



N E V A D A

AGENDA

Regular Meeting

Senior Advisory Committee

Friday, February 10, 2023 • 9:00 AM

Members

Jewell McCullar Chairman
Jacqueline LaVoie - Vice Chair
Sharon Holley - Committee Member
Denise Moorman - Committee Member
Thomas Burrous - Committee Member

Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

Zoom information:

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

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Public Comment: Those wishing to address the City Council may submit public comment through the online public comment form found at <https://www.cityoffernley.org/forms>, or by sending an email to cityclerk@cityoffernley.org. Comments received prior to 4:00 pm the day of the meeting will be provided to City Council and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day of the meeting will be included in the record but may not reach council members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone).

Accommodations: City Council and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at www.cityoffernley.org. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda. The Fernley City Council may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

1. INTRODUCTORY ITEMS

1.1. Roll Call

1.2. Public Forum

1.3. (For Possible Action) Approval of Agenda

1.4. (For Possible Action) Approval of Minutes

2. REPORTS - THIS ITEM IS FOR VARIOUS PUBLIC ENTITY REPRESENTATIVES TO PROVIDE GENERAL INFORMATION TO THE COUNCIL AND PUBLIC. NO ACTION WILL BE TAKEN.

2.1. Committee and Subcommittee reports.

2.2. City Council Liaison and staff liaison reports.

3. PRESENTATIONS

3.1. Presentations from businesses and organizations in the City of Fernley who offer services and benefits to senior citizens.

4. STAFF REPORTS

4.1. (For Possible Action) Appoint members to the subcommittees by the Chairperson and confirmed by majority vote of the Committee.

4.2. Discussion and possible action regarding the development and planning of the City of Fernley Senior Citizen Advisory Committee workshop with Sparks Senior Citizen Advisory Committee and other senior advisory committees including the date of the workshop and items of discussion.

5. PUBLIC FORUM

6. ADJOURNMENT

Next Meeting: April 14th @ 9am

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
DECEMBER 9, 2022**

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman. Assistant to the City Manager Trisha Conner, Deputy City Clerk Brenda Gosser, Administrative Specialist Sandy Harris.

1.2. Public Forum

There was none

1.3. (For Possible Action) Approval of Agenda

Motion: MOVE TO APPROVE AGENDA **Action:** Approve, **Moved by** Committee Member Sharon Holley, **Seconded by** Committee Member Thomas Burrous.

Vote: Passed, **Summary:** Yes 5, **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman.

2. REPORTS

Denise Moorman - Report on table at Spooktacular, worthwhile event. Also working on Fernley Senior Citizens Service listings, would like to finalize list before end of year.

Jackie LaVoie working on getting newsletter for January

JF McCullar received feedback on last meeting success of presentation of a new business

3. PRESENTATIONS

3.1. Presentation regarding the City of Fernley Code Enforcement complaint process by Building Officer and Code Enforcement Officer Birkel.

City Code Enforcement officer Charity Birkel went over procedures for complaints and code enforcement procedures along with demonstration of how to submit a complaint on the City website. Mrs. Birkel clarified the difference between nuisance, annoyance, and ordinance violation.

The homeless situation in Fernley was discussed and what the code enforcement officer responsibility is.

JF McCullar discussed maybe having High School organizations help with removal of trash for seniors.

3.2. Presentation regarding Senior Services programming operated by Lyon County Human Services, including free of charge and eligibility-based programs.

Lyon County Human Services, Shayla Holmes, gave presentation on senior services programs and specific services offered at Fernley Senior Center

3.3. Presentations from businesses and organizations in the City of Fernley who offer services and benefits to senior citizens. No action requested.

Juanita Randal, Nevada Conceal Carry, discussed services provided for seniors that want to go practice shooting and training on self-defense, safety issues and awareness.

4. STAFF REPORTS

4.1. Discussion and possible action regarding the topics of discussion for the Senior Citizen Advisory Committee workshop with Sparks Senior Citizen Advisory Committee.

Trisha Connor, Assistant to City Manager reported she is looking for ideas for putting on a workshop for seniors. She would like to know from the committee who and what would be ideal topics. Where to have workshop and how to set up?

Tom Burrous suggested computer technology.

JF McCullar stated he wanted to invite other small communities Senior Advisory committees only. He suggested setting a date for April 14 or maybe June 9. He also suggested having workshop annually and rotate with other communities. Volunteers who will contact other communities for invite and ideas:

Lovelock - Sharon Holley

Fallon - Denise Moorman

Yerington - Jackie Lavoie

State - JF McCullar

City of Sparks - Tom Burrous

Motion: MOTION TO PLACE SENIOR WORKSHOP ON FEBRUARY AGENDA, **Action:** **Approve, Moved by** Committee Member Thomas Burrous, **Seconded by** SCAC Vice Chair Jacqueline LaVoie. **Vote:** Passed, **Summary:** Yes 5, **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman

5. PUBLIC FORUM

There was none.

6. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Advisory Committee meeting adjourned at 10:52 AM.

Approved by the Fernley _____ on _____, by a vote of:

AYES: _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

SCAC Chair JF McCullar

ATTEST:

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
OCTOBER 14, 2022**

Chair JF McCullar called the meeting to order at 09:03 AM at Fernley City Hall, 595 Silver Lave Blvd., Fernley, NV 89408

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, Committee Member Denise Moorman, SCAC Vice Chair LaVoie, City Council Liaison Albert Torres, Assistant to the City Manager Trisha Connor, Deputy City Attorney Aaron Mouritsen, City Clerk Kim Swanson, Administrative Specialist Tiffany Wood.

1.2. Public Forum

There were none.

1.3. (For Possible Action) Approval of Agenda

Motion: MOVE TO APPROVE THE AGENDA. **Action:** Approve, **Moved by** SCAC Vice Chair Jacqueline LaVoie, **Seconded by** Committee Member Thomas Burrous. **Vote:** Passed, **Summary:** Yes 5. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman.

1.4. (For Possible Action) Approval of Minutes from August 12, 2022

Motion: MOVE TO APPROVE THE MINUTES. **Action:** Approve, **Moved by** Committee Member Sharon Holley, **Seconded by** SCAC Vice Chair Jacqueline LaVoie. **Vote:** Passed, **Summary:** Yes 5. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman.

2. REPORTS

Denise Moorman was administered the oath by City Clerk Kim Swanson.

2.1. Committee and Subcommittee reports.

Committee Member Denise Moorman provided a report to the Advisory Committee members.

Chairman JF McCullar opened up discussion for the communication subcommittee.

Vice Chair Jackie LaVoie mentioned she had drafted her reports for the other members and asked if they had anything else to add.

Committee Member Sharron Holley had comments to add to the report.

Chairman JF McCullar opened discussion for the partnership subcommittee.

2.2. City Council Liaison and staff liaison reports.

Trisha Conner, Assistant to the City Manager, announced the Spooktacular event that would be held at city Hall and welcomed Denise Moorman to the Senior Citizen Advisory Committee.

City Council Liaison Albert Torres said the FSCAC had just had its 1 year anniversary this week and he welcomed Denise Moorman to the Committee.

3. PRESENTATIONS

3.1. Presentations from businesses and organizations in the City of Fernley who offer services and benefits to

senior citizens.

Tina Peterson from the Rotary Club asked how the Rotary Club could help work with the Committee to help seniors in Fernley. She said the group is trying to bring back their Interact Program to get high school students involved to help the seniors in their community as well.

There was discussion about developing what the coordination could look like to explore different avenues the Rotary and high school students can help seniors.

RJ Cooper and Kenny from R&K's Cleaning Service said they offer different types of cleaning services and equipment to clean driveways and garages. They also seal and prevent cracking in concrete driveways, revitalizing the concrete, and clean windows. Most exterior home cleaning.

Andrea Pelto and Marcie Kupfersnigl from the Sparks Senior Citizen Advisory Committee provided an overview of the activities and services the Sparks Committee offer to their seniors. They suggested hosting a senior day with Legislators that they have done in Sparks.

4. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Jacqueline LaVoie requested to hear about nuisance complaints from seniors and have a discussion with staff at the next meeting to give seniors a discount on their water bills.

Motion: MOVE TO DISCUSS NUISANCE COMPLAINTS ON THE NEXT AGENDA. **Action:** Approve, **Moved by** SCAC Vice Chair Jacqueline LaVoie, **Seconded by** Committee Member Thomas Burrous. **Vote:** Passed, **Summary:** Yes 5. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman.

Motion: MOVE TO DISCUSS THE PROCESS TO ENTER DISCUSSIONS WITH THE CITY TO HAVE DISCOUNTS ON THE UTILITY BILLS FOR SENIORS. **Action:** Approve, **Moved by:** SCAC Vice Chair Jacqueline LaVoie, **Seconded by:** Committee Member Denise Moorman. **Vote:** Passed, **Summary:** Yes 5. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman.

Motion: MOVE TO HAVE A DISCUSSION TO CREATE A WORKSHOP WITH THE SAC FROM SPARKS ON THE NEXT AGENDA. **Action:** Approve, **Moved by** SCAC Chairman JF McCullar, **Seconded by** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 5. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Moorman.

5. PUBLIC FORUM

There were none.

6. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizen Advisory Committee meeting adjourned at 10:04 AM.

Approved by the Fernley Senior Citizen Advisory Committee on December 9, 2022, by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

FSCAC Chairman JF McCullar

ATTEST: Deputy City Clerk Brenda Gosser



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: February 10, 2023

REPORT TO: Mayor and City Council

REPORT FROM:

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

ACTION REQUESTED:

AGENDA ITEM: (For Possible Action):

Committee and Subcommittee reports.

AGENDA ITEM BRIEF:

RECOMMENDED MOTION:

BUSINESS IMPACT (per NRS Chapter 237):

See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

RELEVANT LAWS, STATUTES, AND REGULATIONS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

None



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: February 10, 2023

REPORT TO: Mayor and City Council

REPORT FROM:

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

ACTION REQUESTED:

AGENDA ITEM: (For Possible Action):

City Council Liaison and staff liaison reports.

AGENDA ITEM BRIEF:

RECOMMENDED MOTION:

BUSINESS IMPACT (per NRS Chapter 237):

See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

RELEVANT LAWS, STATUTES, AND REGULATIONS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

None



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: February 10, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Trisha Conner, Assistant to the City Manager

FINANCIAL IMPACT:

Yes: No: N/A

CURRENTLY BUDGETED:

Yes: No: N/A

FUND/ACCOUNT:

N/A

ACTION REQUESTED: Motion

AGENDA ITEM: (For Possible Action):

(For Possible Action) Appoint members to the subcommittees by the Chairperson and confirmed by majority vote of the Committee.

AGENDA ITEM BRIEF:

Subcommittee appointments are one-year appointments. In accordance with the Committee by-laws, subcommittee members may be appointed by the Chairperson with confirmation by a majority vote by the committee. On February 11, 2022, the Senior Citizen Advisory Committee established three subcommittees: Communications, Events, and Community Partnership to work on SCAC goals and projects.

RECOMMENDED MOTION:

"I move to confirm the Senior Citizen Advisory subcommittee appointments made by Chairperson McCullar."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

The Committee may ask for more information or table the item.

BACKGROUND:

In November 2021, the Senior Citizen Advisory Committee created goals and projects to be carried out by the Committee as well as subcommittees. On February 11, 2022, the Senior Citizen Advisory Committee created subcommittees to work on the goals of the SCAC. The subcommittees include Communication, Events, and Community Partnerships. In accordance with the by-laws, subcommittee members may be appointed by the Chairperson with confirmation by a majority vote of the committee members. Subcommittee appointments terms are one-year.

Subcommittee name	Scope of activities	Deadline	Appointments
Communications	• SCAC Newsletter • Fernley Senior Resource Guide • Website/social media communications	• Quarterly (April, July, October, January) • Annually • Monthly	1. _____ 2. _____
Events	• Identify community events to attend and present. • Attend community events. • Develop an annual Senior Citizen Community Resource Fair	• Ongoing • Ongoing • Annually	1. _____ 2. _____
Community Partnerships	• Identify and develop partnerships with local businesses, organizations, and public entities that provide services for seniors that advocate an age-friendly community.	• Ongoing	1. _____

RELEVANT LAWS, STATUTES, AND REGULATIONS:

SCAC By-laws

FINANCIAL IMPLICATIONS:

None.

ATTACHMENTS:

None



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: February 10, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Trisha Conner, Assistant to the City Manager

FINANCIAL IMPACT:

Yes: X

No:

CURRENTLY BUDGETED:

Yes: X

No:

FUND/ACCOUNT:

100-413-322

ACTION REQUESTED: Motion

AGENDA ITEM: (For Possible Action):

Discussion and possible action regarding the development and planning of the City of Fernley Senior Citizen Advisory Committee workshop with Sparks Senior Citizen Advisory Committee and other senior advisory committees including the date of the workshop and items of discussion.

AGENDA ITEM BRIEF:

The Fernley Senior Citizen Advisory Committee would like to develop and plan a workshop to discuss important issues that concern the senior residents of Fernley and the region. The Committee will decide the topics of discussion, who to invite to the workshop, and date of the workshop.

RECOMMENDED MOTION:

"I move to direct staff to coordinate a workshop for the Senior Citizen Advisory Committee on <<DATE>>."

"I move to direct staff to coordinate a workshop for the Senior Citizen Advisory Committee with the following senior citizen advisory committees: ____"

"I move to direct staff to coordinate a workshop for the Senior Citizen Advisory Committee to discuss the following items: ____."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

The Committee may decide not to have a workshop.

BACKGROUND:

The Fernley Senior Citizen Advisory Committee was established in 2021 and has been meeting for over a year. The Committee has established its bylaws, subcommittees, decorum, and parliamentary procedure and would now like to meet with other senior citizen advisory committees who serve the senior citizen population for the purpose of idea sharing, create communication networks, and gain ideas on future direction of the committee to assist in addressing the issues and concerns for Fernley senior citizens. The Committee will develop the workshop's topics of discussion, the date of the workshop, and also inform staff to whom to extend the workshop invitation. SCAC members should consider the open meeting law and the budget available for the workshop.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

Open meeting law.

FINANCIAL IMPLICATIONS:

The Senior Citizen Advisory Committee has a sufficient budget available for the workshop.

ATTACHMENTS:

None