



N E V A D A

AGENDA  
Regular Meeting  
Senior Advisory Committee  
Friday, June 10, 2022 • 9:00 AM

Members

Jewell McCullar Chairman  
Jacqueline LaVoie - Vice Chair  
Sharon Holley - Board Member  
Sheryl Cobb - Board Member  
Thomas Burrous - Board Member

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Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

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**Zoom information:**

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

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**Public Comment:** Those wishing to address the Committee may submit public comment through the online public comment form found at <https://www.cityoffernley.org/forms>, or by sending an email to [cityclerk@cityoffernley.org](mailto:cityclerk@cityoffernley.org). Comments received prior to 4:00 pm the day before the meeting will be provided to the Committee and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day before the meeting will be included in the record but may not reach committee members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (\*9 if you are participating via phone).

**Accommodations:** The Committee and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

**Supporting Material:** Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at [www.cityoffernley.org](http://www.cityoffernley.org) Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Committee.

**Order of Business:** The presiding officer shall determine the order of the agenda. The Fernley Senior Citizen Advisory Committee may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

**1. INTRODUCTORY ITEMS**

**1.1. Roll Call**

**1.2. Public Forum**

**1.3. (For Possible Action) Approval of Agenda**

**1.4. (For Possible Action) Approval of Minutes from May 13, 2022**

**2. REPORTS**

**2.1. Reports by Chair, Vice Chair, Committee Members, and Subcommittees, if any.**

**2.2. Reports by Fernley City Council Liaison and Staff, if any.**

**3. PRESENTATIONS**

**3.1. Presentations from businesses and organizations in the City of Fernley who offer services and benefits to senior citizens.**

**4. STAFF REPORTS**

**4.1. Discussion regarding the Senior Citizen Advisory Committee budget allocations for FY2022/2023.**

**5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS**

**6. PUBLIC FORUM**

**7. ADJOURNMENT**

**Next Meeting: July 8, 2022 at 9 am**

**MINUTES OF THE  
FERNLEY SENIOR ADVISORY COMMITTEE MEETING  
MAY 13, 2022**

Vice Chair Jacqueline LaVoie called the meeting to order at 09:02 AM at Fernley City Hall, 595 Silver Lave Blvd., Fernley, NV 89408.

**1. INTRODUCTORY ITEMS**

**1.1. Roll Call**

**Present:** SCAC Vice Chair LaVoie Committee Member Holley, Committee Member Burrous, SCAC Chairman McCullar, via zoom, SCAC Liaison Councilman Torres, Deputy City Attorney Aaron Mouritsen, Assistant to the City Manager Trisha Connor, IT Coordinator John Clevon, Deputy City Clerk Brenda Gosser, Administrative Specialist Tiffany Wood. **Absent:** Committee Member Wheeler.

**1.2. Public Forum**

Councilman Ray Lacy spoke on behalf of the Lyon's Club. He thanked the FSCAC for serving the community and asked if the committee would like to partner with the Lyon's Club. He said he would like to come back with a presentation on what a collaboration with the club could look like for Fernley.

**1.3. For Possible Action: Approval of Agenda**

**Motion:** MOVE TO APPROVE THE AGENDA. **Action:** Approve, **Moved by** Committee Member Burrous, **Seconded by** Committee Member Holley. **Vote:** Passed, **summary:** Yes 4. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie. **Absent:** Sherryl Wheeler.

**1.4. For Possible Action: Approval of Minutes from April 8, 2022**

**Motion:** MOVE TO APPROVE THE MINUTES FROM APRIL 8, 2022. **Action:** Approve, **Moved by** Committee Member Burrous, **Seconded by** Committee Member Holley. **Vote:** Passed, **summary:** Yes 4. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie. **Absent:** Sherryl Wheeler.

**2. REPORTS**

Committee Member Burrous commented about the lunch at the Senior Center. He said seniors were concerned about the increase in the water bill. He said someone requested a ping-pong table at the senior center, and said affordable housing for seniors is another issue. A common issue he heard was that the sound is terrible in the council chambers for the seniors.

Chairman JF McCullar added that some seniors at the senior center asked about what services are offered to seniors. He added that seniors requested candidates to come to the senior center to meet them and have an event. He would contact Stephanie at the Senior Center to help set it up.

Deputy City Clerk Brenda Gosser mentioned that there are hearing devices in the chambers available upon request.

### 3. PRESENTATIONS

#### 3.1. Presentation by Nevada Rural Counties RSVP Program Inc.

Molly Walt, CEO of Nevada Rural Counties RSVP Program, presented the mission of the organization and what it offers to Fernley seniors.

Committee Member Tom Burrous thanked Molly and RSVP for all of their services. He agreed that too many seniors are forgotten.

#### 3.2. Presentations from businesses and organizations in the City of Fernley who offer services and benefits to senior citizens.

Assistant to the City Manager, Trisha Connor said there were no businesses or organizations to present at this time.

### 4. GENERAL BUSINESS

There was none.

### 5. STAFF REPORTS

#### 5.1. For Possible Action: Discussion and possible action regarding the Senior Citizen Advisory Committee hotline.

Assistant to the City Manager, Trisha Connor, spoke about establishing a hotline for seniors to call and leave questions. She offered her phone line in the city to use as the hotline.

Committee Member Burrous asked about what kind of calls she would expect.

Assistant to the City Manager, Connor stated she expects calls for information about services.

Vice Chair Jacqueline LaVoie asked about what to call the line.

Chair JF McCullar mentioned he likes the title of Helpline.

Discussion followed.

**Motion:** MOVE TO USE THE CARELINE TITLE AS THE NAME. **Action:** Approve, **Moved by** Committee Member Holley, **Seconded by** Committee Member Burrous. **Vote:** Passed, **summary:** Yes 4. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie. **Absent:** Sherryl Wheeler.

Trisha Connor asked to establish the purpose of the hotline.

**Motion:** MOVE TO CREATE THE CARELINE AS AN OPPORTUNITY TO OPEN CHANNELS OF COMMUNICATION BETWEEN OURSELVES AND THE SENIOR CITIZENS IN FERNLEY.

**Action:** Approve, **Moved by** SCAC Chairman McCullar, **Seconded by** SCAC Vice Chair LaVoie.  
**Vote:** Passed, **summary:** Yes 4. **Yes:** SCAC Chairman McCullar, Committee Member Holley, Committee Member Burrous, SCAC Vice Chair LaVoie.

**5.2. For Possible Action: Discussion regarding the Senior Citizen Advisory Committee budget for FY2022/2023.**

Assistant to the City Manager, Trisha Connor, explained the budget and approval process for the FSCAC. She mentioned budgeting for more ice cream social, dances, and newsletters.

**5.3. For Possible Action: Discussion regarding the June Fernley Senior Citizen Advisory Committee meeting.**

Assistant to the City Manager, Trisha Connor informed the committee that the chambers would be available June 10th for the next meeting at 9am and asked if that time would work for the committee.

The Committee agreed to meet Friday, June 10th at 9am in the Chambers.

**6. ITEMS REQUESTED BY COMMITTEE MEMBERS**

There were none.

**7. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS**

There were none.

**8. PUBLIC FORUM**

Stephanie Wolf, manager at the Fernley Senior Center stated she was notified that in order to host the craft fairs they need to charge vendors for the City for Business Licenses. She asked if the committee would have any pull with the license fees so vendors are not being charged by the state and the city.

**9. ADJOURNMENT**

There being no further business to come before it, the Fernley Senior Citizen Advisory Committee meeting adjourned at 10:08 AM.

Approved by the Fernley Senior Citizen Advisory Committee on June 10, 2022, by a vote of:

AYES \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

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Vice Chair Jacqueline LaVoie

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ATTEST: Deputy City Clerk Brenda Gosser



# CITY OF FERNLEY

## Senior Advisory Committee AGENDA REPORT

Meeting Date: June 10, 2022

REPORT TO: Mayor and City Council

REPORT FROM:

FINANCIAL IMPACT:

Yes:

No:

CURRENTLY BUDGETED:

Yes:

No:

FUND/ACCOUNT:

ACTION REQUESTED:

AGENDA ITEM: (For Possible Action):

Reports by Chair, Vice Chair, Committee Members, and Subcommittees, if any.

AGENDA ITEM BRIEF:

RECOMMENDED MOTION:

BUSINESS IMPACT (per NRS Chapter 237):

See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

RELEVANT LAWS, STATUTES, AND REGULATIONS:

**FINANCIAL IMPLICATIONS:**

**ATTACHMENTS:**

None



# CITY OF FERNLEY

## Senior Advisory Committee AGENDA REPORT

Meeting Date: June 10, 2022

**REPORT TO:** Mayor and City Council

**REPORT FROM:**

**FINANCIAL IMPACT:**

Yes:

No:

**CURRENTLY BUDGETED:**

Yes:

No:

**FUND/ACCOUNT:**

**ACTION REQUESTED:**

**AGENDA ITEM: (For Possible Action):**

Reports by Fernley City Council Liaison and Staff, if any.

**AGENDA ITEM BRIEF:**

**RECOMMENDED MOTION:**

**BUSINESS IMPACT (per NRS Chapter 237):**

See attached report for background, analysis, alternatives.

**ALTERNATIVES:**

**BACKGROUND:**

**RELEVANT LAWS, STATUTES, AND REGULATIONS:**

**FINANCIAL IMPLICATIONS:**

**ATTACHMENTS:**

None



# CITY OF FERNLEY

## Senior Advisory Committee AGENDA REPORT

**Meeting Date: June 10, 2022**

**REPORT TO:** Mayor and City Council

**REPORT FROM:** Trisha Conner, Assistant to the City Manager

**FINANCIAL IMPACT:**

Yes: X

No:

**CURRENTLY BUDGETED:**

Yes: X

No:

**FUND/ACCOUNT:**

100-413-320

**ACTION REQUESTED:** Motion

**AGENDA ITEM: (For Possible Action):**

Discussion regarding the Senior Citizen Advisory Committee budget allocations for FY2022/2023.

**AGENDA ITEM BRIEF:**

City Council adopted the budget for FY2022/23 on May 18, 2022 and included \$2,500 for the Senior Citizen Advisory Committee. The Committee will develop a plan for the budget to accomplish the goals and objectives set forth by the Committee.

**RECOMMENDED MOTION:**

"I motion to approve the Senior Citizen Advisory Committee budget allocations for fiscal year 2022/2023."

**BUSINESS IMPACT (per NRS Chapter 237):**

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

**See attached report for background, analysis, alternatives.**

**ALTERNATIVES:**

The Committee may request to table the item.

**BACKGROUND:**

The City of Fernley City Council adopted the final budget for FY2022/23 on May 18, 2022. The budget included \$2,500 for the Senior Citizen Advisory Committee (SCAC). This item will allow the Committee to allocate or earmark the SCAC funds to specific projects to meet the goals and objectives of the Committee.

***Below is only an example of a budget.*** The budget will allow the SCAC to stay within the limits of resources and focus on the objectives.

| Subcommittee   | Projects               | Budget Allocation |
|----------------|------------------------|-------------------|
| Communications | City Newsletter        | \$0.00            |
|                | Annual Resource Guide  | \$1,000.00        |
| Events         | 4th of July Event      | \$250.00          |
|                | Annual Senior Event    | \$1,000.00        |
| Partnerships   | Stakeholder Roundtable | \$250.00          |

**RELEVANT LAWS, STATUTES, AND REGULATIONS:**

None.

**FINANCIAL IMPLICATIONS:**

The financial implications take effect in FY2022/2023.

**ATTACHMENTS:**

None