

**MINUTES OF THE
FERNLEY CITY COUNCIL MEETING
JULY 5, 2023**

Mayor Neal McIntyre called the meeting to order at 05:00 PM at Fernley City Hall, 595 Silver Lace Blvd., Fernley, NV 89408

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: Mayor Neal McIntyre, Councilman Ryan Hanan, Councilwoman Felicity Zoberiski, Councilman Stan Lau, Councilman Albert Torres, Councilwoman Fran McKay, Planning Director Michelle Rambo, Building Official Charity Birkel, City Engineer Derek Starkey, City Treasurer Denise Lewis, Acting City Manager Lydia Altick, City Attorney Aaron Mouritsen, Deputy City Clerk, Brenda Gosser, City Clerk Kim Swanson, Administrative Specialist I Sandy Harris, Legal Secretary Mary Wilson, HR Manager Mitzi Carter.

1.2. Public Forum

Ann Paine (Zoom) would like to see Pickle Ball courts at the In Town Park.
Deputy City Manager, Lydia Altick suggested contacting Public Works Director Barry Williams or herself about pickleball courts.

1.3. (For Possible Action) Approval of Agenda

Motion: MOVE TO APPROVE AGENDA **Action:** Approved, **Moved by:** Councilman Stan Lau, **Seconded by:** Councilman Ryan Hanan. **Vote:** Passed **Summary:** Yes 5 **Yes:** Councilman Hanan, Councilwoman Zoberiski, Councilman Lau, Councilman Torres, Councilwoman McKay.

2. CONSENT AGENDA

2.1. (Possible Action) Approval of Voucher Report

2.2. (Possible Action) Approval of Minutes

2.3. (Possible Approval) Approval of Business Licenses

City Clerk Kim Swanson read the list of new business licenses.

2.4. Possible action to approve the Will-Serve Request from PW Fund B Development for 1.85 ERC's for Water and 0 ERC's for Sewer for Irrigation at Nevada Commerce Center Building B, Lyon County Parcel 021-061-30 located at 850 Commerce Center Dr., Fernley, NV 89408

2.5. Possible Action to Approve the Will-Serve Request from M4 New Fernley QOZB, LLC (VL Building B Tenant Improvements) for .65 ERC's for Water and 2.36 ERC's for Sewer, Lyon County Parcel 021-242-21 located at 1740 N. Nevada Pacific Parkway, Fernley, NV 89408

2.6. Possible Action to Approve the Will-Serve Request from Marc Williams for 8.54 ERC's for Water and 9.34 ERC's for Sewer for Lickety Split Car Express Car Wash, Lyon County Parcel 021-271-11 located at 1245 Fremont St., Fernley, NV 89408.

2.7. Possible action to approve the job description and salary range for the animal control assistant (part-time) approved by the City Council during the FY24 budget discussions.

2.8. Possible action to approve the salary rate for the appointed City Attorney, Aaron Mouritsen.

The appointment was approved by the City Council during the June 21,2023 Council meeting.

Motion: MOVE TO APPROVE CONSENT AGENDA. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilman Torres, Councilwoman Zoberski, Councilwoman McKay, Councilman Lau, Councilman Hanan.

3. REPORTS - this item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

Lyon County Sheriff's Department Chief Deputy Mitch Branningham reported that the Sheriff's department team won the greased pig contest at the 4th of July event. The department will be having a Backpack Drive in August. All the kids in Lyon County are invited to the Sheriff's office substations to pick up free backpacks for school. The department has met with the State Police and the Court Judge in regards to offroad vehicles to be sure that they were all on the same page. There are two new deputies assigned to Fernley. The Sheriff's department's new app is up and running as of Monday, July 3, 2023. A presentation was given on the new Comstat reporting program.

Councilman Lau asked Chief Deputy Branningham what his take was on the drug problem here in Fernley. Chief Deputy Branningham replied that being proactive and targeting the day to day users here in Fernley will eliminate the demand.

Councilwoman Zoberski thanked the department for the booth at the 4th of July event.

Mayor McIntyre stated that the ATV's on Highlands Roads are tearing the roads apart and thanked the department for making a presence. Stated that he appreciates the presentation of the new charts from Comstat.

