, mildew, outdoor heat, cold, or discoloration, with the exceptions of Sunflower Yellow, Atomic Orange, Red, Mulberry, Electric Purple, Zesty Lime, Cinnamon, Olive, and Chocolate which carry a 5-year pro-rated warranty. Coolbrealla shade structure fabrics carry a 3-year warranty. Should the fabric need to be replaced under the warranty, USA SHADE will manufacture and ship a new replacement fabric at no charge for the first six years, thereafter pro-rated at 20% per year over the last four years.



STANDARD POWDER COAT COLORS



BLACK
115618BLK



COBALT
115618CBB



BLUE
11568BLU



FOREST GREEN
115618FRG



RED
115618RED



YELLOW
115618YLW



DARK BROWN
115618DBW



LIGHT IVORY
115893



WHITE
115618WHT



TELE-GRAY
115892

Powder coating provides maximum adhesion, UV protection and fade resistance. Available in a wide range of colors, this coating has higher surface hardness/scratch resistance than common liquid paints.

Powder coat colors may vary slightly based on the media of which flyer is printed out on or distributed as PDF.



USASHADE
& Fabric Structures®

www.usa-shade.com

Corporate Headquarters
DFW International Commerce Park
2580 Esters Blvd, Suite 100
DFW Airport, Texas 75261
PH: 214.905.9500
TF: 800.966.5005

West Coast Office
PH: 714.427.6981

Southeast Office
PH: 214.905.9500



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Kari Weitzel

FINANCIAL IMPACT:

Yes:X

No:

CURRENTLY BUDGETED:

Yes:X

No:

FUND/ACCOUNT:

510-395-910

520-395-910

ACTION REQUESTED: Consent

AGENDA ITEM:

Possible Action to Approve the Will-Serve Request from The Meadows at Inglewood, LLC for 0.05 ERC's for Water and 0.14 ERC's for Sewer for Kiln-Time Pottery Studio Lyon County Parcel 020-341-10 located at 1044 Inglewood #105 Fernley, NV 89408

AGENDA ITEM BRIEF:

1. TMAI (Kiln-Time Pottery Studio) is seeking a Will-Serve at 1044 Inglewood #105
2. This project requires 0.05 ERC's for Water and 0.14 ERC's for Sewer
3. This project qualifies to pay a fee in lieu of dedication of water rights pursuant to FMC 32.39.060(a).

RECOMMENDED MOTION:

"I move to approve the Will-Serve Request from TMAI (Kiln-Time Pottery Studio) for 0.05 ERC's for Water and 0.14 ERC's for Sewer for Lyon County Parcel 020-341-10 located at 1044 Inglewood #105 Fernley, NV 89408."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

N/A

BACKGROUND:

TMAI (Kiln-Time Pottery Studio) is seeking a will-serve for 0.05 ERC's for Water and 0.14 ERC's for Sewer on Lyon County Parcel 020-341-10 located at 1044 Inglewood #105 Fernley, NV 89408.

Water and sewer connection fees have been paid at the time of building permit issuance.

Water: \$ 371.30

Sewer: \$ 742.70

Any additions to this building after the issuance of this will serve will require additional water rights.

The water needed for this project has been previously dedicated under a prior will serve commitment. City staff has determined that the City has adequate water and sewer resources to support the requested will-serve commitment.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

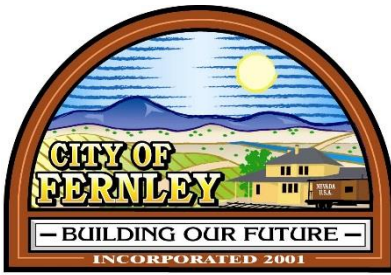
N/A

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

1. 2024.11.06 Kiln Time Pottery Studio (TMAI) Will Serve



THE CITY OF FERNLEY
Public Works Department
595 Silver Lace Blvd
Fernley, NV 89408

The City of Fernley hereby certifies that it has adequate water distribution capability and wastewater treatment plant capacity to serve and will serve: Kiln-Time Pottery Studio (TMAI) (Development/ project or property located at 1044 Inglewood Dr. #105 Fernley, Nevada with .05 water connections and/or .14 sewer connections for Service to 1 unit, upon the following terms and conditions:

1. All applicable fees and costs must be paid, including the utility connection fees in effect at the time of this will-serve certification, currently \$7,426 per unit for water and \$5,305 per Equivalent Residential Capacity (ERC) unit for sewer.
2. Applicant must comply with all applicable laws, statutes, ordinances and regulations.
3. Said fees and costs must be paid in full before connections to water/sewer services. **Connections to utility service shall be completed within a reasonable time from the date of original approval of this Will-Serve by the Fernley City Council. Failure to diligently pursue connection to utility service may render this Will-Serve null and void.** Public Works, at its sole discretion, shall have authority to determine whether connection to utility service is being diligently pursued and, with sixty (60) days written notice to the party who requested this Will-Serve, may cancel this Will-Serve for failure to connect to utility service within a reasonable time.
4. Service shall be provided only to the project or site identified above. **This Will-Serve is limited to the project or property described above and is not transferable to any other project or property.**
5. Service shall be provided pursuant to the plans and specifications submitted to and approved by Public Works. Service shall not be provided pursuant to any alterations to or deviation from the same without the express written approval of Public Works Department. **This will-serve is to be considered conditional unless public improvement plans have been approved by Public Works.**
6. This Will-Serve applies to: APN# 020-341-10

Fernley City Council Approved Will-Serve on November 6, 2024

Public Works Director

Mayor – City of Fernley

Applicant

Date



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Ana Navarro

FINANCIAL IMPACT:

Yes:X

No:

CURRENTLY BUDGETED:

Yes:X

No:

FUND/ACCOUNT:

510-395-910

520-395-910

ACTION REQUESTED: Consent

AGENDA ITEM:

Possible Action to Approve the Will-Serve Request from Fernley Justice Court for 0.44 ERC's for Water and 2.57 ERC's for sewer for Lyon County Parcel 021-103-50 located at 565 E. Main Street Fernley, NV 89408

AGENDA ITEM BRIEF:

1. Fernley Justice Court In is seeking a Will-Serve at 565 E. Main Street
2. This project requires 0.44 ERC's for tenant improvements.
3. The project qualifies to pay a fee in lieu of dedication of water rights pursuant to FMC 32.39.060(a).

RECOMMENDED MOTION:

"I move to approve the Will-Serve Request from Fernley Justice Court for 0.44 ERC's for Water and 2.57 ERC's for sewer for Lyon County Parcel 021-103-50 located at 565 E. Main Street Fernley, NV 89408."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

N/A

BACKGROUND:

Fernley Justice Court is seeking 0.44 ERC's for Water and 2.57 ERC's for sewer for Lyon County Parcel 021-103-50 located at 565 E. Main Street Fernley, NV 89408

Water and sewer connection fees will be paid at the time of building permit issuance.

Water: \$3,267.40

Sewer: \$13,633.90

In-Lieu of Fees: \$3,773.00

Any additions to this building after the issuance of this will serve will require additional water rights.

The water needed for this project has been previously dedicated under a prior will serve commitment. City staff has determined that the City has adequate water and sewer resources to support the requested will-serve commitment.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

1. 2024.11.06 FernleyJusticeCourt (TI) Will Serve



THE CITY OF FERNLEY
Public Works Department
595 Silver Lace Blvd
Fernley, NV 89408

The City of Fernley hereby certifies that it has adequate water distribution capability and wastewater treatment plant capacity to serve and will serve: Fernley Justice Court (T/I) (Development/ project or property located at 565 E. Main Street Fernley, Nevada with 0.44 water connections and/or 2.57 sewer connections for Service to 1 unit, upon the following terms and conditions:

1. All applicable fees and costs must be paid, including the utility connection fees in effect at the time of this will-serve certification, currently \$7,726 per unit for water and \$5,305 per Equivalent Residential Capacity (ERC) unit for sewer.
2. Applicant must comply with all applicable laws, statutes, ordinances and regulations.
3. Said fees and costs must be paid in full before connections to water/sewer services. **Connections to utility service shall be completed within a reasonable time from the date of original approval of this Will-Serve by the Fernley City Council. Failure to diligently pursue connection to utility service may render this Will-Serve null and void.** Public Works, at its sole discretion, shall have authority to determine whether connection to utility service is being diligently pursued and, with sixty (60) days written notice to the party who requested this Will-Serve, may cancel this Will-Serve for failure to connect to utility service within a reasonable time.
4. Service shall be provided only to the project or site identified above. **This Will-Serve is limited to the project or property described above and is not transferable to any other project or property.**
5. Service shall be provided pursuant to the plans and specifications submitted to and approved by Public Works. Service shall not be provided pursuant to any alterations to or deviation from the same without the express written approval of Public Works Department. **This will-serve is to be considered conditional unless public improvement plans have been approved by Public Works.**
6. This Will-Serve applies to: APN# 021-103-50

Fernley City Council Approved Will-Serve on November 6, 2024

Public Works Director

Mayor – City of Fernley

Applicant

Date



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Ana Navarro

FINANCIAL IMPACT:

Yes:X

No:

CURRENTLY BUDGETED:

Yes:X

No:

FUND/ACCOUNT:

510-395-910

520-395-910

ACTION REQUESTED: Consent

AGENDA ITEM:

Possible Action to Approve the Will-Serve Request from Western Ceramics Company LLC. for 0.15 ERC's for Water for Lyon County Parcel 021-241-03 located at 2200 E. Newlands Drive, Fernley, NV 89408.

AGENDA ITEM BRIEF:

1. Western Ceramics Company LLC is seeking a Will-Serve at 2200 E. Newlands Drive
2. This project requires 0.15 ERCs of water to accommodate the tenant improvements.
3. The project qualifies to pay a fee in lieu of dedication of water rights, pursuant to FMC 32.39.060(a).

RECOMMENDED MOTION:

"I move to approve the Will-Serve Request from Western Ceramics Company LLC for 0.15 ERCs for Water for Lyon County Parcel 021-241-03 located at 2200 E. Newlands Drive, Fernley, NV 89408."

BUSINESS IMPACT (per NRS Chapter 237):

NAA Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

NA

BACKGROUND:

Western Ceramics Company LLC is seeking 0.15 ERCs for Water for Lyon County Parcel 021-241-03 located at 2200 E. Newlands Drive, Fernley, NV 89408

Water and sewer connection fees will be paid at the time of building permit issuance.

Water: \$1,113.90

In-Lieu of Fees: \$1,309.00

Any additions to this building after the issuance of this will-serve will require additional water rights.

The water needed for this project has been previously dedicated under a prior will-serve commitment. The City of Fernley Staff determined that the City has adequate water resources to support the requested will-serve commitment.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

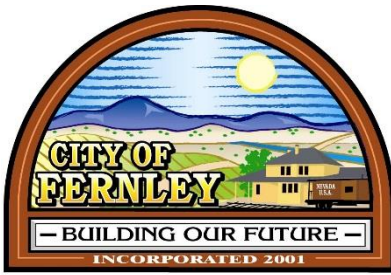
NA

FINANCIAL IMPLICATIONS:

NA

ATTACHMENTS:

1. 2024.11.06 WesternCeramicCompanyLLC (TI) Will Serve



THE CITY OF FERNLEY
Public Works Department
595 Silver Lace Blvd
Fernley, NV 89408

The City of Fernley hereby certifies that it has adequate water distribution capability and wastewater treatment plant capacity to serve and will serve: Western Ceramics Company LLC (T/I) (Development/ project or property located at 2200 E. Newlands Drive Fernley, Nevada with 0.15 water connections and/or 0 sewer connections for Service to 1 unit, upon the following terms and conditions:

1. All applicable fees and costs must be paid, including the utility connection fees in effect at the time of this will-serve certification, currently \$7,726 per Equivalent Residential Capacity (ERC) unit for water and \$5,305 per Equivalent Residential Capacity (ERC) unit for sewer.
2. Applicant must comply with all applicable laws, statutes, ordinances and regulations.
3. Said fees and costs must be paid in full before connections to water/sewer services. **Connections to utility service shall be completed within a reasonable time from the date of original approval of this Will-Serve by the Fernley City Council. Failure to diligently pursue connection to utility service may render this Will-Serve null and void.** Public Works, at its sole discretion, shall have authority to determine whether connection to utility service is being diligently pursued and, with sixty (60) days written notice to the party who requested this Will-Serve, may cancel this Will-Serve for failure to connect to utility service within a reasonable time.
4. Service shall be provided only to the project or site identified above. **This Will-Serve is limited to the project or property described above and is not transferable to any other project or property.**
5. Service shall be provided pursuant to the plans and specifications submitted to and approved by Public Works. Service shall not be provided pursuant to any alterations to or deviation from the same without the express written approval of Public Works Department. **This will-serve is to be considered conditional unless public improvement plans have been approved by Public Works.**
6. This Will-Serve applies to: APN# 021-241-03

Fernley City Council Approved Will-Serve on November 6, 2024

Public Works Director

Mayor – City of Fernley

Applicant

Date



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Olivia John, Deputy Public Works Director

FINANCIAL IMPACT:

Yes:X

No:

CURRENTLY BUDGETED:

Yes:X

No:

FUND/ACCOUNT:

510-840-617, 510-810-617, 520-810-617

ACTION REQUESTED: Consent

AGENDA ITEM:

Discussion and Possible action to approve the award of the 2024-2025 Annual Chemical Supplier Contract to Thatcher Company of Nevada, Inc. for an amount not to exceed the unit price per pound as listed in the submitted bid document for each chemical supplied.

AGENDA ITEM BRIEF:

This is an annual contract award for chemical supplies which are utilized at several public works facilities. This contract is renewed annually and helps the City lock in prices for the year which allows for more accurate budgeting. This contract was advertised for bid in accordance with NRS. Three (3) responsible bids were received; one (1) responsive bid and two (2) nonresponsive bids.

RECOMMENDED MOTION:

"I move to approve the award of the 2024-2025 Annual Chemical Supplier Contract to Thatcher Company of Nevada, Inc. for an amount not to exceed the unit price per pound as listed in the submitted bid document for each chemical supplied."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

The City Council may deny the award of this contract and provide further direction.

BACKGROUND:

This is a contract award for the supply of sodium hypochlorite, ferric chloride, sodium hydroxide, and citric acid for the Public Works Department. The scope of this contract includes the supply and delivery of these chemicals.

These chemicals are required for the treatment of water, distribution of water, and wastewater. Wastewater uses sodium hypochlorite as a final disinfectant for treated effluent leaving the plant. Water Distribution uses sodium hypochlorite at the wellheads to begin the treatment process for drinking water. The Water Treatment Plant uses sodium hypochlorite, ferric chloride, sodium hydroxide, and citric acid in its treatment process and operation.

PRIOR COUNCIL ACTION

August 2, 2023, Possible Action to award 2023-2024 Annual Chemical Supplier Contract to Thatcher Company of Nevada, Inc. in an amount not to exceed the bulk price per lbs. listed in the submitted bid document for each chemical supplied. Motion Passed.

July 20, 2022, Possible Action to award 2022-2023 Annual Chemical Supplier Contract to Thatcher Company of Nevada, Inc. in an amount not to exceed the bulk price per lbs. listed in the submitted bid document for each chemical supplied. Motion Passed.

August 4, 2021, Possible Action to award 2021-2022 Annual Chemical Supplier Contract to Thatcher Company of Nevada, Inc. in an amount not to exceed the bulk price per gallon listed in the submitted bid document for each chemical supplied. Motion Passed.

June 20, 2018, Possible award of 2018-2020 biennial chemical supplier contract to Thatcher Company of Nevada, Inc. Motion passed.

LEGAL IMPLICATIONS

Public Works advertised for first-round bids on the City of Fernley website, in the Reno Gazette Journal, and the Lyon County News Leader on 4/17/2024, 4/22/2024, and 4/24/2024 with a closing date of 5/22/2024. Due to bid submission errors, the contract was advertised for rebid and posted to the City of Fernley website, in the Reno Gazette Journal, and the Lyon County News Leader on 9/10/2024 and 9/11/2024 with a closing date of 10/9/2024. We received one (1) responsible, responsive bid proposal for sodium hypochlorite, ferric chloride, sodium hydroxide, and citric acid. The remaining two (2) were responsible, nonresponsive bids. The bid summary is as follows:

1. Thatcher Company of Nevada, Inc.

Sodium Hypochlorite: \$0.45/lb.
Ferric Chloride: \$0.31/lb.
Sodium Hydroxide: \$0.23/lb.
Citric Acid: \$0.85/lb.

2. Pencco, Inc

Sodium Hypochlorite: No Bid
Ferric Chloride: \$0.30/lb.
Sodium Hydroxide: No Bid

Citric Acid: No Bid

3. Univar Solutions USA LLC.

Sodium Hypochlorite: \$0.00/lb.

Ferric Chloride: \$0.00/lb.

Sodium Hydroxide: \$0.00/lb.

Citric Acid: \$0.67/lb.

Thatcher Company of Nevada, Inc. was the only responsible, responsive bid received for the Annual Chemical Supplier Contract for the supply of all four (4) chemicals.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

NRS 332.045 Advertisements or Requests for Bid on Contract.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

1. 2024 Chemical Supplier Bid Opening Table
2. Thatcher Company of Nevada Inc. Bid Specifications



2024-2025 Annual Chemical Supplier Contract
City of Fernley – Public Works Department
Bid Opening October 9, 2024, 3:00 PM

Name of Bidders	Sodium Hypochlorite	Ferric Chloride	Sodium Hydroxide	Citric Acid	Total / pound
Pennco TM Pencoco, Inc	No Bid	\$0.30/lb.	No bid	No bid	\$0.30/lb. fc
Thatcher	\$0.45/lb.	\$0.31/lb.	\$0.23/lb.	\$0.85/lb.	\$1.91/lb.
Univar	\$0	\$0	\$0	\$0.67/lb.	\$0.67/lb.

