

**MINUTES OF THE
FERNLEY CITY COUNCIL MEETING
MAY 3, 2023**

Mayor Neal E. McIntyre called the meeting to order at 5:00 PM at Fernley City Hall, 595 Silver Lace Blvd., Fernley, NV 89408.

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: Mayor Neal E. McIntyre, Councilman Ryan Hanan, Councilwoman Felicity Zoberiski, Councilman Stan Lau, Councilman Albert Torres, Staff: Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris, Building Official Charity Birkel, City Engineer Derek Starkey, Public Works Director Dave Whalen, Deputy City Manager Lydia Altick, City Treasurer Denise Lewis. **Absent:** Councilwoman Fran McKay

1.2. Public Forum

There was none.

1.3. (For Possible Action) Approval of Agenda

Motion: MOTION TO APPROVE AGENDA WITH ITEM 7.2 REMOVED. **Action:** Approved, **Moved by:** Councilman Albert Torres, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 4 **Yes:** Councilwoman Felicity Zoberiski, Councilman Stan Lau, Councilman Albert Torres, Councilman Ryan Hanan.

2. CONSENT AGENDA

2.1. (Possible Action) Approval of the Voucher Report

2.2. (For Possible Action) Approval of Minutes

2.3. (Possible Action) Approval of Business Licenses

2.4. Possible Action to Award a Contract for Construction for the FY 22/23 PMP Maintenance Project (Project) to: Sierra Nevada Construction, Inc. (SNC), in an amount not to exceed \$1,384,007, plus a 4% contingency of \$55,000.

2.5. Possible action to approve a contract with CFA, Inc. for engineering design and construction services for the All-Abilities playground at Green Valley Park for an amount not to exceed \$18,300.

Motion: MOTION TO APPROVE THE CONSENT AGENDA. **Action:** Approved. **Moved by:** Councilman Lau, **Seconded by:** Councilman Hanan. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Zoberiski, Councilman Lau, Councilman Torres, Councilman Hanan.

3. REPORTS - this item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.

Building Official Charity Birkel gave stats for the month of April. Code enforcement update on Truck Inn Way behind Terribles, the property owner did contact a clean cleanup crew and they did a wonderful job getting it cleaned up. There are a few vehicles remaining and the department is working with DMV to see if they can get junk salvage titles. There is a burnt-out RV at the end of Pilot Road which is sitting on the railroad property. The department has been in contact with the Railroad. The Code Enforcement job description is currently with the union for review and approval.

Councilman Hanan and Councilman Lau thanked Building Official Birkel for all her hard work.

Deputy City Manager Lydia Altick announced FCTA is accepting grant applications for the first grant cycle of fiscal year 2023/2024, beginning May 1, 2023, through May 31, 2023. These funds are for projects, events or activities that will promote tourism in Fernley during the period of July 1, 2023, through December 31, 2023. There is a mandatory workshop on May 9, 2023, at 6:00 PM at City Hall.

Councilman Albert Torres showed the plaque that the FCTA board received from the Old Timer Motocross, in appreciation of helping them with their grants.

Mayor McIntyre stated that the Veterans Coalition reached out to him in regard to the roads to the cemetery. He thanked the Public Works department for fixing the road. He also thanked Big R, Pioneer Crossing Casino, Waste Management, Terrible's Casino and the Lyon County Sheriff's Department for their donations and the 23 volunteers that came out for the Mayor's Clean Sweep. He gave special thanks for a job well done to the facilities for setting up and breaking down for the Mayor's Clean Sweep.

Bakertilly, who was hired to search for City Manager, will be sending each council member a time search timeline. Also, council and department heads will receive email with questions for search and need to be returned to Bakertilly by May 8, 2023.

3.2. State of Nevada Legislative update

The Zoom system was down. There will be no report.

4. PROCLAMATIONS BY THE MAYOR

Councilman Albert Torres presented two proclamations: May 2023 Mental Health Month, and May 2023 Older Americans Month. Fernley Senior Citizen Advisory Committee accepted the proclamation on behalf of all older Americans in Fernley.

Mayor McIntyre proclaimed May 1, 2023, as Law Day.

5. PUBLIC HEARINGS

5.1. Possible Action to adopt Bill #328 an ordinance amending Title 6 of the Fernley Municipal Code to allow responsible dog owners to apply for an Additional Dog Permit and house a maximum of four dogs.

