



N E V A D A

AGENDA

Regular Meeting

Senior Advisory Committee

Friday, April 14, 2023 • 10:00 AM

Members

Jewell McCullar - Chairman
Jacqueline LaVoie - Vice Chair
Sharon Holley - Committee Member
Denise Moorman - Committee Member
Thomas Burrous - Committee Member

Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

Zoom information:

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap/mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

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Public Comment: Those wishing to address the City Council may submit public comment through the [online public comment form](#), or by sending an email to cityclerk@cityoffernley.org. Comments received prior to 4:00 pm the day of the meeting will be provided to City Council and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day of the meeting will be included in the record but may not reach council members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone).

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Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at www.cityoffernley.org. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda. The Fernley City Council may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

1. INTRODUCTORY ITEMS

- 1.1. Roll Call**
- 1.2. Public Forum**
- 1.3. (For Possible Action) Approval of Agenda**
- 1.4. (Possible Action) Approval of Minutes**

2. REPORTS - THIS ITEM IS FOR VARIOUS PUBLIC ENTITY REPRESENTATIVES TO PROVIDE GENERAL INFORMATION TO THE COUNCIL AND PUBLIC. NO ACTION WILL BE TAKEN.

- 2.1. Committee and Subcommittee reports.**
- 2.2. City Council Liaison and staff liaison reports.**

3. PRESENTATIONS

- 3.1. Presentations from businesses and organizations in the City of Fernley who offer services and benefits to senior citizens.**
- 3.2. Presentation regarding the scope of proposed park improvements for Fernley In Town Park.
No Action Requested.**

4. GENERAL BUSINESS

- 4.1. Discussion and approval of the next Senior Citizen Advisory Committee meeting, May 12, 2023.**

5. STAFF REPORTS

- 5.1. Discussion and approval of the Senior Citizen Advisory Committee activities including event(s) in May 2023 to celebrate Older Americans Month.**
- 5.2. Presentation and discussion on the needs and resource gaps of the Senior Citizen communities, including but not limited to the following topics:
This is a workshop presentation/discussion and no action will be taken by the Senior Citizen Advisory Committee at this meeting related to any of these items presented or discussed.
 - A. Overview of the demographics of the Senior Citizen communities.**
 - B. Review of the analysis of the Senior Citizen communities, including SWOT assessments.**
 - C. Review of Senior Citizen resources and gaps.**
 - D. Develop ideas to address resource gaps.**
 - E. American Rescue Program Act Fund update and opportunities for Senior Citizens.****
- 5.3. For Possible Action to Re-Appoint members to the subcommittees by the Chairperson and confirmed by majority vote of the Committee.**

6. ITEMS REQUESTED BY COMMITTEE MEMBERS

7. PUBLIC FORUM

8. ADJOURNMENT

Next Meeting: June 9th @ 9am

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
FEBRUARY 10, 2023**

Vice-Chair LaVoie called the meeting to order at 09:00 AM at Fernley City Hall, 595 Silver Lace Blvd., Fernley, NV 89408.

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: Vice-Chair LaVoie, Committee Member Holley, Committee Member Moorman, Committee Member Burrous, Staff: Kim Swanson, City Clerk; Sandy Harris, Administrative Specialist I; Trisha Conner, Assistant to City Manager; Aaron Mouritsen, Deputy City Attorney. **Absent:** Chairman McCullar

1.2. Public Forum

None

1.3. (For Possible Action) Approval of Agenda

Motion: MOTION FOR APPROVAL OF AGENDA. **Action:** Approved, **Moved by** Vice-Chair LaVoie, **Seconded by** Committee Member Burrous **Vote:** Passed, **Summary:** Yes 4, No 0, Abstained 0. **Yes:** Vice-Chair LaVoie, Committee Member Holley, Committee Member Moorman, Committee Member Burrous. **Absent:** Chairman McCullar

1.4. (For Possible Action) Approval of Minutes

Motion: MOTION TO APPROVE MINUTES FROM OCTOBER 2022 **Action:** Approved, **Moved by** Vice-Chair LaVoie, **Seconded by** Committee Member Burrous **Vote:** Passed, **Summary:** Yes 4. **Yes:** Vice-Chair LaVoie, Committee Member Holley, Committee Member Moorman, Committee Member Burrous, **No:** None, **Absent:** Chairman McCullar

2. REPORTS - this item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

2.1. Committee and Subcommittee reports.

There were none.

2.2. City Council Liaison and staff liaison reports.

Trisha Conner reminded the committee that at the next Fernley City Council meeting on February 15, 2023 that the Mayor will be giving a State of the City address.

3. PRESENTATIONS

3.1. Presentations from businesses and organizations in the City of Fernley who offer services and benefits to senior citizens.

Nicole Taylor of Fernley High School introduced Ezra, who started the IRS tax program for Senior Citizens. The students are certified through the IRS. This program is free of charge to those that qualify, over 60 or low income. They can set up appointments through the Fernley Senior Center.

Ezra stated that he started the program with the IRS to help senior citizens with their taxes. The students processed 59 tax returns for Senior Citizens last year. He wishes to see the program grow throughout NV high schools.

Vice-Chair LaVoie stated that she would like the program mentioned in the city newsletter.

4. STAFF REPORTS

Trisha Conner confirmed that sub-committees are 1 year appointments.

4.1. (For Possible Action) Appoint members to the subcommittees by the Chairperson and confirmed by majority vote of the Committee.

Motion: MOVE TO APPOINT COMMITTEE MEMBER HOLLEY AND COMMITTEE MEMBER MOORMAN TO COMMUNICATIONS SUBCOMMITTEE. **Action:** Approved, **Moved by** Committee Member Burrous, **Seconded by** Vice-Chair LaVoie. **Vote:** Passed, **Summary:** Yes 4 No 0, **Yes:** Vice-Chair LaVoie, Committee Member Holley, Committee Member Moorman, Committee Member Burrous. **Absent:** Chairman McCullar

Motion: MOVE TO APPOINT COMMITTEE MEMBER BURROUS AND VICE-CHAIR LAVOIE TO EVENTS SUBCOMMITTEE. **Action:** Approved, **Moved by** Committee Member Moorman, **Seconded by** Vice-Chair LaVoie. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Vice-Chair LaVoie, Committee Member Holley, Committee Member Moorman, Committee Member Burrous. **Absent:** Chairman McCullar

Motion: MOVE TO APPOINT CHAIRMAN MCCULLAR TO COMMUNITY PARTNERSHIPS SUBCOMMITTEE. **Action:** Approved, **Moved by** Vice-Chair LaVoie, **Seconded by** Committee Member Burrous **Vote:** Passed, **Summary:** Yes 4. **Yes:** Vice-Chair LaVoie, Committee Member Holley, Committee Member Moorman, Committee Member Burrous. **Absent:** Chairman McCullar

4.2. Discussion and possible action regarding the development and planning of the City of Fernley Senior Citizen Advisory Committee workshop with Sparks Senior Citizen Advisory Committee and other senior advisory committees including the date of the workshop and items of discussion.

Motion: MOVE TO DIRECT STAFF TO COORDINATE A WORKSHOP FOR THE SENIOR ADVISORY COMMITTEE ON APRIL 14, 2023, AT 10:00, WITH LOVELOCK, FALLON, SPARKS AND LYON COUNTY HUMAN SERVICES. **Action:** Approved, **Moved by** Committee Member Moorman, **Seconded by** Committee Member Burrous **Vote:** Passed, **Summary:** Yes 4. **Yes:** Vice-Chair LaVoie, Committee Member Holley, Committee Member Moorman, Committee Member Burrous. **Absent:** Chairman McCullar

Trisha Conner discussed the workshop with outlying communities Lovelock, Fallon, Sparks and Lyon County Human Services. The staff will contact Pershing County, Churchill County and Washoe County to see if they would like to send representatives to the workshop. The workshop shall consist of information gathering, demographics, idea sharing and community reports.

Vice-Chair LaVoie stated that the City of Yerington senior services are provided through Lyon County Human Services.

Committee Member Moorman stated that she has inquired about the City of Fallon and discovered that they have a senior coalition, but she has had no contact with leadership.

Committee Member Burrous has been in contact with Sparks and they are very active with senior awareness programs, and would like to know what has and has not worked for them.

5. PUBLIC FORUM

Vice-Chair LaVoie would like to discuss ice cream social at next meeting on 4/14/2023.
Aaron Mouritsen clarified that the workshop on 4/14/2023 will follow normal meeting proceedings.

6. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Advisory Committee meeting adjourned at 9:37 am.

Approved by the Fernley Senior Citizen Advisory Committee on April 14, 2023, by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

Chairman Jewell McCullar

ATTEST:



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: April 14, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Trisha Conner, Assistant to the City Manager

FINANCIAL IMPACT:

Yes: X

No:

CURRENTLY BUDGETED:

Yes: X

No:

FUND/ACCOUNT:

100-413-322

ACTION REQUESTED: Motion

AGENDA ITEM: (For Possible Action):

Discussion and approval of the Senior Citizen Advisory Committee activities including event(s) in May 2023 to celebrate Older Americans Month.

AGENDA ITEM BRIEF:

The Senior Citizen Advisory Committee would like to discuss possible events and activities they could attend throughout the year and events and activities to celebrate Older Americans Month this year. Older Americans Month was established in 1963 and is observed each year during the month of May.

RECOMMENDED MOTION:

"I move the Senior Citizen Advisory Events subcommittee and staff to coordinate the following event(s) ____."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

The Committee may choose not to coordinate activities for Older Americans Month.

BACKGROUND:

Older Americans Month was established in 1963 by President Kennedy and is observed each year during the month of May. Older Americans Month is celebrated across the country through ceremonies, events, fairs, and other such activities. Set up by the Administration for Community Living, this year's Older American Month theme is Aging Unbound, "which offers an opportunity to explore diverse aging experiences and discuss how communities can combat stereotypes."

The Senior Citizen Advisory Committee would like to discuss possible activities to celebrate Older Americans Month this year. Staff recommends the Committee decide what activities they would like to coordinate and work with staff and possibly other organizations to assist with putting on the event(s). Last year, the Committee had an Ice Cream Social at the Fernley Senior Center.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

None.

FINANCIAL IMPLICATIONS:

The financial implications depend on the activities the Committee decides to coordinate. The Committee has a budget of \$2500 for FY2023.

ATTACHMENTS:

None



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: April 14, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Trisha Conner, Assistant to the City Manager

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

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ACTION REQUESTED:

AGENDA ITEM: (For Possible Action):

Presentation and discussion on the needs and resource gaps of the Senior Citizen communities, including but not limited to the following topics:

****This is a workshop presentation/discussion and no action will be taken by the Senior Citizen Advisory Committee at this meeting related to any of these items presented or discussed.****

- A. Overview of the demographics of the Senior Citizen communities.
- B. Review of the analysis of the Senior Citizen communities, including SWOT assessments.
- C. Review of Senior Citizen resources and gaps.
- D. Develop ideas to address resource gaps.
- E. American Rescue Program Act Fund update and opportunities for Senior Citizens.

AGENDA ITEM BRIEF:

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RECOMMENDED MOTION:

BUSINESS IMPACT (per NRS Chapter 237):

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See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

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RELEVANT LAWS, STATUTES, AND REGULATIONS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

None



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: April 14, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Trisha Conner, Assistant to the City Manager

FINANCIAL IMPACT:

Yes: N/A No:

CURRENTLY BUDGETED:

Yes: N/A No:

FUND/ACCOUNT:

N/A

ACTION REQUESTED: Motion

AGENDA ITEM: (For Possible Action):

For Possible Action to Re-Appoint members to the subcommittees by the Chairperson and confirmed by majority vote of the Committee.

AGENDA ITEM BRIEF:

On February 10, 2023, the Senior Citizen Advisory Committee made 2023 Subcommittee appointments. Subcommittee appointments are one-year appointments. In accordance with the Committee by-laws, subcommittee members may be appointed by the Chairperson with confirmation by a majority vote by the committee. On February 11, 2022, the Senior Citizen Advisory Committee established three subcommittees: Communications, Events, and Community Partnership to work on SCAC goals and projects. The Chairperson would like to re-visit the appointments and make changes.

RECOMMENDED MOTION:

"I move to confirm the Senior Citizen Advisory subcommittee appointment made by Chairperson McCullar."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

The Committee may ask for more information.

BACKGROUND:

In November 2021, the Senior Citizen Advisory Committee created goals and projects to be carried out by the Committee as well as subcommittees. On February 11, 2022, the Senior Citizen Advisory Committee created subcommittees to work on the goals of the SCAC. The subcommittees include Communication, Events, and Community Partnerships. In accordance with the by-laws, subcommittee members may be appointed by the Chairperson with confirmation by a majority vote of the committee members. Subcommittee appointments terms are one-year. On February 10, 2023, the Senior Citizen Advisory Committee made 2023 Subcommittee appointments. The Chairperson would like to re-visit the appointments and make changes.

Current Subcommittee Appointments:

Subcommittee Name	Scope of Activities	Deadline	2023 Appointments
Communication	• SCAC Newsletter • Fernley Senior Resource Guide • Website/Social media	• Quarterly (April, July, Oct., Jan.) • Annually • Monthly	1. Sharon Holley 2. Denise Moorman
Events	• Identify community events to attend and present. • Attend community events. • Develop an annual Senior Citizen Community Resource Fair	• Ongoing • Ongoing • Ongoing	1. Thomas Burrous 2. Jacqueline LaVoie
Community Partnerships	• Identify and develop partnerships with local businesses, organizations, and public entities that provide services for seniors that advocate an age-friendly community.	• Ongoing	1. JF McCullar

RELEVANT LAWS, STATUTES, AND REGULATIONS:

SCAC By-laws

FINANCIAL IMPLICATIONS:

There are no financial implications.

ATTACHMENTS:

None