The amounts identified on this bid opening table represent the City's understanding of the bid amounts at the time of the opening of bids. The City is not responsible for any miscalculations or errors in transferring amounts to this table and any low bidder remains the "apparent" low bidder until a full review of the bid submittals and a recommendation for award is made to, and acted upon by, the City Council of the City of Fernley.

APPENDIX A: SPECIFICATIONS

The work consists of supplying the City of Fernley with the chemicals described below on an as-needed basis through one of the following two methods:

- 1) Suppliers will provide chemical stocking as directed by the Public Works Department. The estimated chemical quantities and historical usage are listed below. Due to any unforeseen circumstances Public Works will not guarantee a minimum chemical usage or frequency.
- 2) Supplier will provide chemicals on an as-needed basis when contacted by the Public Works Department. Supplier will provide chemicals within three (3) business days from being contacted by Public Works. The minimum and maximum quantities will be provided by Public Works.

The City's Chemical Inventory to be supplied will consist of the following:

Sodium Hypochlorite (NaOCl) at 12.5% Solution	
Site Breakdown:	Site Capacity:
Well 4	665 lbs.
Well 11	665 lbs.
Well 13	540 lbs.
Well 14	540 lbs.
NE Booster	665 lbs.
EWWT	1730 lbs.
Water Treatment Plant	26,600 lbs.
<i>WTP summary of historical usage: approximately 10 deliveries annually, average of 2000 gallons (2,660 lbs.) per delivery</i>	
Ferric Chloride (FeCl₃) at 40-42% Solution	
Site Breakdown:	Site Capacity:
Water Treatment Plant	237,200 lbs.
<i>Summary of historical usage: approximately 7 deliveries annually, 4200 gallons (49,812 lbs.) per delivery</i>	
Sodium Hydroxide (NaOH) at 20-25% Solution	
Site Breakdown:	Site Capacity:
Water Treatment Plant	210,000 lbs.
<i>Summary of historical usage: Approximately 2000 gallons (20,900 lbs.) per year average</i>	
Citric Acid at 50% Solution	
Site Breakdown:	Site Capacity:
Water Treatment Plant	277,000 lbs.
<i>Summary of historical usage: 1 delivery annually, 3000 gallons (41,400lbs.) for delivery</i>	

Chemical Usage and Frequency may decline during off-peak months and may increase during on-peak months.

**Additional chemicals may be added to this list at any time.

***Site location map is attached.

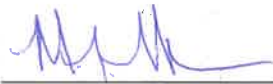
Bids will be accepted on a **bulk rate** (i.e., \$ per pound) basis. Bulk rate shall include any miscellaneous charges such as minimal hourly charges, travel charges and/or mobilization/demobilization charges. The bids shall be reviewed and selected based on the bulk rate.

No proposal will be accepted from a Chemical Supplier who is not able to provide at the frequencies listed within the specifications of this advertisement.

All bids must be submitted on the below bid tab, signed and dated by the bid preparer.

Chemical Supplied	Bulk Price Per Pound
Sodium Hypochlorite (NaOCl) at 12.5% Solution	\$ <u>0.45</u> per pound
Ferric Chloride (FeCl ₃) at 40-42% Solution	\$ <u>0.38</u> per pound
Sodium Hydroxide (NaOH) at 20-25% Solution	\$ <u>0.23</u> per pound
Citric Acid at 50% Solution	\$ <u>0.85</u> per pound
Total	\$ <u>1.91</u> per pound

I certify I/We the undersigned can guarantee the above quoted prices for a period of one year; starting October 2024 until October 2025.



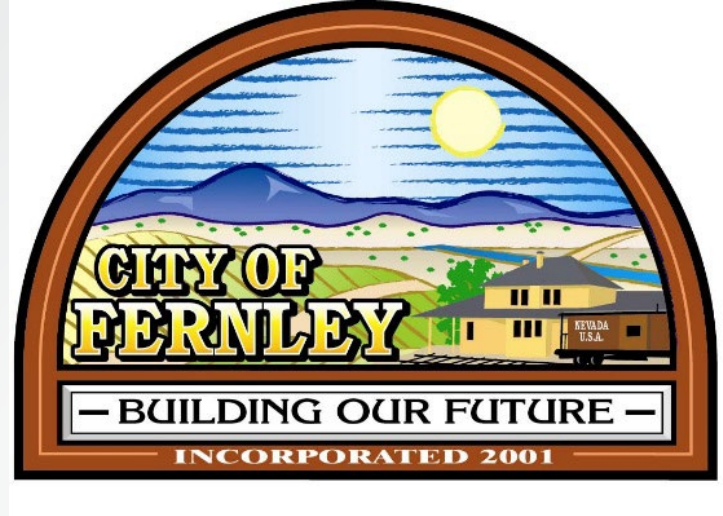
Signature of Bid Preparer
Michael T. Mitchell, President
Thatcher Company of Nevada, Inc.

Company Name

October 4, 2024

Date

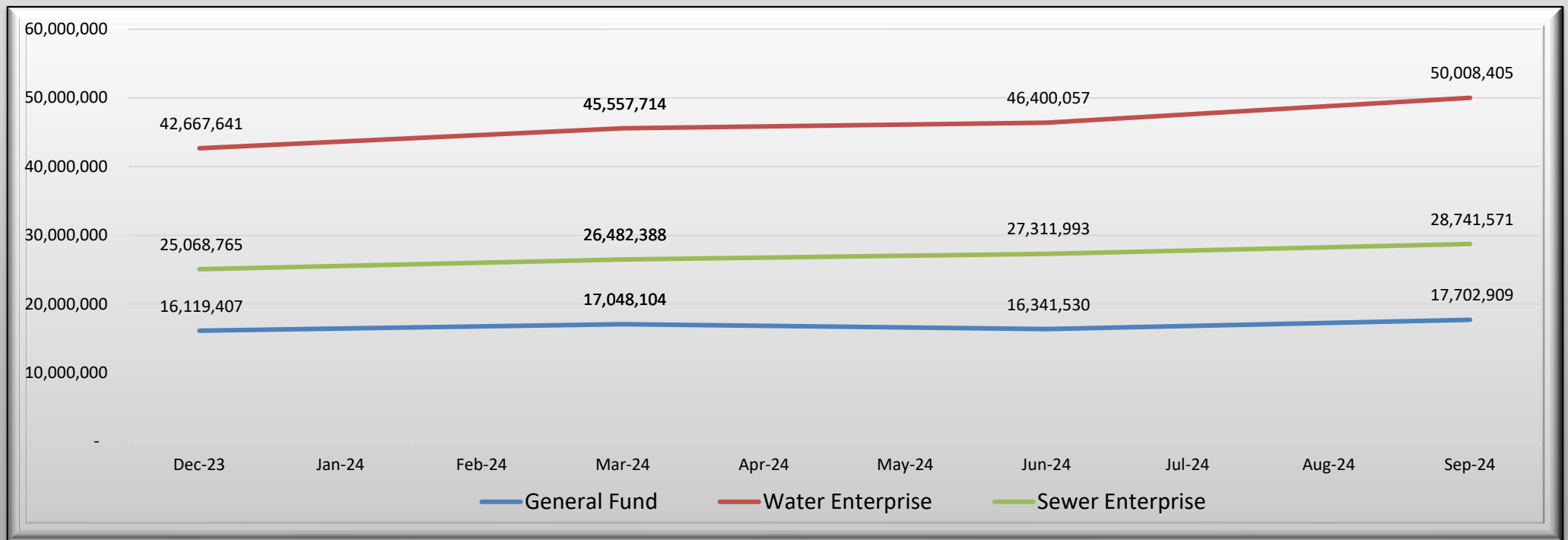
NOTE: Product warranty forms part of our proposal.



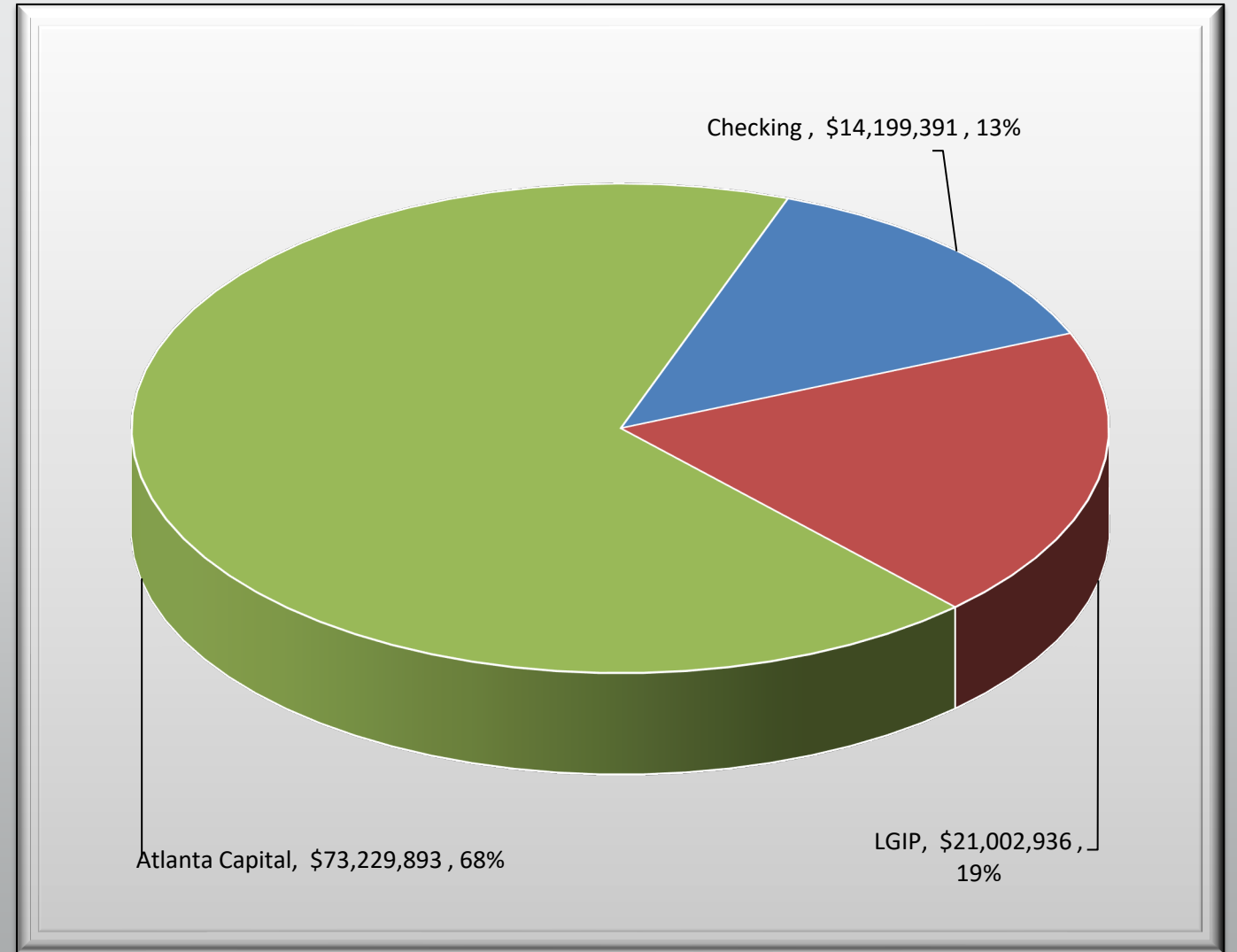
CITY OF FERNLEY

Quarterly Financial Presentation
September 30, 2024 (Unaudited)

Cash for General and Enterprise Funds



Cash & Investment Detail



Budget vs Actual - General Fund Revenues

As of 9/30/24

	FY2025 Budget	FY2025 Actuals	Percent of Budget
Taxes	\$ 5,425,790	\$ 1,653,763	30.48%
Licenses and Permits	4,855,500	975,116	20.08%
Intergovernmental	916,884	196,295	21.41%
Fines and Forfeitures	112,100	41,381	36.91%
Interest Earnings	101,250	629,618	621.84%
Miscellaneous Revenue	100,500	417,920	415.84%
Indirect Costs	409,140	-	0.00%
Sale of Assets	-	10,898	
<i>Total Less RTC</i>	11,921,164	3,924,992	32.92%
 RTC Reimbursable	 7,475,000	 1,270	 0.02%
 <i>Total General Fund</i>			
<i>Revenues</i>	\$ <u>19,396,164</u>	\$ <u>3,926,262</u>	<u>20.24%</u>

Budget vs Actual - General Fund by Category

As of 9/30/24

	FY2025 Budget	FY2025 Actuals	Percent of Budget
Salaries	\$ 3,953,285	\$ 793,622	20.07%
Benefits	1,830,806	346,468	18.92%
Outside Services	4,004,376	1,098,749	27.44%
Supplies	893,225	197,711	22.13%
Capital Outlay	4,605,000	341,181	7.41%
<i>Expenditures Less RTC</i>	15,286,692	2,777,731	18.17%
RTC Reimbursable	7,475,000	10,180	0.14%
Debt Service	-	-	
Contingency	634,472	-	
<i>Total General Fund Expenditures</i>	<u>\$ 23,396,164</u>	<u>\$ 2,787,911</u>	<u>11.92%</u>
Net Change In Fund Balance	(4,000,000)	1,138,351	
Beginning Fund Balance	<u>14,947,926</u>	<u>14,947,926</u>	
Ending Fund Balance	<u>10,947,926</u>	<u>16,086,277</u>	

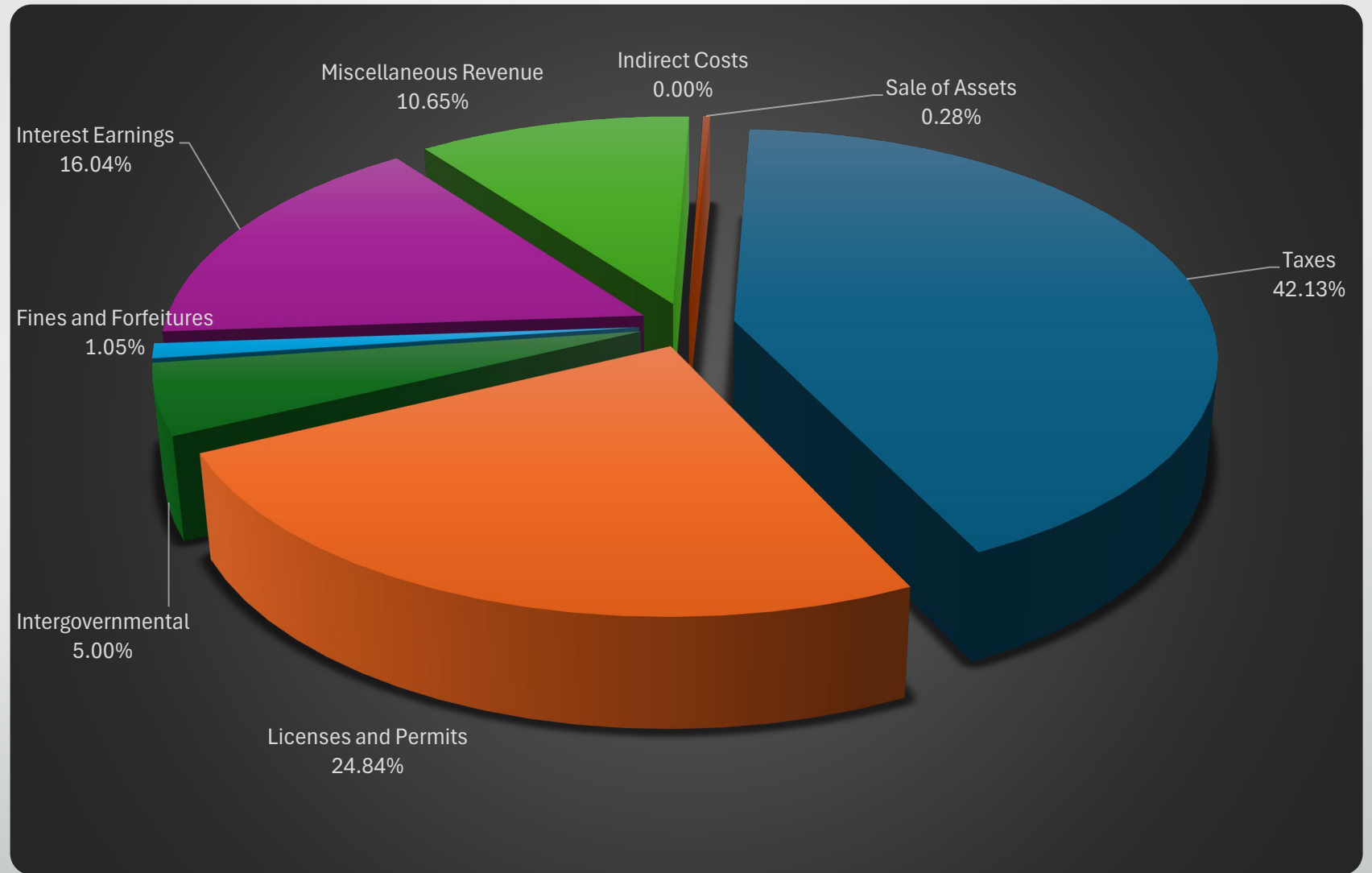
Budget vs Actual – General Fund By Department

