

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
December 12, 2025**

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Chair Lisa Callahan, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Jordan Hicks, Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris, Councilman Albert Torres.

1.3. Public Forum

None at this time.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA. **Action:** Approved, **Moved by:** Committee Member LaVoie, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Committee Member LaVoie, Committee Member Hicks, Chair Callahan.

1.5. (Possible Action) Approval of Minutes

Motion: I MOVE TO APPROVE THE MINUTES FROM THE LAST MEETING. **Action:** Approved, **Moved by:** Committee Member LaVoie, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Committee Member LaVoie, Committee Member Hicks, Chair Callahan.

2. PRESENTATIONS

2.1. Presentations from businesses and organizations in and around the City of Fernley who offer services and benefits to senior citizens.

None at this time.

3. GENERAL BUSINESS

3.1. (For Possible Action) Updates and discussion on the future dates of the Planting Day and the Cleaning Day at the Desert Memorial Garden Cemetery in Fernley scheduled for April 2026, including creating a donation letter to send to local businesses.

Committee Member LaVoie stated that she has not connected with the City Manager's office on a good day and time to hold the Planting Day. We want the city partner with us.

Committee Member LaVoie and Chair Callahan drafted donation letters. Committee Member Hicks stated he would work on a donation letter that would work for the Planting Day and the Fan Drive and bring to the February meeting for final approval.

3.2. (For Possible Action) Discussion and assignment of tasks to the Fernley Senior Citizen Advisory Committee members to prepare for the 2026 Fan Drive, and any other special event volunteering opportunities.

Committee Member LaVoie asked if the Committee wanted to stick with March 1st as the date to begin receiving the donated fans. Possible pick-up points will be the Business Expo held at City Hall and another one at Squeeze In.

4. STAFF REPORTS

4.1. Subcommittee reports on, but not limited to, the process of the 2025 FSCAC Angel Tree for senior citizens.

Chair Callahan reported that she received 14 or 15 angels. She asked for the gifts to be brought to City Hall. She reported pick up day would be December 19th in the fishbowl at City Hall.

Discussion followed on ideas for future events that could take place in the big room at the Black Bear Diner.

5. ITEMS REQUESTED BY COMMITTEE MEMBERS

5.1. (For Possible Action) Discussion on current opportunities to partner with the Fernly Black Bear Diner on future special events and fundraisers, with space rentals and collaborations, etc.

Chair Callahan reported that the Black Bear Diner would be a good option for us to hold event at. She asked everyone to think about suggestions including educational, informational and fun events.

5.2. (For Possible Action) Discussion on revising and reprinting the FSCAC Senior Resource Guide.

Chair Callahan stated the committee is out of guides and this is a good time to revise. Committee Member Lavoie and Chair Callahan will review and make any changes.

5.3. (For Possible Action) Discussion on ordering additional business cards for all members, including new appointees.

Motion: I MOVE TO APPROVE THE TO APPROVE A PURCHASE OF NEW BUSINESS CARDS, FOR THE SENIOR CITIZEN ADVISORY COMMITTEE WITH A BLANK LINE FOR WRITING OUR INDIVIDUAL NAMES. **Action:** Approved, **Moved by:** Chair Callahan. **Seconded by:** Committee Member Hicks, **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Committee Member LaVoie, Committee Member Hicks, Chair Callahan.

6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Discussion regarding advertising for a new committee member since Denise Morman resigned.

7. PUBLIC FORUM

None at this time.

8. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizens Advisory Committee meeting adjourned at 10:02 am.

Approved by the Fernley Senior Citizen Advisory Committee on February 13, 2026, by a vote of:

AYES 4 NAYS: Ø ABSTENTIONS: Ø ABSENT: Ø

Lisa Callahan
Chair Lisa Callahan

J. Bhanis
ATTEST: