

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
MARCH 11, 2022**

Chair JF McCullar called the meeting to order at 9:00 am.

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: SCAC Chairman McCullar, Committee Member Burrous, Committee Member Holley, SCAC Vice Chair LaVoie, Committee Member Wheeler, Councilman Albert Torres, Deputy City Attorney Aaron Mouritsen, Deputy City Clerk Brenda Gosser, Assistant to the City Clerk Tiffany Wood.

Absent: None.

1.2. Public Forum

There were none.

1.3. (For Possible Action) Approval of Agenda

Motion: MOVE TO APPROVE THE AGENDA. **Action:** Approve, **Moved by** SCAC Vice Chair Jacqueline LaVoie, **Seconded by** Committee Member Sherryl Wheeler. **Vote:** Passed, **summary:** Yes 5, No 0, Abstained 0. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None.

1.4. (For Possible Action) Approval of Minutes

Vice Chair Jacqueline LaVoie amended the minutes on section 6, page 4. The word "Agendized" must be fixed on January's meeting and Jackie's name has some alterations along with other misspellings for the February meeting.

Motion: MOVE TO APPROVE MINUTES WITH THE REVISIONS. **Action:** Approve, **Moved by** SCAC Vice Chair Jacqueline LaVoie, **Seconded by** Committee Member Sharon Holley. **Vote:** Passed, **summary:** Yes 5, No 0, Abstained 0. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None.

2. REPORTS

Chair JF McCullar reported that he and his wife attended the leadership academy and he wanted to thank Trish, Daphne, and April. He learned that every dept. is underfunded in the City. It was very informative.

Vice chair Jackie LaVoie asked if the Leadership Academy is only held annually.

Assistant to the City Manager Trisha Connor responded that they usually do it once a year but they may do it again this fall.

JF McCullar said Committee member Burrous made a presentation about the Senior Citizen Advisory Committee and he did a very good job.

Committee Member Tom Burrous said he made a presentation to the Fernley Women's Republican Committee.

Vice Chair Jacqueline LaVoie asked about reporting on the subcommittees. She said she reached out about the newsletter and they wanted to use the same format the city uses. April Homme will set up a computer room and assist. She asked when they should publish. Resource guides are coming along and there are

many available for seniors. She forgot about the website portion.

Committee Member Sherryl Wheeler said she asked about the 4th of July event.

Chair JF McCullar spoke to businesses in town and had a lot of positive responses to the committee.

Assistant to the City Manager Trisha announced that the Fernley Senior Center will host Bingo on Sat, March 19th at 5:30 pm and starts at 6. Quad county Nevada Virtual Alzheimer Communities forum will be March 30th Wed. from 9am to 10:30 am via Zoom. The Senior Center will have a spring craft fair and bake sale on April 2nd from 9am to 2pm.

Committee Member Tom Burrous said he had food for Mardi Gras at the Senior Center that was very good.

3. PRESENTATIONS

3.1. Presentation from businesses and organizations in the City of Fernley who offer services and benefits to senior citizens.

There were none.

4. STAFF REPORTS

4.1. (For Possible Action) Discussion to establish a Lyon County Sheriff's Office Liaison for the Senior Citizens Advisory Committee and possible appointment of LCSO Liaison for the Senior Citizen Advisory Committee.

Assistant to the City Manager Trisha Connor reached out to the Sheriff's Office to designate a liaison that would have a shift during the Senior Citizen Advisory Committee. She said it is difficult to find one on a set schedule. She said Sheriff Hunewill would reach out when he finds one.

Motion: MOVE TO ESTABLISH A LYON COUNTY SHERIFF'S OFFICE LIASON FOR THE SENIOR CITIZEN ADVISORY COMMITTEE AND THAT WILL APPOINT A SPECIFIC PERSON ONCE WE GET THE RECOMMENDATION FROM SHERIFF HUNEWILL. **Action:** Approve, **Moved by** SCAC Vice Chair Jacqueline LaVoie, **Seconded by** Committee Member Sherryl Cobb. **Vote:** Passed, **summary:** Yes 5, No 0, Abstained 0. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Cobb, **No:** None, **Abstain:** None.

