

**MINUTES OF THE
FERNLEY CITY COUNCIL MEETING
JUNE 21, 2023**

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: Mayor Neal E. McIntyre, Councilman Ryan Hanan, Councilwoman Felicity Zoberski, Councilman Albert Torres, Councilwoman Fran McKay, City Clerk Kim Swanson, Administrative Specialist 1 Sandy Harris, Acting City Manager Lydia Altick, City Planner Michele Rambo, Deputy City Attorney Aaron Mouritsen, City Attorney Brandi Jensen, City Treasurer Denise Lewis, City Engineer Derek Starkey, Acting Public Works Director Barry Williams, Human Resource Manager Mitzi Carter
Councilman Stan Lau arrived at 5:48pm.

1.2. Public Forum

None at this time

1.3. (For Possible Action) Approval of Agenda

Motion: MOTION TO APPROVE AGENDA. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilwoman Fran McKay. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Zoberski, Councilman Torres, Councilwoman McKay, Councilman Hanan. **Absent:** Councilman Lau.

2. CONSENT AGENDA

2.1. (For Possible Action) Approval of Minutes

2.2. (Possible Action) Approval of the Voucher Report

2.3. (Possible Action) Approval of Business Licenses

2.4. Possible action to approve the purchase of five (5) pieces of all-abilities playground equipment for an amount of \$30,391.35 and Rubberized Surface Tile for an amount of \$32,592 for the Green Valley All-Abilities Park.

2.5. Possible action to approve the purchase of one (1) 22'x44' gazebo for the amount of \$48,186.80 for the In Town Park and one (1) 24'x34' gazebo for the cemetery for an amount of \$55,871.40

2.6. Possible action to approve the job description and salary range for the senior accountant position approved by City Council during FY 2024 budget discussions.

2.7. Possible action to approve the job description and salary range for the accounting manager position approved by City Council during FY 2023 budget discussions.

Motion: MOTION TO APPROVE CONSENT AGENDA. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilwoman Felicity Zoberski. **Vote:** Passed, **Summary:** Yes. **Yes:** Councilwoman Zoberski, Councilman Torres, Councilwoman McKay, Councilman Hanan. **Absent:** Councilman Lau.

3. REPORTS - this item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

Chief Deputy Mitch Branningham, Lyon County Sherriff's Department gave an update on the joint operation with the State Police on June 16, 2023. The Sherriff's department had 21 traffic stops, resulting in 2 arrests, 2 vehicles towed, and 15 citations. They will be running more frequent activities around the city in different areas. The department is finalizing an app for cell phones. The app will give citizens who are not on social media or may not have newspaper access. It will contain current information such as road closures, traffic accidents, also press releases as well as contact information for all officers. Chief Deputy Branningham also explained the department has launched a new program internally called Comstat. It works with the current reporting system and gives usable date. It allows the department to analyze the statistical data and break it down. There are 3 new deputies in Fernley with 3 more coming before the end of July.

Mayor McIntyre commented that he saw a post about the new deputies and it is much appreciated.

Councilwoman Fran McKay stated that the traffic on Farm District needs more patrol.

Councilwoman Felicity Zoberski stated that she is excited to see the reports from the new Comstat program.

Councilman Ryan Hanan thanked the department for the success of the June 16 operation. He also expressed concerned about ATV's driven by juveniles.

3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.

Acting City Manager Lydia Altick introduced the two new additions to the City of Fernley, Planning Director Michele Rambo and HR Manager Mitzi Carter.

HR Manager Mitzi Carter stated that was pleased to be part of the team and appreciates all the support that she has been provided.

Planning Directory Michele Rambo stated that she is excited to get going.

Councilman Hanan and Councilwoman Zoberski welcomed new employees.

Councilman Torres thanked everybody involved in regards to playground equipment for the Green Valley All-Abilities Park. The Senior Citizens Advisory Committee will be have a booth at the Out of Town Park on the 4th of July.

Councilwoman McKay reminded everyone that there are going to be many events coming up in Lyon County.