As of 9/30/24

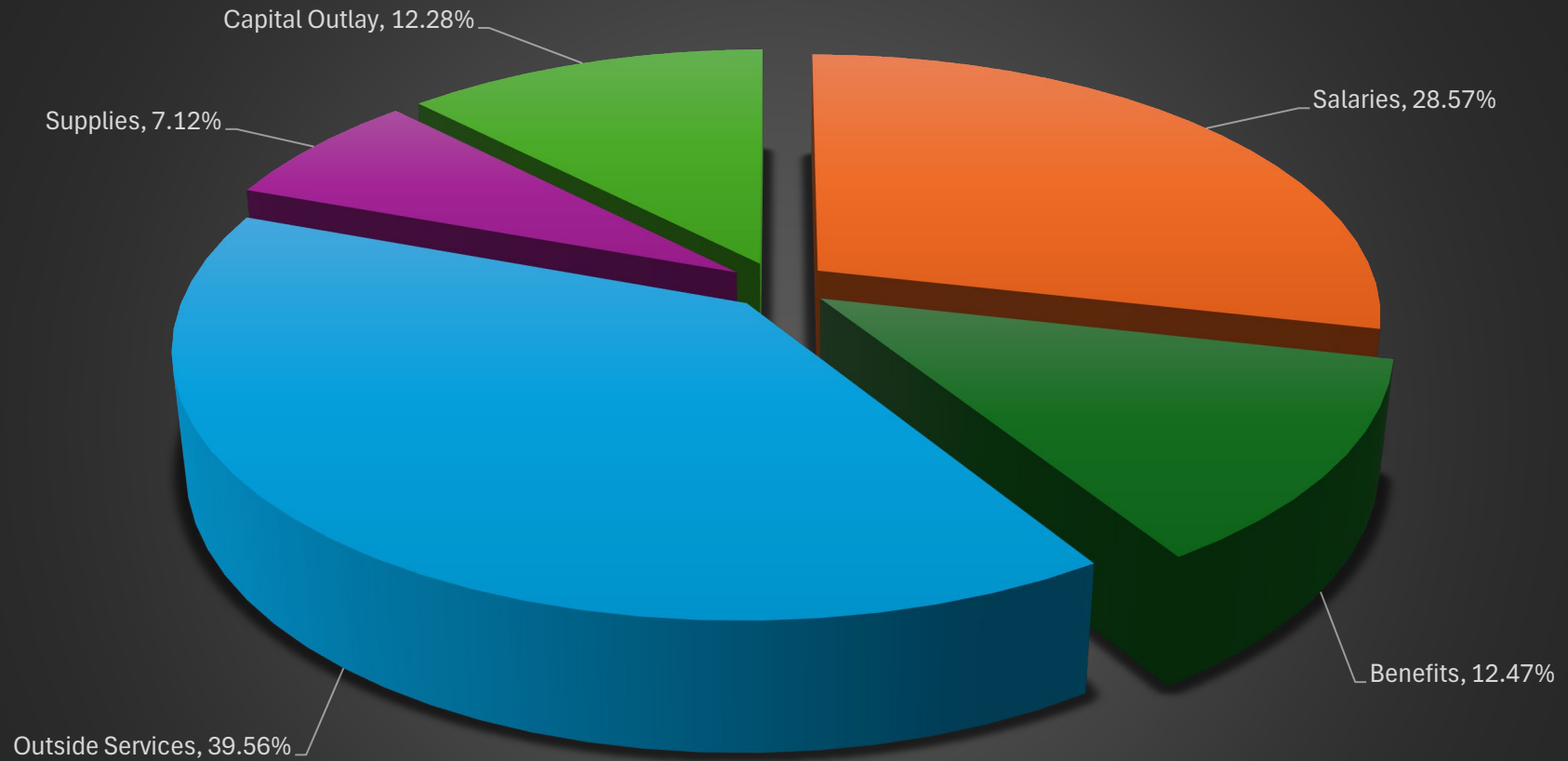
	FY2025 Budget	FY2025 Actuals	Percent of Budget
Mayor & City Council	\$ 185,917	\$ 55,607	29.91%
Office of the City Manager	957,783	230,537	24.07%
Office of the City Attorney	723,690	135,301	18.70%
Office of the City Treasurer	344,502	78,276	22.72%
Office of the City Clerk	420,663	78,591	18.68%
General Services - Facilities	4,727,438	603,609	12.77%
Information Technology	391,795	218,779	55.84%
Municipal Court	656,282	118,424	18.04%
Streets and Storm Drains	2,341,457	305,683	13.06%
Fleet	201,707	54,362	26.95%
Animal Control	221,183	42,423	19.18%
Vector Control	164,763	17,784	10.79%
Office of the City Engineer	892,819	207,192	23.21%
General Services - Parks	1,412,845	288,744	20.44%
Cemetery	82,000	6,141	7.49%
Building and Safety	605,445	114,202	18.86%
Planning & Community Devel	956,403	222,076	23.22%
Expenditures Less RTC	15,286,692	2,777,731	18.17%
RTC Reimbursable	7,475,000	10,180	0.14%
Contingency	634,472	-	0.00%
<i>Total General Fund</i>			
<i>Expenditures</i>	\$ 23,396,164	\$ 2,787,911	11.92%

Revenue Source as Percent of Total Revenue

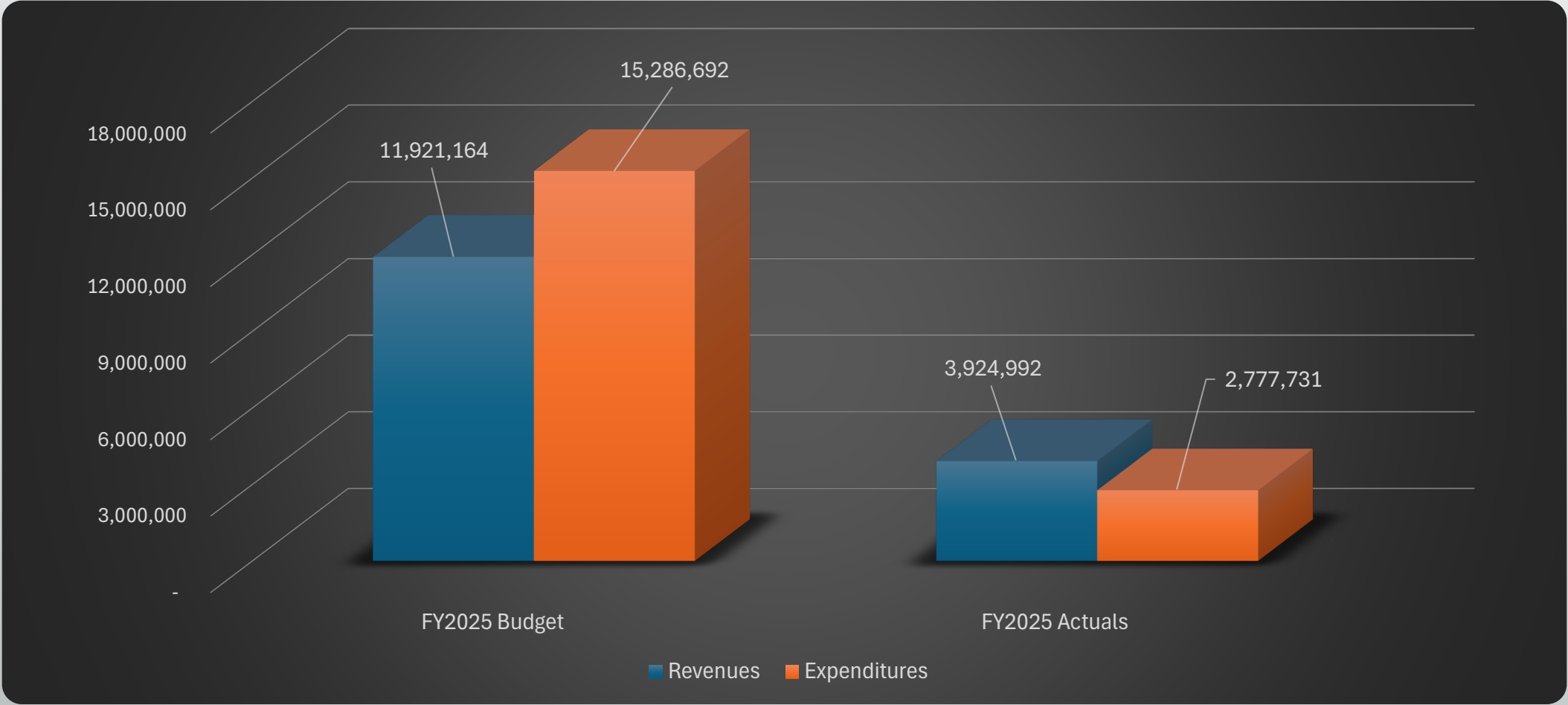
As of 9/30/24



Expenditure Source as Percent of Total Expenditures As of 9/30/24

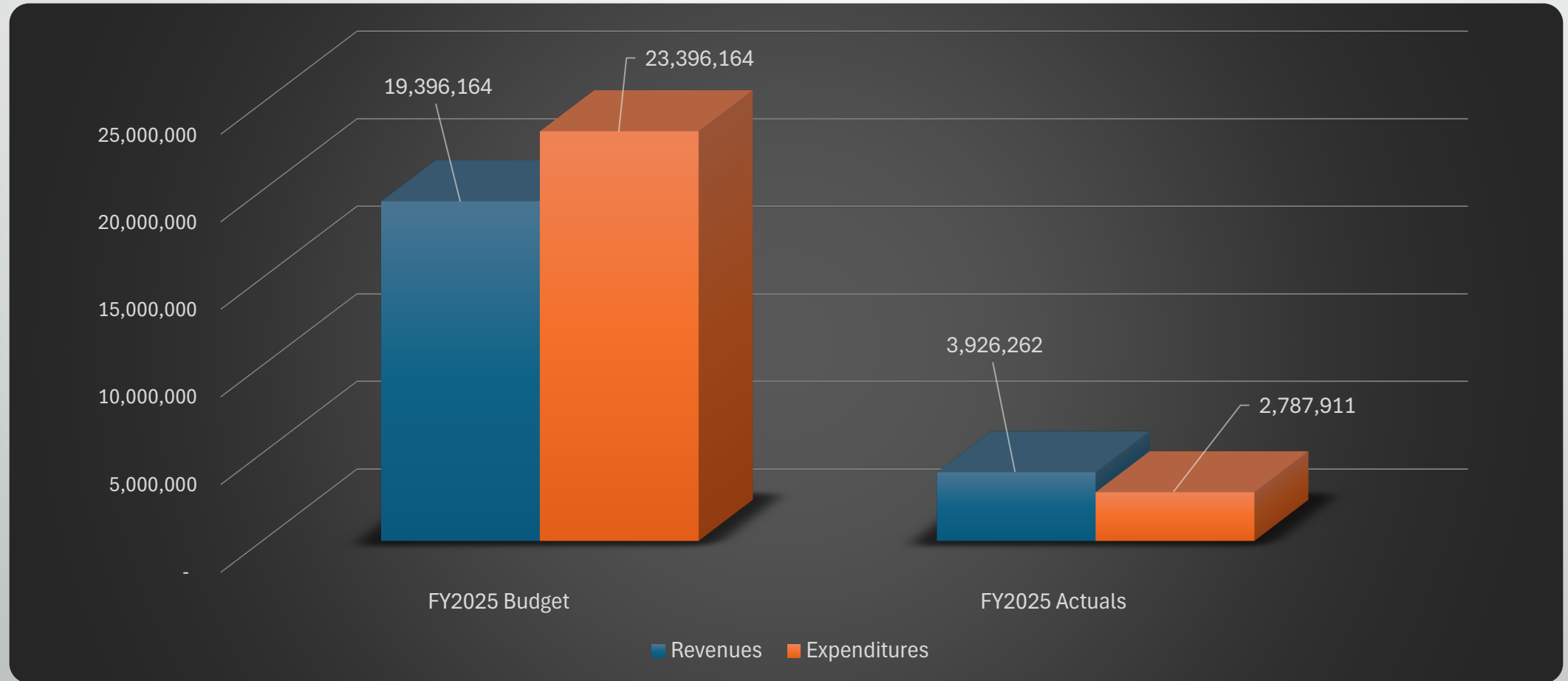


Budget vs Actual – General Fund Less RTC As of 9/30/24



Budget vs Actual – General Fund With RTC

As of 9/30/24



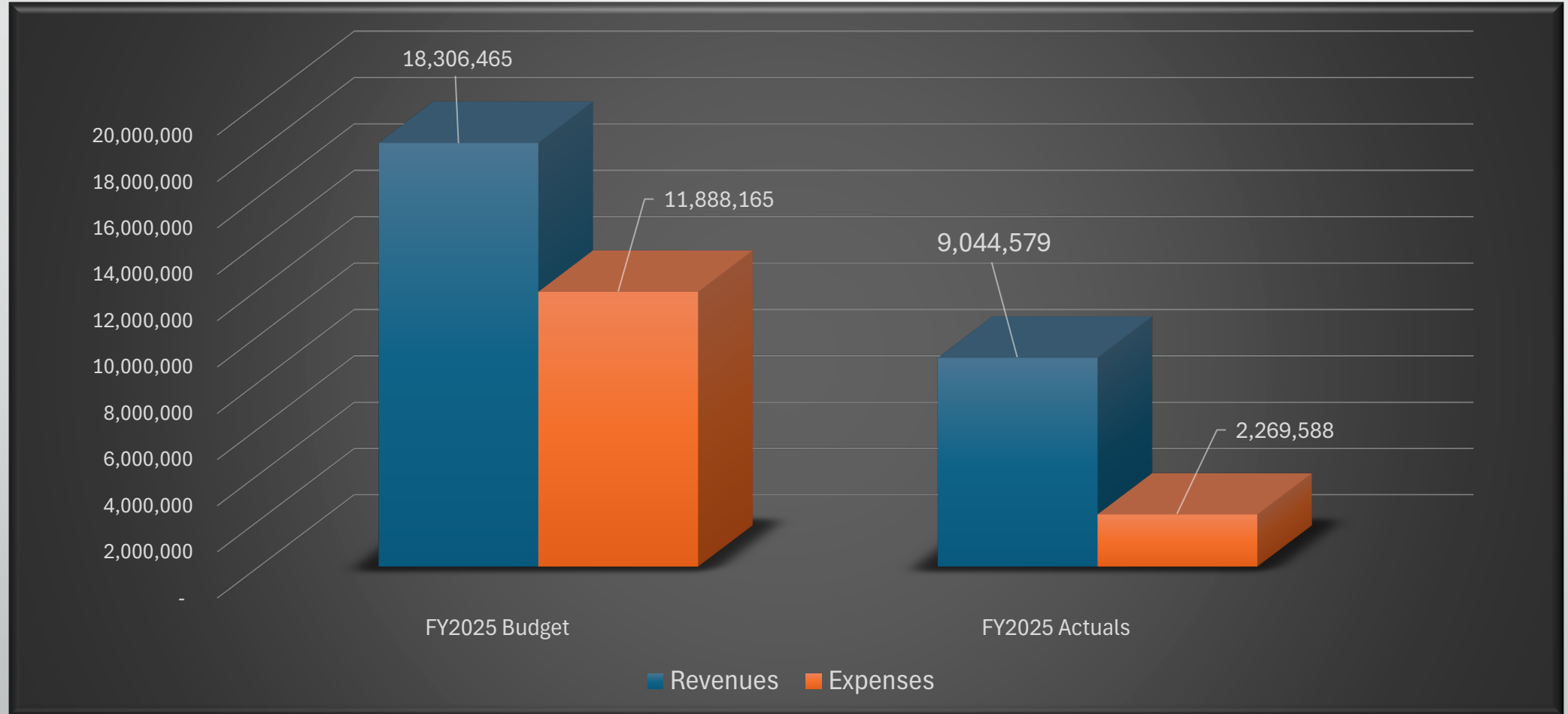
Budget vs Actual

As of
9/30/2024

Water Enterprise Fund	FY2025 Budget	FY2025 Actuals	FY2025 Remaining Budget
Revenues			
Operating Revenue	\$ 10,865,850	\$ 3,346,611	\$ 7,519,239
Non-Operating Revenue	4,341,235	5,340,664	(999,429)
Capital Contributions	<u>3,099,380</u>	<u>357,304</u>	<u>2,742,076</u>
Total Revenue	18,306,465	9,044,579	9,261,886
Expenses			
WD Non-Operating Expense	1,484,188	742,094	742,094
WD Operating Expense	8,328,301	934,431	7,393,870
WTP Operating Expense	<u>2,075,676</u>	<u>593,063</u>	<u>1,482,613</u>
Total Expenses	<u>11,888,165</u>	<u>2,269,588</u>	<u>9,618,577</u>
Increase (Decrease) Net Position	\$ <u>6,418,300</u>	\$ <u>6,774,991</u>	\$ <u>356,691</u>

