



N E V A D A

AGENDA
Regular Meeting
City Council

Wednesday, January 18, 2023 • 5:00 PM

Mayor

Neal E. McIntyre

City Council

Ward 1 - Ryan Hanan

Ward 2 - Felicity Zoberski

Ward 3 - Stan Lau

Ward 4 - Albert Torres

Ward 5 - Fran McKay

Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

Zoom information:

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap/mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

Public Notice: This agenda has been physically posted in compliance with 241.020 at Fernley City Hall, 595 Silver Lace Blvd. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at www.cityoffernley.org and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact the City Clerk's Office at (775) 784-9830 or cityclerk@cityoffernley.org

Public Comment: Those wishing to address the City Council may submit public comment through the online public comment form found at <https://www.cityoffernley.org/forms>, or by sending an email to cityclerk@cityoffernley.org. Comments received prior to 4:00 pm the day of the meeting will be provided to City Council and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day of the meeting will be included in the record but may not reach council members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone).

Accommodations: City Council and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at www.cityoffernley.org. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda. The Fernley City Council may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

1. INTRODUCTORY ITEMS

1.1. Roll Call

1.2. Public Forum

1.3. (For Possible Action) Approval of Agenda

2. CONSENT AGENDA

(PLEASE NOTE: ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE, AND MAY BE ACTED UPON BY THE COUNCIL MEMBERS IN ONE MOTION, AND WITHOUT AN EXTENSIVE HEARING. ANY MEMBER OF THE COUNCIL MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED, AND ACTED UPON SEPARATELY DURING THIS MEETING.)

2.1. (Possible Action) Approval of the Voucher Report

2.2. (For Possible Action) Approval of Minutes

2.3. (Possible Action) Approval of Business Licenses

2.4. For Possible Action to approve the American Rescue Plan Act subrecipient Agreement between the City of Fernley and the Boys & Girls Club of Truckee Meadows for the funding of the Fernley Teen Center operational costs, materials and supplies, personnel in the amount not-to-exceed \$147,008.

2.5. (Possible Action) to approve the liquor license for SHIV NIT INC.

3. REPORTS - THIS ITEM IS FOR VARIOUS PUBLIC ENTITY REPRESENTATIVES TO PROVIDE GENERAL INFORMATION TO THE COUNCIL AND PUBLIC. NO ACTION WILL BE TAKEN.

3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.

4. PROCLAMATIONS BY THE MAYOR

5. STAFF REPORTS

5.1. Possible Action to reallocate a portion of the \$8,000,000 identified for Wastewater Infrastructure as part of the City's Coronavirus State and Local Fiscal Recovery Fund (SLFRF), established under the American Rescue Plan Act (ARPA) spending plan (Plan), to fund Water Improvements included in the Cottonwood LN Reconstruction Project (Project), in an amount not to exceed \$1,438,750.

5.2. Possible action to approve the reclassification of Associate Planner to Senior Planner.

6. ITEMS REQUESTED BY MAYOR OR CITY COUNCIL MEMBERS

6.1. Possible action to request a future agenda item which would increase the boundary notification requirement for developments. (Councilwoman McKay)

7. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

8. PUBLIC FORUM

9. ADJOURNMENT

Next Meeting: February 1st @ 5 pm

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor.Vendor Number = {<>} 2201

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
A & A MOBILE LOCK & KEY, LLC								
2050	A & A MOBILE LOCK & KEY, LLC	11081	rekey office	12/21/2022	139.00		100-417-420 Contract Services	1222
Total 2050:					139.00			
A & K EARTH MOVERS, INC.								
304	A & K EARTH MOVERS, INC.	Pay request number 5	Green Valley park improvements - construction	12/21/2022	264,210.79		230-575-730 Improve other than Buildings	1222
Total 304:					264,210.79			
AIT ADVANCED INTERPRETING & TRANSLATION								
8498	AIT ADVANCED INTERPRETING & TRANSLATION	202212A-FMC	Spanish Lopez-Almanza	12/20/2022	160.00		100-425-330 PROF SERV-INTERPRETER	1222
Total 8498:					160.00			
ALHAMBRA								
4688	ALHAMBRA	7661929122222	drinking water services	12/22/2022	200.34	01/05/2023	510-810-614 Supplies-Plant/Shop/Maint	1222
Total 4688:					200.34			
ANIMAL CARE CENTER								
245	ANIMAL CARE CENTER	138114	Euthanasia - under 30 lbs.	11/29/2022	84.25	01/05/2023	100-525-322 Prof Serv-Other	1122
Total 245:					84.25			
ARAMARK								
1895	ARAMARK	5980050339	uniforms	12/05/2022	43.80	12/22/2022	100-480-600 GENERAL SUPPLIES/TOOLS	1222
1895	ARAMARK	5980052489	uniforms	12/12/2022	43.80	12/22/2022	100-475-600 General Supplies	1222
1895	ARAMARK	5980053970	shop supplies	12/15/2022	82.10	12/22/2022	520-810-614 Supplies-Plant/Shop/Maint	1222
1895	ARAMARK	5980053998	PS rags and rugs	12/15/2022	105.16	12/22/2022	510-840-420 Contract Services	1222
1895	ARAMARK	5980054017	mats	12/15/2022	159.58	12/22/2022	100-417-420 Contract Services	1222
1895	ARAMARK	5980054711	Shop - WD Pants Service	12/19/2022	46.46	01/05/2023	510-810-614 Supplies-Plant/Shop/Maint	1222
1895	ARAMARK	5980054716	UNIFORMS	12/19/2022	43.80	01/05/2023	100-480-600 GENERAL SUPPLIES/TOOLS	1222
1895	ARAMARK	5980054717	uniforms	12/19/2022	48.30	01/05/2023	100-475-616 Supplies-Safety	1222
1895	ARAMARK	5980056548	Pants services	12/26/2022	46.46	01/05/2023	510-810-614 Supplies-Plant/Shop/Maint	1222
1895	ARAMARK	5980056566	uniforms	12/26/2022	43.80	01/05/2023	100-480-600 GENERAL SUPPLIES/TOOLS	1222
1895	ARAMARK	5980056567	uniforms	12/26/2022	48.30	01/05/2023	100-475-616 Supplies-Safety	1222
1895	ARAMARK	5980058106	shop mat service	12/29/2022	82.10	01/05/2023	520-810-614 Supplies-Plant/Shop/Maint	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
1895	ARAMARK	5980058118	PS rags and rugs	12/29/2022	105.16	01/05/2023	510-840-420 Contract Services	1222
1895	ARAMARK	5980058130	mats	12/29/2022	159.58	01/05/2023	100-575-420 Contract Services	1222
1895	ARAMARK	5980058607	Shop - WD Pants Service	01/02/2023	49.65	01/05/2023	510-810-614 Supplies-Plant/Shop/Maint	123
1895	ARAMARK	5980058625	shirt contract	01/02/2023	43.80	01/05/2023	100-480-600 GENERAL SUPPLIES/TOOLS	123
1895	ARAMARK	5980058627	uniforms	01/02/2023	48.30	01/05/2023	100-475-616 Supplies-Safety	123
Total 1895:					1,200.15			
AT&T								
13	AT&T	28574 DEC 22	131 252-7192 857 4	12/02/2022	160.00	12/27/2022	100-417-530 Communications (Internet,Cell)	1222
13	AT&T	53740 DEC 22	775 835-8598 165 0	11/26/2022	3,579.28	12/21/2022	100-417-530 Communications (Internet,Cell)	1122
13	AT&T	74368 DEC 22	775 575-7187 436 8	11/26/2022	1,025.89	12/21/2022	100-417-530 Communications (Internet,Cell)	1122
13	AT&T	85367 DEC 22	775 575-9058 536 7	11/26/2022	1,025.89	12/21/2022	100-417-530 Communications (Internet,Cell)	1122
13	AT&T	96145 DEC 22	131 252-8129 614 5	12/02/2022	230.00	12/27/2022	100-417-530 Communications (Internet,Cell)	1222
Total 13:					6,021.06			
AT&T LONG DISTANCE								
448	AT&T LONG DISTANCE	815519343 DEC 22	DEC 22 Long Distance	12/04/2022	917.59	12/22/2022	100-417-530 Communications (Internet,Cell)	1222
Total 448:					917.59			
BIG R OF FERNLEY								
20	BIG R OF FERNLEY	15871/5	METER TECH SUPPLIES	12/14/2022	19.74		510-810-614 Supplies-Plant/Shop/Maint	1222
20	BIG R OF FERNLEY	15885/5	post for Mallard Pond.	12/15/2022	746.91	12/22/2022	100-475-600 General Supplies	1222
20	BIG R OF FERNLEY	15888/5	latch for gate and misc. Mallard Pond	12/15/2022	36.70	12/22/2022	100-475-600 General Supplies	1222
20	BIG R OF FERNLEY	15898/5	spray paint cap	12/16/2022	46.72	12/22/2022	100-475-600 General Supplies	1222
20	BIG R OF FERNLEY	15925/5	misc sealers	12/22/2022	23.77		100-417-600 General Supplies	1222
20	BIG R OF FERNLEY	15942/5	METER TECH SUPPLIES	12/29/2022	26.99		510-810-614 Supplies-Plant/Shop/Maint	1222
20	BIG R OF FERNLEY	15946/5	cords and shovels	12/29/2022	470.77		100-475-605 Minor Equipment	1222
20	BIG R OF FERNLEY	15953/5	scraper	12/30/2022	109.98		100-528-600 General Supplies	1222
20	BIG R OF FERNLEY	15970/5	ratchet straps and flash lights	01/04/2023	408.38		100-475-605 Minor Equipment	123
20	BIG R OF FERNLEY	15974/5	bolts and nuts	01/04/2023	5.75		100-475-600 General Supplies	123
20	BIG R OF FERNLEY	15989/5	saw chisel set	01/05/2023	25.50		100-575-600 General Supplies	123
20	BIG R OF FERNLEY	15999/5	Misc. scrapers and paint	01/06/2023	82.29		100-417-612 Building Maintenance Supplies	123
20	BIG R OF FERNLEY	16011/5	stick-ups and ruler	01/09/2023	7.92		100-417-600 General Supplies	123
Total 20:					2,011.42			
BOB'S PRINTING AND SIGNAGE								
6970	BOB'S PRINTING AND SIGNAGE	111522-1	Business cards Legal Secretary	12/13/2022	164.80		100-414-550 Printing and Postage	1222
6970	BOB'S PRINTING AND SIGNAGE	111522-3	Employee recognition	12/08/2022	689.55	12/22/2022	100-412-586 Employee Recognition	1222
6970	BOB'S PRINTING AND SIGNAGE	121322-1	FSCAC Name Plate	12/22/2022	28.44		100-412-600 General Supplies	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 6970:					882.79			
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS								
8833	BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	OCT/NOV 22	OCT-NOV BOYS & GIRLS; ARPA	10/01/2022	16,865.96	12/29/2022	220-480-810 ARPA	1022
Total 8833:					16,865.96			
CALIFORNIA GENERATOR SERVICE								
5935	CALIFORNIA GENERATOR SERVICE	60969	Desert Generator Inspection	11/17/2022	125.00		520-810-430 Service-Repair and Maintenance	1122
5935	CALIFORNIA GENERATOR SERVICE	60970	Donner Generator Inspection	11/17/2022	125.00		520-810-430 Service-Repair and Maintenance	1122
5935	CALIFORNIA GENERATOR SERVICE	60971	Generator Inspections	11/17/2022	125.00		520-810-430 Service-Repair and Maintenance	1122
5935	CALIFORNIA GENERATOR SERVICE	60973	Backup generator semi-annual inspection	11/25/2022	125.00		510-810-430 Repairs & Maintenance	1122
5935	CALIFORNIA GENERATOR SERVICE	60974	Back up generator inspections	11/25/2022	125.00		510-810-430 Repairs & Maintenance	1122
5935	CALIFORNIA GENERATOR SERVICE	61055	Backup generator maintenance	01/01/2023	965.00		510-810-430 Repairs & Maintenance	123
5935	CALIFORNIA GENERATOR SERVICE	61056	Eagle Meadow Generator troubleshooting	08/29/2022	965.00		520-810-430 Service-Repair and Maintenance	822
5935	CALIFORNIA GENERATOR SERVICE	61057	Farm Generator troubleshooting	10/28/2022	1,613.50		520-810-430 Service-Repair and Maintenance	1022
Total 5935:					4,168.50			
CDW GOVERNMENT INC.								
27	CDW GOVERNMENT INC.	FQ30951	MC Pro surface doc	12/14/2022	324.82	12/22/2022	100-418-600 General Supplies	1222
Total 27:					324.82			
CFA INC								
499	CFA INC	25725	Green Valley park project engineering services during constru	11/30/2022	1,598.75	01/05/2023	230-575-730 Improve other than Buildings	1122
Total 499:					1,598.75			
CHARTER COMMUNICATIONS								
4479	CHARTER COMMUNICATIONS	179901120622	179901DEC 22 355 Cottonwood	12/06/2022	380.84	12/22/2022	100-417-530 Communications (Internet,Cell)	1222
4479	CHARTER COMMUNICATIONS	179919120622	179919 DEC22 595 Silver Lace	12/06/2022	1,330.84	12/22/2022	100-417-530 Communications (Internet,Cell)	1222
Total 4479:					1,711.68			
CHASE								
8748	CHASE	1777	2020 Series Bond Payment - Water Interest	02/01/2023	47,753.20		510-800-860 Interest Expense	223
8748	CHASE	1777	2020 Series Bond Payment - Sewer Principle	02/01/2023	176,664.63		510-225100 Bonds Payable-Current Portion	223
8748	CHASE	1777	2020 Series Bond Payment - Sewer Interest	02/01/2023	5,348.45		520-800-860 Interest Expense	223
8748	CHASE	1777	2020 Series Bond Payment - Water Principle	02/01/2023	1,577,335.37		510-225100 Bonds Payable-Current Portion	223
Total 8748:					1,807,101.65			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
CONSTRUCTION MATERIALS ENGINEERS								
5587	CONSTRUCTION MATERIALS ENGINEERS	13345	Inspection and testing services for FDR lift station phase 2	12/29/2022	5,735.00		520-166100 Construction In Progress	1222
5587	CONSTRUCTION MATERIALS ENGINEERS	13358	Inspection and testing services for Green Valley park project	12/29/2022	5,385.00		230-575-730 Improve other than Buildings	1222
Total 5587:					11,120.00			
CUMMING MANAGEMENT GROUP, INC								
8889	CUMMING MANAGEMENT GROUP, INC	119064	CRRC Professional Services NOV 1 , 2022 to NOV 30 , 2022	11/30/2022	9,688.00	12/22/2022	220-480-810 ARPA	1122
Total 8889:					9,688.00			
EMPLOYEES, CITY OF FERNLEY								
8639	EMPLOYEES, CITY OF FERNLEY	122922	REIMB; DETAIL CARWASH FOR 2018 FORD ESCAPE	12/29/2022	32.00	01/05/2023	100-605-610 Automotive Supplies	1222
8639	EMPLOYEES, CITY OF FERNLEY	16140137	REIMB; OSHA 30 TRAINING	12/28/2022	164.00	01/05/2023	100-475-580 Training	1222
8639	EMPLOYEES, CITY OF FERNLEY	44917	REIMB CANDY/SUPPLIES FOR CHRISTMAS PARTY	12/20/2022	97.36	12/22/2022	100-412-586 Employee Recognition	1222
8639	EMPLOYEES, CITY OF FERNLEY	66991	REIMB; USPS COST PRIORITY MAIL CRRC DOCS TO BGC	12/22/2022	9.00	01/05/2023	100-413-550 Printing and Postage	1222
Total 8639:					302.36			
FARR CONSTRUCTION								
668	FARR CONSTRUCTION	Pay request 11	Surface water conveyance project construction services	12/31/2022	255,733.54		510-166100 Construction In Progress	1222
668	FARR CONSTRUCTION	pay request 7	Farm District Road Lift station reconstruction phase 2	12/20/2022	70,715.63		520-166100 Construction In Progress	1222
Total 668:					326,449.17			
FARR WEST ENGINEERING								
6275	FARR WEST ENGINEERING	1	surveyor' project map review	12/12/2022	3,946.25		100-610-322 Prof Serv-Other	1222
6275	FARR WEST ENGINEERING	R0120.2389-1	On Call GIS Services	12/12/2022	379.75		100-475-320 Prof Serv-Engineering	1222
6275	FARR WEST ENGINEERING	R0120.2389-1	On Call GIS Services	12/12/2022	379.75		100-575-320 Prof Serv-Engineering	1222
6275	FARR WEST ENGINEERING	R0120.2389-1	On Call GIS Services	12/12/2022	379.75		510-810-320 Prof Serv-Engineering	1222
6275	FARR WEST ENGINEERING	R0120.2389-1	On Call GIS Services	12/12/2022	379.75		100-417-320 PROF SEV-ENGINEERING	1222
6275	FARR WEST ENGINEERING	R0120.2389-1	On Call GIS Services	12/12/2022	379.75		520-810-320 Prof Serv-Engineering	1222
Total 6275:					5,845.00			
Fast Glass								
798	Fast Glass	IFA061056	glass for bus stop Gustafson bridge	12/14/2022	735.00	01/05/2023	100-475-600 General Supplies	1222
Total 798:					735.00			
FASTENAL COMPANY								
4860	FASTENAL COMPANY	NVFER46372	fleet supplies	10/20/2022	133.75	01/05/2023	100-480-610 AUTOMOTIVE SUPPLIES	1022

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title		GL Period
Total 4860:					133.75				
FERNLEY 4th OF JULY INC									
53	FERNLEY 4th OF JULY INC	FY22-23R1	FY22-23 R1 July-Dec Fernley 4th of July	12/31/2022	5,547.50	01/05/2023	225-575-650	Grant Awards	1222
Total 53:					5,547.50				
FLYERS ENERGY, LLC									
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - PARKS	12/15/2022	241.08	12/29/2022	100-575-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - STREETS	12/15/2022	1,176.85	12/29/2022	100-475-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - FLEET	12/15/2022	116.41	12/29/2022	100-480-626	GASOLINE	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - VECTOR	12/15/2022	38.58	12/29/2022	100-528-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - ANIMAL CONTROL	12/15/2022	161.95	12/29/2022	100-525-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - ENG	12/15/2022	19.85	12/29/2022	100-529-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - WATER DIST	12/15/2022	1,585.25	12/29/2022	510-810-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - CDD BUILDING	12/15/2022	130.99	12/29/2022	100-605-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - COURT	12/15/2022	26.78	12/29/2022	100-425-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - SEWER	12/15/2022	1,904.47	12/29/2022	520-810-626	Gasoline	1222
18	FLYERS ENERGY, LLC	CFS-3263178	GASOLINE - FACILITIES	12/15/2022	206.92	12/29/2022	100-417-626	Gasoline	1222
Total 18:					5,609.13				
FLYNN GIUDICI GOVERNMENT AFFAIRS LLC									
8869	FLYNN GIUDICI GOVERNMENT AFFAIRS LLC	INV-0126	Lobbyist Contract FY22/23 Dec 22	01/01/2023	5,800.00		100-413-322	Prof Serv-Other	123
Total 8869:					5,800.00				
GB GLOBAL LLC									
8707	GB GLOBAL LLC	52400	Case Management System	01/04/2023	1,700.00		100-414-342	Tech Services-Other	123
8707	GB GLOBAL LLC	52400	Annual usage fees 2023	01/04/2023	4,050.00		100-414-342	Tech Services-Other	123
8707	GB GLOBAL LLC	52405	LE Merge Docs	01/04/2023	625.00		100-414-342	Tech Services-Other	123
Total 8707:					6,375.00				
GRAINGER									
252	GRAINGER	9543662051	PS plant lights and replacement parts	12/13/2022	129.37	12/22/2022	510-840-430	Service-Repair and Maintenance	1222
Total 252:					129.37				
GRANITE TELECOMMUNICATIONS, LLC									
8838	GRANITE TELECOMMUNICATIONS, LLC	583397643	Communications	12/01/2022	191.50		100-417-530	Communications (Internet,Cell)	1222
8838	GRANITE TELECOMMUNICATIONS, LLC	588297559	Communications	01/01/2023	193.41		100-417-530	Communications (Internet,Cell)	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 8838:					384.91			
HANNEMAN SERVICE								
70	HANNEMAN SERVICE	111281	Misc. Service Order	12/15/2022	145.00	01/05/2023	100-605-322 Prof Serv-Other	1222
70	HANNEMAN SERVICE	111288	Misc. Service Labor	12/21/2022	145.00		100-605-322 Prof Serv-Other	1222
70	HANNEMAN SERVICE	111302	Misc. Service Labor	12/30/2022	145.00		100-605-322 Prof Serv-Other	1222
70	HANNEMAN SERVICE	12864	2005 Ford Taurus NV 167P14 1214 Jacob	12/15/2022	55.00	01/05/2023	100-605-322 Prof Serv-Other	1222
70	HANNEMAN SERVICE	12865	Hyundai Translead Dolly Trailer Rachel/Marshall	12/21/2022	55.00		100-605-322 Prof Serv-Other	1222
70	HANNEMAN SERVICE	12868	Black Chevy Aveo NV 465N57 925 Fremont	12/30/2022	55.00		100-605-322 Prof Serv-Other	1222
Total 70:					600.00			
Hennes Communications LLC								
8926	Hennes Communications LLC	4139	HR issue/threatened lawsuit	01/04/2023	4,030.00		100-414-322 Prof Serv-Other	123
Total 8926:					4,030.00			
HINTON BURDICK, PLLC								
8486	HINTON BURDICK, PLLC	276308	FY22 Court MAS Engagement	11/30/2022	4,200.00	12/29/2022	200-425-322 Prof Serv-Other	1122
8486	HINTON BURDICK, PLLC	276308	FY22 Audit Services	11/30/2022	17,200.00	12/29/2022	100-415-328 Prof Serv-Auditing	1122
Total 8486:					21,400.00			
IBEW Local 1245								
83	IBEW Local 1245	DEC 2022-2	UNION DUES, ONE HALF OF MONTH	12/16/2022	803.78	12/16/2022	100-219900 OTHER PAYROLL PAYABLES	1222
Total 83:					803.78			
INTERNAL REVENUE SERVICE								
7879	INTERNAL REVENUE SERVICE	DEC 2022-2	FICA TAX PAYABLE, PAYROLL	12/16/2022	389.48	12/16/2022	100-211000 FICA PAYABLE	1222
7879	INTERNAL REVENUE SERVICE	DEC 2022-2	MED TAX PAYABLE, PAYROLL	12/16/2022	5,259.88	12/16/2022	100-211000 FICA PAYABLE	1222
7879	INTERNAL REVENUE SERVICE	DEC 2022-2	W/HOLD TAX PAYABLE, PAYROLL	12/16/2022	17,921.81	12/16/2022	100-212000 FEDERAL WITHHOLDING PAYAB	1222
7879	INTERNAL REVENUE SERVICE	DEC 2022-2A	MED TAX PAYABLE, PAYROLL	12/16/2022	308.12	12/16/2022	100-211000 FICA PAYABLE	1222
7879	INTERNAL REVENUE SERVICE	DEC 2022-2A	W/HOLD TAX PAYABLE, PAYROLL	12/16/2022	2,559.94	12/16/2022	100-212000 FEDERAL WITHHOLDING PAYAB	1222
7879	INTERNAL REVENUE SERVICE	DEC 2022-3	MED TAX PAYABLE, PAYROLL	12/30/2022	5,363.46	12/30/2022	100-211000 FICA PAYABLE	1222
7879	INTERNAL REVENUE SERVICE	DEC 2022-3	W/HOLD TAX PAYABLE, PAYROLL	12/30/2022	18,315.80	12/30/2022	100-212000 FEDERAL WITHHOLDING PAYAB	1222
7879	INTERNAL REVENUE SERVICE	DEC 2022-3	FICA TAX PAYABLE, PAYROLL	12/30/2022	225.62	12/30/2022	100-211000 FICA PAYABLE	1222
Total 7879:					50,344.11			
INTERSTATE OIL COMPANY								
4329	INTERSTATE OIL COMPANY	804063-IN	filters for fleet	12/28/2022	119.45		100-480-610 AUTOMOTIVE SUPPLIES	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 4329:					119.45			
JOHNSON CONTROLS FIRE PROTECTION LP								
8667	JOHNSON CONTROLS FIRE PROTECTION LP	23283091	contract services	12/09/2022	700.00	12/22/2022	100-417-420 Contract Services	1222
8667	JOHNSON CONTROLS FIRE PROTECTION LP	23285260	contract services	12/14/2022	254.00	12/22/2022	100-417-420 Contract Services	1222
Total 8667:					954.00			
KALBACHER ASSOCIATES, LLC								
8888	KALBACHER ASSOCIATES, LLC	20230101	Grant Services Contract Dec22	12/13/2022	2,250.00		100-413-322 Prof Serv-Other	1222
Total 8888:					2,250.00			
KOCH ELEVATOR CO.								
8751	KOCH ELEVATOR CO.	30586	elevator service	01/01/2023	190.00		100-417-420 Contract Services	123
Total 8751:					190.00			
LB FENCE COMPANY								
8631	LB FENCE COMPANY	1846	Fence repairs at Ponderosa park.	12/17/2022	4,793.00	12/22/2022	100-575-420 Contract Services	1222
8631	LB FENCE COMPANY	1847	fence repair Autumns Winds Park	12/17/2022	6,841.00	12/22/2022	100-575-420 Contract Services	1222
Total 8631:					11,634.00			
LOWES CREDIT SERVICES								
7650	LOWES CREDIT SERVICES	002471	GLOVES;FENCING MATERIAL	12/16/2022	177.43	12/22/2022	100-475-600 General Supplies	1222
7650	LOWES CREDIT SERVICES	1050	PS O&M Parts	12/28/2022	42.91	01/05/2023	510-840-430 Service-Repair and Maintenance	1222
7650	LOWES CREDIT SERVICES	1108	Sac Concrete	12/28/2022	22.08	01/05/2023	520-810-614 Supplies-Plant/Shop/Maint	1222
7650	LOWES CREDIT SERVICES	1111	Sac Concrete	12/28/2022	22.08	01/05/2023	510-810-614 Supplies-Plant/Shop/Maint	1222
7650	LOWES CREDIT SERVICES	1382	misc batteries and adhivise	01/06/2023	85.19		100-417-612 Building Maintenance Supplies	123
7650	LOWES CREDIT SERVICES	17831	cleaning supplies	12/22/2022	40.96	01/05/2023	100-417-612 Building Maintenance Supplies	1222
7650	LOWES CREDIT SERVICES	2306	2x4x8 for Mallard Pond	12/15/2022	154.00	12/22/2022	100-475-600 General Supplies	1222
7650	LOWES CREDIT SERVICES	23349	Replacement Door Seals	12/21/2022	49.25	01/05/2023	520-810-430 Service-Repair and Maintenance	1222
7650	LOWES CREDIT SERVICES	23405	Ice Melt	01/03/2023	66.40	01/05/2023	520-810-614 Supplies-Plant/Shop/Maint	123
7650	LOWES CREDIT SERVICES	23746	Well 11 - Floor Paint	12/15/2022	151.92	12/22/2022	510-810-614 Supplies-Plant/Shop/Maint	1222
7650	LOWES CREDIT SERVICES	23818	Well 11 - Wall Paint	12/27/2022	116.85	01/05/2023	510-810-614 Supplies-Plant/Shop/Maint	1222
7650	LOWES CREDIT SERVICES	2708	misc supplies for Christmas decorations	12/30/2022	121.78	01/05/2023	100-417-614 Supplies-Plant/Shop/Maint	1222
7650	LOWES CREDIT SERVICES	2822	electrical tools for city hall	12/21/2022	110.17	01/05/2023	100-417-605 Minor Equipment	1222
7650	LOWES CREDIT SERVICES	2933	Paint Supplies	12/12/2022	33.69	12/22/2022	510-810-614 Supplies-Plant/Shop/Maint	1222
7650	LOWES CREDIT SERVICES	61133	misc hangers and cement	12/20/2022	34.41	01/05/2023	100-417-600 General Supplies	1222
7650	LOWES CREDIT SERVICES	71535	asphalt patch	12/19/2022	2,683.64	01/05/2023	100-475-600 General Supplies	1222
7650	LOWES CREDIT SERVICES	902566	Well 11 - Interior Paint & Supplies	11/08/2022	458.98	12/22/2022	510-810-614 Supplies-Plant/Shop/Maint	1122
7650	LOWES CREDIT SERVICES	902902	Fencing planks for Mallard Pond	11/23/2022	1,962.24	01/05/2023	100-475-600 General Supplies	1122

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
7650	LOWES CREDIT SERVICES	918077	Maintenance Supplies	11/03/2022	130.66	01/05/2023	520-810-614 Supplies-Plant/Shop/Maint	1122
Total 7650:					6,464.64			
LUMOS & ASSOCIATES INC								
370	LUMOS & ASSOCIATES INC	115948	Engineering and inspection services for Cottonwood Lane rec	12/27/2022	8,987.00		100-475-745 RTC REIMBURSABLE EXPENDI	1222
370	LUMOS & ASSOCIATES INC	116023	Storm water master plan engineering services	12/28/2022	24,592.00		100-475-320 Prof Serv-Engineering	1222
Total 370:					33,579.00			
LYON COUNTY CLERK/TREASURER								
106	LYON COUNTY CLERK/TREASURER	DEC 22	Road Tax(RCT) payable to Lyon Co	12/31/2022	301,029.25		100-227010 Road RCT Payable to County	1222
106	LYON COUNTY CLERK/TREASURER	DEC 22	1% Admin Fee	12/31/2022	1,328.00-		100-330-450 ADMINISTRATION FEES	1222
106	LYON COUNTY CLERK/TREASURER	DEC 22	School Tax(RCT payable to Lyon Co	12/31/2022	132,800.00		100-227015 School RCT Payble to County	1222
106	LYON COUNTY CLERK/TREASURER	TLT Dec 2022	Transient Lodging Tax	12/31/2022	3,187.09		225-227010 TLT Payable to County	1222
Total 106:					435,688.34			
LYON COUNTY HUMAN SERVICES								
3266	LYON COUNTY HUMAN SERVICES	FEARPA022204	NOV 22 LCHS ARPA	12/15/2022	605.65	12/29/2022	220-480-810 ARPA	1222
Total 3266:					605.65			
LYON COUNTY RECORDER								
108	LYON COUNTY RECORDER	#020-417-04	LIEN RELEASE; 905 VILLA WAY; DROZE	12/22/2022	40.00	12/29/2022	510-810-322 Prof Serv-Other	1222
Total 108:					40.00			
MARSHALL'S SEPTIC CARE								
8509	MARSHALL'S SEPTIC CARE	19840	bmX track restroom	01/01/2023	113.33	01/05/2023	100-575-420 Contract Services	123
8509	MARSHALL'S SEPTIC CARE	19841	clearwater restroom	01/01/2023	113.33	01/05/2023	100-575-420 Contract Services	123
8509	MARSHALL'S SEPTIC CARE	19842	OTP portable	01/01/2023	514.65	01/05/2023	100-575-420 Contract Services	123
8509	MARSHALL'S SEPTIC CARE	19844	GVP portable	01/01/2023	200.66	01/05/2023	100-575-420 Contract Services	123
8509	MARSHALL'S SEPTIC CARE	19845	ITP portable	01/01/2023	200.66	01/05/2023	100-575-420 Contract Services	123
8509	MARSHALL'S SEPTIC CARE	19846	Ponderosa portable	01/01/2023	113.33	01/05/2023	100-575-420 Contract Services	123
8509	MARSHALL'S SEPTIC CARE	19852	Depot portable	01/01/2023	113.33	01/05/2023	100-575-420 Contract Services	123
8509	MARSHALL'S SEPTIC CARE	19890	repairs on portable toilets	01/09/2023	595.00		100-575-420 Contract Services	123
Total 8509:					1,964.29			
MATCO TOOLS								
8529	MATCO TOOLS	124896	TORQUE WRENCH	01/06/2023	385.12		100-480-600 GENERAL SUPPLIES/TOOLS	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title		GL Period
Total 8529:					385.12				
MATHEUS, SENIOR JUDGE LORI									
8042	MATHEUS, SENIOR JUDGE LORI	DEC 2022	MUNICIPAL COURT JUDGE	12/30/2022	3,750.00	12/29/2022	100-425-322	Prof Serv-Other	1222
Total 8042:					3,750.00				
MCDONALD CARANO									
322	MCDONALD CARANO	12453364	Lands Bill	10/31/2022	206.25	01/05/2023	100-414-310	Prof Serv-Legal	1022
322	MCDONALD CARANO	12456453	NNCH litigation, conflict, MIV	11/30/2022	5,390.00	01/05/2023	100-414-310	Prof Serv-Legal	1122
Total 322:					5,596.25				
MISCELLANEOUS ONE TIME VENDOR									
1111	MISCELLANEOUS ONE TIME VENDOR	CP 2019-013	RELEASE BOND; 175 LYON DR/SIMS METAL; RELEASE 10	12/09/2022	4,384.07	12/22/2022	100-228300	Customer Deposits/Bonds - Dev	1222
Total 1111:					4,384.07				
MOFFITT ANIMAL CLINIC									
6660	MOFFITT ANIMAL CLINIC	143558	Granada Cat - Prof services	12/22/2022	130.00	12/29/2022	100-525-322	Prof Serv-Other	1222
6660	MOFFITT ANIMAL CLINIC	146034	Prof Serv - Poppy Hills	10/24/2022	1,146.91	12/29/2022	100-525-322	Prof Serv-Other	1022
Total 6660:					1,276.91				
MOUNTAIN ALARM									
8814	MOUNTAIN ALARM	3255958	monitoring and maintenance	01/01/2023	219.00	01/05/2023	100-417-420	Contract Services	123
Total 8814:					219.00				
NAPA AUTO & TRUCK PARTS									
58	NAPAAUTO & TRUCK PARTS	383947	batteries for electric gate cottonwood	12/20/2022	79.98		100-475-612	Supplies-Building Maintenance	1222
58	NAPAAUTO & TRUCK PARTS	384226	Battery	12/27/2022	77.99		100-475-610	Automotive Supplies	1222
58	NAPAAUTO & TRUCK PARTS	384520	battery for fleet	01/03/2023	66.88		100-480-610	AUTOMOTIVE SUPPLIES	123
Total 58:					224.85				
NCE									
7617	NCE	675222502	On call inspection services for development projects	01/03/2023	9,266.50		100-529-320	Prof Serv-Engineering	123
Total 7617:					9,266.50				
NEVADA DEPARTMENT OF TAXATION									
6378	NEVADA DEPARTMENT OF TAXATION	TLT Dec 2022	Transient lodging tax	12/31/2022	1,912.25		225-227015	TLT Payable to State	1222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 6378:					1,912.25			
NEVADA DEPT PUBLIC SAFETY - DPS								
7405	NEVADA DEPT PUBLIC SAFETY - DPS	62066	3050009; D FLIPPO	01/03/2023	40.25		100-605-322 Prof Serv-Other	123
7405	NEVADA DEPT PUBLIC SAFETY - DPS	62066	3050010; E STOREY	01/03/2023	40.25		100-475-322 Prof Serv-Other	123
Total 7405:					80.50			
NEVADA VETERAN'S COALITION								
8594	NEVADA VETERAN'S COALITION	FY22-23R1	FY22-23 R1 July-Dec NVC	12/30/2022	7,100.00	01/05/2023	225-575-650 Grant Awards	1222
Total 8594:					7,100.00			
NORTHERN NEVADA CHAPTER								
8162	NORTHERN NEVADA CHAPTER	JAN 2023	T Lukas; Prof Dev Trng 1/12-1/13/23	01/13/2023	179.00		100-415-580 Training	123
8162	NORTHERN NEVADA CHAPTER	JAN 2023	D Lewis; Prof Dev Trng 1/12-1/13/23	01/13/2023	179.00		100-415-580 Training	123
Total 8162:					358.00			
NORTHERN NEVADA IMAGING, LLC								
7260	NORTHERN NEVADA IMAGING, LLC	1300	Mayor, City Council, Staff Ind and group photos	12/12/2022	313.00		100-413-315 Prof Serv-Personnel	1222
Total 7260:					313.00			
NSB - BANKCARD CENTER								
8649	NSB - BANKCARD CENTER	NOV 2022	EDAWN; LUNCHEON P MARSH 11/15/22	11/30/2022	40.00	12/10/2022	100-413-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	NNDA; ANN'L ECONOMIC ROUNDUP 11/16/22 MARSH/ALT	11/30/2022	120.00	12/10/2022	100-413-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	NGIS; RENEW MEMBERSHIP T LOWREY	11/30/2022	9.00	12/10/2022	520-810-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	NNDA; ANN'L ECONOMIC ROUNDUP 11/16/22 F MCKAY	11/30/2022	60.00	12/10/2022	100-412-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	AWWA; TRNG MANUALS FOR WTP & WD	11/30/2022	197.00	12/10/2022	510-840-640 Books and Periodicals	1122
8649	NSB - BANKCARD CENTER	NOV 2022	VARIDESK FOR PW ADMIN	11/30/2022	144.14	12/10/2022	100-417-601 OFFICE SUPPLIES	1122
8649	NSB - BANKCARD CENTER	NOV 2022	SUNCOAST LEARNING; TRAINING T WALKER	11/30/2022	120.00	12/10/2022	510-810-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	ZOOM; CLOUD STORAGE	11/30/2022	100.00	12/10/2022	100-425-322 Prof Serv-Other	1122
8649	NSB - BANKCARD CENTER	NOV 2022	NGIS; RENEW MEMBERSHIP T LOWREY	11/30/2022	9.00	12/10/2022	510-810-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	CHARTER COMM; 304798092822 NOV 22	11/30/2022	129.98	12/10/2022	100-417-530 Communications (Internet,Cell)	1122
8649	NSB - BANKCARD CENTER	NOV 2022	RALEY'S; CAKE FOR COMM MEETING	11/30/2022	44.45	12/10/2022	100-412-650 Community Support	1122
8649	NSB - BANKCARD CENTER	NOV 2022	ZOOM; CLOUD STORAGE	11/30/2022	100.00	12/10/2022	100-425-322 Prof Serv-Other	1122
8649	NSB - BANKCARD CENTER	NOV 2022	STAMPLI; OCT 2022	11/30/2022	1,034.00	12/10/2022	100-418-342 Tech Services-Other	1122
8649	NSB - BANKCARD CENTER	NOV 2022	ICMA; ANN'L MEMBERSHIP T CONNER	11/30/2022	200.00	12/10/2022	100-413-581 Dues and Memberships	1122
8649	NSB - BANKCARD CENTER	NOV 2022	CH SPENCER; REPAIR WW PUMP	11/30/2022	2,644.60	12/10/2022	520-810-430 Service-Repair and Maintenance	1122
8649	NSB - BANKCARD CENTER	NOV 2022	SWAIRLINES; CHANGE FLIGHTS FOR MATHEUS/KEATHL	11/30/2022	39.98	12/10/2022	100-425-322 Prof Serv-Other	1122
8649	NSB - BANKCARD CENTER	NOV 2022	TOTALLY PROMOTIONAL; COF CUPS FOR STAFF	11/30/2022	385.20	12/10/2022	100-412-586 Employee Recognition	1122
8649	NSB - BANKCARD CENTER	NOV 2022	VARIDESK FOR PW ADMIN	11/30/2022	144.14	12/10/2022	510-810-601 Office Supplies	1122

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
8649	NSB - BANKCARD CENTER	NOV 2022	ZOOM; MONTHLY CMO	11/30/2022	140.00	12/10/2022	100-418-342 Tech Services-Other	1122
8649	NSB - BANKCARD CENTER	NOV 2022	BLACK BEAR; LUNCH FOR MAYOR	11/30/2022	36.63	12/10/2022	100-412-586 Employee Recognition	1122
8649	NSB - BANKCARD CENTER	NOV 2022	AWWA; TRNG MANUALS FOR WTP & WD	11/30/2022	197.00	12/10/2022	510-810-640 Books and Periodicals	1122
8649	NSB - BANKCARD CENTER	NOV 2022	AMAZON KNIT HATS FOR EMPLOYEES	11/30/2022	311.81	12/10/2022	100-412-586 Employee Recognition	1122
8649	NSB - BANKCARD CENTER	NOV 2022	B&L BACKFLOW; CERT T HARRIS	11/30/2022	1,050.00	12/10/2022	510-810-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	NGIS; RENEW MEMBERSHIP T LOWREY	11/30/2022	12.00	12/10/2022	100-529-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	DELUXE FOR BUSINESS; CHECKS FOR FMC	11/30/2022	298.26	12/10/2022	100-425-600 General Supplies	1122
8649	NSB - BANKCARD CENTER	NOV 2022	ENGLAND TRNG DIV; PRACTICE QUIZ FOR C BIRKEL; LE	11/30/2022	69.00	12/10/2022	100-605-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	UNR EXT STUDIES; INTRO TO GRANT WRITING; T CONN	11/30/2022	225.00	12/10/2022	100-413-580 Training	1122
8649	NSB - BANKCARD CENTER	NOV 2022	DRAGON CITY; LUNCH FOR SPOOKTACULAR WINNERS	11/30/2022	128.86	12/10/2022	100-412-650 Community Support	1122
8649	NSB - BANKCARD CENTER	NOV 2022	VARIDESK FOR PW ADMIN	11/30/2022	144.14	12/10/2022	520-810-601 Office Supplies	1122
8649	NSB - BANKCARD CENTER	NOV 2022	DMV; REGISTER F350 SUPER CAB FOR STREETS	11/30/2022	6.00	12/10/2022	100-475-642 Licenses and Permits	1122
8649	NSB - BANKCARD CENTER	NOV 2022	NAGARA; PROCLAMATION PAPER	11/30/2022	225.00	12/10/2022	100-416-581 Dues and Memberships	1122
8649	NSB - BANKCARD CENTER	NOV 2022	BLACK BEAR; LUNCH W/STEPHENS CONSULTING	11/30/2022	50.35	12/10/2022	100-412-650 Community Support	1122
8649	NSB - BANKCARD CENTER	NOV 2022	BAILEY'S BOUNCE HOUSE FOR SPOOKTACULAR	11/30/2022	412.00	12/10/2022	100-412-650 Community Support	1122
8649	NSB - BANKCARD CENTER	NOV 2022	ADORAMA; RETURN PRINTER ROLLS	11/30/2022	208.85	12/10/2022	100-416-540 Advertising	1122
Total 8649:					8,618.69			

NV ENERGY

167	NV ENERGY	12019 DEC 22	34596505012019 ACH	11/16/2022	6,238.89	12/05/2022	510-810-622 Electricity	1122
167	NV ENERGY	13050 NOV 22	48768103613050 ACH	11/08/2022	2,046.36	11/28/2022	100-417-622 Electricity	1122
167	NV ENERGY	13818 NOV 22	34596405113818 ACH	11/29/2022	45.79	12/15/2022	100-475-622 Electricity	1122
167	NV ENERGY	13924 NOV 22	48768108113924 ACH	11/29/2022	33.28	12/15/2022	100-575-622 Electricity	1122
167	NV ENERGY	14319 OCT 22	34596405214319 ACH	11/06/2022	71.38	11/28/2022	100-575-622 Electricity	1122
167	NV ENERGY	26093 NOV 22	34596402626093 ACH	11/05/2022	1,671.42	11/23/2022	100-575-622 Electricity	1122
167	NV ENERGY	26100 NOV 22	34596502626100 ACH	11/04/2022	23,056.48	11/22/2022	510-810-622 Electricity	1122
167	NV ENERGY	26100 NOV 22	34596502626100 ACH	11/04/2022	39.60	11/22/2022	520-810-622 Electricity	1122
167	NV ENERGY	26445 NOV 22	34596505226445 ACH	11/26/2022	5,373.77	12/14/2022	510-840-622 Electricity	1122
167	NV ENERGY	28458 NOV 22	34596505228458 ACH	11/26/2022	13,008.37	12/14/2022	510-840-622 Electricity	1122
167	NV ENERGY	29499 OCT 22	13677906929499 ACH	10/29/2022	67.41	11/16/2022	100-475-622 Electricity	1022
167	NV ENERGY	30037 NOV 22	34596403630037 ACH	11/16/2022	36.16	12/05/2022	100-576-622 Electricity	1122
167	NV ENERGY	30672 NOV 22	213677908230672 ACH	11/29/2022	42.49	12/15/2022	100-575-622 Electricity	1122
167	NV ENERGY	34991 OCT 22	34596407734991 ACH	11/09/2022	35.11	11/29/2022	510-810-622 Electricity	1122
167	NV ENERGY	37594 OCT 22	80865904937594 ACH	11/09/2022	33.60	11/29/2022	100-475-622 Electricity	1122
167	NV ENERGY	41110 DEC 22	82190403641110 ACH	12/07/2022	36.61	12/27/2022	520-810-622 Electricity	1222
167	NV ENERGY	42683 DEC 22	82190404842683 ACH	12/07/2022	61.29	12/27/2022	100-475-622 Electricity	1222
167	NV ENERGY	42683 DEC 22	82190404842683 ACH	12/07/2022	7,901.98	12/27/2022	520-810-622 Electricity	1222
167	NV ENERGY	42683 DEC 22	82190404842683 ACH	12/07/2022	498.48	12/27/2022	100-575-622 Electricity	1222
167	NV ENERGY	42683 DEC 22	82190404842683 ACH	12/07/2022	872.14	12/27/2022	510-810-622 Electricity	1222
167	NV ENERGY	65197 NOV 22	34596407565197 ACH	11/08/2022	33.28	11/28/2022	510-810-622 Electricity	1122
167	NV ENERGY	67463 NOV 22	34596404867463 ACH	11/09/2022	120.44	11/29/2022	100-575-622 Electricity	1122
167	NV ENERGY	68387 OCT 22	345964082-68387	11/09/2022	67.74	11/29/2022	100-475-622 Electricity	1122
167	NV ENERGY	71493 NOV 22	271223607571493 ACH	11/28/2022	41.80	12/15/2022	100-475-622 Electricity	1122

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
167	NV ENERGY	84389 NOV 22	34596503684389 ACH	11/08/2022	147.74	11/28/2022	100-417-622 Electricity	1122
167	NV ENERGY	97731 NOV 22	213677908197731 ACH	11/29/2022	43.30	12/15/2022	100-575-622 Electricity	1122
167	NV ENERGY	97899 DEC 22	80865904797899 ACH	12/07/2022	16,020.18	12/27/2022	100-475-622 Electricity	1222
167	NV ENERGY	98954 DEC 22	82190405098954 ACH	12/07/2022	3,249.74	12/27/2022	520-810-622 Electricity	1222
Total 167:					80,894.83			

OFFICE DEPOT

133	OFFICE DEPOT	277597434001	Highlighters; folders	12/16/2022	65.00		100-413-600 General Supplies	1222
133	OFFICE DEPOT	278658299001	Batteries;badge;tape;deskpap	12/08/2022	67.10	12/22/2022	100-416-600 General Supplies	1222
133	OFFICE DEPOT	281869802001	W-2 & 1099 forms for 2022	12/15/2022	218.52		100-415-600 General Supplies	1222
133	OFFICE DEPOT	281999782001	BUS CARDS	12/20/2022	46.18		100-416-600 General Supplies	1222
133	OFFICE DEPOT	282001811001	OFFICE CHAIR	12/15/2022	269.99		100-416-600 General Supplies	1222
133	OFFICE DEPOT	282001818001	POST-IT NOTES	12/15/2022	12.47		100-416-600 General Supplies	1222
133	OFFICE DEPOT	282735462001	Traffic File Folders, NCJIS Printer Paper, Laminating Pouches	12/20/2022	941.79		100-425-600 General Supplies	1222
133	OFFICE DEPOT	282740953001	Drawer for Inventory Cards	12/21/2022	28.89		100-425-600 General Supplies	1222
133	OFFICE DEPOT	284817501001	keyboard;mouse;markers;binder;folders	01/03/2023	152.45		100-605-601 Office Supplies	123
133	OFFICE DEPOT	285688428001	Desk Organizer	12/30/2022	28.89		100-425-600 General Supplies	1222
133	OFFICE DEPOT	285689615001	Index Cards for Supply Ordering	12/29/2022	23.52		100-425-600 General Supplies	1222
Total 133:					1,854.80			

O'REILLY AUTO PARTS

6230	O'REILLY AUTO PARTS	3599-224105	CHARGER FOR 10001	12/01/2022	44.99		100-525-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-224655	Aux Diesel tank	12/06/2022	645.45	12/22/2022	100-475-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-224886	side step	12/08/2022	266.41	12/22/2022	100-475-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-225365	purge solenoid for check engine light	12/12/2022	27.21	12/22/2022	100-417-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-225821	Thermostat issue	12/16/2022	5.17	12/22/2022	510-810-430 Repairs & Maintenance	1222
6230	O'REILLY AUTO PARTS	3599-225834	Coolant flush	12/16/2022	47.97	12/22/2022	510-810-430 Repairs & Maintenance	1222
6230	O'REILLY AUTO PARTS	3599-226168	headlights for streets dept.	12/19/2022	275.24		100-475-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-226246	Headlights	12/20/2022	150.36		100-475-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-226263	truck exhaust leak	12/20/2022	97.84		100-126000 Intergovernmental Receivable	1222
6230	O'REILLY AUTO PARTS	3599-226924	Radiator	12/27/2022	273.15		520-810-610 Supplies-Automotive	1222
6230	O'REILLY AUTO PARTS	3599-226927	Radiator change	12/27/2022	63.96		520-810-430 Service-Repair and Maintenance	1222
6230	O'REILLY AUTO PARTS	3599-227020	parts for 4001	12/28/2022	24.19		100-475-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-227300	switch for 4001	12/30/2022	49.18		100-575-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-227360	headlights for 3003	12/30/2022	60.72		100-475-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-227844	battery for parks	01/03/2023	105.26		100-575-430 Service-Repair and Maintenance	123
6230	O'REILLY AUTO PARTS	3599-227941	returned parts	12/19/2022	275.24		100-475-610 Automotive Supplies	1222
6230	O'REILLY AUTO PARTS	3599-227942	parts for 10003	01/04/2023	27.91		100-525-610 Automotive Supplies	123
6230	O'REILLY AUTO PARTS	3599-228096	PARTS FOR 1003	01/05/2023	13.27		510-810-610 Automotive Supplies	123
6230	O'REILLY AUTO PARTS	3599-228118	brake light for 1006	01/05/2023	14.28		510-810-610 Automotive Supplies	123
6230	O'REILLY AUTO PARTS	3599-228138	fleet supplies	01/05/2023	51.51		100-480-610 AUTOMOTIVE SUPPLIES	123
6230	O'REILLY AUTO PARTS	3599-228224	SEAT COVER	01/06/2023	38.99		510-810-610 Automotive Supplies	123

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 6230:					2,007.82			
PACIFIC STORAGE COMPANY								
8876	PACIFIC STORAGE COMPANY	5137801	Shredding Services	12/14/2022	66.00		100-416-420 Contract Services	1222
8876	PACIFIC STORAGE COMPANY	5137802	Shred Bin	12/14/2022	16.50		100-425-322 Prof Serv-Other	1222
Total 8876:					82.50			
PAPE KENWORTH								
3097	PAPE KENWORTH	303273	Mini excavator with thumb and four buckets	12/15/2022	59,478.88		100-575-741 Machinery	1222
Total 3097:					59,478.88			
RENO GAZETTE JOURNAL								
152	RENO GAZETTE JOURNAL	5213961	5517709 BILL #320	12/31/2022	159.00		100-416-540 Advertising	1222
152	RENO GAZETTE JOURNAL	5213961	5535172 BILL #323	12/31/2022	171.00		100-416-540 Advertising	1222
152	RENO GAZETTE JOURNAL	5213961	5517716 BILL #323	12/31/2022	167.00		100-416-540 Advertising	1222
152	RENO GAZETTE JOURNAL	5213961	5535143 BILL #318	12/31/2022	171.00		100-416-540 Advertising	1222
152	RENO GAZETTE JOURNAL	5213961	5535158 BILL #320	12/31/2022	163.00		100-416-540 Advertising	1222
Total 152:					831.00			
RESOURCE CONCEPTS								
8602	RESOURCE CONCEPTS	22-2124	Engineering design services for Villa Park water and sewer re	11/30/2022	4,801.74		520-166100 Construction In Progress	1122
8602	RESOURCE CONCEPTS	22-2124	Engineering design services for Villa Park water and sewer re	11/30/2022	5,487.70		100-475-745 RTC REIMBURSABLE EXPENDI	1122
8602	RESOURCE CONCEPTS	22-2124	Engineering design services for Villa Park water and sewer re	11/30/2022	3,429.81		510-166100 Construction In Progress	1122
8602	RESOURCE CONCEPTS	22-2185	Env Assessment CRRC Prof Serv Nov 22	11/30/2022	3,834.75	12/22/2022	220-480-810 ARPA	1122
8602	RESOURCE CONCEPTS	22-2299	Engineering design services for Villa park water and sewer re	12/19/2022	1,604.06		510-166100 Construction In Progress	1222
8602	RESOURCE CONCEPTS	22-2299	Engineering design services for Villa park water and sewer re	12/19/2022	2,566.50		100-475-745 RTC REIMBURSABLE EXPENDI	1222
8602	RESOURCE CONCEPTS	22-2299	Engineering design services for Villa park water and sewer re	12/19/2022	2,245.69		520-166100 Construction In Progress	1222
8602	RESOURCE CONCEPTS	22-2338	Water Right Services from October 31 through November 30 ,	12/21/2022	3,193.50		510-810-698 Water Rights Protection	1222
8602	RESOURCE CONCEPTS	22-2339	Water Rights Protection-water right accounting database	12/21/2022	4,733.75		510-810-698 Water Rights Protection	1222
8602	RESOURCE CONCEPTS	22-2432	Env Assessment CRRC Prof Serv Dec 22	12/31/2022	1,270.26		220-480-810 ARPA	1222
Total 8602:					33,167.76			
SECTRAN SECURITY, INC.								
8629	SECTRAN SECURITY, INC.	22120516	ARMORED SERVICE - GF	12/09/2022	162.93	12/22/2022	100-415-322 Prof Serv-Other	1222
8629	SECTRAN SECURITY, INC.	22120516	ARMORED SERVICE - SEWER	12/09/2022	162.94	12/22/2022	520-810-342 Tech Services-Other	1222
8629	SECTRAN SECURITY, INC.	22120516	ARMORED SERVICE - WATER	12/09/2022	162.94	12/22/2022	510-810-342 Tech Services-Other	1222
Total 8629:					488.81			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
SEVENTYFIVEBLUE WATER AND ENVIRONMENTAL								
8884	SEVENTYFIVEBLUE WATER AND ENVIRONMENTAL	10	Water Sampling	12/28/2022	644.46		510-810-320 Prof Serv-Engineering	1222
Total 8884:					644.46			
SHAW ENGINEERING								
1897	SHAW ENGINEERING	184170	Engineering services during construction of Farm District Roa	11/30/2022	2,595.10		520-166100 Construction In Progress	1122
1897	SHAW ENGINEERING	184179	Engineering services for west lift station upgrade	11/30/2022	14,575.00		520-166100 Construction In Progress	1122
1897	SHAW ENGINEERING	184200	Engineering design services for South Arm Interceptor project	11/30/2022	550.00		520-166100 Construction In Progress	1122
1897	SHAW ENGINEERING	184251	Engineering review of Well 9 test well pumping and testing pr	11/30/2022	4,440.68		510-810-322 Prof Serv-Other	1122
1897	SHAW ENGINEERING	184252	On call engineering review services TSM22007 Duets at Red	11/30/2022	3,500.00		100-529-320 Prof Serv-Engineering	1122
1897	SHAW ENGINEERING	184253	On call engineering review for CUP22004 River Ranch Apart	11/30/2022	1,100.00		100-529-320 Prof Serv-Engineering	1122
Total 1897:					26,760.78			
SILVER STATE ANALYTICAL LABORATORIES								
7856	SILVER STATE ANALYTICAL LABORATORIES	RN293899	Coliform Samples - New Construction	12/14/2022	40.00	12/22/2022	510-810-423 Contract Services-ANALYTICAL	1222
7856	SILVER STATE ANALYTICAL LABORATORIES	RN293904	Coliform Sample - New Construction	12/15/2022	120.00	12/22/2022	510-810-423 Contract Services-ANALYTICAL	1222
7856	SILVER STATE ANALYTICAL LABORATORIES	RN294175	PS lab sample	12/23/2022	17.00		510-810-423 Contract Services-ANALYTICAL	1222
7856	SILVER STATE ANALYTICAL LABORATORIES	RN294351	December Coliform Samples #2	12/28/2022	240.00		510-810-423 Contract Services-ANALYTICAL	1222
Total 7856:					417.00			
SILVER STATE BARRICADE								
170	SILVER STATE BARRICADE	130876	street signs	12/20/2022	1,361.36		100-475-615 Supplies-Signs and Striping	1222
170	SILVER STATE BARRICADE	130899	glass cleaner	12/21/2022	23.91		100-575-616 Safety Supplies	1222
Total 170:					1,385.27			
SILVER STATE INTERNATIONAL TRUCKS								
265	SILVER STATE INTERNATIONAL TRUCKS	X201097915:01	wiper arm for snow plow	01/03/2023	60.96		100-475-430 Service-Repair and Maintenance	123
Total 265:					60.96			
SOSU TV CORP								
8909	SOSU TV CORP	WC1145	Fernley Focus JAN 23	01/01/2023	1,083.00		100-413-322 Prof Serv-Other	123
Total 8909:					1,083.00			
STATE COLLECTION & DISB. UNIT (SCaDU)								
176	STATE COLLECTION & DISB. UNIT (SCaDU)	DEC 2022-3	CHILD SUPPORT	12/30/2022	319.85	12/29/2022	100-219900 OTHER PAYROLL PAYABLES	1222
Total 176:					319.85			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
SUNCOAST LEARNING SYSTEMS, INC								
8834	SUNCOAST LEARNING SYSTEMS, INC	105441	Online Water Course; SH	01/06/2023	345.00	510-810-580	Training	123
Total 8834:					345.00			
TAGGART & TAGGART LTD								
3275	TAGGART & TAGGART LTD	16525	Water Right Contract FY22/23 NOV 22	11/30/2022	4,919.32	12/22/2022	510-810-698 Water Rights Protection	1122
3275	TAGGART & TAGGART LTD	16591	Water Right Contract FY22/23 Dec 22	12/31/2022	29,258.68		510-810-698 Water Rights Protection	1222
3275	TAGGART & TAGGART LTD	16591	Credit for Peremptory Challenge Cost	12/31/2022	500.00-		510-810-698 Water Rights Protection	1222
Total 3275:					33,678.00			
THATCHER COMPANY, INC.								
8646	THATCHER COMPANY, INC.	2022400109441	WWTP Chlorine	12/14/2022	4,932.31	12/22/2022	520-810-617 Supplies-Chemical	1222
Total 8646:					4,932.31			
THE FERN 45								
8879	THE FERN 45	FY22-23 R1 Final	FY22-23 R1 July-Dec 22 Fern 45	12/30/2022	9,250.00	01/05/2023	225-575-650 Grant Awards	1222
Total 8879:					9,250.00			
TRUCKEE CARSON IRRIGATION DIST								
227	TRUCKEE CARSON IRRIGATION DIST	125504	2022-23 TCID O&M Fees	12/21/2022	117,727.70		510-810-432 Repairs & Maintenance-TCID	1222
Total 227:					117,727.70			
TSK								
8714	TSK	21-058.00-10	AE Schematic Design CRRC 12/01/2022-12/31/2022	12/31/2022	118,516.50		220-480-810 ARPA	1222
Total 8714:					118,516.50			
U S POSTAL SERVICE								
7344	U S POSTAL SERVICE	JAN 2023	PREPAID POSTAGE FOR IN-HOUSE BILLING	01/01/2023	1,500.00	12/29/2022	510-810-550 Printing and Postage	123
7344	U S POSTAL SERVICE	JAN 2023	PREPAID POSTAGE FOR IN-HOUSE BILLING	01/01/2023	1,500.00	12/29/2022	520-810-550 Printing and Postage	123
Total 7344:					3,000.00			
ULTIMATE AIR, INC.								
8575	ULTIMATE AIR, INC.	6349	service heater	12/23/2022	104.00		100-417-424 Contract Services-HVAC	1222
Total 8575:					104.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
UNITED ROTARY BRUSH CORPORATION								
6420	UNITED ROTARY BRUSH CORPORATION	CI292049	rotary brush	12/07/2022	815.16		100-475-605 Minor Equipment	1222
Total 6420:					815.16			
US BANK								
8510	US BANK	2156663	2016 Series Bond Payment - Water Int	02/01/2023	130,275.00		510-800-860 Interest Expense	223
8510	US BANK	2156663	2017 Series Bond Payment - Water Int	02/01/2023	57,912.50		510-800-860 Interest Expense	223
Total 8510:					188,187.50			
USA BLUEBOOK								
464	USA BLUEBOOK	205352	Level Transducer Equipment for Wells 9 & 9a	12/14/2022	5,049.10	12/22/2022	510-810-605 Minor Equipment	1222
464	USA BLUEBOOK	212178	Gloves	12/21/2022	59.36		520-810-616 Supplies-Safety	1222
464	USA BLUEBOOK	212492	Chem Injectors for Wells	12/21/2022	1,269.37		510-810-614 Supplies-Plant/Shop/Maint	1222
464	USA BLUEBOOK	217023	Transducer wells 9 & 9A	12/28/2022	609.53		510-810-614 Supplies-Plant/Shop/Maint	1222
464	USA BLUEBOOK	218971	Well 9 & 9A - Level Transducer Cables	12/30/2022	873.25		510-810-605 Minor Equipment	1222
Total 464:					7,860.61			
VERIZON WIRELESS								
8495	VERIZON WIRELESS	9921809307	Water Dist	12/24/2022	222.86	12/22/2022	510-810-530 Communications	1222
8495	VERIZON WIRELESS	9921809307	Building & Safety	12/24/2022	279.82	12/22/2022	100-417-530 Communications (Internet,Cell)	1222
8495	VERIZON WIRELESS	9921809307	WTP	12/24/2022	478.60	12/22/2022	510-840-530 Communications	1222
8495	VERIZON WIRELESS	9921809307	Council	12/24/2022	208.61	12/22/2022	100-412-530 Communications (Internet,Cell)	1222
8495	VERIZON WIRELESS	9921809307	City Hall/Facilities	12/24/2022	591.35	12/22/2022	100-417-530 Communications (Internet,Cell)	1222
8495	VERIZON WIRELESS	9921809307	WW	12/24/2022	365.42	12/22/2022	520-810-530 Communications	1222
8495	VERIZON WIRELESS	9921809307	CAO	12/24/2022	140.03	12/22/2022	100-414-530 Communications (Internet,Cell)	1222
8495	VERIZON WIRELESS	9921809307	IT	12/24/2022	51.50	12/22/2022	100-418-530 Communications (Internet,Cell)	1222
8495	VERIZON WIRELESS	9921809307	WW Router	12/24/2022	91.51	12/22/2022	520-810-530 Communications	1222
8495	VERIZON WIRELESS	9921809307	CMO	12/24/2022	62.90	12/22/2022	100-413-530 Communications (Internet,Cell)	1222
8495	VERIZON WIRELESS	9921903598	ACT 52267 775-294-1059 Fernley Router	12/01/2022	40.01	12/22/2022	520-810-530 Communications	1222
Total 8495:					2,532.61			
VOYA FINANCIAL								
8591	VOYA FINANCIAL	DEC 2022-2	DEFERRED COMPENSATION, 457	12/16/2022	3,764.00	12/16/2022	100-215000 457 PAYABLE	1222
8591	VOYA FINANCIAL	DEC 2022-2	ROTH IRA	12/16/2022	150.00	12/16/2022	100-215000 457 PAYABLE	1222
8591	VOYA FINANCIAL	DEC 2022-3	DEFERRED COMPENSATION, 457	12/30/2022	3,764.00	12/30/2022	100-215000 457 PAYABLE	1222
8591	VOYA FINANCIAL	DEC 2022-3	ROTH IRA	12/30/2022	150.00	12/30/2022	100-215000 457 PAYABLE	1222
Total 8591:					7,828.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title		GL Period
WALKER LAKE DISPOSAL									
6118	WALKER LAKE DISPOSAL	22-5101	WWTP Dumpster Service	12/16/2022	297.00	12/22/2022	520-810-412	Utility Service-Refuse	1222
Total 6118:					297.00				
WALTHER LAW OFFICES									
8875	WALTHER LAW OFFICES	JAN 2023	PUBLIC DEFENDER JAN 2023	01/01/2023	10,000.00	12/29/2022	100-413-322	Prof Serv-Other	123
Total 8875:					10,000.00				
WASTE MANAGEMENT									
447	WASTE MANAGEMENT	65007 DEC 22	6-82641-65007	01/03/2023	140.13		100-417-412	Utility Services-Refuse	123
447	WASTE MANAGEMENT	95009 DEC 22	8-29467-95009	01/03/2023	448.45		100-575-412	Utility Service-Refuse	123
Total 447:					588.58				
WESTERN INSURANCE SPECIALTIES									
881	WESTERN INSURANCE SPECIALTIES	JAN 2023	SUPPLEMENTAL INSURANCE	01/01/2023	188.14	12/22/2022	100-218100	Western Insurance Payable	123
Total 881:					188.14				
WESTERN NEVADA SUPPLY CO.									
195	WESTERN NEVADA SUPPLY CO.	19293691-4	Binstock: Meter Re-setters	12/19/2022	406.40		510-810-613	Supplies-Meter Service	1222
195	WESTERN NEVADA SUPPLY CO.	19572954	Binstock: Brass Fittings & Repair Clamps	12/12/2022	289.85		510-810-613	Supplies-Meter Service	1222
195	WESTERN NEVADA SUPPLY CO.	19579117	PS replacement parts raw air relief	12/29/2022	263.70		510-840-430	Service-Repair and Maintenance	1222
195	WESTERN NEVADA SUPPLY CO.	19580945	Sensus Iperl Water Meters	12/19/2022	4,461.60		510-166100	Construction In Progress	1222
195	WESTERN NEVADA SUPPLY CO.	19589436	Storz Fittings for Fire Hydrants	12/20/2022	2,019.78		510-840-430	Service-Repair and Maintenance	1222
195	WESTERN NEVADA SUPPLY CO.	19589746	PS CPVC Bin Stock	12/23/2022	836.99		510-840-430	Service-Repair and Maintenance	1222
195	WESTERN NEVADA SUPPLY CO.	19604430	conduit for GVP dog park	01/05/2023	1,349.87		100-575-600	General Supplies	123
Total 195:					9,628.19				
WETLAB - WESTERN ENVIRON TESTING LAB									
8709	WETLAB - WESTERN ENVIRON TESTING LAB	22110025	Influent & Effluent Samples	12/16/2022	350.46	12/22/2022	520-810-423	Contract Services-ANALYTICAL	1222
8709	WETLAB - WESTERN ENVIRON TESTING LAB	22110076	WWTP Monitoring Well Samples	12/28/2022	493.95		520-810-423	Contract Services-ANALYTICAL	1222
8709	WETLAB - WESTERN ENVIRON TESTING LAB	22120151	WWTP influent & Effluent Samples	12/27/2022	350.45		520-810-423	Contract Services-ANALYTICAL	1222
8709	WETLAB - WESTERN ENVIRON TESTING LAB	22120152	WWTP Monitoring Well Samples	12/27/2022	493.92		520-810-423	Contract Services-ANALYTICAL	1222
Total 8709:					1,688.78				
WOOD RODGERS, INC.									
2454	WOOD RODGERS, INC.	164859	Nov 22 Federal lands Conveyance	11/30/2022	630.00	12/22/2022	100-413-322	Prof Serv-Other	1122

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	Date Paid	GL Account and Title	GL Period
Total 2454:					630.00			
WTR ELECTRIC, INC								
8650	WTR ELECTRIC, INC	22307	electrical work for outside receptacles and light switch for Atto	12/15/2022	613.25	12/22/2022	100-417-428 Contract Services-ELECTRICAL	1222
8650	WTR ELECTRIC, INC	22336	new wire and hook up new bathroom	01/05/2023	5,047.68		100-575-428 Contract Services-ELECTRICAL	123
8650	WTR ELECTRIC, INC	22337	purchase and install exit lights at city hall	01/05/2023	2,537.00		100-417-428 Contract Services-ELECTRICAL	123
8650	WTR ELECTRIC, INC	22347	old Gazebo GVP	01/05/2023	1,642.69		100-575-428 Contract Services-ELECTRICAL	123
Total 8650:					9,840.62			
YESCO, LLC								
6806	YESCO, LLC	INY-0406339	Repair to reader board	12/19/2022	271.20		100-413-322 Prof Serv-Other	1222
Total 6806:					271.20			
Grand Totals:					3,837,257.96			

Dated: _____

Mayor: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor.Vendor Number = {<->} 2201

MINUTES OF THE
FERNLEY CITY COUNCIL MEETING
DECEMBER 21, 2022

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: Councilman Lau, Councilwoman Zoberski, Councilman Hanan, Councilman Torres, Councilwoman McKay, City Attorney Brandi Jensen, Deputy City Manager Lydia Altick, Deputy City Attorney Aaron Mouritsen, Associate Planner Shay League, City Engineer Derek Starkey, City Treasurer Denise Lewis, Building Official Charity Birkel, Building Inspector Donald Filiipo, City Clerk Kim Swanson, Legal Counsel David Rigdon, Administrative Specialist Sandy Harris, Administrative Specialist Bailie Scott, Public Works Director Dave Whalen, Assistant to the City Manager Trisha Conner, Deputy City Treasurer Thomas Lukas, and Development Services Coordinator Alex Martinez Lopez.

1.2. Public Forum

Cal Eilrich, former City Councilman stated the water bond was supposed to be based on a temporary tax assessment. He would like to know when it will be taken off of everyone's tax bills.

Jan Gaumont, Fernley resident stated that the price of City utilities is too much.

John Reichlein, Fernley resident requested a regular update on the situation with the canal.

Ray Lacy, former City Councilman stated his concerns about items 9.1,9.2,9.3 and asked how these items would be implemented.

Bill Willsie, Fernley resident stated that he came tonight to get reacquainted.

Patrick Marsh requested that his public comment time be extended to 5 minutes. Mayor McIntyre approved the extension of Patrick's public comment. Patrick Marsh stated his concerns regarding the way his position was handled. He requested an investigation be held to look into Councilman Torres and felt that Councilman Torres be suspended immediately. Mr. Marsh also stated that he would be appealing the Mayor's decision.

Break 5:27PM - 5:28 PM

Resident at 322 Vine St. west of the proposed Sherwood apartments, stated he was opposed to the project and asks that the developers put in a barrier at the end of his easement to stop foot and vehicular traffic.

1.3. (For Possible Action) Approval of Agenda

The mayor requested to remove items 9.1, 9.2, 9.3, table item 7.2 and move item 7.4 to after 3.1.

Motion: MOVE TO APPROVE THE AGENDA WITH THE CHANGES **Action:** Approve. **Moved by:** Councilman Hanan, **Seconded by:** Councilman Lau. **Vote:** Passed, **Summary:** Yes 5 **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

2. CONSENT AGENDA

2.1. (Possible Action) Approval of the Voucher Report

2.2. (Possible Action) Approval of Minutes

2.3. (Possible Action) Business Licenses

2.4. Possible Action to Approve Amendment No. 1 to the existing Lumos and Associates, Inc. (Lumos) Contract for Engineering Services, for the US 50A/95A Sewer Improvement and Sage Force Main Valve Installation Project, in an amount not to exceed \$35,010.

2.5. Possible Action to authorize the execution of water right banking agreement with Lisa Bergman and Joseph M. Bergman, APN 021-303-25 TCID serial number 1058-1-B-2 in the amount of 22.50 acre-feet.

2.6. Possible Action to authorize the execution of water right banking and dedication agreement with Angela F. Lewis, APN 020-383-03 TCID serial number 1065-1 in the amount of 2.025 acre feet.

2.7. Possible Action to Approve a will-serve commitment for The Meadows at Inglewood Building H Unit 100 (Hair Salon) of .39 ERC's for Water and 1.38 ERC's for Sewer for Lyon County Parcel 020-341-11 located at 1044 Inglewood Drive Build H Unit 100, Fernley, NV.

2.8. Possible Action to Adopt Resolution 22-021, appointing Albert Torres as Mayor Pro Tem for a one-year term expiring December 2023.

2.9. Possible Action to accept a donation of 1,200 cubic yards of asphalt grinding material from Mr. Russ Ferretto to be used to improve road and walking surfaces at the City of Fernley's Out of Town Park.

2.10. Possible Action to reappoint Mr. Cody Wagner to the Fernley Planning Commission

Mayor McIntyre commented that 2.8 should reflect that he is appointing Albert Torres as Mayor Pro Tem for a two-year term, not a one-year term.

Motion: MOVE TO APPROVE THE CONSENT AGENDA, **Action:** Approve. **Moved by:** Councilman Hanan, **Seconded by:** Councilman Lau, **Vote:** Passed, **Summary:** Yes 5 **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

3. REPORTS This item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

Lt. Brantingham with the Sheriff's Department provided a monthly update. He brought a K-9 handler, Deputy Brian Carl, as well as K-9 Aries to introduce them to the council. He stated that the Sheriff's Office is in a period of transition.

3.1. Reports by City Staff, City Council and the Mayor, including but not limited to monthly statistical reports by city departments.

Councilman Hanan wished everyone happy holidays, merry Christmas and happy Hannukah. He stated that there will be a ceremony tomorrow for lighting the menorah.

Councilwoman Zoberski wished everyone happy holidays.

Councilman Lau wished everyone happy holidays.

Councilman Torres thanked the FSCAC members for this past year. He stated that from the start to now, it has grown by leaps and bounds. He thanked the council for selecting him as Mayor Pro Tem. He commented that he was named the VP of NV NAMI. NV NAMI assists with mental health for rural residents.

Councilwoman McKay wished everyone a Merry Christmas and a Happy New Year. She commented that she appreciates City Hall being closed on January 2nd.

Mayor McIntyre wished everyone a Merry Christmas and Happy New Year. He reminded everyone that City Hall will be closed December 23, 26, and January 2nd in observance of the holidays.

Item 7.4 was heard at this time.

4. PROCLAMATIONS BY THE MAYOR

Mayor McIntyre presented a proclamation for National Radon Awareness month.

5. PRESENTATIONS

5.1. Presentation, discussion and possible action to approve the Annual Comprehensive Financial Report for the year ended June 30, 2022. Presentation by Hinton Burdick, CPAs and Advisors.

Jennifer Frank, partner with Hinton Burdick CPA, presented an overview of the City's audit. She went over the changes in debt, revenue, and expenditures for the last year. Jennifer also provided a comparison of revenues vs expenditures of the last 5 fiscal years.

Motion: MOVE TO APPROVE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2022 **Action:** Approve. **Moved by:** Councilman Hanan, **Seconded by:** Councilman Lau. **Vote:** Passed, **Summary:** Yes 5, **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

6. PUBLIC HEARINGS

6.1. (For Possible Action) Public Hearing - T1V22002

Consideration of a type 1 vacation request (T1V22002) by 290 Logan, LLC to abandon the public street right of way known as "Shinook Court", located at approximately 290 Logan Lane (APNs: 021-071-37, 021-071-38, 021-071-39, and 021-071-40) to facilitate development of a project with the working title of Logan Lane Commercial.

Assistant Planner Shay League presented T1V22002 to the City Council.

Motion: MOVE TO APPROVE THE TYPE 1 VACATION REQUEST IN ORDER OF ABANDONMENT ASSOCIATED WITH T1V22002 TO. **Action:** Approve. **Moved by:** Councilwoman Zoberski, **Seconded by:** Councilman Hanan. **Vote:** Passed, **Summary:** Yes 5, **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

Mayor McIntyre opened the item for public comment.

No comments were made at that time.

Mayor McIntyre closed the public comment.

6.2. (For Possible Action) Public Hearing - DA22002

Consideration and possible action on Bill #323, as an ordinance associated with DA22002, to authorize the City of Fernley to enter into a development agreement with Fernley Sherwood QOZB, LLC regarding the details of 316 multi-family residential units on a site ±26.25-acres in size, known by the project name Sherwood Villages, and generally located north of Fremont Street, south of US Interstate 80, west of Wildwood Drive, and east of Vine Street, Fernley, NV (APNs: 021-092-05, 021-092-23, 021-092-26, 021-092-27, 021-092-46, 021-092-47, 021-092-54, and 021-092-55).

Assistant Planner Shay League provided a presentation for Bill#323. She stated the APN numbers may change if vacation is assigned to the developer.

Clayton Trapp, Applicant, provided a presentation for Bill#323. He stated that out of the total parcels, there are 2 lots on the north and 2 on the south have not been obtained for a right of way easement.

Councilwoman Zoberski stated that she is concerned about having checkerboard sidewalks and a safe area for the residents and children to walk.

Motion: I MOVE TO ADOPT BILL # 323, AN ORDINANCE AUTHORIZING THE CITY OF FERNLEY TO ENTER INTO A DEVELOPMENT AGREEMENT (DA22002) WITH FERNLEY SHERWOOD QOZB, LLC, BASED ON THE ANALYSIS AND FINDINGS AS LISTED IN THE STAFF REPORT. **Action:** Approve. **Moved by:** Councilman Lau, **Seconded by:** Councilman Torres. **Vote:** Passed, **Summary:** Yes 4, No 1, **Yes:** Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan, **No:** Councilwoman Zoberski.

Mayor McIntyre opened the item up for public comment.

No public comments were presented at that time.

Mayor McIntyre closed public comment.

6.3. (For Possible Action) Public Hearing - MPA22003, ZMA22008, and DA22003

Consideration and possible action on a master plan amendment, zoning map amendment, and development agreement for a site ±83.9-acres in size and generally located north of Farm District Road at the intersection of Clearwater Parkway (APN: 020-341-18) by request of Clements Ranching, LLC to facilitate the development of a project known as Clements Ranch.

1. A master plan amendment request (MPA22003) to certify Resolution #22-018 as a resolution to amend the City of Fernley Comprehensive Master Plan land use on a ±15.5-acre portion of the project site from Single Family Residential (SFR) to Mixed Residential (MR).
2. A zoning map amendment request (ZMA22008) to adopt Bill #318 as an ordinance to amend the zoning on a ±68.4-acre portion of the project site from RR1 (Residential - Rural, 1-acre minimum) to SF6 (Residential - Single Family, 6,000 square feet minimum) and to amend the zoning on a ±15.5-acre portion of the project site from RR1 to MDR14 (Medium Density Residential, 14 dwelling units per acre maximum).
3. A development agreement request (DA22003) to adopt Bill #320 as an ordinance authorizing the City

of Fernley to enter into a development agreement with Clements Ranching, LLC to guarantee specific development standards for this project.

Associate Planner Shay League provided a presentation of the project.

Matt Clements, applicant, provided a history of the Clements Ranch. He stated that the current water situation has made farming difficult and that has led them to looking into wise development.

Derek Kirkland Wood Rogers, applicant representative, provided a presentation of the project on the applicant's behalf.

Mayor McIntyre called for public input.

Cal Elrich stated that the developer negotiated with him. He is glad this project is happening with the Clements because they care about the community. Mr. Eilrich supported the project.

Lowell Patton Fernley Builders Association stated that this area does not conform with the City's master plan. Changing the zoning brings the area into compliance with the City's Master Plan.

Councilwoman McKay commented that she is sorry to see this land be developed, but she understands the need for it. She stated that development agreements are important for these developments, because if the developer decides to sale, the new owner will still have to follow the development agreement.

Motion: I MOVE TO APPROVE THE MASTER PLAN AMENDMENT ASSOCIATED WITH MPA22003, THE ZONING MAP AMENDMENT ASSOCIATED WITH ZMA22008, AND THE DEVELOPMENT AGREEMENT ASSOCIATED WITH DA22003, BASED ON FINDINGS MP1 THROUGH MP3, FINDINGS Z1 THROUGH Z3, APPROVAL CRITERIA D1 AND D2, AND THE FACTS SUPPORTING THESE FINDINGS AND APPROVAL CRITERIA AS SET FORTH IN THE STAFF REPORT. AS AN EXTENSION OF THESE APPROVALS, I FURTHER MOVE TO CERTIFY RESOLUTION 22-018, AND ADOPT BILLS 318 AND 320 AS GENERAL ORDINANCES. **Action:** Approve. **Moved by:** Councilman Hanan, **Seconded by:** Councilman Lau. **Vote:** Passed, **Summary:** Yes 5, **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

Break 7:22 PM - 7:37 PM

7. STAFF REPORTS

7.1. (Possible Action) to approve a contract with Headway Transportation, LLC for professional transportation engineering services for the Community Response & Resource Center project in the amount not-to-exceed \$22,000.

Trisha Conner, Assistant to the City Manager, reported that the Community Response and Resource Center will require a traffic study. She requested proposals for this project and recommended entering into a contract with Headway Transportation, LLC for transportation engineering services.

Motion: MOVE TO APPROVE THE CONTRACT FOR PROFESSIONAL TRANSPORTATION ENGINEERING SERVICES WITH HEADWAY TRANSPORTATION, LLC FOR THE COMMUNITY RESPONSE AND RESOURCE CENTER FOR AN AMOUNT NOT TO EXCEED \$22,000 **Action:** Approve. **Moved by:** Councilman Hanan, **Seconded by:** Councilman Lau. **Vote:** Passed, **Summary:** Yes 5, **Yes:** Councilwoman Zoberski, Councilman Lau,

Councilman Torres, Councilwoman McKay, Councilman Hanan.

7.2. (Possible Action) Acceptance of City Council budget priorities for FY 2023-2024.

This item was tabled and will be presented at a future meeting.

7.3. (Possible Action) To consider cancelling the January 4th City Council Meeting.

Councilwoman McKay requested to cancel the January 4, 2023 City Council meeting.

Motion: MOVE TO APPROVE CANCELING THE JANUARY 4, 2023 CITY COUNCIL MEETING. **Action:** Approve. **Moved by:** Councilman Lau, **Seconded by:** Councilwoman Zoberski. **Vote:** Passed, **Summary:** Yes 5, **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

7.4. For Possible Action: Possible action to authorize the Special City Attorney for Water Matters (Taggart & Taggart, Ltd.) to file a writ petition with the Nevada Supreme Court seeking reversal of a December 14, 2022 order issued by the Tenth Judicial District Court of Nevada in Case No. 22-10DC-0860, which denied Fernley's request to intervene in said case, and to take all actions properly related thereto.

This item was heard after Item 3 Reports.

Dave Rigdon with Taggart & Taggart provided an overview of the project. He commented that the Tenth Judicial District Court judge denied the City of Fernley's petition. At this point the only course of action that is left is to file a petition with the Supreme Court to seek to have the local judge's decision reversed.

Mayor McIntyre opened this item up for public comment.

Davie Stix stated that he is in favor of this item.

Lowell Patton stated he is in favor of this item.

Mayor McIntyre closed the public comment.

Motion: MOVE TO APPROVE AUTHORIZATION FOR SPECIAL CITY ATTORNEY FOR WATER MATTERS DAVID RIGDON WITH TAGGART AND TAGGART TO FILE A WRIT PETITION WITH THE NEVADA SUPREME COURT SEEKING REVERSAL OF THE DECEMBER 14, 2022 ORDER. **Action:** Approve. **Moved by:** Councilwoman McKay, **Seconded by:** Councilman Lau. **Vote:** Passed, **Summary:** Yes 5, **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

8. RESOLUTIONS

8.1. Discussion and possible action to approve resolution 22-020 to accept the public improvements including roadway, water, and storm drain infrastructure for the Nelson Meadows Phase 2 project.

City Engineer, Derek Starkey provided an overview of resolution 22-020. This resolution is to accept public improvements, including roadway, water and storm drain infrastructure for phase 2 of Nelson Meadows.

These improvements are currently under the 1 year warranty. At the 1 year mark, the infrastructure will be inspected, repairs will be made if needed, and they will turn the infrastructure over to the city.

Motion: MOVE TO APPROVE RESOLUTION 22-020 TO ACCEPT THE PUBLIC IMPROVEMENTS INCLUDING ROADWAY, WATER, AND STORM DRAIN INFRASTRUCTURE FOR THE NELSON MEADOWS PHASE 2 PROJECT.

Action: Approve. **Moved By:** Councilman Torres, **Seconded by:** Councilwoman McKay.

Vote: Passed, **Summary:** Yes 5 **Yes:** Councilwoman Zoberski, Councilman Lau, Councilman Torres, Councilwoman McKay, Councilman Hanan.

9. ITEMS REQUESTED BY MAYOR OR CITY COUNCIL MEMBERS:

9.1. (Possible action) A request for a future agenda item to adopt a moratorium on water connection fees, sewer connection fees, and water usage fees for years 2023 and 2024, as well as reviewing the Comprehensive Study. (Councilman Hanan)

This item was removed from the agenda.

9.2. (Possible action) A request for a future agenda item to designate streets that off-highway vehicles are permitted to access. (Councilman Hanan)

This item was removed from the agenda.

9.3. (Possible action) A request for a future agenda item to create a Noise Ordinance for the City of Fernley (Councilman Hanan)

This item was removed from the agenda.

10. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Councilwoman McKay requested that extending notification requirement boundaries for developments be increased to more than 300 feet.

11. PUBLIC FORUM

Councilwoman Zoberski thanked the sheriff's department for showing up, bringing their gear, and K-9 Aries.

12. ADJOURNMENT

There being no further business to come before it, the Fernley City Council meeting adjourned at 07:48 PM.

Approved by the Fernley City Council on January 18, 2023 by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

Mayor Neal E. McIntyre

Kim Swanson, City Clerk

Report Criteria:

License.Status = "Active"

Business.Orignation date = 12/16/2022-01/11/2023

Business Name	Name	Location	Location City	Location State	Location Zip	Business Tel	Description	Occupation
4LEAF Consulting LLC	4LEAF, Inc (Kevin D	125 E Reno Ave Ste 3	Las Vegas	NV	89119	702-726-4140	Consulting Services	Construction management & in
Our Second Home LLC	Daniel & Della Willia	1044 Inglewood, Suite 120	Fernley	NV	89408	775-750-0182	Child Care/Day Care	Daycare
Snyder Taxidermy Studio	Jeffrey Snyder	1405 Farm Ln	Fernley	NV	89408	775-230-0741	Taxidermy Services	Taxidermy
Quick Turns	Chris & Juli Haughto	1074 Sitrup Ct.	Fernley	NV	89408	775-980-7343	Handyman	Handyman and general mainte
Get'er Done Gal Services	Sarah J. Rice	2202 Windrow Dr.	Fernley	NV	89408	501-326-0511	Business Specific Profes	Misc. administrative duties
BROSS L.L.C.	Stephen/Olivia/Richa	1215 W Newlands/1225 W N	Fernley	NV	89408	775-826-8944	Residential Dwelling Rent	Residential Rentals
Diligent Bookkeeping & Notary	Nichol Holtrop	902 Jones Way	Fernley	NV	89408	775-404-0054	Accounting/Tax/Bookeepi	Bookkeeping, taxes, mobile no
DOWL, LLC	Rachel Steer	8410 154th Ave NE Ste 120	Redmond	WA	98052	800-478-3695	Engineering Services	Engineering + engineering sup
Burnett Electric Inc	Jim Burnett	1215 Kleepe Lane #10	Sparks	NV	89431	775-857-5229	Contractor	Electrical Contractor #71388
Grand Totals:								9

Report Criteria:

License.Status = "Active"

Business.Orignation date = 12/16/2022-01/11/2023



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: January 18, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Trisha Conner, Assistant to the City Manager

FINANCIAL IMPACT:

Yes: X

No:

CURRENTLY BUDGETED:

Yes:

No: X

FUND/ACCOUNT:

ARPA Funds 220-480-810

ACTION REQUESTED: Consent

AGENDA ITEM: (For Possible Action):

For Possible Action to approve the American Rescue Plan Act subrecipient Agreement between the City of Fernley and the Boys & Girls Club of Truckee Meadows for the funding of the Fernley Teen Center operational costs, materials and supplies, personnel in the amount not-to-exceed \$147,008.

AGENDA ITEM BRIEF:

The proposal is to continue support of the Boys and Girls Club's Fernley Teen Center. The Fernley Teen Center, or Club, is providing an afterschool program serving children in middle school and high school. The Club offers families of Fernley a low-cost site where youth will receive academic and enrichment opportunities to support their academic and social-emotional recovery.

RECOMMENDED MOTION:

"I move to approve the ARPA subrecipient agreement between the City of Fernley and Boys & Girls Club of Truckee Meadows for the Fernley Teen Center in the amount not-to-exceed \$147,008."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

Council may make any amendments or adjustments.

BACKGROUND:

City Council approved the ARPA Spending Plan on August 4, 2021. The plan set aside \$8 million for Wastewater Infrastructure and \$12 million for the Community Response & Resource Center; leaving \$972,821.50 for other eligible needs and requests to be determined and presented to Council prior to expenditure. See the table below for the balance of ARPA funding.

Project	Description	Amount
Wastewater Infrastructure	To complete capital projects established in the Capital Improvement plan for wastewater.	\$8,000,000.00
Community Response and Resource Center	Development of the Community Response & Resource Center.	\$12,000,000.00
Western Nevada Development District	Broadband mapping project.	\$2,850.00
Living Faith Food Pantry	Food pantry operational support.	\$6,363.57
Boys & Girls Club Teen Center	Addresses educational disparities and promotes healthy childhood environments.	\$151,323.00
Lyon County Human Services	Provide rent/mortgage, utility assistance to disproportionately impacted households.	\$62,280.00
<i>Proposing - Boys & Girls Club Fernley Teen Center</i>	<i>Address educational disparities and promote healthy childhood environments.</i>	<i>\$147,008.00</i>
To be determined	Other eligible needs and requests will be presented to Council prior to expenditure	\$602,996.93
TOTAL		\$20,972,821.50

The American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Funds under sections 602 and 603 of the Social Security Act to help states and localities address the economic and health consequences of the COVID-19 pandemic. The Coronavirus Local Fiscal Recovery Funds provides for payments to non-entitlement units of local government (NEUs), which are local governments typically serving a population under 50,000.

Federal guidance provides eligible uses for responding to the negative economic impacts resulting from the pandemic. The City of Fernley has identified the following areas for consideration:

Addressing Educational Disparities: School closures and the transition to remote education raised particular challenges for lower-income students, potentially exacerbating educational disparities, while increases in economic hardship among families could have long-lasting impacts on children's educational and economic

prospects. Services under this prong would enhance educational support to help mitigate impacts of the pandemic. Eligible services include:

- New, expanded, or enhanced early learning services, including pre-kindergarten, Head Start, or partnerships between pre-kindergarten programs and local educational authorities, or administration of those services.
- Providing assistance to high-poverty school districts to advance equitable funding across districts and geographies.
- Evidence-based educational services and practices to address the academic needs of students, including tutoring, summer, afterschool, and other extended learning and enrichment programs.
- Evidence-based practices to address the social, emotional, and mental health needs of students.

Promoting Healthy Childhood Environments: Children's economic and family circumstances have a long-term impact on their future economic outcomes. Increases in economic hardship, material insecurity, and parental stress and behavioral challenges all raise the risk of long-term harms to today's children due to the pandemic. Eligible services to address this challenge include:

- New or expanded high-quality childcare to provide safe and supportive care for children.

Boys & Girls Club Proposal

Staff is requesting Council to approve the proposal from the Boys & Girls Club of Truckee Meadows Fernley Teen Center in the amount of \$147,008. The City of Fernley has transformed from a small farming community into a technology and manufacturing hub that has positively impacted the community. While Fernley is attracting many businesses, the community still needs consistent, quality youth programming. The youth in Fernley have minimal options for positive activities outside of school and sports. The pandemic only exacerbated challenges that many rural youth face (drugs, alcohol, violence, and other dangerous activities) in the last two years; as children and youth were exposed to trauma, disruptions in learning, physical isolation, and disengagement from school and peers.

The Fernley Teen Center, located at 395 Highway 95A, serves between 40 and 50 teens per day. The Teen Center offers transportation from Silverland Middle School and Fernley High School to the Teen Center. The demand is high. The Fernley Teen Center youth participate in programs in five core areas of Health & Wellness, Sports & Recreation, the Arts, Workforce Readiness, and Character & Leadership that support youth's social and emotional needs. The program offers BGC Reads initiative and a daily academic hour where youth receive homework assistance through small-group tutoring. The Fernley Teen Center has two leadership clubs, one for middle school youth and one for high school youth. The program offers Workforce Development program in partnership with Lyon County School District.

Staff recommends the approval of the agreement with the Boys & Girls Club of Truckee Meadows in the amount of \$147,008 to support the Fernley Teen Center staffing and operational costs January 1, 2023 through December 31, 2023.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

The City of Fernley must comply with Department of the Treasury, 31 CFR Part 35, Coronavirus State and Local Recover Funds regulations.

FINANCIAL IMPLICATIONS:

A formal expenditure plan will be presented to the City Council for approval prior to any obligation of these funds. Funds may be used for eligible costs incurred during the period beginning March 3, 2021, and ending December 31, 2024, for purposes established in the Act. Funds must be obligated by December 31, 2024, and projects in progress must be completed by December 31, 2026. Any funds not obligated by December 31, 2024, must be returned.

ATTACHMENTS:

1. 2023 ARPA Funding Subrecipient Agreement Boys and Girls Club
2. BGCTM Proposal to City of Fernley 2022

**SUBRECIPIENT AGREEMENT TO USE
CORONAVIRUS RELIEF FUND MONIES FROM THE AMERICAN RESCUE PLAN
ACT BETWEEN CITY OF FERNLEY AND BOYS & GIRLS CLUB OF TRUCKEE
MEADOWS**

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Funds under sections 602 and 603 of the Social Security Act to help states and localities address the economic and health consequences of the pandemic; and

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds to respond to the COVID-19 public health emergency and its economic impacts through four categories

- To respond to the public health emergency or its negative economic impacts, including assistance to households, small business, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- To make necessary investments in water, sewer, and broadband infrastructure; and

WHEREAS, City of Fernley has received ARPA funding from the State of Nevada as a passthrough from the federal government to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

NOW, THEREFORE, in consideration of the foregoing promises, the parties hereto agree that the use of American Rescue Plan Funds be conveyed to the by the City of Fernley subject to the following award information, conditions, and limitations:

A. Award Information

Awarding Agency: City of Fernley
Subrecipient Name: Boys & Girls Club of Truckee Meadows
2680 East 9th Street
Reno, NV 89512
Subrecipient Award Number: BGC – 2
Federal Awarding Agency: US Dept. of Treasury
CFDA #: 21.027 – Coronavirus State and Local Fiscal Recovery (CSLFRF)
Period of Performance: January 1, 2023 – December 31, 2023
Amount of Award and Budget: \$147,008.00

B. Project Description

The City of Fernley will award an amount, not to exceed \$147,008.00 in ARPA Funds to the Boys & Girls Club of Truckee Meadows for the Fernley Teen Center or The Club's operational costs and personnel salaries and benefits. The Club offers academic programs that address the learning loss due to the effects of COVID-19 and remote learning; provide evidence-based programs addressing youth's social and emotional needs; addressing food insecurity by offering free meals for youth; expanding the workforce development program for high school students; and supporting individuals returning to the workforce by providing a safe, flexible and affordable place for their children.

C. General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Boys & Girls Club of Truckee Meadows shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. City of Fernley shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Boys & Girls Club of Truckee Meadows is an independent entity.
2. Boys & Girls Club of Truckee Meadows shall hold harmless and indemnify the City of Fernley from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Boys & Girls Club of Truckee Meadows's performance or nonperformance of the services or subject matter called for in this Agreement.
3. City of Fernley or Boys & Girls Club of Truckee Meadows may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release City of Fernley or Boys & Girls Club of Truckee Meadows from its obligations under this Agreement.
 - a. City of Fernley may, in its discretion, amend this Agreement to confirm with federal, state, or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the City of Fernley and Boys & Girls Club of Truckee Meadows.
4. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof

at least 30 days before the effective date of such termination. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by Boys & Girls Club of Truckee Meadows under this Agreement shall, at the option of the City of Fernley, become the property of the City of Fernley.

- a. City of Fernley may also suspend or terminate this Agreement, in whole or in part, if Boys & Girls Club of Truckee Meadows materially fails to comply with any term of this Agreement, or with any of the rules, regulations, or provisions referred to herein; and the City of Fernley may declare Boys & Girls Club of Truckee Meadows ineligible for any further participation in City of Fernley's award agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe Boys & Girls Club of Truckee Meadows is in noncompliance with any applicable rules or regulations, City of Fernley may withhold funding.

D. Award Assurances

A signature on this Agreement indicates that Boys & Girls Club of Truckee Meadows is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These award funds will not be used to supplant existing financial support for current programs.
4. No portion of these award funds will be subcontracted without prior written approval unless expressly identified in the award agreement.
5. Compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee for employment because of race, national origin, creed, color, sex, religion, age, disability, or handicap condition (including AIDS and AIDS-related conditions).
6. Compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained

in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.

7. Certifications that neither Boys & Girls Club of Truckee Meadows nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Department and Suspension, 28 C.F.R. pt. 67 §67.510, as published as pt. VII of May 26, 1988, Federal Register (pp. 19150-19211). No funding associated with this award will be used for lobbying.
8. Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the City of Fernley (as well as a federal requirement as specified in 2 CFR part 200, subpart F) that each grantee annually expending \$750,000 or more in federal funds have a single audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. A copy of the final signed audit report must be sent to the City of Fernley, within six (6) months of the close of the Subgrantee's fiscal year. Failure to comply may result in consequences such as the withholding of reimbursement requests, disqualification of future funding and/or termination of current funding.
9. The City of Fernley's Policy requires that for subgrantees not required to have a single audit under 2 CFR part 200, subpart F, a Limited Scope Audit on Agreed Upon Procedures must be conducted for that year by an independent, licensed Certified Public Accountant, using American Institute of Certified Public Accountants (AICPA) generally accepted auditing standards (GAAS) or attestation standards. A copy of the limited scope report must be sent to the City of Fernley, within six (6) months of the close of the Subgrantee's fiscal year. Failure to comply may result in consequences such as the withholding of reimbursement requests, disqualification of future funding, and/or termination of current funding.
10. Subgrantees shall adhere to the requirements of the American Rescue Plan Act and are required to have a Dun and Bradstreet Universal Number System (DUNS) if the subaward is \$50,000 or more.
11. Subgrantees shall adhere to the requirements of the American Rescue Plan Act and are required to have an active SAM.gov registration. All federal financial assistance recipients and subrecipients must register on SAM.gov and renew their SAM registration annually to maintain an active status to be eligible to receive federal financial assistance.

12. Disclosure of any existing or potential conflicts of interest relative to the performance of services resulting from this award.
13. Provision of a work environment in which the use of tobacco products, alcohol, and illegal drugs will not be allowed.
14. An organization receiving award funds through the City of Fernley shall not use these funds for any activity related to the following:
 - a. Any attempt to influence the outcome of any federal, state, or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - b. Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative, or similar procedure.
 - c. Any attempt to influence:
 - i. The introduction or formulation off federal, state, or local legislation; or
 - ii. The enactment or modification of any pending federal, state, or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - d. Any attempt to influence the introduction, formulation, modification or enactment of a federal, state, or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - e. Any attempt to influence:
 - i. The introduction or formulation of federal, state or local legislation;

- ii. The enactment or modification of any pending federal, state, or local legislation; or
 - iii. The introduction, formulation, modification or enactment of a federal, state, or local rule, regulation, executive order, or any other program, policy, or position of the United States Government, the State of Nevada or a local governmental entity, by preparing, distributing or using publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
- f. Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - g. Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy, or position, when such activities are carried on in support of or in knowing preparation of an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.

15. An organization receiving award funds through the City of Fernley may, to the extent and in the manner authorized in its award, use award funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:

- a. Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
- b. Not specifically directed at:
 - i. Any member or employee of congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;

- ii. Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
- iii. Any officer or employee of the United States Government, the State of Nevada, or a local governmental entity who is involved in introducing, formulating, modifying, or enacting a Federal, State or local rule, regulation, executive order, or any other program, policy, or position of the United States Government, the State of Nevada or a local governmental entity.

This provision does not prohibit a recipient or an applicant for the award from providing information that is directly related to the award.

16. Boys & Girls Club of Truckee Meadows proposed uses of the funds provided as payment under sections 601, 602 and 603 of the Social Security Act will be used only to cover those costs that:

- a. Respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c. Are for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d. Are necessary investments in water, sewer, or broadband infrastructure.

17. Subrecipients shall comply with all terms, conditions, and requirements of the U.S. Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions in **Attachment A**.

18. Boys & Girls Club of Truckee Meadows understands that any funds provided pursuant to this certification cannot be used for depositing funds into any pension fund.

19. Boys & Girls Club of Truckee Meadows understands that funds received pursuant to this certification cannot be used for expenditures for which Boys & Girls Club of Truckee Meadows has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

E. Financial Reporting

Boys & Girls Club of Truckee Meadows agrees to request reimbursement, accompanied by supporting documentation, for The Club's operational costs and personnel salaries.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and intend to be legally bound thereby, this 18th day of January 2023.

Signed by:

Mike Wurm, Chief Executive Director
Boys & Girls Club of Truckee Meadows

Neal McIntyre, Mayor
Fernley City Council

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds:
 - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance: The period of performance for this award begins on the date hereof and ends on _____. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on _____, and ends on _____.
3. Reporting: Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records:
 - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
 - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs: Pre-award costs, as defined in 2 C.F.R. §200.458, may not be paid with funding from this award.
6. Administrative Costs: Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing: Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest: Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. §200.318(e) and that such conflict of interest

policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations:

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award including, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM) 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 1 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
 - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 21.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21
 - viii. Uniform relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§4601-4655) and implementing regulations.

- ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§2000D *et seq.*) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VII of the Civil Rights Act of 1963 (42 U.S.C. §§3601 *et seq.*), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination act of 1975, as amended (42 U.S.C. §§ 6101 *et. Seq.*), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in progress or activities receiving federal financial assistance; and
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§12101 *et. seq.*), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. **Remedial Actions.** In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. **Hatch Act.** Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 AND 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. **False Statements.** Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Publications. Any publications produced with funds from this award must display the following language: “This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury.”
14. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
 - b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury’s initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.
15. Disclaimer.
- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
 - b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.
16. Protections for Whistleblowers.
- a. In accordance with 41 U.S.C. §4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonable believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contact (including the competition for or negotiation of a contract) or grant.
 - b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress
 - ii. An Inspector General;
 - iii. The Government Accountability Office;

- iv. A Treasury employee responsible for contact or grant oversight or management;
- v. An authorized official of the Department of Justice or other law enforcement agency;
- vi. A court of grand jury; or
- vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on the job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.
18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.



BOYS & GIRLS CLUB
OF TRUCKEE MEADOWS
Reno-Sparks | Fernley | Ely | Winnemucca

PROPOSAL TO THE CITY OF FERNLEY FERNLEY TEEN CENTER

Serving Those Who Need Us Most

The Boys & Girls Club of Truckee Meadows is northern Nevada's leading non-profit youth services agency. Our mission is to enhance the quality of life for children ages 0 to 18 in the Truckee Meadows through after-school, summer, and school break programming and services. The Club is committed to creating healthy children, in body and mind, with a sense of competence, usefulness, responsibility, belonging, and influence through diverse programs and community involvement. Founded in 1976, the Club now serves nearly 14,000 children at 30+ locations throughout Reno, Sparks, Ely, Winnemucca, and Fernley. In Fernley, BGCMT has provided out-of-school services for the past 13 years. Through a partnership with Lyon County School District, the Club has a presence at five of the six schools in the area, serving hundreds of children ages 6 to 18-year-olds.

At every Club site, youth will find quality programs and caring mentors to help them improve academically, build character and establish healthy habits. Club programs fall under five core areas: Education & Career Development; Character & Leadership Development; the Arts; Sports, Fitness & Recreation; and Health & Life Skills. Although we serve thousands of youth annually, our focus centers on impacting each child's individual lives who walks through our doors. These programs, combined with our caring staff, enable us to achieve our mission as we help today's young people grow into tomorrow's leaders.

Program Need

Over the last 30 years, the City of Fernley has transformed from a small farming community into a technology and manufacturing hub that has positively impacted the community. While Fernley is attracting many businesses, the community still needs consistent, quality youth programming. The 8,918 youth in Fernley have minimal options for positive activities outside of school and sports. Without constructive outlets for their time and energy, Fernley youth are susceptible to the challenges that many rural youth face—turning to drugs, alcohol, violence, and other dangerous activities. Studies, such as the 2019 Nevada High School Youth Risk Behavior Survey, show that rural youth are more likely than their metropolitan peers to use alcohol and drugs, engage in sexual activity and commit suicide. According to the survey, 28.7% of high school students in Lyon County have smoked cigarettes, which is significantly higher than the state's rate of 18%. The number of high school students who have ever drank alcohol is also higher in Lyon County than in the state (63.1% vs. 56.9%). Unfortunately, the percentage of high school students who have used drugs is also higher in Lyon County: 3.8% have tried methamphetamines, 6.3% have used ecstasy, and 6.2% have used cocaine. Lyon County high school students also reported that 40.9% had sexual intercourse, and 12.1% had sexual intercourse with four or more persons during their life. In addition to the risky behaviors, the survey revealed that only 34% of Lyon County high school students felt comfortable talking to their parents about personal matters.

The pandemic only exacerbated these issues since, in the last two years, children and youth were exposed to trauma, disruptions in learning, physical isolation, and disengagement from school and peers. These unprecedented challenges impacted every aspect of their world, including their academic, social, and emotional well-being. A national study by Edge Research revealed substantial worries among

parents about the impact of the pandemic: 40 percent worried that children were missing out on social connections, 32 percent worried about screen time, and 26 percent were concerned about academic development. The tables below utilize data from the Nevada Department of Education to highlight the learning loss in Lyon County School District over the last three years. Although youth in LCSD are recovering, the percentage of students who are considered proficient in ELA and math is still lower than the state's percentage.

Table 1: Math Proficiency

	LCSD	State
2018-2019	34.3%	37.5%
2019-2020	21.5%	26.3%
2020-2021	26.8%	29.8%

Table 2: ELA Proficiency

	LCSD	State
2018-2019	42.7%	48.5%
2019-2020	34.5%	41.4%
2020-2021	34.5%	43.7%

Request to the City of Fernley

In late 2021, U.S. Surgeon General Dr. Vivek Murthy issued an advisory addressing the youth mental health crisis exacerbated by the pandemic. The advisory outlined recovery solutions which listed enrichment programs as ways to promote healthy development and increase resilience. Out-of-school programs like ours play a crucial role in the recovery efforts by providing youth with the safe, enriching, and affirming environments they desperately need. However, access to these programs is not always equitable, and it is particularly challenging for children in rural communities to connect to these programs due to the lack of services available.

In addition to offering services at LCSD schools, BGCTM established an additional location in Fernley with the help of the City of Fernley. In 2020, the site served as a Distance Learning Center where youth had access to computers and staff who substituted the in-person teacher role, thus minimizing these students' learning loss. Once students returned to school, the site transitioned into a Club site that primarily serves teens but also serves as an overflow site since we have reached capacity at our school sites.

The Fernley Teen Center, located at 395 Highway 95A, is serving between 40 and 50 teens per day, and we are now offering transportation from Silverland and the high school. The demand is so high that on most days, our staff has to make two trips to transport all the students safely.

At the Fernley Teen Center, youth participate in programs in our five core areas of Health & Wellness, Sports & Recreation, the Arts, Workforce Readiness, and Character & Leadership that support our youth's social and emotional needs. To improve students' educational outcomes and help close achievement gaps, BGCTM launched academic initiatives designed to reinforce school-day learning.

During our daily academic hour, youth receive homework assistance through small-group tutoring. They also participate in our BGC Reads initiative, designed to help youth build a solid literacy foundation through group activities, individual reading, online curriculum, library partnerships, and parental engagement.

The Fernley Teen Center has also established two leadership clubs: Torch Club, which is geared toward middle schoolers, and Keystone, which is our club for high schoolers. Both clubs provide opportunities for members to demonstrate the positive impact youth and teens can have in their community. The participants identify needs in their Club or community and create and implement service projects to address them. The leadership clubs have over 20 active participants. Most recently, they provided support at the Breakfast with the Grinch event, which had approximately 600 people in attendance. In the last year, the teen center has also been the epicenter of the Workforce Development program in partnership with LCSD. Through this initiative, 15 students are currently earning high school credits by working at the Club.



BGCTM respectfully requests support from the City of Fernley to continue the impactful work at the Fernley Teen Center. A \$147,008 allocation from the City of Fernley would support this location's staffing and operational expenses through December 31, 2023. This investment will allow us to continue to grow and serve more youth and simultaneously enable parents to return to work and contribute to the recovery of our economy. A breakdown of our proposed budget is included with our proposal.



**Boys & Girls Club of Truckee Meadows
Budget for Fernley Teen Center
January 1, 2023 - December 31, 2023**

<u>Personnel</u>	Total:	\$ 46,400
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	<u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Amount Requested</u>
Fernley Area Coordinator	\$ 48,000	50%	12	\$24,000
Fernley Teen Center Coordinator	\$ 28,000	80%	12	\$22,400

Justification:

The Fernley Teen Center operates Monday through Friday from 7am to 6pm. The Area Coordinator is ultimately responsible for the management of the Teen Center. The Teen Center Coordinator is responsible for the supervision and implementation of program activities. Their rate is \$16/hr, and they will work approximately 35 hours each week.

<u>Operational Costs</u>	Total:	\$ 96,108
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	<u>Monthly Cost</u>	<u>Months</u>	<u>Amount Requested</u>
Facility Rental	\$4,320	12	\$ 58,560
Occupancy Costs	\$2,754	12	\$ 33,048
Transportation Costs	\$375	12	\$ 4,500

Justification:

Facility Rental: Lease renewed on October 1, 2022 for a 4800 sq. feet facility located at 396 Hwy 95A Suite 401 and 404, Fernley, NV 89408. This space will provide youth with a safe space, caring mentors, and academic and enrichment programs to support their social-emotional wellbeing and education.

Occupancy Costs: Includes utilities for the space, insurance, and tenant improvements.

Transportation Costs: Costs associated with the transportation of students to/from school, including gas and vehicle maintenance. Calculated at \$0.625 reimbursement rate.

<u>Materials & Supplies</u>	Total:	\$ 4,500
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	<u>Amount Requested</u>
Program Supplies	\$ 4,500

Justification:

Program supplies necessary for the operation of BGCTM's academic and enrichment programs. Enrichment program supplies will fall under BGCTM's core areas of Art, STEM, Health & Lifeskills, Character & Leadership, and Sports, Fitness & Recreation.

TOTAL BUDGET	Total:	\$ 147,008
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CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: January 18, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Jessica Dover

FINANCIAL IMPACT:

Yes: X

No:

CURRENTLY BUDGETED:

Yes: X

No:

FUND/ACCOUNT:

510-166-100, 520-166-100

ACTION REQUESTED: Motion

AGENDA ITEM: (For Possible Action):

Possible Action to reallocate a portion of the \$8,000,000 identified for Wastewater Infrastructure as part of the City's Coronavirus State and Local Fiscal Recovery Fund (SLFRF), established under the American Rescue Plan Act (ARPA) spending plan (Plan), to fund Water Improvements included in the Cottonwood LN Reconstruction Project (Project), in an amount not to exceed \$1,438,750.

AGENDA ITEM BRIEF:

On August 04, 2021 City Council approved the proposed ARPA spending plan; the adopted plan includes \$8M in funding for wastewater infrastructure identified in the City's Capital Improvement Plan. The Cottonwood LN Reconstruction Project Contract for Construction was presented to Council on September 21, 2022; Council requested that staff bring back a future Agenda Item discussing the possibility of reallocating a portion of the \$8M previously identified for wastewater improvements to fund water improvements for the Project.

RECOMMENDED MOTION:

"I move to: reallocate a portion of the \$8,000,000 identified for Wastewater Infrastructure as part of the City's Coronavirus State and Local Fiscal Recovery Fund (SLFRF), established under the American Rescue Plan Act (ARPA) spending plan (Plan), to fund Water Improvements included in the Cottonwood LN Reconstruction Project (Project), in an amount not to exceed \$1,438,750."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which

legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

1. City Council may reallocate a portion of ARPA funds previously approved to fund Wastewater infrastructure, identified per the City's Capital Improvement Plan, to fund Water Improvements included in the Cottonwood LN Reconstruction Project
2. City Council may choose to not reallocate ARPA funds to pay for Water Improvements included in the Cottonwood LN Reconstruction Project; Improvements related to Water Infrastructure will be Constructed and funded by the City's Water Enterprise Fund per the FY 22/23 budget, and as Awarded by City Council on September 21, 2022

BACKGROUND:

Overview

The American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) under Sections 602 and 603 of the Social Security Act to help states and localities address the economic and health consequences of the COVID-19 pandemic. The SLRF program (Program) provides for payments to non-entitlement units (NEUs) of local governments, which are local governments typically serving a population under 50,000.

