



N E V A D A

AGENDA
Regular Meeting
Senior Advisory Committee
Friday, June 14, 2024 • 9:00 AM

Members

Jacqueline LaVoie - Chair
Denise Moorman - Vice Chair
Sharon Holley - Committee Member
Lisa Callahan - Committee Member
Debbie Skinner - Committee Member

Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

Zoom information:

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap_mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

Public Notice: This agenda has been physically posted in compliance with 241.020 at Fernley City Hall, 595 Silver Lace Blvd. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at www.cityoffernley.org and NRS 232.2175 at <https://notice.nv.gov/> To obtain further documentation regarding posting, please contact the City Clerk's Office at (775) 784-9830 or cityclerk@cityoffernley.org

Public Comment: Those wishing to address the FSCAC Committee may submit public comment through the [online public comment form](#), or by sending an email to cityclerk@cityoffernley.org. Comments received prior to 4:00 pm the day before the meeting will be provided to the Committee and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day before the meeting will be included in the record but may not reach committee members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone).

Accommodations: The FSCAC Committee and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at www.cityoffernley.org Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda. The FSCAC Committee may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

1. INTRODUCTORY ITEMS

- 1.1. Pledge of Allegiance**
- 1.2. Roll Call**
- 1.3. Public Forum**
- 1.4. (For Possible Action) Approval of Agenda**
- 1.5. (Possible Action) Approval of Minutes**

2. PRESENTATIONS

- 2.1. Presentation by Fernley Public Works Director on the condition of the Fernley Desert Memorial Garden Cemetery. No Action Requested.**
- 2.2. Presentation by the Rotary Club of Fernley to provide information on their organization.**
- 2.3. Presentation by 1 Care Hospice about their hospice and palliative care services available to Fernley.**

3. GENERAL BUSINESS

- 3.1. (For Possible Action) Discussion and approval to revise and reprint new FSCAC Senior Resource Guides.**
- 3.2. (For Possible Action) Update and discussion on the progress of organizing, and setting a budget for, the FSCAC's annual participation in the Fernley Fourth of July event.**
- 3.3. (For Possible Action) Update and discussion by FSCAC members on the progress of organizing a Senior Expo in 2024**

4. ITEMS REQUESTED BY COMMITTEE MEMBERS

- 4.1. Subcommittee report on the proceedings of the Ice Cream Social held at the Senior Center On May 21st, 2024.**
- 4.2. Subcommittee report on attending the Nevada Aging & Disability Services Division Conference in April 2024.**
- 4.3. (For Possible Action) Discussion regarding creating a rotating schedule of FSCAC members to attend the Senior Center lunches for outreach efforts.**

5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

6. PUBLIC FORUM

7. ADJOURNMENT

Next Meeting: August 9th @ 9 am

**MINUTES OF THE
FERNLEY SENIOR CITIZENS ADVISORY COMMITTEE MEETING
APRIL 12, 2024**

Chair Jacqueline LaVoie called the meeting to order at 9:00 am.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Chair Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Lisa Callahan, Committee Member Debbie Skinner, Management Analyst Casey Kasten, City Attorney Aaron Mouritsen, City Engineer Derek Starkey, Project Manager Kari Weitzel, Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris, Councilman Albert Torres, City Mayor Neal E. McIntyre. **Absent:** Vice-Chair Denise Moorman.

1.3. Public Forum

Timothy Johnston, Vice-President of Outreach with Better Business Bureau (BBB) serving Northern Nevada and Utah, presented BBB's scam tracker risk report recently released for 2023. It is an online tool where you can report scams. In 2023, the riskiest scams were investment and cryptocurrency scams for individuals 45+, for individuals 65+ was romance and home improvement scams. This information is available for free as well as helpful information and resources at bbb.org/riskreport. There are a couple of resources put together by The Community Foundation of Northern Nevada in an initiative called Preventing Financial Scams. One is a scam prevention tip sheet geared towards and created for isolated older adults, and a guidebook called "Staying Safe After Loss". Individuals who have suffered the loss of a spouse, partner or family member, during that time of grief, probably are not thinking about scam prevention.

Chair Jacqueline LaVoie stated that she would like to have this information in the next newsletter.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA WITH THE CORRECTION OF THE NEXT MEETING DATE TO BE JUNE 14. **Action:** Approved. **Moved by:** Committee Member Sharon Holley, **Seconded by:** Committee Member Lisa Callahan. **Vote:** Passed, **Summary:** Yes 4 **Yes:** Committee Member Holley, Chair LaVoie, Committee Member Skinner, Committee Member Callahan.

1.5. (Possible Action) Approval of Minutes from the February 9, 2024, meeting.

Motion: I MOVE TO APPROVE THE MINUTES. **Action:** Approved, **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Chair LaVoie, Committee Member Skinner, Committee Member Callahan.

2. PRESENTATIONS

2.1. Presentation by Lyon County Human Services about their transportation services available in Fernley.

Shaya Holmes, Lyon County Human Services, presented via Zoom. LCHS transportation has two options (1) Senior Centers: door to door service to the centers; pickup in the am dropped off after lunch (12:30) times dependent on riders and drivers; pre-scheduled, and donation basis. (2) Out of Town: door

to door services to appointment; pick up in the am dropped off in the afternoon, times dependent on riders and traffic; appointment window 11 - 1; pre-scheduled, specific days for location pick up and destination areas; donation basis, all ages; priority to medical appointments.

2.2. Presentation by the Engineering Department regarding In Town Park Update and Review.

Derek Starkey, City Engineer, presented this item and stated that as representatives of the seniors of Fernley, that their input is valuable. He gave an update on the progress made on the In Town Park. A 20 x 44 gazebo has been purchased and repairs were made to the cracks on the tennis court. All comments were used to produce the current design. Current improvements designed include a walking path, an additional large gazebo, sitting areas around the park with shading, additional lighting throughout the park, resurfacing of the tennis courts, addition to the skate park, new baseball fence, improved landscaping along 95A, two additional gazebos at the back of the ball field, new park sign, improved playground area, playground area for toddlers and upgrades to concession stand.

Committee Member Debbie Skinner asked if there are any plans for pet stations, how much turf reduction there will be, and if the Frisbee baskets are still there.

Derek Starkey, City Engineer, stated that there is not anything formally planned, but it could be added. The only turf being replaced is where the grass is not growing. The Frisbee baskets for Frisbee golf have been removed, but it is something to look into.

Chair Jacqueline LaVoie thanked Derek Starkey for all his efforts.

2.3. Presentation by New Direction Mobile Medicine about their mobile primary care service offered in Fernley.

Kim Jones, RN, New Direction Mobile Medicine, presented this item. Their primary care practice was built from a need to provide healthcare for those that are unable to "physically" get to the doctor. Dr. Josph Heflin is the medical director and president of the company. He is the physician that drives all over Northern Nevada to see the patients initially, then a Nurse Advocate is assigned who will assist with any needs such as prescriptions, medical equipment needed in the home and referrals. Patients are seen by the advocate as directed by the physician providers. They bill insurance but are not a home health agency. Their office is located at 35 North West Street and patients are seen in that office. They do take walk-ins.

Chair Jacqueline LaVoie asked for permission to have an article written-up to publish in the next newsletter.

2.4. Presentation by the Rotary Club of Fernley to provide information on their organization.

There was no presentation by the Rotary Club of Fernley.

3. GENERAL BUSINESS

3.1. (For Possible Action) Update and discussion by Fernley Senior Citizen Advisory Committee members on the progress of a Senior Expo event in 2024.

Committee Member Lisa Callahan gave an update on the Senior Expo and is looking at scheduling late September or early October. The location still needs to be determined due to the limited availability of the City Hall Chambers.

Committee Member Debbie Skinner suggested contacting the Fernley ACES and seeing what the availability is at the community center.

3.2. (For Possible Action) Update and discussion by Fernley Senior Citizen Advisory Committee members on the progress of an Ice Cream Social event on May 21, 2024.

Chair Jacqueline LaVoie reported that the ice cream social will be May 21, 2024, at the Senior Center and suggested setting a cap.

Committee Member Debbie Skinner will get prices on different items.

Committee Member Debbie Skinner, Committee Member Sharon Holley and Management Analyst Casey Kasten will meet on Thursday, May 2, to discuss ordering details.

Motion: I MOVE TO SET ASIDE \$150.00 TO PURCHASE ICE CREAM FOR THE ICE CREAM SOCIAL ON MAY 21. **Action:** Approved. **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Chair LaVoie, Committee Member Skinner, Committee Member Callahan.

3.3. (For Possible Action) Update and discussion by Fernley Senior Citizen Advisory Committee members on the progress of a FSCAC Angel Tree for Christmas 2024.

Chair LaVoie received information on the process. She suggested meeting in August to get started.

Committee Member Debbie Skinner suggested having the subcommittee meeting on June 14

3.4. (For Possible Action) Update and discussion by Fernley Senior Citizen Advisory Committee members on participation with DiscoverFernley.com events calendar website.

Committee Member Lisa Callahan reported that the site is up and working. It is easy to sign up and get a weekly email on what is going on in Fernley. The ice cream social on May 21st and the Fernley Senior Citizens Advisory Committee meeting has been posted.

3.5. (For Possible Action) Update and discussion by Fernley Senior Citizen Advisory Committee members on all other special event volunteering opportunities.

Committee Member Skinner provided a list of organizations that have different events in Fernley that the FSCAC could volunteer at. The meeting on May 2 will discuss the ice cream social and the 4th of July.

Councilman Albert Torres stated that he will be available for the 4th of July, and he has been in contact with Nancy Rifkin from the Veterans Coalition, and they are looking for volunteers to place flags on Saturday, May 25th, at 8:00 am for Memorial Day.

4. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Chair LaVoie would like to have Shayla Homes, Lyon County County Human Services, come back and give a presentation on assistance with water bills or some senior specific funding program. Would also like to get pricing on tri-fold and order resource guides. Would like to have Councilman Albert Torres research the public cemetery and how it is taken care of and for maintaining it.

5. PUBLIC FORUM

None at this time.

The next meeting will be June 14, 2024.

6. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizens Advisory Committee meeting adjourned at 10:45 am.

Approved by the Fernley Senior Citizen Advisory Committee on June 14, 2024, by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

Chair Jacqueline LaVoie

ATTEST:



Allegra Marketing Print Mail
 5301 Longley Lane, #47
 Reno, NV 89511
 775.829.7768

Casey Kasten,
Fernley Senior Citizen Advisory Committee
595 Silver Lace Boulevard
Fernley, NV 89408

Quotation	
No: 68616	Date: 11/21/23

Ship To:
 < Same as Bill To >

Acc.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep
8741	Casey Kasten	775.784.9851			Kristiana Abacan	Debra
Quantity	Description					Price
250	Bi-Folds <hr/> BiFold Brochure, Folds into 8.5"x11" Text Coated: 100# House Gloss Text Front: Color Back: Color					\$318.00
Terms	Subtotal	Discount	Shipping	Postage	Tax	Total
C.O.D.	\$318.00	\$0.00	\$0.00	\$0.00	\$26.28	\$344.28



Allegra Marketing Print Mail
 5301 Longley Lane, #47
 Reno, NV 89511
 775.829.7768

Quotation	
No: 69880	Date: 06/06/24

Page 1 of 1

Casey Kasten
Fernley Senior Citizen Advisory Committee
595 Silver Lace Boulevard
Fernley, NV 89408

Ship To:
 < Same as Bill To >

Acc.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep
8741	Casey Kasten	775.784.9851			Patrick	Debra
Quantity	Description					Price
	Brochures					
250	BiFold Brochure, Folds into 8.5"x11" Text Coated: 100# House Gloss Text Front: Color Back: Color					\$336.00
250	Standard Trifold - 11"W x 8.5"H Flat - 3.67"W Folded Text Coated: 100# House Gloss Text Front: Color Back: Color					\$224.00
250	Large Trifold - 17"W x 11"H Flat - 5.67"W Folded Text Coated: 100# House Gloss Text Front: Color Back: Color					\$336.00
250	Standard 4-Panel- 14"W x 8.5"H Flat - 3.6"W Folded Text Coated: 100# House Gloss Text Front: Color Back: Color					\$336.00
1	Graphic Design					\$135.00
Terms	Subtotal	Discount	Shipping	Postage	Tax	Total
C.O.D.	\$1,367.00	\$0.00	\$0.00	\$0.00	\$112.98	\$1,479.98

Shopping Cart

[+ Add Items By Item Number](#)

Your Cart (4 items)



Bulk 250 Pc. 4th of July Toy Assortment

250 Piece(s)

#13653359

Estimated Delivery Date: Thu, Jun 13

\$52.99 each

- 2 +

\$105.98

[Save for Later](#) | [Remove Item](#)



Bulk 250 Pc. Mini Red, White & Blue Patriotic Toy Assortment

250 Piece(s)

#5/748

Estimated Delivery Date: Thu, Jun 13

\$49.99 each

- 2 +

\$99.98

[Save for Later](#) | [Remove Item](#)

ORDER SUMMARY

Item Count: 4

SUBTOTAL: **\$205.96**

[PROCEED TO CHECKOUT](#)

[PayPal](#)

Shipping, taxes, gift cards, promo codes, and other discounts will be shown during checkout.

Estimate Your Delivery Date

Ship to Fernley, NV 89408

Review each item's estimated delivery date listed above. Dates are based on Standard Shipping.

Estimated dates may change if you add more to your cart.

Promo Code

Enter a promo code for additional savings.

Enter Promo Code

[APPLY](#)

Limit one per order.

VENDOR APPLICATION



Fernley 4th of July Committee, Inc
2024 Theme "All for Our Country"
PO Box 1776
Fernley, NV 89408

<https://www.fernley-4th-of-july.com/>

Committee Chair - Jen Dastrup 831-234-3542 jensvendors@aol.com

Fees: For profit - \$125; Non-profit - \$50

Standard booth size: 12' X 12' (NOTE: There is no space available outside of your area unless specified in advance.)

Premium spaces with electricity available: \$20 plus booth fee (Available on a first come, first served basis)

110v 15 amp outlet: \$20 per outlet (Limited availability)

Deadline: June 30th, 2024 5:00 PM

Company or Organization: Fernley Senior Citizen Advisory Committee

Contact person: Casey M Kasten

Mailing address: 595 Silver Lace Blvd. Fernley, NV 89408

Phone: (775) 784-9851 Email address: CKasten@cityoffernley.org

All businesses must have required licenses for their respective operation. The City of Fernley requires permits and will be checking all applications. **Food Vendors MUST** include a copy of their license from the Nevada State Health Department; use no glass bottles or containers; must have hand/utensil washing stations as directed by the Health Department, to be inspected the day of the event by the State Health Inspector.

City of Fernley Business License Number: N/A

State of Nevada Business License Number: N/A

Health Permit Number*: N/A

***Health Permit is required for ALL food and drinks, even free or by donation only; unless served in sealed containers, i.e. bottled water, soda cans**

Tax ID # or Non-Profit Exemption: 88-0496533

Description of products/services (Use additional pages if necessary; no selling alcohol, weaponry or incendiary devices): see attachment

Are you bringing a trailer? YES ___ NO If yes, trailer size _____ (Sold by vendor space size; 30' trailer = 3 spaces)

Do you require electricity? YES ___ NO Number of 110v 15 amp outlets _____

Will you be bringing a generator? YES ___ NO Is it quiet or loud? QUIET ___ LOUD ___ (Quiet generators preferred; those with louder generators will be positioned in an outer booth to reduce noise in the venue.)

BOOTH REQUIREMENTS

- Booths must be set up by 10 AM on July 4th, 2024
 - Check in begins at 6:30 AM at the Vendor Check-in Booth
 - Vendors may begin setting up between 2 PM - 7PM on July 3rd
 - Security will not be provided overnight
- Applicants will not leave booth unattended or unsupervised
- Applicants are responsible for booth safety and cleanliness
- Booth fee is **non-refundable**
 - If an applicant fails to occupy the assigned space by the agreed upon time, the applicant will forfeit all right to booth space and all payments received
- Must remain open until 6 PM - you may stay open until midnight but must extinguish exterior lighting during the fireworks show

I request the following booth:

Standard booth fee \$ _____ X number of booths _____ + Electricity \$ _____ = Total Fee

Total fee enclosed \$ _____

I agree to the above conditions and have enclosed payment. In consideration of this application, the undersigned (if the undersigned is a group, the designated representative) participating in the 2024 Fernley 4th of July activities, hereby releases and forever discharges, and hereby agrees to indemnify and hold harmless the Fernley 4th of July Committee, the City of Fernley, the County of Lyon and directors, members, agents, servants and employees of and from any and all loss, claim loss, liability of damage arising out of any personal injury or property damage occurring to the applicant (or any individual of which applicant is representing and any personal directly or indirectly related to the applicant), while participating in the Fernley 4th of July activities. The applicant assumes all risks incurred. The undersigned represents the person of which the applicant is comprised.

[Signature]
Company/Organization Representative Signature

6-6-24
Date

Additional Company/Organization Representative Signature

Date

Application not valid until signed by a committee member and all documentation and fees are received

For Committee use only

Committee Representative Signature

Date

Total fees received: \$ _____ Check # _____ Credit Card Confirmation # _____

Space # _____

OTHER NOTES:

Brief description of activity at 4th of July Event:

The City of Fernley Senior Citizen Advisory Committee would like a booth at the 4th of July Event to reach out to the community, specifically the senior citizens, to bring awareness to the Committee, promote the Committee's goals, and advertise for volunteers. Two members of the Committee will man the table from 1:00 pm – 4:00 pm and City staff will set up and break down the table, canopy, etc.. The Committee members will hand out the most recent Senior Citizen Advisory Newsletter, packaged candy, fans, glow sticks, bubbles, and buttons. Nothing will be sold at the table.

SPECIAL



Check Request and Payment Authorization Form

Payable to:
Vendor Name
Address
City, State Zip

NSB
Walmart
1550 Newlands dr E
Fernley, NV, 89408

G/L Period: 05/2024
Invoice Number: May

Total Amount of Check \$ 48.59

Description	G/L Account Number	Amount
FSCAC Ice Cream Social supplies	100-413-322	\$ 48.59

Total of Allocation \$ 48.59

Requested By: Casey Kasten

Authorized By: 

Give us feedback @ survey.walmart.com
Thank you! ID #:7TLSPB1J9XDY



WM Supercenter
775-575-4832 Mgr. TBD
1550 NEWLANDS DR E
FERNLEY NV 89408
ST# 04370 OP# 009045 TE# 45 TR# 00915

ITEMS SOLD 11
TC# 6586 9581 5383 8126 6807



LN BLUE	011179520420	3.28 X
CHEER LUNNAP	011179449740	1.17 X
WHT OPAL TC	039938536890	3.97 X
CUTLERY	078742116740	3.48 X
CHEER CNFTTI	011179462130	1.48 X
GREAT VALUE	078742098070 F	4.17 0
GREAT VALUE	078742098070 F	4.17 0
DRUMSTICK	072554112050 F	6.98 0
BB MINI MINT	070640016110 F	4.98 0
LIL DRUMS ST	072554709590 F	6.98 0
DRUMSTICK	072554111190 F	6.98 0

	SUBTOTAL	47.64
TAX1	7.1000 %	0.95
	TOTAL	48.59
	VISA TEND	48.59
	CHANGE DUE	0.00

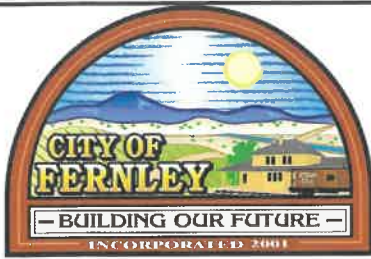
VISA FLEET- 1664 I 1 APPR#020606
48.59 TOTAL PURCHASE
REF # 414100201457
TRANS ID - 304141812233528
VALIDATION - N2JJ
PAYMENT SERVICE - E
AID A0000000031010
TC C67AE457F454C11E
TERMINAL # 28303650
*No Signature Required
05/20/24 15:33:42



Get free delivery
from this store
with Walmart+

Scan for 30-day free trial.

Low prices You Can Trust. Every Day.
05/20/24 15:33:49



City of Fernley
CITY MANAGER'S
OFFICE

Administration,
Human Resources,
Budgeting,
Risk Management,
& Contracts

May 15, 2024

Steve's Homemade Ice cream
225 US Highway 95A N
Fernley NV 89408

Subject: Donation Senior Citizens Advisory Ice Cream Social

Dear Steve,

Thank you for your commitment to donate fifty units of ice cream valued at \$163.00 to the Senior Citizens Advisory Committee (SCAC) Ice Cream Social May 21, 2024.

No goods or services will be exchanged for your contribution, and your gift is tax-deductible to the full extent permitted by law. Please retain this letter for your tax records.

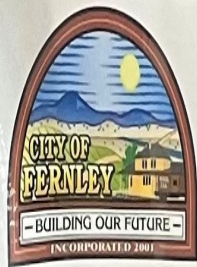
Thank you for your dedication to our community.

If you have any questions or require additional information, please let me know.

Respectfully,

Benjamin Marchant
City Manager

cc: File



**FERNLEY SENIOR CITIZENS
ADVISORY COMMITTEE**

MAXIMUM
OCCUPANCY
22
CLASSROOM