***Capital Asset Depreciation has not been posted to WD Operating Expense**

Budget vs Actual As of 9/30/24



Budget vs Actual

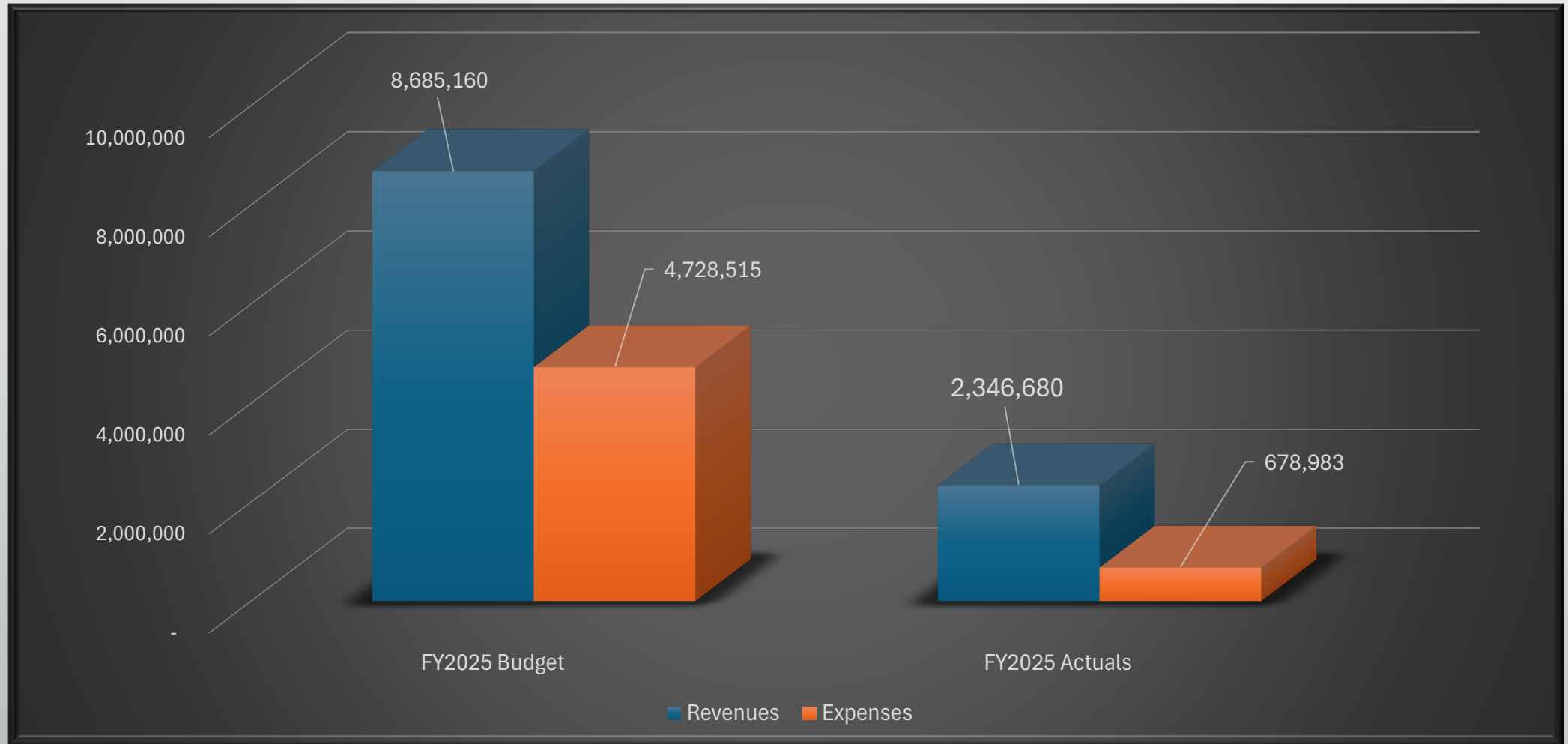
As of 9/30/24

Sewer Enterprise Fund	FY2025 Budget	FY2025 Actuals	FY2025 Remaining Budget
Revenues			
Operating Revenue	\$ 5,100,160	\$ 1,399,645	\$ 3,700,515
Non-Operating Revenue	135,000	659,297	(524,297)
Capital Contributions	<u>3,450,000</u>	<u>287,738</u>	<u>3,162,262</u>
Total Revenue	8,685,160	2,346,680	6,338,480
Expenses			
Non-Operating Expense	137,118	68,887	68,231
Operating Expense	<u>4,591,397</u>	<u>610,096</u>	<u>3,981,301</u>
Total Expenses	<u>4,728,515</u>	<u>678,983</u>	<u>4,049,532</u>
Increase (Decrease) Net Position	\$ <u>3,956,645</u>	\$ <u>1,667,697</u>	\$ <u>(2,288,948)</u>

***Capital Asset Depreciation has not been posted to Operating Expense**

Budget vs Actual

As of 9/30/24



First Quarter Highlights

- Interest Earnings are still high and boosting the revenue in all funds.
- Still early in the year, but revenues and expenditures are trending within budgeted numbers.



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Lydia Altick, Deputy City Manager

FINANCIAL IMPACT:

Yes: No: X

CURRENTLY BUDGETED:

Yes: No: X

FUND/ACCOUNT:

N/A

ACTION REQUESTED: Ordinance

AGENDA ITEM:

Introduction and first reading of Bill # 357, regarding proposed amendments to Title 6 – Animals of the Fernley Municipal Code to allow clear guidelines for staff and the community.

AGENDA ITEM BRIEF:

Amendment to 6.01 Definitions, 6.04 Dogs, 6.05 Prohibited Acts, and 6.13 Permit revocation conditions. Establishing the addition to the code regarding 6.17 Retail Sale of Dogs and Cats in Commercial Establishments Prohibited, 6.18 Taking possession of the animal being treated cruelly notice to owner; lien for cost of care; disposition of animal; liability of peace officer or animal control officer; limitations and procedure when animal is located on agricultural land, 6.19 Right to request hearing; timing of hearing, 6.20 Determinations of court, 6.21 Recovery of costs for care and shelter, and 6.22 License required for breeder kennels.

Key Points:

1. Updates to identify and set guidelines for staff to enforce and the community to understand and abide by.
2. Prohibit the retail sale of dogs and cats in commercial establishments.
3. Provide licensing requirements for breeder kennels.
4. Expedite the animal cruelty seizure process so that victims are not held in the shelter for extended periods and provide a method for cost recovery for veterinary and shelter care.

RECOMMENDED MOTION:

None

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

None

BACKGROUND:

The current municipal code doesn't have any structure for prohibited barking times and doesn't quantify the amount of nuisance barking. For enforcement and prosecution reasons, we need to give a clearer explanation of the violation. Animal Abandonment- Needs to include instances of owners failing to reclaim their pets from the shelter, leaving their pets behind in a residence after vacating it, leaving an animal in an extremely hot or cold vehicle, and leaving an animal in public without any sustenance or water.

In joining similar municipal laws passed in the Cities of Reno, Mesquite, and Las Vegas, it is in the best interest of the animals in this City to ban the commercial sale of dogs, puppies, cats and kittens, in retail stores. These businesses have been shown nationally to be involved in puppy mill practices and frequently, there are horror stories in the news of sick animals being sold. By banning these business practices before applications are received, we can ensure that proper breeding and disease abatement protocols are followed by ethical breeders.

In 2024, ten animals have been seized due to animal cruelty-related crimes. These dogs have been held in the shelter pending the outcome of their cases in the Fernley Municipal Court. The average time spent in the shelter was 112 days. This has placed an undue burden on the already overcapacity shelter as these dogs cannot be adopted or transferred until the adjudication of the case. The proposed changes would allow for due process to be offered to the defendant to request a hearing before the judge, concerning the outcome for the dog, and will expedite the process to ensure that victims of animal cruelty are not held in the shelter for extended periods, unnecessarily.

The court may award the seized animal(s) to animal control or may return the pet to the owner under supervision. The judge is also able to require all animals owned by the defendant to be forfeited and to prohibit further animal ownership. Currently, the costs for care of these victims of animal cruelty fall on the City and County for veterinary care, impoundment, continued medical care in the shelter, and transportation. Defendants, upon conviction receive fines and are required to pay restitution, but frequently do not comply. The new process would require owners of animals being held according to a hearing to place a bond to defer the costs of housing, medical, care, and time. After the case, the owner will be returned any excess funds, if applicable.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

Nevada Statutes: NRS 361A.030, NRS 574.070, NRS 574.100, NRS 574.201, NRS 574.203, and NRS 574.204
Fernley Municipal Code: Fernley Municipal Code Title 6

FINANCIAL IMPLICATIONS:

There are none

ATTACHMENTS:

1. 2024 AC Code Changes_Track Changes 2024.11.6_Exhibit A
2. BILL #357 Amending the Code 2024.11.6_Exhibit B

Sec. 6.01. - Definitions.

The following words, terms and phrases, when used in this title, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal: Any living creature besides plants and other than a human being.

Animal Rescue Organization: An animal rescue organization means an animal control center, animal shelter, or nonprofit organization that has tax-exempt status under Section 501(c)(3) of the United States Internal Revenue Code, whose mission and practice is the rescue and placement of animals in permanent homes. This term does not include an entity that breeders or brokers animals or obtains animals from breeders or brokers in exchange of payment or compensation.

Animal services officer means the person or persons hired by the city for the purpose of enforcement of the provisions of this title.

At large means any place within the incorporated limits of the City, off of the premises of the owner or person having custody and control of a dog and not accompanied by and under the control of the owner or any other responsible person by physical restraint or signal command or voice command.

Big game animal means any species of animal classified as a “Big Game Mammal” by the Nevada Board of Wildlife Commissioner, or successor entity.~~prong-horned antelope, bear, deer, mountain goat, mountain lion, bighorn sheep or elk which runs free in the wild.~~

Bite means the act of an animal using its teeth and jaws to press down or cut into the flesh or clothing of a person or another animal.

Board means the Board of County Commissioners for Lyon County.

City means the City of Fernley, an incorporated municipality of the State of Nevada

County means Lyon County, a political subdivision of the State of Nevada.

Custodian means the person, firm, corporation or any other entity owning or otherwise having the care, custody or control of any livestock or animal.

Estray horse means any horse running at large upon public or private lands in the county whose owner is unknown in the section where the animal is found.

Kennel.

Breeder's kennel means any enclosure, premises, building, structure, lot or area where more than three dogs of a recognized registered breed over six months of age are kept, harbored or maintained as follows:

- (1) For breeding;
- (2) For showing in recognized dog shows, field or obedience trials;
- (3) For working or hunting; or
- (4) For improving the variety or breed in temperament or conformation with a view to exhibition in shows or trials or for use as working dogs in hunting.

Commercial kennel means any enclosure, premises, building, structure, lot or area where more than three dogs over six months of age are kept, harbored or maintained for commercial purposes.

Leash means any long, thin piece of rope, nylon, or leather used to tether a dog.

Licensed veterinarian means a ~~Doctor~~doctor of ~~Veterinary~~veterinary ~~M~~medicine currently licensed in Nevada to practice veterinary medicine pursuant to NRS 638.090 to 638.134 inclusive, as amended.

Livestock means:

- (1) all cattle or animals of the bovine species
- (2) all horses, mules, burros and asses or animals of the equine species
- (3) all swine or animals of the porcine species
- (4) all goats or animals of the caprine species
- (5) all sheep or animals of the ovine species, and
- (6) all alternative livestock such as alpacas and llamas

~~all cattle or animals of the bovine species; all horses, mules, burros and asses or animals of the equine species; all swine or animals of the porcine species; all goats or animals of the caprine species; all sheep or animals of the ovine species; all poultry or domesticated fowl or birds; and all alternative livestock such as alpacas and llamas.~~

Owner means any person owning, keeping, ~~or~~ harboring or having charge of or having the care, custody, or control of a dog or cat or any other animal regulated by this title or any person permitting any dog, cat, or other animal to be, or remain on, or be lodged or fed within such person's house, yard or premises. "Owner" does not include a veterinarian or kennel operator maintaining a dog, cat or other animal on their premises for a period of less than thirty (30) days.

Person means and includes any form of business or social organization and any other nongovernmental legal entity including, but not limited to ~~firm or~~ corporation, partnership, association, trust or unincorporated organization, a natural person and the masculine gender as used includes the feminine. The term does not include a government, governmental agency or political subdivision of a government.

Pound means any facility designated by the Board, including any facility designated by the City Council, used for receiving and holding dogs or any other animal regulated by this title. Also referred to as a Shelter.

Premises means the property upon which the custodian keeps or maintains his or her livestock, whether such property is owned, rented, leased, or otherwise made available to the custodian for his or her livestock.

Rabies control authority means the person(s) designated by the board to administer the rabies control provisions of this title.

Run or running means being present and does not refer solely to the actual activity of rapid movement.

Wild horse means any horse, mare or colt which is unbranded and unclaimed and lives on public land.

(Prior Code, § 6.01.01)

Sec. 6.02. - Jurisdiction.

The terms of this title shall apply to all incorporated areas within the city.

(Prior Code, § 6.01.02)

Sec. 6.03. - Animal services officer.

(a) Authority. The animal services officer is empowered to:

(1) Enforce all provisions of this title, including the power to issue misdemeanor citations for violations of this title and related matters.

(2) Take up, impound and safely keep any animal found to be in violation of the provisions of this title.

(3) Remove from any property any dog when necessary for the protection of the dog or the general public.

(b) Interference with animal services officer. No person shall interfere with or resist any animal services officer while engaged in the performance of their duties pertaining to the enforcement of this title. All such officers and employees are hereby empowered to enforce all of the provisions of this title.

(c) Consult with state veterinary society. In the performance of their duties, city animal services and the animal services officers will consult with the state board of veterinary medicine or its representatives concerning the type and method of use of tranquilizer drugs to be utilized.

(Prior Code, § 6.01.03)

Sec. 6.04. - Dogs.

(a) License requirements. Except for dogs being used for the purpose of herding livestock or the protection of livestock against predators on farm or ranch property designated as greenbelt by

the assessor, kennels or animal hospitals operated by a licensed veterinarian, every dog over the age of six months shall be licensed.

(1) Dog licenses.

- a. License and tag. Upon presentation of a certificate of rabies vaccination and the payment of the license fee, the city animal services division or a designated representative shall issue to the owner a license receipt and metallic tag for each dog licensed. Said metallic tags shall be worn by the licensed dog on a visible collar. Registered show dogs and working dogs while in the field are exempt from wearing the tag.

~~a.b.~~ License fees. The fees for dog licenses and tags, other than dogs housed in a kennel, shall be established and modified by resolution of the council.

- ~~(b) No penalty shall be imposed if the license is obtained within 30 days after July 1 or within 30 days after the owner comes into ownership or possession of the dog. If the dog license is not purchased within such period, the owner shall pay, in addition to the regular license fee, a penalty of 100 percent.~~

(b) Number of dogs.

- (1) Number of dogs restricted. It is unlawful, except as otherwise provided herein, for any single-family unit or residence to keep or harbor more than three dogs over the age of six months. No dogs may be kept or harbored on any property unless the owner or responsible party of said dogs resides upon that property.

The above limitation does not apply to:

- a. Dogs being used for the purpose of herding livestock or the protection of livestock against predators on zoned farm or ranch property;
- b. Licensed kennels;
- c. Animal hospitals operated by a licensed veterinarian; or
- d. Approved holders of the additional dog permit

(2) Application for exception. Animal control shall have the authority to approve an exception allowing for a maximum of one additional dog to be kept at the residence. Any person who wishes to harbor more than three dogs shall fill out the additional dog permit application form which shall be granted or denied by animal control. Any exception granted by the animal control may be revoked by animal control if good cause is found. Good cause shall, but is not limited to:

- a. Seizure of animals in connection with suspicion of or conviction of a violation of NRS 574.100, animal cruelty/neglect.
- b. Accumulation of five or greater points on the "Scoring Chart for Excessive Dogs."
- c. Dogs harbored in excess of the number granted in the exception.
- d. Failure to comply with rabies license requirement.
- e. Harboring more than permitted number of dogs.

(3) Security dogs. Up to three dogs for security of an ongoing authorized and licensed use may be kept upon commercial or industrial property without the owner or responsible party of said dogs residing thereon. The area in which said security dogs are maintained shall be enclosed or fenced and be posted with signs clearly indicating "Guard Dog on Duty."

(c) Running at large prohibited. It is unlawful for any owner or person having custody, control or possession of any dog to permit the same to trespass on any private property owned by another or to run at large on any street, alley, court, park, school, playground, right-of-way or private street open for use to the general public. The animal control officer, or his or her duly authorized representative may tranquilize a dog at large to aid in its capture. In the event of an aggressive dog at large that is a threat to public safety in which a safe capture cannot be made using tranquilization, the animal control officer may use or authorize any reasonable means necessary, including destruction of the animal, to capture the animal.

~~(d)~~

~~(e)~~(d) Impoundment and redemption provisions.

- (1) Authority to impound. The animal services officer, his or her authorized representatives and every peace officer, while on duty, are authorized to take up and impound:
 - a. Subject to the provisions of this title, all dogs found trespassing on private property or running at large.
 - b. All dogs in the county which are endangering private or public property, public safety, themselves or other animals.
- (2) Notice of impoundment; disposition of unclaimed dogs.
 - a. Where the identity of the owner of an impounded dog is discovered such owner shall be given notice of the impoundment. Seven days after written notice is mailed, or actual notice is given, the impounded dog may be destroyed in a humane manner under the direction of the animal services officer; provided however, any such unredeemed dog authorized for destruction may be sold or given to any person in accordance with the regulations promulgated under this title.
 - b. In the event the identity of the owner of an impounded dog cannot be ascertained and notice given, then such dog may be disposed of pursuant to this subsection (d) five days after impoundment.
 - c. Any sick, injured, mutilated or damaged dog impounded pursuant to this title may be disposed of immediately ~~unless the owner is discovered through the dog's license and reclaims the dog within eight hours after the impoundment.~~
- (3) Reclaiming impounded dogs. The owner or person entitled to the custody or possession of any impounded dog may, at any time before the disposition thereof, reclaim or redeem such animal by complying with the provisions of this title and

regulations hereunder and by paying to the animal services officer all charges imposed for the impounding of the dog and any license fees due.

- (4) Regulations for costs and disposition. The animal services officer, with the approval of the board, is authorized to set forth reasonable regulations for charging owners or persons having the care, custody or possession of dogs impounded under this title for all costs and maintenance incurred by the county. In addition, the animal services officer is authorized to make such reasonable regulations for the disposition of impounded dogs.

(Prior Code, § 6.01.04; Ord. No. 2002-009; Ord. No. 2023-002, 5-3-2023)

Sec. 6.05. - Prohibited acts and conditions.