3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.

Building Official Charity Birkel gave building stats for the month of June.

Acting City Manager Lydia Altick thanked the general services staff, parks and streets, for their time on the 4th of July event. Some of them worked 16 hours that day. The Fernley Jr. Rodeo will host their 33rd annual rodeo on July 28th & 29th. For more information, you can go to FernleyJRRodeo.com. Acting City Manager Altick also reported that Animal Control Officer RanDee Gahr, from January 1, 2023 to July 2, 2023, has impounded 183 animals. Last year's total was 200. The first ever vaccination/microchip clinic went well. She is packing a disaster trailer with supplies needed in case of an emergency situation. She has pursued several cruelty and dangerous dog cases. She has attended to 197 cases, reuniting 30 pets in the field, 15 were adopted, 15 were bite quarantined, 9 were through rescue partner programs, 37 shelter reclaims, 7 unclaimed, 49 protective custody, and 27 cats. She goes to voluntary programs to find new owners or reunite owners with their cats. She also reported on the Victory Raise Grant project for the extension of Nevada Pacific Parkway.

Mayor McIntyre gave an update on the hiring of the new City Manager. The committee have reviewed the top 12 candidates and narrowed it down to 6 candidates and on July 10th will have interviews, and pick the top 3 which will be coming before Council on August 2, 2023.

Councilman Hanan stated that with all the changes in staff, he thanked all the employees for stepping up.

Councilwoman Zoberski thanked the 4th of July committee and the city's departments for taking care of

everything. She also thanked the Senior Advisory Committee for having a booth at the event and getting information out to our seniors.

Councilman Torres thanked the staff for the 4th of July event. The next Senior Advisory meeting on July 14th will be at the Senior Center.

Nick Vanderpool, Flynn Guidici Government Affairs, gave a recap of the 2023 legislative session. He sent a final report to council and staff covering 106 bills. They tracked 170+ bills for Fernley. They started on February 6, 2023, and adjourned on June 5, 2023, for the regular session. The legislature was reconvened by the Governor on June 7, 2023, for the A's Special Session to put together a bill to build a stadium in Clark County for the Oakland A's to relocate to Las Vegas. That special session lasted 7 days and they adjourned on June 14, 2023. There was a total of 1,234 bill draft requests, of those some never made it to total introduction, there were 1,096 bills introduced. There were 295 bills that died in the process. The Governor signed 535, and vetoed 75. As it relates to his role in representing the City of Fernley, Nevada League of Cities, he thanked Councilman Torres and appreciated his participation in those weekly meetings. He thanked the Mayor for attending the Rural Caucus Meetings, The Cowboy caucus.

Mendy Elliott, joined via Zoom, stated it is an honor to represent the City, the City council, staff and citizens. Fernley has a great story tell.

Mayor McIntyre thanked Mr. Vanderpool for all the work and appreciates his help.

4. PROCLAMATIONS BY THE MAYOR

None at this time.

5. PRESENTATIONS

5.1. Possible action. Presentation by Mr. Phil Ricci regarding ideas for the Green Valley Dog Park

Phil Ricci gave a presentation on the Green Valley Dog Park. The dog park has become unusable. There is no grass and it is too muddy to use if it rains. He is asking that the ground be leveled, half the park be grass, the other half rock, and the small dog section have access to water. They are willing to create their own group as a 503C and do fund raising and do some of the work themselves.

Councilman Torres commented that it was a great presentation and the ideas are doable and affordable, but keeping grass with that amount of dogs will be difficult.

Councilman Hanan stated that he liked the presentation, and has a full understanding of what is being asked. He will work with the council and Mayor to find a resolution that is good for everybody.

Councilwoman Zoberski thanked Mr. Ricci for his presentation and is in support of moving forward.

Mayor McIntyre thanked him for sharing the problem with the council but also providing solutions.

6. STAFF REPORTS

6.1. Possible action to direct staff to proceed with a Business Impact Statement relating to an increase in Franchise Fees for Public Utilities providing services within the City of Fernley.

City Clerk Kim Swanson gave a presentation on an increase in franchise fees by 1%. Funds generated from the increase in Franchise Fees will increase revenue for the General Fund, which will potentially assist with City services such as infrastructure, streets, parks and operations. Franchise fees make up 11% of our budgeted general fund revenue. The proposal is to increase the commercial radio services by 1%, the collected annual revenue is approximately \$54,980. Electric energy providers will also increase by 1%, and the collected annual revenue is approximately \$623,671. Telecommunication providers by 1%, the collected annual revenue is approximately \$74,555. Total combined revenue annually from these 3 categories is \$753,206. At an increase of 1%, that is \$75,320 per year.

Motion: MOVE TO DIRECT STAFF TO PROCEED WITH A BUSINESS IMPACT STATEMENT RELATING TO AN INCREASE IN FRANCHISE FEES FOR PUBLIC UTILITIES PROVIDING SERVICES WITH THE CITY OF FERNLEY. **Action:** Approved. **Moved by:** Councilwoman Fran McKay, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

Mayor McIntyre called for a break - 6:50 pm - 7:03 pm.

6.2. Discussion and Possible Action to consider and appoint two members to the City of Fernley Senior Citizen Advisory Committee among the submitted applicants.

City Clerk Kim Swanson introduced the three applicants for the opening on the Senior Citizen Advisory Committee:

- 1 - Debbie Skinner
- 2 - Lisa Callahan
- 3 - Christopher Ward

Motion: MOVE TO APPOINT LISA CALLAHAN TO THE CITY OF FERNLEY SENIOR CITIZEN ADVISORY COMMITTEE. THE TERM WILL EXPIRE ON SEPTEMBER 30, 2024. **Action:** Approved. **Moved by:** Councilman Torres, **Seconded by:** Councilwoman McKay. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

Motion: MOVE TO APPOINT DEBBI SKINNER TO THE CITY OF FERNLEY SENIOR CITIZEN ADVISORY COMMITTEE. THE TERM WILL EXPIRE SEPTEMBER 30, 2025. **Action:** Approved. **Moved by:** Councilman Albert Torres, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** .Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

City Clerk Kim Swanson announced that these members will be sworn in at the July 14, 2023, Senior Citizen Advisory Committee Meeting at the Senior Center at 9:00 am.

7. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Councilman Hanan requested that the ideas presented by Mr. Phil Ricci in regards to the Green Valley Dog Park be put on the agenda.

8. PUBLIC FORUM

Tammy Ditman, Fernley city resident, stated that she would like to see no more bullying at the council meetings.

Robert Perea (zoom), Secretary of the Fernley 4th of July Committee, thanked the council and the members of the FCTA board for all of their help and the city staff. He personally thanked Kim Swanson for her help in guiding him through the permit process, and April Homme for her guidance through the grant process.

Mayor McIntyre announced that the next Planning Commission meeting will be July 12, 2023, at 5:00 pm.; the Senior Citizens Advisory Committee on July 14, 2023, at 9:00 am; the Junk Vehicle Workshop on July 15, 2023 at 10:00 am; and the Junk Vehicle Workshop on July 17, 2023, at 5:00 pm. The next City Council meeting will be July 19, 2023, at 5:00 pm.

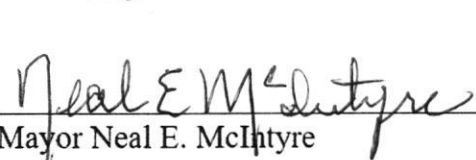
Councilwoman Zoberski announced that the District 3 High Desert Little League Senior Boys won the State Champions and will be on their way to Oakland. She stated she would like to have a way to congratulate our youth sports when they achieve things like this.

9. ADJOURNMENT

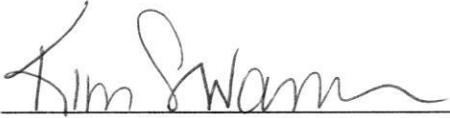
There being no further business to come before it, the Fernley City Council meeting adjourned at 7:18 pm.

Approved by the Fernley City Council on August 2, 2023 by a vote of:

AYES 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0



Mayor Neal E. McIntyre



City Clerk Kim Swanson

Please sign in

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