4.2. (For possible action) Discussion to determine the process to allow Fernley community members to participate in the Senior Citizen Advisory Subcommittees.

Assistant to the City Manager Trisha Connor spoke about the subcommittees and how to open them up to the public to participate. It can be formal or informal with volunteers or appointed members. The volunteers would need to be tracked as well as the hours they volunteer for.

Committee Member Tom Burrous was in favor of the less formal volunteering option.

Chair JF McCullar agreed that it should be informal. He noted word of mouth seemed to work fine. He asked if they should set a time frame in advance.

Motion: MOVE TO APPROVE THE AGENDA ITEM PRESENTED BY STAFF FOR SENIOR CITIZEN ADVISORY COMMITTEE TO ALLOW THE RESIDENTS OF FERNLEY AS VOLUNTEERS ON THE SUBCOMITEES. **Action:** Approve, **Moved by** Committee Member Thomas Burrous, **Seconded by** SCAC Vice Chair Jacqueline LaVoie. **Vote:** Passed, **summary:** Yes 5, No 0, Abstained 0. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None.

4.3.

A. (For Possible Action) Discussion to Adopt Resolution #22-010 establishing the rules of Decorum for the Senior

Citizen Advisory Committee.

B. (For Possible Action) Discussion to Adopt Resolution #22-011 establishing the rules of Parliamentary Procedure for the Senior Citizen Advisory Committee.

Assistant to the City Manager Trisha Connor asked to establish rules of decorum for the senior citizen advisory committee.

Vice Chair Jacqueline said she read the proposal and thought it was a good idea to set those rules in place.

Motion: MOVE TO ADOPT RESOLUTION #22-101 ESTABLISHING THE RULES OF DECORUM FOR THE SENIOR CITIZEN ADVISORY COMMITTEE. **Action:** Approve, **Moved by** Committee Member Thomas Burrous, **Seconded by** Committee Member Sherryl Cobb. **Vote:** Passed, **summary:** Yes 5, No 0, Abstained 0. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None.

Assistant to the City Manager Trisha Connor asked to establish the rules of Parliamentary Procedure for the Senior Citizen Advisory Committee.

Motion: MOVE TO ADOPT RESOLUTION #22-011 ESTABLISHING THE RULES OF PARLIAMENTARY PROCEDURE FOR THE SENIOR CITIZEN ADVISORY COMMITTEE. **Action:** Approve, **Moved by** Committee Member Burrous, **Seconded by** Committee Member Cobb. **Vote:** Passed, **summary:** Yes 5, No 0, Abstained 0. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie, Committee Member Wheeler, **No:** None, **Abstain:** None.

5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS:

Vice Chair Jacqueline LaVoie would like to decide what dates to publish the quarterly newsletter. She asked if they should have a discussion on the content and if they want it brought back for review by the Committee before it is published.

Deputy City Attorney Aaron Mouritsen said it would go under reports section or it could go under its own section in the agenda.

Councilman Albert Torres suggested that since May is Older Person's Appreciation Month, maybe the FSCAC could hold an ice cream social in the Fish Bowl and he could help work that in for the budget.

Committee Memeber Sharron Holley said she liked the idea but wanted to make sure it gets advertised well before the ice cream social.

Vlce Chair Jacqueline LaVoie mentioned they had a plan to go to lunch as a group to the Senior Center and wanted to see when they could plan to go.

Councilman Torres said he is hoping for something in April.

Committee Member Tom Burrous asked what the purpose of the Lunch would be.

Councilman Torres responded that the lunch would be an introduction so people would be able to place a name with the face and become more familiar with this committee.

Deputy City Attorney Aaron Mouritsen recommended having it on the next agenda to establish a date, then plan for advertising.

6. PUBLIC FORUM

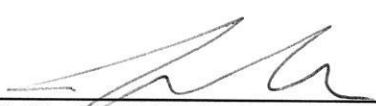
There were none.

7. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizen Advisory Committee meeting adjourned at 09:36 AM.

Approved by the Fernley Senior Citizen Advisory Committee on May 13, 2022, by a vote of:

AYES: 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0


FSCAC Chair JF McCullar

12-9-22
ATTEST: 