- (a) Noisy animals. It is unlawful for any person owning, possessing, or having charge of custody of any animal to cause, permit, suffer or allow the dog to persistently and habitually howl, bark, bay, cry, or make any noise audible beyond the boundaries of the property on which the dog is situated for an extended period of time. No summons and complaint or citation shall be issued for a violation of this section unless there are at least two (2) or more complaining witnesses from separate households who have signed such complaint. Such extended period of time shall consist of constant barking, baying, crying, howling or making of habitually making any noise for sixty (60) minutes continuously or more during any twenty-four (24) hour period between the hours of 10 pm and 6 am. Dogs making noise in response to a person trespassing, threatening to trespass, teasing or provoking the dog, or dogs while working as law enforcement canine or working dog pursuant to 6.04.01, shall not be deemed a violation. to keep, harbor or own any animal which, by loud and frequent barking, yelping or other noise, constitutes a nuisance as defined in NRS 40.140.
- (b) Abandonment of animals. It is unlawful for anya person owning, possessing, being the owner, the possessor or having charge or of custody of any animal to:

- (c) Leave the animal without food or water in any public or private place;
- (d) Move a residence or business without providing for the transportation of the animal
- (e) Abandon the animal on or adjacent to any public street, road, alley, highway, or other public place or violate any provision of the NRS 574.110 or its current adopted version.
- (f) Leave the animal in a motor vehicle where it may suffer from exposure to heat or cold.
A animal control may remove an animal from a motor vehicle suffering or distressed from exposure to extreme heat or cold. The Sheriff or his deputy may impound a vehicle in which an animal is enclosed. The animal control officer may impound the enclosed animal. The vehicle and animal may be released upon payment of the costs of impoundment and, in the discretion of the City animal control officer, the issuance of a citation. The cost of impoundment of the vehicle and animal must be paid by the person responsible for the animal.
- (g) Leave the animal in custody of the Shelter after being notified of the animal's impoundment. Owners must contact the shelter and arrange to reclaim or surrender the pet before the end of the holding period.
- (h) Feeding and watering big game animals, estray, and wild horses. It is unlawful for a person to feed and/or water any big game animal, estray horse or wild horse within 1,500 feet of the highway right-of-way of U.S. Highway 50A, 95A, Interstate 80, State Route 828 (Farm District Road), and State Route 427 (Main Street) and any school zone unless the area is securely fenced to prevent the animals from wandering into the highway right-of-way or as unless the person is associated with an approved feral horse rescue group conducting a removal operation.
- (i) Deprivation of sustenance or shelter. It shall be unlawful to deprive any animal of necessary sustenance, food, drink, or shelter, or expose to the elements of the weather and the extreme heat or cold, or refuse to obtain veterinarian medical care for illness, injury, disease, or

infirmity, or willfully instigate, engage in, or in any way further an act of cruelty to any animal, or any act to produce such cruelty.

- (j) No puppy, kitten, or other young mammal may be rehomed or removed from its mother or littermates until it has reached the age of 8 weeks. This does not include if the mother has died of an accident or illness or is unable to be located within a period of 24 hours. The exception to this is if the young are transferred to a recognized animal rescue organization.

Sec. 6.06. - Impoundment of dogs on private property.

- (a) Impoundment by property owner. Any dog found doing damage to or trespassing upon private property in the city may be taken up by the owner of such property or his or her representative at his or her own risk and delivered forthwith to the animal control center or held until the animal services officer, his or her deputies or authorized representatives can take the dog.
- (b) Impoundment by animal services officer.
 - (1) The animal services officer is authorized and directed to take up any animal kept or found on private property if:
 - a. Such animal has been observed by the animal services officer to be in violation of this title and actual or written notice has been provided to the responsible party having the care or custody of the dog; or
 - b. If such animal is being subjected to torture or cruelty as defined in NRS 574.050.
 - (2) The animal services officer shall leave written notice of impoundment on the premises from which the animal is taken.

(Prior Code, § 6.01.06)

Sec. 6.07. - Rabies control.

- (a) Rabies control authority. The appointed rabies control authorities in the city are city animal control, the sheriff and appointed deputies, and appointed animal services officer(s).
- (b) Vaccination against rabies.
 - (1) An owner of a dog, cat or ferret shall maintain the dog, cat or ferret currently vaccinated against rabies in accordance with NAC 441A.435.
 - (2) If the owner of a dog, cat or ferret violates this section, the rabies control authority may impound the dog, cat or ferret.
 - (3) The only proof of vaccination against rabies acceptable to county is a certificate of vaccination against rabies pursuant to NAC 441A.440.
- (c) Quarantine of biting dogs.
 - (1) The rabies control authority shall cause a dog or cat, regardless of current vaccination against rabies, which has bitten a person to be quarantined and observed for ten days following the bite under the supervision of a licensed veterinarian or other person designated by the rabies control authority. The observation must be within an enclosure or with restraints deemed adequate by the rabies control authority to prevent direct contact with a person or animal.
 - (2) The dog or cat must be examined by a licensed veterinarian at the first sign of illness during the ten days of observation. Any illness must be reported immediately to the rabies control authority. If signs of rabies develop during the ten days of observation the dog or cat must be euthanized and its head removed and shipped under refrigeration for examination at the laboratory of the department of agriculture. If at the end of the quarantine period, the animal is free of all signs of rabies, the animal must be returned to its owner upon payment of all costs of quarantine and veterinary care and examination.

- (3) If, after a reasonable effort is made to locate the owner of an unwanted or stray dog or cat, the owner is unknown or cannot be located, or if the owner agrees, the unwanted or stray dog or cat which has bitten a person may be euthanized and the head submitted for laboratory examination without a period of quarantine.
 - (4) A bat, raccoon, skunk, fox or ferret which has bitten a person must be euthanized immediately without a period of quarantine and the head submitted for laboratory examination.
- (d) Quarantine of animals in close contact with animals known or suspected of having rabies.
- (1) Except as otherwise provided in this section, a wild or exotic animal that is rabies-susceptible, including an unvaccinated ferret, in close contact with an animal suspected or known to have rabies must be euthanized immediately. The rabies control authority may exempt a rare or valuable animal from the provisions of this section.
 - (2) Unless the owner of the animal objects, a dog or cat which has not been vaccinated pursuant to NAC 441A.435 and which is considered by the rabies control authority to have been in close contact with an animal suspected or known to have rabies, must be euthanized immediately. If the owner of the animal objects, the dog or cat must be immediately vaccinated against rabies and quarantined within an enclosure or with restraints deemed adequate by the rabies control authority to prevent direct contact with a person or animal for a period of 180 days, under the supervision of a licensed veterinarian or other person designated by the rabies control authority. The dog or cat must be vaccinated one month before release.
 - (3) A dog, cat or ferret which has been vaccinated pursuant to NAC 441A.435 and which is considered by the rabies control authority to have been in close contact with an animal suspected or known to have rabies, must be:
 - a. Immediately revaccinated and confined for 90 days in a manner prescribed by the rabies control authority; or

- b. Upon the request of the owner of the dog, cat or ferret, euthanized.
- (4) A domesticated animal of a rabies-susceptible species, other than a dog, cat or ferret, which is considered by the rabies control authority to have been in close contact with an animal suspected or known to have rabies, must be managed according to the discretion of the rabies control authority.
- (5) As used in this section, "in close contact with an animal suspected or known to have rabies" means, within the past 180 days, to have been bitten, mouthed or mauled by, or closely confined on the same premises with an animal either suspected or known to have rabies.
- (e) Party responsible for payment of quarantined animal. The owner of an animal quarantined pursuant to the provisions of this title is responsible for all costs of quarantine, veterinary care, examination and disposal.
- (f) Rabies control reporting requirements. The rabies control authority shall report all cases, suspected cases or carriers of rabies in accordance with NAC 441A.225 through 441A.260.

(Prior Code, § 6.01.07)

Sec. 6.08. – Disposition of revenue.

All monies collected under this title, unless otherwise provided by the council, shall be used to improve, keep up and/or maintain the animal control facilities or to defray the cost of implementing this title.

(Prior Code, § 6.01.08)

Sec. 6.09. - Animals at large, excluding dogs and cats.

- (a) Animals kept on premises. Every person who is the owner of or has the care, custody or control of any livestock, poultry, rabbits or any other rodent, or any wild or domestic animal, excluding dogs and cats, in the city shall keep the same upon the premises under the control of such person, restrained by a fence, cage, coop, chain, leash or other adequate means so that the animal shall not leave the premises upon which it shall be kept.
- (b) Any person who owns or has under his or her care or management any such animals and permits them, or any of them, to run at large within the boundaries of the city shall be guilty of a misdemeanor.
- (c) This section does not apply to, nor has any legal affect upon, the use of legally permitted livestock grazing rights.

(Prior Code, § 6.01.09; Ord. No. 2008-008; Ord. No. 2009-014)

Sec. 6.10. - Dangerous or vicious animals; declaration.

- (a) Except as otherwise provided in subsection (b) of this section:
 - (1) An animal may be declared dangerous by the animal control officer if it constitutes a physical threat to human beings or to other animals and, on two separate occasions within 18 months:
 - a. It behaves menacingly to a degree that would lead a reasonable person to defend himself or herself against substantial bodily harm; or
 - b. It bites a person, but without causing substantial bodily harm.
 - (2) An animal may be declared dangerous by the animal control officer if it constitutes a physical threat to human beings or to other animals and, without regard to any previous behavior:
 - a. It is used in the commission of a crime by its owner or keeper;

- b. While either at large or restrained, it causes serious injury or death to another animal that is not at large or is not otherwise in violation of this title; or
 - c. It exhibits a condition or behavior which causes the animal control officer to believe the animal is a threat to public safety.
- (3) An animal may be declared vicious by the animal control officer if it constitutes a physical threat to human beings or to other animals and:
- a. It has killed or inflicted substantial harm upon a human being or other animal; or
 - b. After having previously been declared dangerous, with notice of the declaration having been provided to the owner or keeper, it continues to exhibit the same type of behavior which resulted in the declaration, or is in violation of the provisions of this section.
- (b) Exceptions.
- (1) An animal may not be declared dangerous pursuant to this section for constituting a physical threat:
- a. To another animal which, or person who, provoked the animal as a result of and to the extent of the provocation;
 - b. To another animal which, or person who, was unlawfully upon premises owned or occupied by the owner or keeper of the animal constituting the threat;
 - c. To another animal which was running at large or otherwise in violation of this title; or
 - d. In connection with its use by law enforcement officers in the performance of their duties.
- (2) An animal may not be declared vicious pursuant to this section for constituting a physical threat:

- a. To another animal which, or person who, provoked the animal, as a result of and to the extent of the provocation;
- b. To another animal which, or person who, was unlawfully upon premises owned or occupied by the owner or keeper of the animal constituting the threat; or
- c. In connection with its use by law enforcement officers in the performance of their duties.

(Prior Code, § 6.01.10)

Sec. 6.11. - Dangerous or vicious animals; ownership/at large unlawful.

It shall be unlawful for:

- (1) Any person to knowingly possess, house, shelter, quarter, own or in any other way have under his or her control, or to transfer ownership of, a vicious or dangerous animal within the city, except as provided in this title; or
- (2) The owner, or any person having possession, custody or control, of a dangerous or vicious animal to permit the animal to be at large.

(Prior Code, § 6.01.11)

Sec. 6.12. - Dangerous animals; ownership permitted when.

Any animal which is declared to be dangerous by the animal control officer may be kept within the city, provided that:

- (1) Within 14 days after the owner or keeper is notified of the declaration, the area in which the owner or keeper intends to keep the animal must pass an inspection by the animal

control officer, and the owner or keeper must obtain from the animal control officer a permit to keep the animal, based upon such terms and conditions as the animal control officer deems appropriate. A nonrefundable inspection fee of \$50.00 will be charged the owner or keeper. For purposes of this subsection, notice of the declaration shall be deemed complete if it is served personally, or upon mailing by certified mail, return receipt requested, sent to the last known address of the owner or keeper.

- (2) The animal shall be kept, confined or housed within an enclosure:
 - a. That will ensure the animal's retention and comfort, is of a size to permit the animal to stand upright, and is of a dimension deemed adequate by the animal control officer; and
 - b. That is secure enough so that the animal cannot bite, harm or injure anyone by overreaching the top of the fence or other enclosure.
- (3) At no time shall the animal be allowed to leave the private property confines of the owner or person in charge of the animal unless it is muzzled, leashed and under the effective control of an adult.
- (4) The private property shall be adequately and properly posted with conspicuous warning signs, with a listing of the name and telephone number of the owner of the animal.
- (5) The animal must be sterilized by a licensed veterinarian. The owner or keeper shall maintain all sterilization records, including the type of animal sterilized, the name of the veterinarian performing the procedure, and the date the sterilization was performed.
- (6) The animal shall be implanted with an electronic microchip from a manufacturer approved by the animal control officer. The implantation must be performed by a licensed veterinarian and must conform to procedures recommended by the manufacturer. The owner or keeper shall register the microchip number in a national database in

accordance with instructions from the manufacturer, and shall provide the number to the animal control officer.

- (7) The owner or keeper shall obtain and maintain in effect a policy of liability insurance in the amount of not less than \$50,000.00 insuring against possible injuries inflicted by the dangerous animal. The liability insurance shall be maintained in effect as long as the owner or keeper maintains possession of the dangerous animal.
- (8) The owner of a dangerous animal may not sell, relocate or give away the animal without first obtaining prior written approval from an animal control officer. If such a transaction is approved, the owner or transferee shall pay a nonrefundable inspection fee of \$50.00 for inspection of the new location for the animal. The owner or transferee shall also have the national microchip number updated in the national database to reflect the change in ownership, and shall provide evidence of the update to the animal control officer.

(Prior Code, § 6.01.12)

Sec. 6.13. - Permit revocation conditions.

- (a) Any permit issued under this title shall be revoked if the animal, without provocation, bites or attempts to bite any person or animal lawfully upon the permit holder's property or upon any other property or violates any conditions set by the animal services department.
- (b) Any person who keeps a dangerous animal after his or her permit has been revoked or any person who keeps, houses, quarters, or in any way has under his or her care or custody a dangerous animal without first obtaining a permit as set forth in this title is guilty of a misdemeanor.

(Prior Code, § 6.01.13)

Sec. 6.14. – Criminal Complaint.

- (a) The owner or keeper of any animal declared vicious by an animal control officer shall be notified by personal service or by certified mail, return receipt requested, sent to the last known address of the owner or keeper. Within ten days after notice has been served personally or deposited in the mail, the owner or keeper shall voluntarily transfer possession of the animal to the animal control officer and do one of the following:
 - (1) Voluntarily relinquish ownership of the animal for euthanasia in accordance with the provisions of NRS ch. 638 and any regulations promulgated pursuant thereto, as amended from time to time;
 - (2) Provide written proof to the animal control officer that the animal has been euthanized by a properly licensed veterinary clinic; or
 - (3) File with the animal control officer a written request for hearing before the city council to determine if the declaration that the animal is vicious should be upheld. The owner or keeper may not maintain possession of the animal during the hearing process.
- (b) If a hearing is requested within the specified time period, the animal control officer shall convene the city council no later than 45 days after receipt of the written request for hearing. The city council shall act expeditiously to decide the matter by a majority vote of its members and may:
 - (1) Uphold the vicious animal declaration;
 - (2) Recommend that the owner or keeper obtain a dangerous animal permit, if appropriate; or
 - (3) Take such other action as it deems appropriate.

(Prior Code, § 6.01.14; Ord. No. 2009-012)

Sec. 6.15. - Penalty.

The violation of any section of this title is as prescribed for a misdemeanor.

(Prior Code, § 6.01.15)

Sec. 6.16. - Regulations for the possession and sale of exotic and dangerous animals.

(a) Permit required.

- (1) It is unlawful for any person to own, possess, keep, harbor, sell, bring, or have in one's possession an exotic animal(s) within city limits without a permit issued by animal control and in abeyance of all state or federal statutes, which supersede this title.
- (2) It is unlawful for the owner, possessor, or any other person in control of a lot, tract, or parcel of land within city limits or any residence or business premises situated thereon to knowingly permit any other person to be in possession of an exotic animal upon the property, residence or premises.

(b) Application.

- (1) Shall consist of applicant's name, address, home and work numbers.
- (2) Shall consist of an address where exotic animal is to be permanently sheltered, APN, and location of property.
- (3) A pending application or an issued permit are nontransferable.
- (4) The application for a permit shall be reviewed and approved upon the following:
 - a. An inspection of the site where the animal(s) will be kept. The animal(s) shall be kept in safe and humane area that meets applicable state and federal standards;

- b. Verification of applicable state or federal licenses; and
 - c. Verification of veterinary records.
- (c) Terms and conditions.
- (1) Permit will remain valid and in force for as long as the permit holder owns the animal.
 - (2) Permit voids when applicant or animals address changes. A new permit then shall have to be applied for and obtained.
 - (3) The city shall perform bi-annual inspections of permitted premises to evaluate sanitary, housing and safety conditions, veterinary records, and status of federal or state permits. The holder of the permit shall be notified prior to inspection.
 - (4) Failure to comply with the conditions stated above may result in revocation proceedings prescribed in subsection (d) of this section.
- (d) Revocation. A permit may be revoked by public hearing before the city council. Prior to scheduling a revocation hearing with the city council, notice shall be given to the holder of the permit at least 15 days prior to the hearing. The public hearing shall be conducted in accordance with the open meeting law. Upon revocation, the animal shall be removed from the premises. The following conditions may result in a revocation hearing:
- (1) Unsafe and unsanitary conditions.
 - (2) Expiration of any federal or state permits.
 - (3) Missing or irregular veterinary records.
 - (4) Failure to grant an inspection.
- (e) Definitions. For purposes of this title, the term "exotic animal" means any animal that is not normally domesticated in the United States or is wild by nature. Of the following orders and families, whether bred in the wild or in captivity, and also any or all of their hybrids with

domestic species. The animals listed in parentheses are intended to act as examples and are not to be construed as an exhaustive list or to limit the generality of each group of animals.

- (1) Canidae (wolves, coyotes, foxes, jackals, but not domesticated dogs).
- (2) Felidae (lions, tigers, bobcats, cougars, leopards, jaguars, lynx, mountain lions, but not domesticated cats).
- (3) Ursidae (bears).
- (4) Crocodilia (alligators, crocodiles).
- (5) Cervidae (antlered mammals, deer, antelope, moose, elk).
- (6) Venomous snakes and constricting snakes.
- (7) Pachiderms (rhinoceros, elephant, hippopotamus).
- (8) Artiodactyla (hippopotamus).
- (9) Pessodactla (rhinoceroses).
- (10) Marsupialia (kangaroos).
- (11) Hyaenidae (hyenas).
- (12) Viverridae (mongooses, civets and genets).

(f) Exceptions.

- (1) Any zoo, circus, research facility licensed or registered by a federal agency and approved by the city;
- (2) Any person accredited by the Association of Sanctuaries or the American Sanctuary Association;
- (3) Any state college, university, or agency, state-licensed wildlife rehabilitator or state licensed veterinarian;

- (4) Any incorporated humane society, animal shelter, or society for the prevention of cruelty to animals;
- (5) Any federally licensed and inspected breeder or dealer that is conducting any breeding or dealing activity with a person referred to in this subsection; or
- (6) Any person having custody of a wild animal solely for the purpose of transporting the animal to a person referred to in this subsection.

(Prior Code, § 6.01.16; Ord. No. 2003-010)

Sec. 6.17 Retail sale of dogs and cats in commercial establishments.

- (a) The retail sale (including both primary and accessory use) of dogs and cats in pet stores and/or commercial establishments shall be prohibited.**
- (b) A pet store may provide space to an animal rescue organization to offer to the public dogs or cats for adoption; provided that the pet store shall not have any ownership interest in the animals offered and shall not receive any fee for providing space or for the adoption of any of the animals.**

Sec. 6.18-Taking possession of animal being treated cruelly; notice to owner; lien for cost of care; disposition of animal; liability of peace officer or animal control officer; limitations and procedure when animal is located on agricultural land.

Except as otherwise provided in NRS 574.201 to 574.204, inclusive:

- (a) Any peace officer or animal control officer shall, upon discovering any animal which is being treated cruelly, take possession of it and provide it with shelter and care or, upon obtaining written permission from the owner of the animal, may destroy it in a humane manner.
- (b) The City may contract with any person or agency, including volunteers, to care for an animal that is seized and impounded for evidentiary purposes or pursuant to other provisions of this section.
- (c) If an officer takes possession of an animal, the officer shall give to the owner, if the owner can be found, a notice containing a written statement of the reasons for the taking, the location where the animal will be cared for and sheltered, the fact that there is a limited lien on the animal for the cost of shelter and care and notice of the right of the owner to request a hearing pursuant to NRS 574.203 within 5 days after receipt of the notice. If the owner is not present at the taking and the officer cannot find the owner after a reasonable search, the officer shall post the notice on the property from which the officer takes the animal. If the identity and address of the owner are later determined, the notice must be mailed to the owner immediately after the determination is made.
- (d) Nothing in this section shall be construed to prohibit the City, after seizure of an animal by a ~~pPeace oOfficer, aAnimal cControl oOfficer~~, or otherwise authorized personnel, from taking possession of and placing the animal on a protective custody hold when the City deems the animal to be of evidentiary value in any criminal prosecution relating to the condition of the animal. If the City intends to take possession of and retain an animal as evidence in any criminal prosecution, the City shall promptly provide written notice to the appropriate court of jurisdiction.
- (e) An officer who takes possession of an animal pursuant to this section has a lien on the animal for the reasonable cost of care and shelter furnished to the animal and, if applicable, for its

humane destruction. The lien does not extend to the cost of care and shelter for more than 2 weeks.

- (f) Upon proof that the owner has been notified in accordance with the provisions of subsection (c) or, if the owner has not been found or identified, that the required notice has been posted on the property where the animal was found, a court of competent jurisdiction may, after providing an opportunity for a hearing, order the animal sold at auction, humanely destroyed or continued in the care of the officer for such disposition as the officer sees fit.
- (g) An officer who seizes an animal pursuant to this section is not liable for any action arising out of the taking or humane destruction of the animal.
- (h) The provisions of this section do not apply to any animal which is located on land being employed for an agricultural use as defined in NRS 361A.030 unless the owner of the animal or the person charged with the care of the animal is in violation of paragraph (c) of subsection 1 of NRS 574.100 and the impoundment is accomplished with the concurrence and supervision of the sheriff or the sheriff's designee, a licensed veterinarian and the district brand inspector or the district brand inspector's designee. In such a case, the sheriff shall direct that the impoundment occur not later than 48 hours after the veterinarian determines that a violation of paragraph (c) of subsection 1 of NRS 574.100 exists.
- (i) The owner of an animal impounded in accordance with the provisions of subsection (h) must, before the animal is released to the owner's custody, pay the charges approved by the sheriff as reasonably related to the impoundment, including the charges for the animal's food and water. If the owner is unable or refuses to pay the charges, the State Department of Agriculture shall sell the animal. The Department shall pay to the owner the proceeds of the sale remaining after deducting the charges reasonably related to the impoundment.

Sec. 6.19. - Right to request hearing; timing of hearing.

- (a) If an animal is seized and impounded by an animal control officer, Sheriff's Deputy, or otherwise authorized personnel, pursuant to a violation of NRS 574.070, 574.100, Fernley Municipal Code Sec. 6.05 (B), or due to three or more violations of Fernley Municipal Code Sec. 6.04 (C) in a one year period of time, or any other applicable violation of Fernley Municipal Code or Nevada Revised Statute resulting in the impoundment and seizure of an animal, the person must be notified in accordance with the provisions of subsection (c) of Fernley Municipal Code Sec. 6.18 and be notified of his or her right to request a hearing within 5 days after receipt of the notice to determine whether the person is the owner of the animal and whether the person is able to provide adequate care and shelter to the animal. The person must request a hearing pursuant to this subsection within 5 days after receipt of the notice pursuant to this subsection.
- (b) If a person who is charged with a violation of NRS 574.070, 574.100, Fernley Municipal Code 6.05 (B), or Fernley Municipal Code Sec. 6.04 (C), or any other applicable violation of Fernley Municipal Code or Nevada Revised Statute resulting in the impoundment and seizure of an animal, does not request a hearing pursuant to subsection (a)1, or an owner of the animal has not been identified within 5 days of the impound, the County/City/Shelter, shall transfer ownership of the animal to an animal rescue organization, animal shelter or another person who is able to provide adequate care and shelter to the animal.
- (c) If the court receives a timely request pursuant to subsection (a)1, the court shall hold a hearing within 15 judicial days after receipt of the request to determine whether the person is the owner of an animal and whether the person is able and fit to provide adequate care and shelter to the animal.
- (d) If a person who is charged with a violation of NRS 574.070, 574.100, Fernley Municipal Code Sec. 6.05 (B), or Fernley Municipal Code 6.04 (C), or any other applicable violation of

Fernley Municipal Code or Nevada Revised Statute resulting in the impoundment and seizure of an animal, submits a timely request for a hearing, the owner shall post with the Court a bond in the form of cash to defray some of the cost of care for the animal. The bond amount shall be proportional to the type of seizure and per animal seized or impounded. The owner shall post the bond within 5 judicial days of the notice of impoundment by animal control, provided under Section 6.18 excluding weekends and City holidays. If the owner fails to post the bond within the specified time, the owner shall be deemed to have abandoned the animal. The City may dispose of the abandoned animal as authorized in this Ordinance.

(e) Bond Fees shall be set by the Animal Services Program Manager.

(f) For the purpose of conducting a hearing pursuant to this section, the court may consider:

- (1) Testimony of the peace officer or animal control officer who took possession of or impounded the animal or other witnesses concerning the conditions under which the animal was owned or kept;
- (2) Testimony and evidence related to veterinary care provided to the animal, including, without limitation, the degree or type of care provided to the animal;
- (3) Expert testimony as to community standards for the reasonable care of a similar animal;
- (4) Testimony of witnesses concerning the history of treatment of the animal or any other animal owned or possessed by the person;
- (5) Prior arrests or convictions related to subjecting an animal to an act of cruelty in violation of NRS 574.070 or 574.100; and
- (6) Any other evidence which the court determines is relevant.

Sec. 6.20. - Determinations of court.

- (a) If the court determines by clear and convincing evidence that the person charged is the owner of the animal and the person is able and fit to provide adequate care and shelter for the animal, the court shall order the person or the designee of the person to take possession of the animal not later than 3 days after the issuance of the order. If the animal is not retrieved within 3 calendar days, the animal will become property of the shelter.
- (b) If the court determines that there is not clear and convincing evidence that the person charged is the owner of the animal or that the person is not able and fit to provide adequate care and shelter for the animal, the court shall order:
 - (1) The person not to own or possess the animal; and
 - (2) The county, city or other local government to take full legal custody or transfer the animal to an animal rescue organization, animal shelter or another person who is able to provide adequate care and shelter to the animal.
- (c) If the court makes a determination pursuant to subsection (b)2, the court may:
 - (1) Order the impoundment of any other animals owned or possessed by the person charged; or
 - (2) Enjoin the person from owning or possessing any animal.

Sec. 6.21. - Recovery of costs for care and shelter.

- (a) If the court makes a determination pursuant to subsection (b)2 of Fernley Municipal Code 6.20, the county, city or other local government or animal shelter may by appropriate action

recover the reasonable cost of any care and shelter furnished to the animal. The court may order a later and separate hearing to make a determination about such costs.

- (b) Upon forfeiture of an animal, the Court shall forfeit the bond to pay the cost of care incurred for the animal. If the bond exceeds ~~the~~ cost of care, the Court shall exonerate the bond amount and order the security returned to the owner only to the extent the bond exceeds the cost of care incurred for the animal.
- (c) If at the conclusion of the hearing pursuant to section 6.19, the animal is not forfeited the Court shall order the bond exonerated and the security returned to the owner minus cost of care incurred for the animal. The animal must be retrieved from the Shelter or other approved humane rescue, volunteer, or other organization that has been caring for the pet within 3 calendar days. Should the animal not be retrieved, the pet will be considered abandoned and become the property of the Shelter, humane rescue, volunteer, or other organization in possession of the animal.

Sec. 6.22. - -License ~~r~~required for ~~b~~Breeder ~~k~~Kennels.

- (a) The owner of any dog fancier or commercial breeder kennel, in the city must obtain and keep a current license for each kennel. The license, unless surrendered or revoked, is valid for one year from the date of issue.
- (b) An unexpired license may be renewed by submitting an application and fee thirty (30) days before the date of expiration. After approval by animal control the date of issuance of the license, which is renewed, is the date the license would have expired.

- (c) A dog fancier or commercial breeder kennel license is not transferable to a new owner or operator.
- (d) A dog fancier or commercial breeder kennel which houses more dogs than it was licensed for is considered to be unlicensed and this constitutes grounds for revoking the license to operate the facility.
- (e) The animal control officer must review the application for a dog fancier or commercial breeder kennel license or its renewal, inspect the kennel and then either grant or deny the license. If the decision is for denial, the reasons for the denial must be stated. Denial of a license or its renewal is subject to appeal before the City Council.
- (f) All dog fancier and commercial breeder kennels, must meet the following requirements to be licensed:
 - (1) Indoor or outdoor enclosures (cages, kennels, or runs) must be provided for each animal housed. These enclosures must be constructed of impervious material. Floors must be made of metal, fiberglass, concrete, completely covered with a non-permeable surface, or other approved flooring, and must be designed for rapid drainage of surface water. All enclosures must be kept clean and dry and outdoor kennels must provide animals protection from the rain, snow, wind, sun and inclement weather. Enclosures housing animals must be cleaned daily with a disinfectant, cleanser, or chlorine bleach. Enclosures cannot be stacked. Enclosures must be constructed as to prevent the animals inside from biting or otherwise harming another animal or person outside of the enclosure.
 - (2) Cleaning materials sufficient to clean the entire facility must be present at time of inspection. Cleaning supplies must be stored separately from food supplies.

- (3) Building temperatures must be maintained at a comfortable level with adequate ventilation by windows, doors, vents, fans, or HVAC system. Building temperatures must remain cool during a period for which the National Weather Service has issued a heat advisory. Outdoor kennels must have shade and a place to stay warm when temperatures are below 50 degrees or protect animals when the National Weather Service has issued a high wind, inclement weather, or freeze warning.
- (4) Each animal must have sufficient space to stand up, lie down, and turn around in a natural position without touching the sides or top of the enclosure.
- (5) All animals must be fed palatable food, free from contamination, in an amount and with a nutritional value to meet the normal daily requirements for the condition and size of the animal.
- (6) All animals must have fresh water available at all times, unless under documented veterinary direction.
- (7) Any dog over the age of six months must have proof of a current rabies vaccination.
- (8) Veterinary care must be provided, if needed, to maintain good health and general welfare and to prevent suffering by animals. All costs for veterinary care must be paid for by the kennel or business operator.
- (9) All animal bites involving any dog housed on the premises must be reported immediately to animal control pursuant to Fernley Municipal Code 6.07 (C) or any provision in Fernley Municipal Code.
- (10) A dog fancier or commercial breeder kennel must meet the zoning criteria required by Chapter 32 and its location be approved by the planning department before applying to animal control for a license.

(11) Every dog fancier or commercial breeder kennel will be inspected to determine if the requirements for the license have been met before a license is issued. Additionally, every dog fancier or commercial breeder kennel will be inspected annually during the license renewal process and could be subject to unannounced random inspections throughout the duration of the license if probable cause of non-compliance is established. If requested by animal control during inspections, the kennel owner or operator must produce proof of current rabies vaccinations for each dog over the age of six months old at the time of inspection.

(g) A dog fancier or commercial breeder kennel must, in addition to subsection (f)to-F, meet the following requirements to be licensed:

(1) A dog fancier or commercial breeder kennel must meet the zoning criteria required in chapters 10 and 32 and be approved by the planning department before applying to animal control for a license. Residential breeders are not permitted to have business licenses in zoning areas designated SF 6, SF 9, SF12, SF 20, RR1/2, or RR1 (Fernley Municipal Code 10.01.03). Structures must be approved by the Building Inspector.

(2) Puppies under the age of eight weeks must be housed in the same enclosure as their mother with sufficient room for all animals to move. The mother must be able to move away from her puppies if needed.

(3) All dogs over the age of six months must have a current Rabies license pursuant to section 6.07 (B)

(4) A dog fancier or commercial breeder kennel may not have more than six dogs over the age of six months for parcels with five acres and ten dogs over the age of six months for parcels five net acres or more, including dogs kept as pets, at that location. No more than three dogs of mixed breed or of a breed different than the purebred breeding

dogs may be kept as pets or counted in the total number of dogs allowed at that location. All dogs kept as pets must have an identification microchip permanently implanted or a permanent tattoo with unique numbers, letters or a combination of numbers and letters to distinguish the pet dogs from the breeding dogs. These pet dogs must also be spayed or neutered to prevent unintentional crossbreeding. The microchip registration number or a description of the tattoo must be provided to animal control and listed on the dog license information of each pet. Breeding dogs must either have a registered microchip or identification tattoo. If so, the registration number or tattoo description must also be provided to animal control and listed on the dog license information for those dogs. Breeding dogs and pet dogs must be licensed with animal control within 30 days of application for a breeder or commercial breeder kennel permit. All dogs kept as purebred breeding dogs must have documentation of pedigree from a recognized and accredited United States dog kennel club. Dogs of mixed breeds are not eligible to be bred in this manner and will not be granted a breeder's or commercial breeder's license for such litters.

(5) Puppies, or dogs may not be sold

(a) Unless the puppy or dog has had

(i) a registered microchip subcutaneously inserted into the puppy or dog;

and

(ii) all the required vaccinations which are appropriate based upon the age of the puppy or dog; **and**

(b) without providing a written sales contract, return policy, and pedigree to the purchaser.

(6) All above information must be provided to animal control within 2 business days upon request by the Officer.

(7) Breeders shall not breed a female dog

(a) before she is eighteen months old;

(b) more than one time in two years;

(c) after the dog has reached the age of nine years old.

(d) to another dog of a different breed.

(8) Application and inspection fees shall be set by the Animal Services Program Manager.

BILL NO.357

CITY OF FERNLEY

ORDINANCE # 2024-___

CITY OF FERNLEY

AN ORDINANCE AMENDING TITLE 6 OF THE FERNLEY MUNICIPAL CODE, ANIMALS AS FOLLOWS: THIS ORDINANCE SHALL GO INTO EFFECT DECEMBER 1st, 2024.

THE CITY COUNCIL OF THE CITY OF FERNLEY, hereinafter “the Council” DO ORDAIN That Section 6 of the City of Fernley Code of Ordinances is amended as follows:

Sec. 6.01 – Definitions

Animal Any living creature besides plants and other than a human being.

Animal Rescue Organization An animal rescue organization means an animal control center, animal shelter, or nonprofit organization that has tax-exempt status under Section 501(c)(3) of the United States Internal Revenue Code, whose mission and practice is the rescue and placement of animals in permanent homes. This term does not include an entity that breeders or brokers animals or obtains animals from breeders or brokers in exchange for payment or compensation.

At large means any place within the incorporated limits of the city, off of the premises of the owner or person having custody and control of a dog and not accompanied by and under the control of the owner or any other responsible person by physical restraint or signal command or voice command.

Big Game Animal means any species of animal classified as a “Big Game Mammal” by the Nevada Board of Wildlife Commissioner, or successor entity.

Bite means the act of an animal using its teeth and jaws to press down or cut into the flesh or clothing of a person or another animal.

City means the City of Fernley, an incorporated municipality of the State of Nevada

Custodian means the person, firm, corporation or any other entity owning or otherwise having the care, custody or control of any livestock or animal.

Leash means any long, thin piece of rope, nylon, or leather used to tether a dog.

Licensed Veterinarian means a Doctor of Veterinary Medicine currently licensed in Nevada to practice veterinary medicine pursuant to NRS 638.090 to 638.134 inclusive, as amended.

Livestock means:

- (a) all cattle or animals of the bovine species
- (b) all horses, mules, burros and asses or animals of the equine species
- (c) all swine or animals of the porcine species
- (d) all goats or animals of the caprine species
- (e) all sheep or animals of the ovine species, and
- (f) all alternative livestock such as alpacas and llamas

Owner means any person owning, keeping, harboring, or having charge of or having the care, custody, or control of a dog or cat or any other animal regulated by this title or any person permitting any dog, cat, or other animal to be, or remain on, or be lodged or fed within such a person's house, yard or premises. "Owner" does not include a veterinarian or kennel operator maintaining a dog, cat, or other animal on their premises for a period of less than thirty (30) days.

Person means and includes any form of business or social organization and any other nongovernmental legal entity including, but not limited to a corporation, partnership, association, trust, or unincorporated organization, a natural person, and the masculine gender as used includes the feminine. The term does not include a government, governmental agency, or political subdivision of a government.

Pound means any facility designated by the Board, including any facility designated by the City Council, used for receiving and holding dogs or any other animal regulated by this title. Also referred to as a Shelter.

Sec. 6.04 – Dogs

(1) Dog Licenses.

- a. ***License requirements.*** Except for dogs being used for the purpose of herding livestock or the protection of livestock against predators on farm or ranch property designated as greenbelt by the assessor, kennels or animal hospitals operated by a licensed veterinarian, every dog over the age of six months shall be licensed.
- b. ***License fees.*** The fees for dog licenses and tags, other than dogs housed in a kennel, shall be established and modified by resolution of the council.
- (c) ***Running at large is prohibited.*** It is unlawful for any owner or person having custody, control, or possession of any dog to permit the same to trespass on any private property owned by another or to run at large on any street, alley, court, park, school, playground, right-of-way or private street open for use to the general public. The animal control Officer or his or her duly authorized representative may tranquilize a dog at large to aid its capture. In the event of an aggressive dog at large that is a threat to public safety in which a safe capture cannot be made using tranquilization, the animal control Officer may use or authorize any reasonable means necessary, including destruction of the animal, to capture the animal.

(d) Impoundment and redemption provisions.

(2) Notice of impoundment disposition of unclaimed dogs.

c. Any sick, injured, mutilated or damaged dog impounded pursuant to this title may be disposed of immediately.

Sec. 6.05. – Prohibited Acts

- (a) *Noisy animals.* It is unlawful for any person owning, possessing, or having charge of custody of any animal to cause, permit, suffer, or allow the dog to persistently and habitually howl, bark, bay, cry, or make any noise audible beyond the boundaries of the property on which the dog is situated for an extended period of time. No summons and complaint or citation shall be issued for a violation of this section unless there are at least two (2) or more complaining witnesses from separate households who have signed such complaint. Such extended period of time shall consist of constant barking, baying, crying, howling, or making of habitually making any noise for sixty (60) minutes continuously or more during any twenty-four (24) hour period between the hours of 10 pm and 6 am. Dogs making noise in response to a person trespassing, threatening to trespass, teasing or provoking the dog, or dogs while working as law enforcement canine or working dog pursuant to 6.04.01, shall not be deemed a violation.**
- (b) *Abandonment of animals.* It is unlawful for any person owning, possessing, or having charge of custody of any animal.**
- (c) Leave the animal without food or water in any public or private place**
- (d) Move a residence or business without providing for the transportation of the animal**
- (e) Abandon the animal on or adjacent to any public street, road, alley, highway, or other public place or violate any provision of the NRS 574.110 or its current adopted version.**
- (f) Leave the animal in a motor vehicle where it may suffer from exposure to heat or cold. Animal control may remove an animal from a motor vehicle suffering or distressed from exposure to extreme heat or cold. The Sheriff or his deputy may impound a vehicle in which an animal is enclosed. The animal control officer may impound the enclosed animal. The vehicle and animal may be released upon payment of the costs of impoundment and, in the discretion of the City animal control officer, the issuance of a citation. The cost of impoundment of the vehicle and animal must be paid by the person responsible for the animal.**
- (g) Leave the animal in custody of the Shelter after being notified of the animal's impoundment. Owners must contact the shelter and arrange to reclaim or surrender the pet before the end of the holding period.**
- (h) Feeding and watering big game animals, estray, and wild horses. It is unlawful for a person to feed and/or water any big game animal, estray horse or wild horse within 1,500 feet of the highway right-of-way of U.S. Highway 50A, 95A, Interstate 80, State Route 828 (Farm District Road), and State Route 427 (Main Street) and any school zone unless the area is securely fenced to prevent the animals from**

wandering into the highway right-of-way or as unless the person is associated with an approved feral horse rescue group conducting a removal operation.

- (i) **Deprivation of sustenance or shelter.** It shall be unlawful to deprive any animal of necessary sustenance, food, drink, or shelter, or expose to the elements of the weather and the extreme heat or cold, or refuse to obtain veterinarian medical care for illness, injury, disease, or infirmity, or willfully instigate, engage in, or in any way further an act of cruelty to any animal, or any act to produce such cruelty.
- (j) **No puppy, kitten, or other young mammal may be rehomed or removed from its mother or littermates until it has reached the age of 8 weeks. This does not include if the mother has died of an accident or illness or is unable to be located within a period of 24 hours. The exception to this is if the young are transferred to a recognized animal rescue organization.**

Sec. 6.13 – Permit revocation conditions.

- (a) **Any permit issued under this title shall be revoked if the animal, without provocation, bites or attempts to bite any person or animal lawfully upon the permit holder's property or upon any other property or violates any conditions set by the animal services department.**

Sec. 6.17 – Retail sale of dogs and cats in a commercial establishment.

- (a) **The retail sale (including both primary and accessory use) of dogs and cats in pet stores and/or commercial establishments shall be prohibited.**
- (b) **A pet store may provide space to an animal rescue organization to offer to the public dogs or cats for adoption; provided that the pet store shall not have any ownership interest in the animals offered and shall not receive any fee for providing space or for the adoption of any of the animals.**

Sec. 6.18. - Taking possession of animal being treated cruelly; notice to owner; lien for cost of care; disposition of animal; liability of peace officer or animal control officer; limitations and procedure when animal is located on agricultural land.

Except as otherwise provided in NRS 574.201 to 574.204, inclusive:

- (a) **Any peace officer or animal control officer shall, upon discovering any animal which is being treated cruelly, take possession of it and provide it with shelter and care or, upon obtaining written permission from the owner of the animal, may destroy it in a humane manner.**
- (b) **The City may contract with any person or agency, including volunteers, to care for an animal that is seized and impounded for evidentiary purposes or pursuant to other provisions of this section.**
- (c) **If an officer takes possession of an animal, the officer shall give to the owner, if the owner can be found, a notice containing a written statement of the reasons for the taking, the location where the animal will be cared for and sheltered, the fact that there is a limited lien on the animal for the cost of shelter and care and notice of the right of the owner to request a hearing pursuant to NRS 574.203 within 5 days**

after receipt of the notice. If the owner is not present at the taking and the officer cannot find the owner after a reasonable search, the officer shall post the notice on the property from which the officer takes the animal. If the identity and address of the owner are later determined, the notice must be mailed to the owner immediately after the determination is made.

- (d) Nothing in this section shall be construed to prohibit the City, after seizure of an animal by a peace officer, animal control officer, or otherwise authorized personnel, from taking possession of and placing the animal on a protective custody hold when the City deems the animal to be of evidentiary value in any criminal prosecution relating to the condition of the animal. If the City intends to take possession of and retain an animal as evidence in any criminal prosecution, the City shall promptly provide written notice to the appropriate court of jurisdiction.
- (e) An officer who takes possession of an animal pursuant to this section has a lien on the animal for the reasonable cost of care and shelter furnished to the animal and, if applicable, for its humane destruction. The lien does not extend to the cost of care and shelter for more than 2 weeks.
- (f) Upon proof that the owner has been notified in accordance with the provisions of subsection (c) or, if the owner has not been found or identified, that the required notice has been posted on the property where the animal was found, a court of competent jurisdiction may, after providing an opportunity for a hearing, order the animal sold at auction, humanely destroyed or continued in the care of the officer for such disposition as the officer sees fit.
- (g) An officer who seizes an animal pursuant to this section is not liable for any action arising out of the taking or humane destruction of the animal.
- (h) The provisions of this section do not apply to any animal which is located on land being employed for agricultural use as defined in NRS 361A.030 unless the owner of the animal or the person charged with the care of the animal is in violation of paragraph (c) of subsection 1 of NRS 574.100 and the impoundment is accomplished with the concurrence and supervision of the sheriff or the sheriff's designee, a licensed veterinarian and the district brand inspector or the district brand inspector's designee. In such a case, the sheriff shall direct that the impoundment occur not later than 48 hours after the veterinarian determines that a violation of paragraph (c) of subsection 1 of NRS 574.100 exists.
- (i) The owner of an animal impounded in accordance with the provisions of subsection (h) must, before the animal is released to the owner's custody, pay the charges approved by the sheriff as reasonably related to the impoundment, including the charges for the animal's food and water. If the owner is unable or refuses to pay the charges, the State Department of Agriculture shall sell the animal. The Department shall pay to the owner the proceeds of the sale remaining after deducting the charges reasonably related to the impoundment.

Sec. 6.19-Right to request hearing; timing of hearing.

- (a) If an animal is seized and impounded by an animal control officer, Sheriff's Deputy, or otherwise authorized personnel, pursuant to a violation of NRS 574.070, 574.100, Fernley Municipal Code Sec. 6.05 (B) or due to three or more violations of Fernley Municipal Code Sec. 6.04 (C) in a one year period of time,

or any other applicable violation of Fernley Municipal Code or Nevada Revised Statute resulting in the impoundment and seizure of an animal, the person must be notified in accordance with the provisions of subsection (c) of Fernley Municipal Code Sec. 6.18 and be notified of his or her right to request a hearing within 5 days after receipt of the notice to determine whether the person is the owner of the animal and whether the person is able to provide adequate care and shelter to the animal. The person must request a hearing pursuant to this subsection within 5 days after receipt of the notice pursuant to this subsection.

- (b) If a person who is charged with a violation of NRS 574.070, 574.100, Fernley Municipal Code Sec. 6.05 (B), or Sec. 6.04 (C), or any other applicable violation of Fernley Municipal Code or Nevada Revised Statute resulting in the impoundment and seizure of an animal, does not request a hearing pursuant to subsection (a), or an owner of the animal has not been identified within 5 days of the impound, the County/City/Shelter, shall transfer ownership of the animal to an animal rescue organization, animal shelter or another person who is able to provide adequate care and shelter to the animal.
- (c) If the court receives a timely request pursuant to subsection (a), the court shall hold a hearing within 15 judicial days after receipt of the request to determine whether the person is the owner of an animal and whether the person is able and fit to provide adequate care and shelter to the animal.
- (d) If a person who is charged with a violation of NRS 574.070, 574.100, Fernley Municipal Code Sec. 6.05 (B), or Sec. 6.04 (C), or any other applicable violation of Fernley Municipal Code or Nevada Revised Statute resulting in the impoundment and seizure of an animal, submits a timely request for a hearing, the owner shall post with the Court a bond in the form of cash or a surety's undertaking to defray some of the cost of care for the animal. The bond amount shall be proportional to the type of seizure and per animal seized or impounded. The owner shall post the bond within 5 judicial days of the notice of impoundment by animal control, provided under Section 6.18 excluding weekends and City holidays. If the owner fails to post the bond within the specified time, the owner shall be deemed to have abandoned the animal. The City may dispose of the abandoned animal as authorized in this Ordinance.
- (e) Bond Fees shall be set by the Animal Services Program Manager.
- (f) For the purpose of conducting a hearing pursuant to this section, the court may consider:
 - (1) Testimony of the peace officer or animal control officer who took possession of or impounded the animal or other witnesses concerning the conditions under which the animal was owned or kept;
 - (2) Testimony and evidence related to veterinary care provided to the animal, including, without limitation, the degree or type of care provided to the animal;
 - (3) Expert testimony as to community standards for the reasonable care of a similar animal;
 - (4) Testimony of witnesses concerning the history of treatment of the animal or any other animal owned or possessed by the person;

- (5) Prior arrests or convictions related to subjecting an animal to an act of cruelty in violation of NRS 574.070 or 574.100; and**
- (6) Any other evidence which the court determines is relevant.**

Sec. 6.20- Determinations of court.

- (a) If the court determines by clear and convincing evidence that the person charged is the owner of the animal and the person is able and fit to provide adequate care and shelter for the animal, the court shall order the person or the designee of the person to take possession of the animal not later than 3 days after the issuance of the order. If the animal is not retrieved within 3 calendar days, the animal will become property of the shelter.**
- (b) If the court determines that there is not clear and convincing evidence that the person charged is the owner of the animal or that the person is not able and fit to provide adequate care and shelter for the animal, the court shall order:**
 - (1) The person not to own or possess the animal; and**
 - (2) The county, city or other local government to take full legal custody or transfer the animal to an animal rescue organization, animal shelter or another person who is able to provide adequate care and shelter to the animal.**
- (c) If the court makes a determination pursuant to subsection (b), the court may:**
 - (1) Order the impoundment of any other animals owned or possessed by the person charged; or**
 - (2) Enjoin the person from owning or possessing any animal.**

Sec. 6.21. - Recovery of costs for care and shelter.

- (a) If the court makes a determination pursuant to subsection (b) of Fernley Municipal Code 6.20, the county, city or other local government or animal shelter may by appropriate action recover the reasonable cost of any care and shelter furnished to the animal. The court may order a later and separate hearing to make a determination about such costs.**
- (b) Upon forfeiture of an animal, the Court shall forfeit the bond to pay the cost of care incurred for the animal. If the bond exceeds the cost of care, the Court shall exonerate the bond amount and order the security returned to the owner only to the extent the bond exceeds the cost of care incurred for the animal.**
- (c) If at the conclusion of the hearing pursuant to section 6.19, the animal is not forfeited the Court shall order the bond exonerated and the security returned to the owner minus the cost of care incurred for the animal. The animal must be retrieved from the Shelter or other approved humane rescue, volunteer, or other organization that has been caring for the pet within 3 calendar days. Should the animal not be retrieved, the pet will be considered abandoned and become the property of the Shelter, humane rescue, volunteer, or other organization in possession of the animal.**

Sec. 6.22. - License required for breeder kennels.

- (a) The owner of any dog fancier or commercial breeder kennel, in the city must obtain and keep a current license for each kennel. The license, unless surrendered or revoked, is valid for one year from the date of issue.**

- (b) An unexpired license may be renewed by submitting an application and fee thirty (30) days before the date of expiration. After approval by animal control the date of issuance of the license, which is renewed, is the date the license would have expired.**
- (c) A dog fancier or commercial breeder kennel license is not transferable to a new owner or operator.**
- (d) A dog fancier or commercial breeder kennel that houses more dogs than it was licensed for is considered to be unlicensed and this constitutes grounds for revoking the license to operate the facility.**
- (e) The animal control officer must review the application for a dog fancier or commercial breeder kennel license or its renewal, inspect the kennel, and then either grant or deny the license. If the decision is for denial, the reasons for the denial must be stated. Denial of a license or its renewal is subject to appeal before the City Council.**
- (f) All dog fancier and commercial breeder kennels must meet the following requirements to be licensed:**
 - (1) Indoor or outdoor enclosures (cages, kennels, or runs) must be provided for each animal house. These enclosures must be constructed of impervious material. Floors must be made of metal, fiberglass, or concrete, completely covered with a non-permeable surface, or other approved flooring, and must be designed for rapid drainage of surface water. All enclosures must be kept clean and dry and outdoor kennels must provide animals protection from the rain, snow, wind, sun and inclement weather. Enclosures housing animals must be cleaned daily with a disinfectant, cleanser, or chlorine bleach. Enclosures cannot be stacked. Enclosures must be constructed as to prevent the animals inside from biting or otherwise harming another animal or person outside of the enclosure.**
 - (2) Cleaning materials sufficient to clean the entire facility must be present at time of inspection. Cleaning supplies must be stored separately from food supplies.**
 - (3) Building temperatures must be maintained at a comfortable level with adequate ventilation by windows, doors, vents, fans, or HVAC system. Building temperatures must remain cool during a period for which the National Weather Service has issued a heat advisory. Outdoor kennels must have shade and a place to stay warm when temperatures are below 50 degrees or protect animals when the National Weather Service has issued a high wind, inclement weather, or freeze warning.**
 - (4) Each animal must have sufficient space to stand up, lie down, and turn around in a natural position without touching the sides or top of the enclosure.**
 - (5) All animals must be fed palatable food, free from contamination, in an amount and with a nutritional value to meet the normal daily requirements for the condition and size of the animal.**
 - (6) All animals must have fresh water available at all times, unless under documented veterinary direction.**

- (7) Any dog over the age of six months must have proof of a current rabies vaccination.**
 - (8) Veterinary care must be provided, if needed, to maintain good health and general welfare and to prevent suffering by animals. All costs for veterinary care must be paid for by the kennel or business operator.**
 - (9) All animal bites involving any dog housed on the premises must be reported immediately to animal control pursuant to Fernley Municipal Code 6.07 (C) or any provision in Fernley Municipal Code.**
 - (10) A dog fancier or commercial breeder kennel must meet the zoning criteria required by Chapter 32 and its location be approved by the planning department before applying to animal control for a license.**
 - (11) Every dog fancier or commercial breeder kennel will be inspected to determine if the requirements for the license have been met before a license is issued. Additionally, every dog fancier or commercial breeder kennel will be inspected annually during the license renewal process and could be subject to unannounced random inspections throughout the duration of the license if probable cause of non-compliance is established. If requested by animal control during inspections, the kennel owner or operator must produce proof of current rabies vaccinations for each dog over the age of six months old at the time of inspection.**
- (g) A dog fancier or commercial breeder kennel must, in addition to subsection (f), meet the following requirements to be licensed:**
- (1) A dog fancier or commercial breeder kennel must meet the zoning criteria required in chapters 10 and 32 and be approved by the planning department before applying to animal control for a license. Residential breeders are not permitted to have business licenses in zoning areas designated SF 6, SF 9, SF12, SF 20, RR1/2, or RR1 (Fernley Municipal Code 10.01.03). Structures must be approved by the Building Inspector.**
 - (2) Puppies under the age of eight weeks must be housed in the same enclosure as their mother with sufficient room for all animals to move. The mother must be able to move away from her puppies if needed.**
 - (3) All dogs over the age of six months must have a current Rabies license pursuant to section 6.07 (B)**
 - (4) A dog fancier or commercial breeder kennel may not have more than six dogs over the age of six months for parcels with five acres and ten dogs over the age of six months for parcels five net acres or more, including dogs kept as pets, at that location. No more than three dogs of mixed breed or of a breed different than the purebred breeding dogs may be kept as pets or counted in the total number of dogs allowed at that location. All dogs kept as pets must have an identification microchip permanently implanted or a permanent tattoo with unique numbers, letters, or a combination of numbers and letters to distinguish the pet dogs from the breeding dogs. These pet dogs must also be spayed or neutered to prevent unintentional crossbreeding. The microchip registration number or a description of the tattoo must be provided to animal control and listed on the dog license information of each pet. Breeding dogs**

must either have a registered microchip or identification tattoo. If so, the registration number or tattoo description must also be provided to animal control and listed on the dog license information for those dogs. Breeding dogs and pet dogs must be licensed with animal control within 30 days of application for a breeder or commercial breeder kennel permit. All dogs kept as purebred breeding dogs must have documentation of pedigree from a recognized and accredited United States dog kennel club. Dogs of mixed breeds are not eligible to be bred in this manner and will not be granted a breeder's or commercial breeder's license for such litters.

- (5) Puppies or dogs may not be sold**
 - a. Unless the puppy or dog has had**
 - i. A registered microchip subcutaneously inserted into the puppy or dog; and**
 - ii. All the required vaccinations which are appropriate based upon the age of the puppy or dog; and**
 - b. without providing a written sales contract, return policy, and pedigree to the purchaser.**
- (6) All the above information must be provided to animal control within 2 business days upon request by the Officer.**
- (7) Breeders shall not breed a female dog**
 - a. before she is eighteen months old;**
 - b. more than one time in two years;**
 - c. after the dog has reached the age of nine years old.**
 - d. to another dog of a different breed.**
 - e. Application and inspection fees shall be set by the Animal Services Program Manager.**
- (8) Application and inspection fees shall be set by the Animal Services Program Manager.**

PROPOSED on the 6th day of November 2024.

PASSED, APPROVED, and ADOPTED this 20th day of November 2024, by the following vote of the Council:

Ayes: _____ Nays: _____ Abstentions: _____ Absent: _____

FERNLEY CITY COUNCIL

By: _____

Neal E. McIntyre, Mayor

Date: _____

Attest By: _____

Kimberly Swanson, City Clerk

Date: _____



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: November 6, 2024

REPORT TO: Mayor and City Council

REPORT FROM: Michele Rambo, Planning Director

FINANCIAL IMPACT:

Yes: No: X

CURRENTLY BUDGETED:

Yes: No: X

FUND/ACCOUNT:

100-320-210 (Planning and Zoning Fees)

ACTION REQUESTED: Resolution
Motion

AGENDA ITEM:

(For Possible Action) Discussion and possible action on Resolution #24-019, a resolution: 1) adding a voluntary expedited fee to the Planning Department fee schedule to utilize outside planning review services; and 2) reducing the Temporary Use Permit fee for special events as previously directed by City Council.

AGENDA ITEM BRIEF:

Due to the recent loss of the Senior Planner, Staff has had to find alternate ways to get development applications reviewed. The City of Fernley has entered into a contract with an outside consultant who has already begun providing staffing services for the Planning Department. Staff is asking for the addition of a voluntary expedited fee of \$200 to cover the consultant cost.

While making this adjustment, Staff has also moved the fee for Special Event Temporary Use Permits down to the flat fee section and reduced the fee to \$100.

RECOMMENDED MOTION:

I move to approve Resolution #24-019 as presented by staff to take effect on November 18, 2024.

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

I move to deny Resolution #24-019.

BACKGROUND:

Several developers have expressed interest in paying a higher fee in exchange for faster processing of their development applications. Staff had begun looking into this possibility several months ago as an option to deal with future development pressures that the City is expecting. The recent resignation of the Senior Planner, who reviewed most of the development applications, has made it necessary to put this plan into place earlier than anticipated.

Interwest is a consulting firm that provides, among other things, short-term and long-term staffing services to cities in need of assistance. Their rates vary by hour depending on the level of each staff person working on a project. As shown in the table below, rates range from \$85 per hour to \$190 per hour. For our needs, the Associate Planner and Assistant Planner will be the most appropriate level.

Planning Manager	\$190/hr
Principal Planner	\$175/hr
Senior Planner	\$160/hr
Associate Planner	\$130/hr
Assistant Planner	\$105/hr
Planning Technician	\$85/hr

Staff believes that an expedited fee of \$200 per hour is sufficient. This will both cover the cost of the consultants and provide the City of Fernley with its customary revenues brought in by Planning applications.

As part of this resolution, Staff is also requesting to modify page 1 of the Fee Schedule to move the Special Events Temporary Use Permit fee down under Flat Fees and reduce the fee to \$100 as directed by City Council at the October 2, 2024 meeting.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

N/A

FINANCIAL IMPLICATIONS:

None

ATTACHMENTS:

1. Resolution 24-019
2. Proposed Fee Schedule Page 1
3. Proposed Fee Schedule Page 2
4. Current Fee Schedule Page 1
5. Current Fee Schedule Page 2

RESOLUTION # 24-019

A RESOLUTION OF THE FERNLEY CITY COUNCIL AMENDING THE PLANNING DEPARTMENT FEE SCHEDULE TO ADD AN EXPEDITED FEE TO UTILIZE OUTSIDE PLANNING REVIEW SERVICES AND REDUCE THE TEMPORARY USE PERMIT FEE FOR SPECIAL EVENTS AS DIRECTED BY CITY COUNCIL.

WHEREAS, the City of Fernley is a political subdivision of the State of Nevada, organized pursuant to the provisions of NRS 266; and

WHEREAS, Fernley Municipal Code Section 32.01.090, as established by City of Fernley Ordinance #2020-005, requires that City Council establish a schedule of fees for processing of all development and land division applications under the Development Code (Title 32) by resolution; and

WHEREAS, the City of Fernley Planning Department does not currently have the staffing capacity to compete services at rates requested by some development projects; and

WHEREAS, the City of Fernley Planning Department has arranged for outside planning review services through Interwest, a consulting company that provides additional planning staffing services; and

WHEREAS, some developers would be willing to pay an increased fee for priority service; and

WHEREAS, other proposed changes to the Planning Department fee schedule regarding Temporary Use Permit Fees have been directed by the City Council to assist with small business growth and development; and now therefore,

BE IT RESOLVED BY FERNLEY CITY COUNCIL that the fee schedule adopted by Resolution #24-009 is repealed and the Planning Department Fee Schedule shown in Exhibit A of this document is hereby adopted and shall take effect November 18, 2024.

RESOLUTION PASSED, APPROVED, AND ADOPTED the 6th day of November, 2024 by the Fernley City Council, City of Fernley, State of Nevada.

Aye: _____ Nay: _____ Abstention: _____ Absent: _____

ACKNOWLEDGED AND APPROVED:

DATED:

Neal E. McIntyre, Mayor

ATTEST:

Kim Swanson, City Clerk

CITY OF FERNLEY
PLANNING DEPARTMENT FEE SCHEDULE

Application	Base Application Fee	Surveyor Fee	Noticing Fee	Technology Fee**	Total Deposit
Entitlements					
Administrative Review	\$2,350	\$0	\$0	\$94	\$2,444
Annexation*	\$4,000	\$1,600	\$500	\$160	\$6,260
Conditional Use Permit	\$3,600	\$0	\$500	\$144	\$4,244
Development Agreement*	\$3,500	\$0	\$500	\$140	\$4,140
Major Deviation	\$1,750	\$0	\$500	\$70	\$2,320
Master Plan Amendment (Map)*	\$3,500	\$0	\$500	\$140	\$4,140
Master Plan Amendment (Text)*	\$5,000	\$0	\$500	\$200	\$5,700
Minor Deviation	\$500	\$0	\$0	\$20	\$520
Planned Development*	\$5,000	\$0	\$500	\$200	\$5,700
Temporary Use Permit (Use)	\$250	\$0	\$0	\$10	\$260
Variance	\$1,750	\$0	\$500	\$70	\$2,320
Waiver	\$500	\$0	\$0	\$20	\$520
Zoning Map Amendment*	\$3,500	\$0	\$500	\$140	\$4,140
Land Division/Mapping					
Abandonment/Vacation	\$1,500	\$1,450	\$0	\$60	\$3,010
Amended Map	\$250	\$1,450	\$0	\$10	\$1,710
Boundary Line Adjustment	\$700	\$2,100	\$0	\$28	\$2,828
Certificate of Amendment	\$250	\$850	\$0	\$10	\$1,110
Division of Land into Large Parcels (Final)	\$600	\$2,100	\$0	\$24	\$2,724
Division of Land into Large Parcels (Tentative)	\$1,000	\$0	\$0	\$40	\$1,040
Parcel Map (Final)	\$1,000	\$2,100	\$0	\$40	\$3,140
Parcel Map (Tentative)	\$2,050 + \$200/lot	\$0	\$0	\$82	\$2,132 + \$200/lot
Reversion to Acreage	\$1,400	\$1,300	\$0	\$56	\$2,756
Roadway Dedication	\$1,500	\$1,450	\$0	\$60	\$3,010
Subdivision Map (Final)	\$1,650	\$2,600 + \$20/lot	\$0	\$66	\$4,316 + \$20/lot
Subdivision Map (Tentative)	\$8000 + \$60/lot >100 lots	\$0	\$0	\$320	\$8320 + \$60/lot >100 lots
Miscellaneous					
Appeal	\$750	\$0	\$500	\$30	\$1,280
Continuance	\$400	\$0	\$500	\$16	\$916
Extension of Time	\$775	\$0	\$500	\$31	\$1,306
Sign Permit Review	\$100	\$0	\$0	\$4	\$104
Temporary Sign Permit	\$100	\$0	\$0	\$4	\$104
Zoning Verification Letter	\$150	\$0	\$0	\$6	\$156
Flat Fees					
Planning Plan Review	40% of Permit Fee	\$0	\$0	4%	40% of Permit Fee + 4%
Residential Repeats	\$100	\$0	\$0	\$4	\$104
Temporary Use Permit (Special Event)	\$100	\$0	\$0	\$4	\$104

Notes:

* Outside Legal Fees to be Paid at Actual Cost

** Technology Fee = 4% of Application Fee

See Next Page for More Information



Planning Department

Permits
Planning
Development Review
Sustainability

City of Fernley Planning Application Fee Information

The fees for Planning applications are meant to cover the cost of the time staff spends reviewing them. Planning fees are deposit-based and charged at a rate of \$80 per hour.

Deposits

Deposits are submitted at the time of application in accordance with the current Planning Department Fee Schedule. Depending on the extent of work required, supplemental deposits may be required to complete the processing of an application. Staff will track the time spent and notify the applicant when 80% of the submitted deposit has been expended. At that time, the applicant will be required to replenish the deposit account. Failure to do so will result in all staff work on the project ceasing until the required deposit is submitted. Any unspent portion of a deposit will be refunded following the completion of the application review process.

Multiple Applications

If the project includes multiple applications, the applicant shall pay 100% of all required deposits.

Waiver of Fees

The Planning Director may waive all, or a portion of, planning fees for projects submitted by certified non-profit organizations and other governmental agencies. No other waivers will be granted.

Consultant Fees

The applicant shall pay the actual cost of any services provided by the City's outside legal counsel. These costs will be deducted from the deposit in addition to City staff time.

Technology Fee

The technology fee reimburses the City for technology costs related to permit processing, tracking, and filing. The technology fee is 4% of the base application fee and is not refundable.

Refunds

After the completion of a project, a refund of any remaining deposit will be issued within 90 days minus a \$100 administrative processing fee.

Expedited Fees

Applicants have the option to pay an expedited fee of \$200 per hour instead of the regular \$80 per hour.

**CITY OF FERNLEY
PLANNING DEPARTMENT FEE SCHEDULE**

Application	Base Application Fee	Surveyor Fee	Noticing Fee	Technology Fee**	Total Deposit
<u>Entitlements</u>					
Administrative Review	\$2,350	\$0	\$0	\$94	\$2,444
Annexation*	\$4,000	\$1,600	\$500	\$160	\$6,260
Conditional Use Permit	\$3,600	\$0	\$500	\$144	\$4,244
Development Agreement*	\$3,500	\$0	\$500	\$140	\$4,140
Major Deviation	\$1,750	\$0	\$500	\$70	\$2,320
Master Plan Amendment (Map)*	\$3,500	\$0	\$500	\$140	\$4,140
Master Plan Amendment (Text)*	\$5,000	\$0	\$500	\$200	\$5,700
Minor Deviation	\$500	\$0	\$0	\$20	\$520
Planned Development*	\$5,000	\$0	\$500	\$200	\$5,700
Temporary Use Permit (Special Event)	\$500	\$0	\$0	\$20	\$520
Temporary Use Permit (Use)	\$250	\$0	\$0	\$10	\$260
Variance	\$1,750	\$0	\$500	\$70	\$2,320
Waiver	\$500	\$0	\$0	\$20	\$520
Zoning Map Amendment*	\$3,500	\$0	\$500	\$140	\$4,140
<u>Land Division/Mapping</u>					
Abandonment/Vacation	\$1,500	\$1,450	\$0	\$60	\$3,010
Amended Map	\$250	\$1,450	\$0	\$10	\$1,710
Boundary Line Adjustment	\$700	\$2,100	\$0	\$28	\$2,828
Certificate of Amendment	\$250	\$850	\$0	\$10	\$1,110
Division of Land into Large Parcels (Final)	\$600	\$2,100	\$0	\$24	\$2,724
Division of Land into Large Parcels (Tentative)	\$1,000	\$0	\$0	\$40	\$1,040
Parcel Map (Final)	\$1,000	\$2,100	\$0	\$40	\$3,140
Parcel Map (Tentative)	\$2,050 + \$200/lot	\$0	\$0	\$82	\$2,132 + \$200/lot
Reversion to Acreage	\$1,400	\$1,300	\$0	\$56	\$2,756
Roadway Dedication	\$1,500	\$1,450	\$0	\$60	\$3,010
Subdivision Map (Final)	\$1,650	\$2,600 + \$20/lot	\$0	\$66	\$4,316 + \$20/lot
Subdivision Map (Tentative)	\$8000 + \$60/lot >100 lots	\$0	\$0	\$320	\$8320 + \$60/lot >100 lots
<u>Miscellaneous</u>					
Appeal	\$750	\$0	\$500	\$30	\$1,280
Continuance	\$400	\$0	\$500	\$16	\$916
Extension of Time	\$775	\$0	\$500	\$31	\$1,306
Sign Permit Review	\$100	\$0	\$0	\$4	\$104
Temporary Sign Permit	\$100	\$0	\$0	\$4	\$104
Zoning Verification Letter	\$150	\$0	\$0	\$6	\$156
<u>Building Related</u>					Flat Fees
Planning Plan Review	40% of Permit Fee	\$0	\$0	4%	40% of Permit Fee + 4%
Residential Repeats	\$100	\$0	\$0	\$4	\$104

Notes:

* Outside Legal Fees to be Paid at Actual Cost

** Technology Fee = 4% of Application Fee

See Next Page for More Information



Planning Department

Permits
Planning
Development Review
Sustainability

City of Fernley Planning Application Fee Information

The fees for Planning applications are meant to cover the cost of the time staff spends reviewing them. Planning fees are deposit-based and charged at a rate of \$80 per hour.

Deposits

Deposits are submitted at the time of application in accordance with the current Planning Department Fee Schedule. Depending on the extent of work required, supplemental deposits may be required to complete the processing of an application. Staff will track the time spent and notify the applicant when 80% of the submitted deposit has been expended. At that time, the applicant will be required to replenish the deposit account. Failure to do so will result in all staff work on the project ceasing until the required deposit is submitted. Any unspent portion of a deposit will be refunded following the completion of the application review process.

Multiple Applications

If the project includes multiple applications, the applicant shall pay 100% of all required deposits.

Waiver of Fees

The Planning Director may waive all, or a portion of, planning fees for projects submitted by certified non-profit organizations and other governmental agencies. No other waivers will be granted.

Consultant Fees

The applicant shall pay the actual cost of any services provided by the City's outside legal counsel. These costs will be deducted from the deposit in addition to City staff time.

Technology Fee

The technology fee reimburses the City for technology costs related to permit processing, tracking, and filing. The technology fee is 4% of the base application fee and is not refundable.

Refunds

After the completion of a project, a refund of any remaining deposit will be issued within 90 days minus a \$100 administrative processing fee.