The SLRF Program provides State, Local and Tribal Governments across the country with resources needed to:

(1)

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts
- Maintain vital public services, even amid declines in revenue resulting from the crisis
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

On July 21, 2021 City Council adopted Resolution #21-005 accepting an allocation from SLFRF, established under ARPA, in the amount of \$18,921,964.50. This amount was later amended to \$20,972,921.50 on August 04, 2021.

On August 04, 2021 City Council approved the SLFRF spending plan (Plan). The adopted Plan includes \$8MM in funding for wastewater infrastructure as identified per the City's Capital Improvement Plan (CIP).

The U.S. Department of the Treasury released the Final Rule for the Program on January 06, 2022, which took effect on April 01, 2022.

Recipients may use SLRF funds to: ⁽¹⁾

- **Replace lost public sector revenue**, using this funding to provide government services up to the amount

of revenue lost due to the pandemic

- **Respond to the far-reaching public health and negative economic impacts of the pandemic**, by supporting the health of communities, and helping households, small businesses, impacted industries, nonprofits, and the public sector recover from economic impacts
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet

U.S. Department of the Treasury – 31 CFR Part 35 ⁽²⁾; regarding necessary investment in infrastructure

Per 31 CFR Part 35, the U.S. Department of the Treasury considers an investment in infrastructure to be necessary if it is:

1. responsive to an identified need to achieve or maintain an adequate minimum level of service, which for some eligible project categories may include a reasonable projection of increased need, whether due to population growth or otherwise and
2. a cost-effective means for meeting that need, taking into account available alternatives. In addition, in the case of investments in drinking water service infrastructure to supply drinking water to satisfy a projected increase in the population, the project must also be projected to be sustainable over its estimated useful life

RESOURCES:

⁽¹⁾ U.S. Department of the Treasury, Policy Issues. Coronavirus State and Local Fiscal Recovery Funds. <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>. Accessed 30 December 2022.

⁽²⁾ Department of the Treasury, 31 CFR Part 35, Coronavirus State and Local Fiscal Recovery Funds, Final rule, p. 4408.

Cottonwood LN Reconstruction Project, Contract for Construction

The Contract for Construction was awarded to Sierra Nevada Construction, Inc. (SNC) during the September 21, 2022 City Council Meeting. Council approved the Contract for Construction Services, along with Amendment No. 2 to the Existing Engineering Services Contract as proposed. Staff briefly discussed the possibility of utilizing ARPA funding for water improvements in an effort to defray the higher cost to the water enterprise fund and to also commit a large portion of the ARPA funds, which are time constrained, to a project.

Council made a separate motion requesting staff to bring back a future agenda Item to discuss the feasibility of utilizing ARPA Funds to pay for Construction of Water Improvements for the Project in lieu of utilizing the Water Enterprise Fund, as is currently approved.

As presented by the City Engineer during the meeting, the total FY 2023 project expenditures projected for water infrastructure for the Cottonwood project is \$1,438,750; more than double the approved FY 22/23 budget

for Engineering and Construction Services related to water improvements for the project. The total FY 2023 project expenditures for sewer infrastructure for the Cottonwood project are \$230,680, and will be paid utilizing ARPA funds.

These overages are largely due to current material pricing and availability. Similar cost increases have been reflected in recent projects located throughout Northern Nevada. Staff anticipates prices may continue to fluctuate; specific items may incur long lead times and impact the project schedule.

Sanitary Sewer Improvements associated with the Cottonwood LN Reconstruction Project includes rehabilitation/reconstruction of Sanitary Sewer Manholes (SSMHs) nearing the end of their useful service life. It is estimated that replacement and/or rehabilitation of impacted SSMHs will maintain the current level of service of the City's Wastewater Collection System. The City will realize substantial cost savings by designing and constructing portions of the Wastewater Collection System beneath Cottonwood LN in conjunction with roadway and drainage improvements. Performing the work while the street is being reconstructed is economically and operationally more efficient than if it were scoped as a separate project. A Sanitary Sewer evaluation of the Project corridor was conducted during the Engineering Design Phase. Findings from the evaluation resulted in the consultant's recommendation to the City to perform structural rehabilitation for a portion of existing SSMHs, in lieu of replacement. This design alternative may potentially result in cost savings for the City; both in material (new SSMH vs. cost of material required to install structural liner) and labor associated with trenching/shoring, traffic control etc.

Regarding Water Improvements for the Project, a portion of an 18-inch water main needs to be installed between Rosewood DR and Cook WY. This section has been identified in the City's 2008 Water Master Plan as a project that will improve the operation of the distribution system. Another section of water main that extends from US 50A/95A to Hardie LN will be upsized from 6" to 18" as part of this project, a jack and bore will be performed across US 95A to connect the new 18" line to the existing 6" line at the west side of US 95A. This method of Construction may result in a more cost-effective means by which to construct the new segment of 18" water main when compared to alternative methods, such as open trench installation across the newly repaved US 95A. Performing the work while the street is being reconstructed is economically and operationally more efficient than if it were scoped as a separate project.

Installation of the new main and associated appurtenances is not directly related to potential future growth of the area. As stated above, these improvements are intended to improve the operation of the Water Distribution System.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

Federal:

City must comply with U.S. Department of the Treasury, 31 CFR Part 35, Coronavirus State and Local Recovery Funds, Final rule

Nevada Statutes:

- NRS 625.530 Section 3 Restrictions upon Public Works
- NRS 332.115.b
- NRS 338

Other:

- City of Fernley Transportation Master Plan (TMP), Resolution #20-014
- 2015 Pavement Management Program, Resolution #2015-008
- 2008 Water Master Plan Update, Resolution #08-028
- FY 18/19 ADA TP Infrastructure Survey, Inventory and Final Report
- City of Fernley Safe Routes to School Plan, Resolution #2011-004

FINANCIAL IMPLICATIONS:

Project appropriations are included in the approved FY 2023 Budget as part of the Capital Improvement Plan:

- \$2,623,000 (100-475-745), Cottonwood LN Reconstruction Project (Page 162, 211, A-10)
- \$612,000 (510-166-100), Cottonwood LN Waterline Replacement and Extension (Page 217, A-49)
- \$147,000 (520-166-100), Cottonwood LN Sanitary Sewer Rehab/Reconstruct (Page 219, A-62)

Proposed ARPA Expenditures, Cottonwood LN Reconstruction Project

Water Enterprise Fund	\$1,438,750
Sewer Enterprise Fund	\$230,680
Total (E) Contracts (Including OPTIONAL Services):	\$1,669,430

Estimated ARPA Funds related to Sewer Infrastructure Committed to date ⁽³⁾

Villa Park Sewer Main Replacement Design	\$51,716.00
FDR Lift Station Reconst Phase 2, Grit Chamber Removal Construction	\$1,206,842.03
US 50A/95A Sanitary Sewer Improvements Construction	\$710,690.00
West Lift Station Upgrade Construction	\$1,606,141.00
<u>South Arm Interceptor Phase 1 Design</u>	<u>\$114,410.00</u>
Total Committed (Including OPTIONAL Services):	\$3,689,799.03

Estimated ARPA Funds related to Sewer Infrastructure Expended (Actuals) to date ⁽³⁾

Villa Park Sewer Main Replacement	\$29,855.47
FDR Lift Station Reconst Phase 2, East Lift Grit Chamber Removal	\$902,422.75
US 50A/95A Sanitary Sewer Improvements	\$581,186.80
West Lift Station Upgrade	\$186,706.60
<u>South Arm Interceptor Phase 1</u>	<u>\$46,486.70</u>
Total Committed (Including OPTIONAL Services):	\$1,746,658.32

⁽³⁾ Totals reflected above are compiled from the best information available as of 12/28/2022

If the Council approves of staff utilizing ARPA funding to pay for the water infrastructure associated with the Cottonwood LN Reconstruction Project, a total of approximately \$5.4MM of \$8M ARPA funds would be committed. This leaves approximately \$2.6MM remaining for wastewater infrastructure as originally approved per the plan.

Council can also choose to continue as previously planned and use the \$8M in ARPA funding for wastewater projects only. This would leave approximately \$4.1M remaining for wastewater infrastructure.

The original plan did not include specific wastewater projects and staff planned to utilize ARPA funds on any wastewater projects in the approved capital project budget.

Funds may be used for eligible costs incurred during the period beginning March 03, 2021 and ending December 31, 2024, for purposes established in the Act. Funds must be obligated by December 31, 2024, and all funds for projects in progress must be spent by December 31, 2026.

ATTACHMENTS:

None



CITY OF FERNLEY

City Council AGENDA REPORT

Meeting Date: January 18, 2023

REPORT TO: Mayor and City Council

REPORT FROM: Lydia Altick, Deputy City Manager

FINANCIAL IMPACT:

Yes: X

No:

CURRENTLY BUDGETED:

Yes: X

No:

FUND/ACCOUNT:

100-610-100

ACTION REQUESTED: Motion

AGENDA ITEM: (For Possible Action):

Possible action to approve the reclassification of Associate Planner to Senior Planner.

AGENDA ITEM BRIEF:

Key Points:

1. Since the resignation of the Planning Director, the City has been unable to fill the Planning Director position. Since the absence of a Planning Director, the Associate Planner began taking on the duties of a Senior Planner, working with the previous City Manager, and the Deputy City Manager to fulfill the duties of the Planning Department.
2. In early October 2022, an Assistant Planner was hired by the City to take over the Planning Department public counter position and to assist the Associate Planner with application intake, and planning tasks as needed. That position is still in place and is overseen by the current Associate Planner.
3. Associate Planner is now within 24 months of obtaining an American Institute of Certified Planners (AICP) credential, and has demonstrated an ability to complete the Senior Planner functions with the experience and training required for that position.

RECOMMENDED MOTION:

1. "I move to approve the modification to the organizational chart."
2. "I move to approve the budget modification to dissolve the Associate Planner position and enact the Senior Planner position."
3. "I move to approve the Senior Planner job description."

BUSINESS IMPACT (per NRS Chapter 237):

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which

legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

The Planning Department continues to take in new development proposals at an accelerated rate. In addition, long-range planning is a high priority. In order to administrate and enforce the zoning code, as well as provide customer service, permit review, planning inspections, community outreach programs, and manage current and long-range planning programs, having qualified staff is a priority.

Staff at the Planning Department currently includes an Assistant Planner and an Associate Planner. Both staff continue to take on greater responsibilities, including coordinating all activities related to the review and processing of development projects and applications, providing responsible development advice according to general planning principals, City policies, the Municipal Code, Design Standards & Review Guidelines. One employee has taken the initial steps to complete the professional planning certificate (AICP) in order to participate in professional associations and stay abreast of new trends and innovations in the field of urban/rural planning.

The Planning Department has been operating with only two employees. An experienced planner/position is needed to fulfill planning activities, which include preparing and presenting complex and technical staff reports and recommendations at community meetings, advisory boards, and public hearings or other outside agencies, as well as spearheading the Master Plan update as well as the Area Plans to the north, west and south of the City.

RELEVANT LAWS, STATUTES, AND REGULATIONS:

FSLA

FINANCIAL IMPLICATIONS:

Resources exist in the current budget because of the elimination of the Associate Planner position and inability to fill the Planning Director position since August. Staff requests that the employee be placed at Step 1 of the Senior Planner current wage scale. Planning for the AICP certification exam is in place in the next 24 months by the employee.

ATTACHMENTS:

1. Senior Planner_2023.1.11
2. Draft Proposed Revision 2023.01.18 FY2023 Organizational Chart 1

City of Fernley Senior Planner

FLSA Status: Exempt

Effective: 1/18/2023

DEFINITION: Under direction, directs, manages, supervises, and coordinates the assigned day-to-day planning programs and activities within his/her department. Coordinates assigned activities with other city departments and outside agencies.

DISTINGUISHING CHARACTERISTICS: This is the supervisory level class in the Planner series. This class is distinguished from the Associate/Assistant Planner by the performance of management duties, including, but not limited to, supervision, scheduling, and project assignment to the lower-level planners within the department.

ESSENTIAL FUNCTIONS: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).*

1. Manages and participates in the development and implementation of goals, objectives, policies and priorities for assigned programs; recommends and administers policies and procedures. Prepares clear and concise administrative and financial reports.
2. Plans, directs, coordinates, and reviews the work plan for the department; assigns work activities, projects, and programs.
3. Reviews and evaluates work products, methods and procedures; meets with staff to identify and resolve problems.
4. Monitors and evaluates the efficiency and effectiveness of department's methods and procedures; recommends appropriate service and staffing levels.
5. Selects professional, technical, and support staff and ensure effective morale, productivity, and discipline.
6. Plans, organizes, administers, reviews, and evaluates the activities of staff directly and through subordinate supervisors.
7. Oversees and participates in the development and administration of the division budget; directs the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.
8. Conducts and supervises planning studies in the community; directs data collection for evaluating current and advance planning projects. Confers with engineers, developers, architects, a variety of agencies, and the general public to acquire information and coordinate planning and zoning matters.
9. Reviews complex development proposals and works with developers to reach agreement on acceptable site plans.
10. Conducts a variety of organizational and operational studies and investigations.
11. Presents to Planning Commission, City Council, Community Groups, and outside agencies.
12. Respond to both internal and external customers with professional etiquette and deliver excellent customer service.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge, and Abilities: (KSAs are the attributes required to perform a job; generally demonstrated through qualifying experience, education, or training.)

Knowledge of:

- Operational characteristics, services, and activities of an urban planning or zoning administration program;
- Advanced principles and practices of zoning administration;
- Advanced principles and practices of research, analysis, and report writing;
- Advanced principles and practices of urban design;
- Advanced principles and practices of urban planning and development;
- Current land use planning policies, laws, and statutes;
- General municipal powers and authority relating to planning and zoning;
- Capabilities and uses of geographic information systems;
- Current literature, information sources, and research techniques in the field of urban planning;
- Advanced site planning, landscape design, and architectural design techniques, practices and methods;
- Management skills to analyze programs, policies, and operational needs;
- Principles and practices of program development and administration;
- Principles and practices of municipal budget preparation and administration;
- Advanced principles of supervision, training, and performance evaluation;
- Modern office methods, practices, procedures, and equipment, including computers necessary for graphic presentation, mapping, and database management; and
- Pertinent federal, state, and local laws, codes and regulations.

Ability to:

- Analyze problems, identify alternative solutions, project consequences of proposed actions, recommend or approve best options and ensure staff implements approved solutions in support of goals;
- Distinguish political sensitivities and inter-relationships in the local community and adjust operations accordingly;
- Respond to difficult and sensitive public inquiries;
- Understand and carry out oral and written directions;
- Communicate clearly and concisely, both orally and in writing; and
- Establish and maintain effective working relationships with those contacted in the course of work.

Required Certifications and Licenses:

Possession of American Institute of Certified Planners (AICP) designation within two years of the date of appointment.

Experience and Training:

Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

A Bachelor's degree from an accredited college or university with major in urban planning, urban studies, geography, landscape architecture, engineering, sociology or a field related to the essential functions. A Master's degree in planning or public administration is strongly preferred. Increasingly responsible experience in urban, community or regional planning or zoning administration to include three years at a public agency or two years of administrative and supervisory responsibility.

Physical and Mental Requirements:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength, dexterity, coordination, and vision to use keyboard and video display terminal for prolonged periods. Strength and stamina to bend, stoop, sit, and stand for long periods of time. Dexterity and coordination to handle files and single pieces of paper; occasional lifting of files, stacks of paper or reports, references, and other materials. Some reaching, bending, squatting, and stooping to access files and records is necessary. The ability to communicate via telephone and in person. Light lifting (up to 25 pounds) is occasionally required. Extended periods of standing may be required when at a specific work site.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

Working Conditions:

Work is performed under the following conditions.

Majority of work is conducted in an office environment. Work may occasionally be performed outside with exposure to dust, fumes, odors, chemicals, dampness, cold, heat, and loud noises. Position may require travel by car from the office to a work site.

Employee's Acknowledgment: I acknowledge that I have read the above job description and have received a copy for my records.

Employee's Signature

Date Signed