Mayor McIntyre reported on the City Manager recruitment process stating BakerTilley, has 39 applications. They sent candidate packets to 15. BakerTilley intents to have semi-finalistist by June 30. There will be a meeting on July 5th, to discuss the candidates and the next steps moving forward. The 3 top candidates will be brought forward to the Council meeting on August 2. Interviews for Management Analyst position

will take place next week,

4. PROCLAMATIONS BY THE MAYOR

There are none.

5. PRESENTATIONS

5.1. Presentation and discussion regarding the City's quarterly financials.

City Treasurer Lewis presented the quarterly financials.

6. STAFF REPORTS

6.1. Presentation and discussion regarding the City's status with regard to an Efficiency Study completed by Management Partners in September 2021 entitled Development Review Operations Assessment.

Acting City Manager Altick gave an update on the Efficiency Study that was done in 2021. There were 14 recommendations that made it to the implementation action plan. She went over each recommendation and were the city is at in implementing them.

Councilman Torres thanked Ms. Altick for the presentation and asked for an update in 6 months.

Councilman Lau arrived at 5:48 PM.

6.2. Possible action and discussion to appoint Aaron Mouritsen as City Attorney, pursuant to FMC Title 2, Chapter 3, Section 2.03.02 (a) Appointment ,(b) Qualifications, (c) Salary and benefits, and (d) At-will employee or appoint Aaron Mouritsen as Acting City Attorney pursuant to FMC Title 2, Chapter 3, Section 2.03.05 (3) Vacancy of the City Attorney.

Mayor McIntyre stated he would like to appoint Deputy City Attorney Aaron Mouritsen as City Attorney effective July 9, 2023. The Mayor gave a biography of Aaron Mouritsen's education, qualifications and experience.

Council Albert Torres wanted clarification on whether the City Attorney would be an at-will-employee or a contractual employee, and salary and benefits.

Mayor McIntyre state that the position is at-will-employee and asked the council for consent to have a meeting with HR and himself to sit down with Mr. Mouritsen and discuss salary. It will be brought back to council for approval.

Motion: MOVE TO APPROVE THE APPOINTMENT OF AARON MOURITSEN AS THE CITY ATTORNEY EFFECTIVE JULY 9, 20203. **Action:** Approved. **Moved by:** Councilwoman McKay, **Seconded by:** Councilman Lau. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

7. ITEMS REQUESTED BY MAYOR OR CITY COUNCIL MEMBERS

7.1. Possible action to request a future agenda item to update the Fernley Municipal Code regarding the city selling water rights. (Councilman Torres)

Councilman Albert Torres would like to have the code modified to have council approval to sell water rights. Would like to have on agenda as soon as possible

Motion: MOVE TO UPDATE FERNLEY MUNICIPAL CODE REGARDING THE CITY SELLING WATER RIGHTS AND CODIFY IT. **Action:** Approved. **Moved by:** Councilman Torres, **Seconded by:** Councilman Hanan. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

8. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Councilwoman Fran McKay would like to possibly extend the footage to notify residents of new development.

Council Ryan Hanan would like an update on stop signs. Acting Public Works Director Barry Williams stated he is waiting on construction to be completed and will get the additional signage. Council will be updated at end of July, first part of August.

9. PUBLIC FORUM

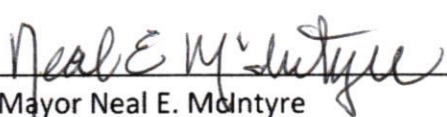
Rich Fenske would like to add to the agenda on July 19, 2023, a request for a resolution to support pre-planning grant from the Federal government to bring services to Northeast Fernley.

10. ADJOURNMENT

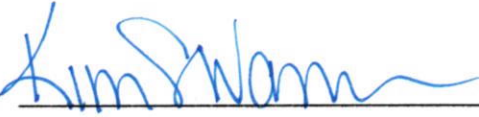
There being no further business to come before it, the Fernley City Council meeting adjourned at 6:13 PM.

Approved by the Fernley City Council on July 5, 2023 by a vote of:

AYES 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0



Mayor Neal E. McIntyre



City Clerk Kim Swanson