Animal Control Officer RanDee Gahr gave a presentation asking to amend the ordinance to allow responsible dog owners to apply for an additional dog permit and house a maximum of four dogs. The Lyon County Shelter is frequently over capacity and adoptable dogs are waiting for homes. Many people have stated that they would adopt. However, they already have three dogs and cannot legally do so. Allowing responsible pet owners to house a maximum of four dogs could help overcrowded shelters to decrease some of their numbers. She went over all the conditions and requirements for approval.

Councilman Hanan expressed concern about getting her the tools to do her job. Councilwoman Zoberski thanked RanDee Gahr for being very pro-active, and asked if we could do an adoption event at the shelter.

Motion: MOVE TO ADOPT BILL #328 TO ALLOW FOR A MODIFICATION OF FERNLEY MUNICIPAL CODE TITLE 6 TO ALLOW RESPONSIBLE DOG OWNERS TO APPLY FOR AN ADDITIONAL DOG PERMIT TO HOUSE A MAXIMUM OF FOUR DOGS. **Action:** Approved, **Moved by:** Councilman Hanan, **Seconded by:** Councilman Torres. **Vote:** Passed, **Summary:** Yes 4 **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilman Hanan.

6. STAFF REPORTS

6.1. Possible action to change the name and job description of the Assistant to the City Manager to Management Analyst.

Motion: MOVE TO CHANGE THE NAME AND JOB DESCRIPTION OF THE ASSISTANT TO THE CITY MANAGER TO MANAGEMENT ANALYST. **Action:** Approved. **Moved by:** Councilman Torres, **Seconded by:** Councilman Hanan. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilman Hanan.

7. ITEMS REQUESTED BY MAYOR OR CITY COUNCIL MEMBERS

7.1. Possible action to request a future agenda item to discuss appropriate measures for awarding bonuses to employees who should be recognized. (Councilman Hanan)

Councilman Hanan suggested having an employee of the month.

Mayor McIntyre agreed but at this time the budget is set and it will have to wait for the next budget.

Councilman Albert Torres stated that we can probably find something budgetary where we can bring back employee recognition, where we recognize service time and the 5-year spans, employee of the month or field employee of the month or office staff employee of the month.

Councilman Stan Lau suggested a gym membership.

City Treasurer Denise Lewis stated that there is a line item in the Mayor's budget that allows for t-shirts, Christmas gifts, etc. There is an internal fund that has been used at the monthly meetings to give recognition to those who have met milestones.

City Attorney Brandi Jensen stated that once the council has decided what they are going to do, they need to have HR coordinate with Union approval.

Motion: MOTION TO BRING THIS ITEM BACK TO DIRECT THE MAYOR TO CREATE A PROGRAM BY WHICH WE HONOR AND ACKNOWLEDGE OUTSTANDING PERFORMANCE WITH A CERTIFICATE AND AN EMPLOYEE OF THE MONTH AND LOOK FOR ANY MONETARY WAY TO REWARD AND TO FUND THE 5-YEAR SERVICE MARKS. **Action:** Approved. **Moved by:** Councilman Hanan, **Seconded by:** Councilman Lau. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilwoman Felicity Zoberski, Councilman Stan Lau, Councilman Albert Torres, Councilman Hanan.

7.2. Possible action to request a future agenda item to renegotiate the city attorney's contract. (Councilwoman McKay)

This item was removed.

8. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

There were no items.

9. PUBLIC FORUM

Fernley city resident James W. Roberts thanked the council and was very impressed with the comments on recognizing employees.

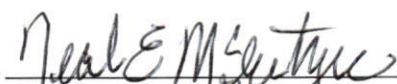
Councilwoman Zoberski thanked Lowell Patton and everyone involved in the Main Street program and all the hard work they put into it. He is holding a meeting at his house on May 27, 2023, 5:00 pm - 7:00 pm for anyone who wants to get involved with the program.

10. ADJOURNMENT

There being no further business to come before it, the Fernley City Council meeting adjourned at 5:55 PM.

Approved by the Fernley City Council on June 7, 2023, by a vote of:

AYES 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0



Mayor Neal E. McIntyre



Kim Swanson, City Clerk

05/03/2023 FCC Meeting

