



N E V A D A

AGENDA
Regular Meeting

Senior Advisory Committee
Friday, October 13, 2023 • 10:00 AM

Members

Jacqueline LaVoie - Vice Chair
Sharon Holley - Committee Member
Denise Moorman - Committee Member
Lisa Callahan - Committee Member
Debbie Skinner - Committee Member

Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

Zoom information:

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

Public Notice: This agenda has been physically posted in compliance with 241.020 at Fernley City Hall, 595 Silver Lace Blvd. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at www.cityoffernley.org and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact the City Clerk's Office at (775) 784-9830 or cityclerk@cityoffernley.org

Public Comment: Those wishing to address the FSCAC Committee may submit public comment through the [online public comment form](#), or by sending an email to cityclerk@cityoffernley.org. Comments received prior to 4:00 pm the day before the meeting will be provided to the Committee and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day before the meeting will be included in the record but may not reach committee members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone).

Accommodations: The FSCAC Committee and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at www.cityoffernley.org. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda. The FSCAC Committee may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

1.3. Public Forum

1.4. (Possible Action) Approval of Agenda

1.5. (Possible Action) Approval of Minutes

1.6. (Possible Action) Discussion and election of Fernley Senior Citizens Advisory Committee Chair and Vice Chair.

2. REPORTS BY STAFF AND SUBCOMMITTEES

3. PRESENTATIONS

3.1. Presentation by City Attorney Aaron Mouritsen on Task Force.

3.2. Presentation on the results of the Fernley senior citizen survey conducted by the Advisory Committee earlier in 2023.

4. GENERAL BUSINESS

4.1. (For Possible Action) Discussion of participation in 2023 Spooktacular event.

5. STAFF REPORTS

5.1. (For Possible Action) Discussion and approval to spend \$144.98 on a Senior Resource Guide.

6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

7. PUBLIC FORUM

8. ADJOURNMENT

Next Meeting: December 8th at 10am

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
AUGUST 11, 2023**

Vice-Chair Jacqueline LaVoie called the meeting to order at 9:04 AM.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Vice-Chair Jacqueline Lavoie, Committee Member Sharon Holley, Committee Member Denise Moorman, Committee Member Lisa Callahan, Committee Member Debbie Skinner, City Clerk Kim Swanson, Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris, Management Analyst Casey Kasten, and City Attorney Aaron Mouritsen arrived at 9:10am.

1.3. Public Forum

None at this time.

1.4. (For Possible Action) Approval of Agenda

Motion: MOVE TO SWITCH ORDER OF AGENDA ITEMS 3 & 4. **Action:** Approved, **Moved by:** Committee Member Denise Moorman, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes. **Yes:** Committee Member Skinner, Committee Member Moorman, Vice Chair LaVoie, Committee Member Callahan, Committee Member Holley.

1.5. (Possible Action) Approval of Minutes

Motion: MOVE TO APPROVE MINUTES FROM THE JULY 14, 2023 MEETING. **Action:** Approved. **Moved by:** Committee Member Sharon Holley, **Seconded by:** Committee Member Lisa Callahan. **Vote:** Passed, **Summary:** Yes. **Yes:** Committee Member Skinner, Committee Member Moorman, Vice Chair LaVoie, Committee Member Callahan, Committee Member Holley.

2. REPORTS BY STAFF AND SUBCOMMITTEES

Committee Member Denise Moorman reported that she spoke with Jennifer at the Fernley Senior Center in regards to holding meetings at the senior center. There are scheduling conflicts, but it was suggested to have the meeting before lunch when there are more people there.

Committee Member Lisa Callahan reported on various meetings she has had with members of the community in regards to services for seniors. She spoke with Sheriff Pope about possibly providing classes on safety scams for seniors. Jennifer at Senior Center, has provided information on the centers' resources and what they provide. Would like to see if there are grants available to help with the needs of the transportation. Vet Mech arms is open to offering classes/safety-training with weapons. Katie Mendoza from HB benefits has had workshops at the Senior Center in regards to Medicare information. Committee Member Callahan also attended the Lyon County Role Playing for "Living in poverty workshop".

3. PRESENTATIONS

3.1. Presentation by Construct Sun

Mary Christianson, Construct Sun, gave a presentation about how solar power works. She will be giving a more extensive presentation at the Fernley Senior Center on Thursday, September 21, 2023, from 2:30 pm - 4:00 pm.

Committee Member Sharon Holley left the meeting at 9:48.

Fernley resident James Moorman asked Mary Christianson if the people who install the system are employees of Construct Sun. Mary Christianson stated that the electrical contractors are subcontractors and run under their own business name and licensing.

4. GENERAL BUSINESS

4.1. (For Possible Action) Discussion about future meetings, location, date, time.

Vice-Chair Jacqueline LaVoie stated that having future meetings at the Senior Center is not feasible for a number of reasons. She suggested keeping the meetings at City Hall at 10:00 am.

Committee Member Lisa Callahan suggested having something informal at the Senior Center where the members are there and the seniors can express what they would like to see happen or express their ideas and bring it to the regular meeting to discuss.

Committee Member Debbie Skinner suggested that they stay at City Hall for the rest of the year and revisit the idea of the Senior Center for next year, and in the interim, as individuals go and participate in the activities that they have at the center, so they become more of a "friendlier face" to everyone there.

Committee Member Denise Moorman asked if the meetings had to be recorded. She will check with the Senior Center to see if they have a bus available to bring people from the Senior Center to City Hall for the meetings.

Deputy City Clerk stated that they do have to have it recorded. The way the committee was created, it has to be an open meeting and abide by open meeting laws, which means it does have to be recorded.

City Attorney Aaron Mouritsen stated that if the committee wants to avoid the open meeting law issues then there is an option of becoming a "Task Force" but it limits the ability to recommend things to Council. He will put together a presentation to talk about the pros and cons of giving up their position as a committee.

Motion: MOVE TO CHANGE THE MEETINGS FOR OCTOBER AND DECEMBER TO THE SECOND FRIDAY OF THE MONTH AT 10:00 AT CITY HALL. **Action:** Approve, **Moved by:** Committee Member Denise Moorman, **Seconded by:** Committee Member Lisa Callahan. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Committee Member Skinner, Committee Member Moorman, Vice Chair LaVoie, Committee Member Callahan, Committee Member Holley.

5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Vice Chair Jacqueline LaVoie stated that City Attorney Aaron Mouritsen will be giving a presentation in regards to "Task Force" at the next meeting. Also, review the surveys that were done at the ice cream social.

Committee Member Denise Moorman will have a report on the progress of the printing of the Senior Guide.

Committee Member Debbie Skinner asked about activities that the Committee has historically participated in the past.

6. PUBLIC FORUM

Lisa Bonnie, Executive Director of the Northern Nevada Center for Independent Living, introduced Mark Tadder. Northern Nevada Center for Independent Living provides services for individuals with disabilities throughout Northern Nevada. The organization would like to work together with the Committee. The organization is in Fernley every second Friday of the month and has a program for anyone who is starting to have vision loss and has questions, to learn about some of the technologies and services that are available. Some of the life skills they teach are cooking, technology (the magic of the iPhone), information on how to use a white cane or even guide dogs. The organization meets from 10:00 - 11:30 at the Senior Center. For more information, you can call on weekdays at 775-353-3599 and are looking for any help they can get. They are looking for more people to come.

The next meeting will be Friday, October 13, 2023, at 10:00 am, in the Fernley City Hall Chambers.

7. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Advisory Committee meeting adjourned at 10:00 AM.

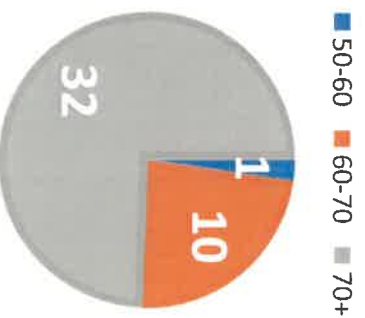
Approved by the Fernley Senior Citizen Advisory Committee on October 13, 2023, by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

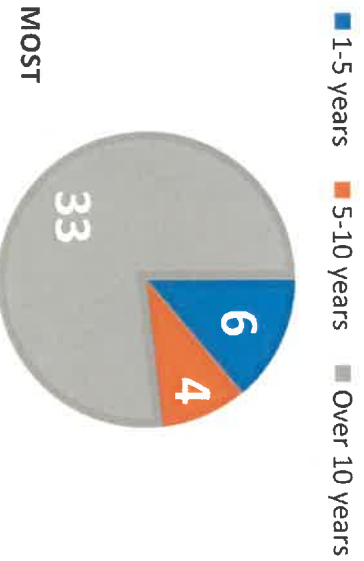
Vice Chairman Jacqueline LaVoie

ATTEST:

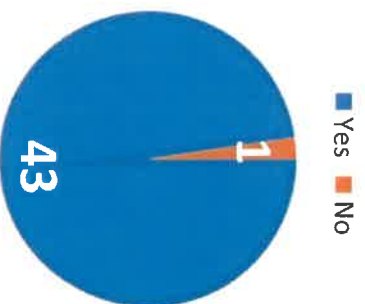
AGE GROUP



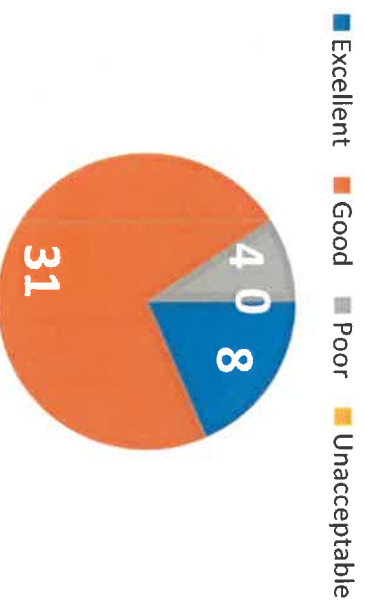
TIME IN FERNLEY



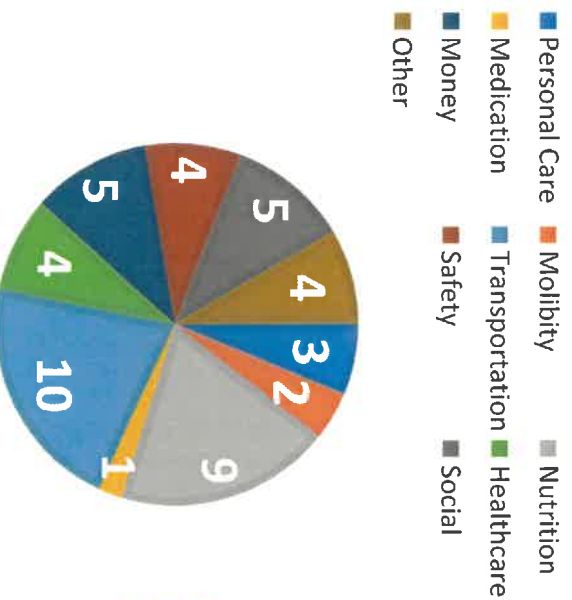
REMAIN IN FERNLEY



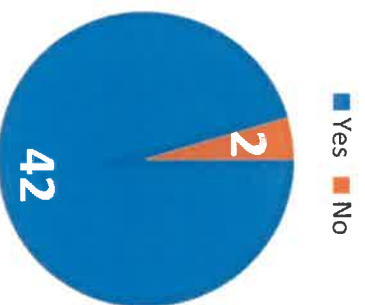
COMMUNITY RATING



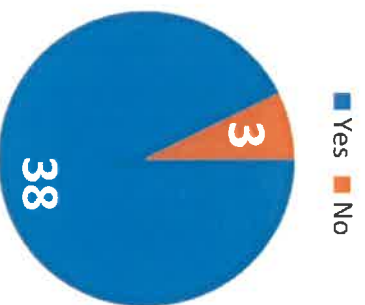
SERVICES NEEDED THE MOST



ACTIVE LIFE STYLE



ACCESS TO PARKS



- 44 surveys received
- 16 male, 24 female
- Knowledge of FSCAC: Nothing
- Access information: Senior Center, Internet
- Improvement quality of life: Bus, help with home/yard work, affordable housing



