

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
OCTOBER 13, 2023**

Vice-Chair Jacqueline LaVoie called the meeting to order at 10:00 am.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Vice Chair Jacqueline LaVoie, Committee Member Denise Moorman, Committee Member Lisa Callahan, City Attorney Aaron Mouritsen, Management Analyst Casey M. Kasten, Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris. **Absent:** Committee Member Sharon Holley. Committee Member Debbie Skinner arrived at 10:06 am

1.3. Public Forum

None at this time.

1.4. (Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA AS WRITTEN. **Action:** Approved. **Moved by:** Committee Member Denise Moorman, **Seconded by:** Committee Member Lisa Callahan. **Vote:** Passed, **Summary:** Yes 3. **Yes:** Vice Chair LaVoie, Committee Member Moorman, Committee Member Callahan. **Absent:** Committee Member Holley, Committee Member Skinner.

1.5. (Possible Action) Approval of Minutes

Motion: I MOVE TO APPROVE THE MINUTES FROM THE AUGUST 11, 2023 MEETING. **Action:** Approved. **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Denise Moorman. **Vote:** Passed, **Summary:** Yes 3 **Yes:** Vice Chair LaVoie, Committee Member Moorman, Committee Member Callahan, **Absent:** Committee Member Holley, Committee Member Skinner.

1.6. (Possible Action) Discussion and election of Fernley Senior Citizens Advisory Committee Chair and Vice Chair.

Vice Chair Jacqueline LaVoie called for a break 10:05 am - 10:10 am.

Committee Member Debbie Skinner arrived at 10:06 am.

Motion: I NOMINATE JACQUELINE LAVOIE AS CHAIR. **Action:** Approved. **Moved by:** Committee Member Denise Moorman, **Seconded by:** Committee Member Debbie Skinner. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Vice Chair LaVoie, Committee Member Moorman, Committee Member Skinner, Committee Member Callahan. **Absent:** Committee Member Holley.

Motion: I NOMINATE DENISE MOORMAN AS VICE-CHAIR. **Action:** Approved. **Moved by:** CHAIR JACQUELINE LAVOIE, **Seconded by:** Committee Member Debbie Skinner. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Chair LaVoie, Committee Member Moorman, Committee Member Skinner, Committee Member Callahan. **Absent:** Committee Member Holley.

2. REPORTS BY STAFF AND SUBCOMMITTEES

Committee Member Callahan reported that in September she attended the Senior Fest in Reno and next year would like to promote it in our area. There is a lot of information for seniors. She also met with 2

members of the Sparks Senior Center. She stated having something on a regular basis at the Senior Center is helpful in reaching the seniors.

Vice-Chair Denise Moorman reported on the progress of the newsletter.

3. PRESENTATIONS

3.1. Presentation by City Attorney Aaron Mouritsen on Task Force

Aaron Mouritsen, City Attorney, gave a presentation on the pros and cons of a committee vs Task Force.

Vice-Chair Moorman asked how the City support would change in regards to the Newsletter if they changed to a task force.

Chair Jacqueline LaVoie asked about the protection of Committee vs Task Force.

Committee Member Lisa Callahan asked about the process for funding from the City to form a Task Force.

Committee Member Debbie Skinner asked about applying for grants. City Attorney stated that they could apply for grants as a task force but not as a Committee. Would like to have a workshop to get input from the Seniors and community members.

3.2. Presentation on the results of the Fernley senior citizen survey conducted by the Advisory Committee earlier in 2023.

Casey Kasten, Management Analyst, gave the results of the survey that was conducted by the Advisory Committee earlier in 2023.

Chair LaVoie stated that the real challenge is making the senior community aware of the Committee.

Committee Member Skinner inquired if precautions in place for recommending handyman services.

Committee Member Callahan asked about getting a volunteer list together to provide services.

Vice-Chair Denise Moorman would like to see about coordinating transportation with the Senior Center regarding to local shopping.

4. GENERAL BUSINESS

4.1. (For Possible Action) Discussion of participation in 2023 Spooktacular event.

A discussion was held about the details of Spooktacular and the Committee will be participating.

5. STAFF REPORTS

5.1. (For Possible Action) Discussion and approval to spend \$144.98 on a Senior Resource Guide.

Casey Kasten, Management Analyst, stated the committee requested City staff create an informative resource guide to be printed and distributed throughout the community for the senior population. City staff developed the guide with input from the communications committee and received their approval for the final version. Quotes were obtained from Allegra Printing, Patrick Media and from the Utah Correctional Industries - Print Shop, with the Utah Correctional Industries - Print Shop quote being selected by the communications committee. The purchase of 250 full color printed resource guides for \$144.98 requires Fernley Senior Citizen Advisory Committee approval.

Motion: I MOVE TO APPROVE A PURCHASE WITH UTAH CORRECTIONAL INDUSTRIES - PRINT SHOP NOT TO EXCEED \$144.98 FOR THE PRINTING OF THE 250 SENIOR SERVICES RESOURCE GUIDES. **Action:** Approved. **Moved by:** Committee Member Denise Moorman, **Seconded by:** Committee Member Lisa Callahan. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Chair LaVoie, Vice-Chair Moorman, Committee Member Skinner, Committee Member Callahan.

6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Chair Jacqueline LaVoie would like to have a workshop regarding Committee vs Task Force.

Vice-Chair Denise Moorman would like to investigate setting up city transportation for seniors.

Committee Member Debbie Skinner would like to do a rotation for lunches at the Senior Center. Would like the committee to help with Thanksgiving meals at Senior Center.

Shayla Holmes, Director Human Services Lyon County, reviewed the services that the County provides for Thanksgiving.

7. PUBLIC FORUM

Shayla Holmes, Director Human Services Lyon County, would like to come back and do a presentation at the December meeting regarding the transportation program throughout Lyon County. The county does offer pick-up from home to senior center, and also has shopping day for Walmart, trips out of town to Reno & Sparks. She also went over the other services that are provided throughout Lyon County. Information is available at the Senior Center.

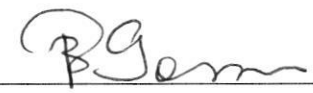
8. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizens Advisory Committee meeting adjourned at 11:09 am.

Approved by the Fernley Senior Citizen Advisory Committee on December 8, 2023, by a vote of:

AYES 3 NAYS: 0 ABSTENTIONS: 0 ABSENT: 2


Vice Chairman Jacqueline LaVoie


ATTEST: