MINUTES OF THE

FERNLEY SENIOR ADVISORY COMMITTEE MEETING

FEBRUARY 11, 2022

called the meeting to order at at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV.

1. INTRODUCTORY ITEMS

Vice Chair Jacquelin LaVoie called the meeting to order at 9:01 AM.

1.1. Roll Call

Present: Committee Member Holley, SCAC Vice Chair LaVoie, Committee Member Burrous, Committee Member Wheeler, Trisha Connor, Assistant to the City Manager, Arron Mouritsen, Deputy City Attorney, Administrative Assistant Bailie Scott, Administrative Assistant Tiffany Wood.

Absent: SCAC Chairman McCullar.

1.2. Public Forum

There were none.

1.3. (For possible action) Approval of the Agenda

Trisha Connor asked to remove 4.3 that was put on the agenda by Chair JF McCullar who was absent, and move it to the next meeting.

Motion: MOVE TO PUT ITEM 4.3 ON THE NEXT AGENDA . **Action:** Approve, **Moved by** Committeee Member Sharon Holley, **Seconded by** Committee Member Thomas Burrous. **Vote:** Passed, (**summary:** Yes 4, No 0, Abstained 0). **Yes:** Committee Member Sharron Holley, Committee Member Thomas Burrous, Committee Member Jaqueline LaVoie, Committee Member Sherryl Wheeler, **No:** None, **Abstain:** None**.**

1.4. (For possible action) Approval of Minutes

Motion: MOVE TO APPROVE THE MEETING MINUTES FROM JANUARY 14, 2021. **Action:** Approve. **Moved by** Committee Member Thomas Burrous, **Seconded by** Committee Member Sharon Holley. **Vote:** Passed, **summary:** Yes 4, No 0, Abstained 0. **Yes:** Committee Member Sharron Holley, Committee Member Thomas Burrous, Vice Chair Jaqueline LaVoie, Committee Member Sherryl Wheeler, **No:** None, **Abstain:** None**.**

2. REPORTS

Councilman Albert Torres said the Senior Center meeting was cancelled due to the Omicron surge.

3. PRESENTATIONS

3.1. (For possible action) Presentation from the Lyon County Sheriff's Office regarding the Safety of Seniors in the City of Fernley

Lyon County Sherriff's Office Patrol Sergeant Jeremy Grundy said if phone calls come from the Lyon Department, not the office, those are money scams. The Sheriff's Office will simply show up and

arrest you, not call you in advance. You can go to the FBI website Ic3.gov to report fraud. Seniors are targeted most. We can set up meetings at the Senior Center to discuss these scams.

Vice Chair Jacqueline LaVoie mentioned there have been phone calls about lottery winners. Are they fakes if they are email or mail? Also, she said people have been getting phone calls from someone who claimed to call on behalf of their grandchildren saying they are in Jail needing bail money.

Sergeant Jeremy Grundy said both the calls and mail solicitations about winning the lottery are fake if they ask for money first; you would know if you entered into a lottery or not and no one can enter for you. Those phone calls, emails and letters about bail usually claim incarceration in another state and ask for gift cards in the mail. You can confirm with your grandchildren or ask your family to check if they really did need bail money and think about their character. Ask the Sheriff's department if there are questions. A tell-tale sign of scams is if you can't understand the individual or there is a lot of background noise on the phone.

Committee Member Sharon Holley added there are fake Wells Fargo emails going around asking to confirm your bank information, which are scams. Be aware and contact your bank if there are any questions.

Sergeant Jeremy Grundy said he would check in with Wells Fargo about those scams.

Committee Member Thomas Burrous asked about preventative safety measures to take at home to prevent crime. He asked if the sergeant had any tips for seniors.

Sergeant Jeremy Grundy responded that seniors should not allow random strangers to offer to trim bushes around windows if they offer, because they may not have the best intentions. He said not to open the door for those people and call the Sheriff's Office.

Committee Member Sharon Holley said people watch cars driving in the neighborhood. If they don't recognize them and notice regular occurrences, could they call the Sheriff to investigate?

Sergeant Jeremy Grundy said sometimes we are just around the corner, so they should always call us if they are concerned.

Committee Member Sherryl Wheeler asked if there were any pamphlets available for seniors to be mindful of their surroundings and stay safe.

Sergeant Jeremy Grundy said there are Fernley Public Safety Meetings regularly that can address specific issues.

Vice Chair Jackie LaVoie said that people usually assume there is nothing there and don't want to waste the Sheriff departments; time.

Sergeant Jeremy Grundy responded that people should never feel they are wasting our time. If you feel unsafe, call.