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: October 13, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Casey Kasten

FINANCIAL IMPACT:

Yes:X

No:

CURRENTLY BUDGETED:

Yes:X

No:

FUND/ACCOUNT:

100-413-322

ACTION REQUESTED: Motion

AGENDA ITEM:

(For Possible Action) Discussion and approval to spend \$144.98 on a Senior Resource Guide.

AGENDA ITEM BRIEF:

The communications committee requested City staff create an informative resource guide to be printed and distributed throughout the community for the senior population in the City. City staff developed the guide with input from the communications committee and received their approval for the final version. Quotes were obtained from Allegra Printing, Patrick Media and from the Utah Correctional Industries - Print Shop, with the Utah Correctional Industries - Print Shop quote being selected by the communications committee. The purchase of 250 full color printed resource guides for \$144.98 requires Fernley Senior Citizen Advisory Committee approval.

RECOMMENDED MOTION:

I move to approve a purchase with Utah Correctional Industries - Print Shop not to exceed \$144.98 for the printing of the 250 Senior Services Resource Guides.

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

I move to require the Advisory Committee to obtain additional quotes from printers to produce the 250 Senior

BACKGROUND:

The Fernley Senior Citizen Advisory Committee has been looking into creating a Senior Services Resource Guide in 2023. The plan was to create a condensed and colorful guide that would be easy for seniors to navigate to the information that they are looking for. The Reno, Sparks & Washoe County Elder Services guide produced by the Reno Senior Citizen Advisory Committee was used as an example of what the FSCAC would like to see developed for the City of Fernley. In September 2023, the communications committee requested City staff create an informative resource guide to be printed and distributed throughout the community for the senior population in the City. City staff developed the guide with input from the communications committee and received their approval for the final version. Quotes were obtained from Allegra Printing for 250 guides at \$278.00, Patrick Media for 250 at \$336.48 and from the Utah Correctional Industries - Print Shop for 250 at \$144.98; with the Utah Correctional Industries - Print Shop quote being selected by the communications committee. The purchase of 250 full color printed resource guides for \$144.98 requires Fernley Senior Citizen Advisory Committee approval.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

There are none

FINANCIAL IMPLICATIONS:

Spending the \$144.98 will allow the Committee to have 250 guides printed.

ATTACHMENTS:

1. Srelay@city23092907460

Utah Correctional Industries - Print Shop
1480 N. 8000 W., SLC, UT 84116
Chris Coffin Supervisor
Phone: 801-522-7934
ucicustomerservice@utah.gov

Estimate Number: 241613
Phone: 775-835-1372

9/8/2023

Customer ID: 7376
Denise Moorman
City of Fernley
Fernley, NV

Customer Service Rep: Inmate Bond

This estimate is good for 30 days only. After which prices may be subject to change.

Quantities	250	500	1000
Unit Cost:	\$0.57992	\$0.56992	\$0.55992
Unit Cost per 1000:	\$579.92	\$569.92	\$559.92
Estimate Price	\$144.98	\$284.96	\$559.92

Estimate Specifications

Description: FLYER-SENIOR SERVICES RESOURCE GUIDE
Type of Estimate: Flat Sheet
Finished Size: 11 x 17
Stock Description: Digital Text, Gloss 3620-6037055, White, 100#
Ink Colors Front: Digital
Ink Colors Back: Digital
Graphics Operation: On Disk
Finishing Operations: Package in Boxes & Shipping, Score, Quality Check 2 Sides

Full Bleed

Estimate Notes:
Folded to 8.5 x 11

Authorized By: Chris Kuntz

Date: 9-20-23

Bond 801-522-7942