Councilman Albert Torres suggested that maybe Sergeant Grundy could act as the Liaison for the Senior Citizens Advisory Committee?

Sergeant Jeremy Grundy said that could be doable and he will look into it.

Vice Chair Jackie LaVoie asked if they needed to put that on the next agenda.

Deputy City Attorney Aaron Mouritsen responded that they can address that in item 5.

3.2. (For possible action) Report from Lyon County Senior Services regarding the services and programs at the Fernley Senior Center

Assistant to the City Manager Trisha Connor announced that Rebecca Williams was going to present but is not on Zoom.

4. STAFF REPORTS

4.1. (For possible action) Establish subcommittees including the scope of activities and task deadlines.

Trisha Connor, Assistant to the City Manager, asked if this committee would like to develop subcommittees. In the by-laws, the committee is allowed to create subcommittees. They would need to identify the scope of the activity and a deadline or timeline for them. The subcommittees will help target Advisory Committee goals. They could develop special events and partner with local government entities to promote services for seniors.

Tom Burrous asked what they could do to get started?

Trisha Connor, Assistant to the City Manager, added that the Staff report has a recommended motion. She suggested creating a communications subcommittee that could offer senior citizens a newsletter, resource guides, and maintain a social media website.

Motion: MOVE TO APPROVE COMMUNICATIONS SUBCOMMITTEE FOR THE SENIOR CITIZEN'S ADVISORY COMMITTEE WITH THE SCOPE OF CREATING THE SENIOR CITIZEN'S ADVISORY COMMITTEE NEWSLETTER TO BE PUBLISHED QUARTERLY, CREATE THE FERNLEY SENIOR'S RESOURCE GUIDE TO BE PUBLISHED ANNUALLY, UPDATE THE WEBSITE AND SOCIAL MEDIA, COMMUNICATIONS MONTHLY AND ESTABLISH TALKING POINTS TO BE COMPLETED IN A MONTH AND THEN QUARTERLY UPDATED . **Action:** Approve, **Moved by** Committee Member Burrous, **Seconded by** Committee Member Holley. **Vote:** Passed, **summary:**Yes 4, No 0, Abstained 0. **Yes:** Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None.

Vice Chair Jackie LaVoie agreed with the recommendations but asked about attending events. Could they have the subcommittee do that? Would events require another subcommittee?

Trisha Connor, Assistant to the City Manager, explained that an Events subcommittee could identify the events while a communications subcommittee would provide pamphlets and outreach. Events would host and plan.

Vice Chair Jackie LaVoie expressed that communications is crucial. She also thought events wouldn't take a lot of time to be their own committee.

Committee Member Sherryl Cobb agreed.

Motion: I MOVE TO ESTABLISH THE EVENTS SUBCOMMITTEE THE SENIOR CITIZEN'S ADVISORY COMMITTEE WITH THE SCOPE OF IDENTIYING POSSIBLE COMMUNITY EVENTS THE COMMITTEE MAY ATTEND AND PRESENT, AND CREATE OR DEVELOPE A SENIOR CITIZEN RESOURCE FAIR ANNUALLY. **Action:** Approve, **Moved by** Committee Member Thomas Burrous, **Seconded by** Committee Member Sharon Holley. **Vote:** Passed, **summary:** Yes 4, No 0, Abstained 0. **Yes:** Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None**.**

Vice Chair Jackie LaVoie commented that visibility is super important for the community. Having one sheriff to coordinate with the committee would be ideal.

Committee Member Tom Burrous added the best start would be a resource guide. The sample from Sparks could be a template.

Trisha Connor, Assistant to the City Manager, suggested talking points would be good to establish for the communications committee.

Committee Member Tom Burrous said he would arrange a meeting to go over with Trisha to go over the talking points.

Tom Burrous asked if the community partnership subcommittee would be phase 2 or 3 of the community responsibility outlined in the purpose of the Senior Citizen Advisory Committee statement.

Trisha Connor, Assistant to the City Manager, responded that it might be a little soon to set this up.

Tom Burrous moved to recommend staff recommendations.

Motion: MOVE TO APPROVE COMMUNITY PARTNERSHIP SUBCOMMITTEE FOR THE SENIOR CITIZEN'S ADVISORY COMMITTEE WITH THE SCOPE OF IDENTIFYING AND DEVELOPING PARTNERSHIPS WITH LOCAL BUSINESSES, ORGANIZATIONS AND PUBLIC ENTITES THAT PROVIDES SERVICES AND PROGRAMS FOR SENIOR CITIZENS AND THE COMMUNITY. **Action:** Approve, **Moved by** Committee Member Thomas Burrous, **Seconded by** Committee Member Sherryl Wheeler. **Vote:** Passed, **summary:** Yes 4, No 0, Abstained 0. **Yes:** Sharon Holley, Thomas Burrous, Jacqueline LaVoie, Sherryl Wheeler, **No:** None, **Abstain:** None**.**

Committee member Tom Burrous asked who is going to be on the subcommittees?

Trisha Connor, Assistant to the City Manager, said Item 4.2 will be the vote for subcommittees.

4.2. (For possible action) Appoint members to the subcommittees by the Chairperson and confirmed by majority vote of the Committee.

Arron Mourisen, Deputy City Attorney, said Subcommittees are appointed by the Senior Citizen Advisory Committee.

Vice Chair Jackie LaVoie asked if JF has people in the community he wants on his subcommittee, would he need to have it approved by this committee?

Arron Mourisen, Deputy City Attorney, responded that it would have to be set as a future item.

Vice Chair Jackie LaVoie responded that she would be interested in the communications subcommittee.

Committee member Sharon Holley said she would like to be on that as well.

Motion: MOVE TO APPROVE THE APPOINTMENT OF SHARRON HOLLEY AND JACKIE LAVOIE TO THE COMMUNICATIONS SUBCOMMITTEE. **Action:** Approve, **Moved by** SCAC Vice Chair Jacqueline LaVoie, **Seconded by** Committee Member Sharon Holley. **Vote:** Passed, **summary:** Yes 4, No 0, Abstained 0. **Yes:** Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None**.**

Motion: MOVE TO APPROVE THE APPOINTMENT OF SHERRYL COBB AND THOMAS BURROUS TO THE EVENTS SUBCOMMITTEE. **Action:** Approve, **Moved by** SCAC Vice Chair LaVoie, **Seconded by** Committee Member Burrous. **Vote:**Passed, **summary:**Yes 4, No 0, Abstained 0. **Yes:** Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None**.**

Motion: MOVE TO APPROVE THE APPOINTMENT OF CHAIR JF MCCULLAR TO THE COMMUNITY PARTNERSHIP SUBCOMMITTEE. **Action:** Approve, **Moved by** SCAC Vice Chair Jacqueline LaVoie, **Seconded by** Committee Member Sherryl Wheeler. **Vote:** Passed, **summary:** Yes 4, No 0, Abstained 0. **Yes:** Sharon Holley, Thomas Burrous, Jacqueline LaVoie, Sherryl Cobb, **No:** None, **Abstain:** None**.**

Item 4.3 was removed.

4.3. (For possible action) Discussion regarding businesses and organizations in Fernley with Senior discounts.

5. FUTURE AGENDA ITEMS

Trisha Connor, Assistant to the City Manager, reminded the committee that they requested to establish a liaison from the Lyon County Sheriff's Office to regularly attend FSCAC meetings and events at the Senior Center to educate the public.

Arron Mouristen, Deputy City Attorney, said it could be put in a staff report for the next agenda or put in the future agenda items at this meeting.

Vice Chair Jackie LaVoie asked if they should put that on a future agenda to plan for the subcommittees, or do we begin working on our tasks?

Arron Mouristen, Deputy City Attorney, responded that the committees have been created so they can begin now and provide updates at each meeting under the reports section on the agenda.

Motion: MOVE TO APPROVE THE APPOINTMENT OF A LYON COUNTY SHERRIFF'S OFFICE LIASON FOR THE SENIOR CITIZEN'S ADVISORY COMMITTEE. **Action:** Approve, **Moved by** Committee Member Thomas Burrous, **Seconded by** Committee Member Sharon Holley. **Vote:** Passed, **summary:** Yes 4, No 0, Abstained 0. **Yes:** Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None**.**

Motion: MOVE TO DISCUSS APPOINTING THE PUBLIC AT LARGE TO BE A PART OF THE SUBCOMMITTEES FOR THE SENIOR CITIZEN ADVISORY COMMITTEE. **Action:** Approve, **Moved by** Committee Member Burrous, **Seconded by** Committee Member Wheeler. **Vote:** Passed, **summary:** Yes 4, No 0, Abstained 0. **Yes:** Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Cobb, **No:** None, **Abstain:** None**.**

6. PUBLIC FORUM

There were none.

7. ADJOURNMENT

The next Fernley Senior Citizen Advisory meeting will be Friday, March 11th, 2022.

There being no further business to come before it, the meeting adjourned at .

Approved by the on , by a vote of:

AYES: _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

_____ _____

ATTEST: