



N E V A D A

AGENDA  
Regular Meeting  
Senior Advisory Committee  
Friday, February 13, 2026 • 9:00 AM

Members

Lisa Callahan - Chair  
- Vice Chair  
Sharon Holley - Committee Member  
Jacqueline LaVoie - Committee Member  
Jordan Hicks - Committee Member

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Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

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**Zoom information:**

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap\_mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

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**Public Comment:** Those wishing to address the FSCAC Committee may submit public comment through the [online public comment form](#), or by sending an email to [cityclerk@cityoffernley.org](mailto:cityclerk@cityoffernley.org). Comments received prior to 4:00 pm the day before the meeting will be provided to the Committee and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day before the meeting will be included in the record but may not reach committee members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (\*9 if you are participating via phone).

**Accommodations:** The FSCAC Committee and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

**Supporting Material:** Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at [www.cityoffernley.org](http://www.cityoffernley.org) Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

**Order of Business:** The presiding officer shall determine the order of the agenda. The FSCAC Committee may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

## **1. INTRODUCTORY ITEMS**

- 1.1. Pledge of Allegiance**
- 1.2. Roll Call**
- 1.3. Public Forum**
- 1.4. (For Possible Action) Approval of Agenda**
- 1.5. (Possible Action) Approval of Minutes**

## **2. PRESENTATIONS**

- 2.1. Presentation by Rebuilding Together Northern Nevada.**
- 2.2. Presentations from businesses and organizations in and around the City of Fernley who offer services and benefits to senior citizens.**

## **3. GENERAL BUSINESS**

- 3.1. (For Possible Action) Discussion and election of a Vice Chair for the Senior Citizen Advisory Committee.**
- 3.2. (For Possible Action) Discussion regarding setting dates for the Planting Day and Cleaning Day at Desert Memorial Garden Cemetery and when to send donation letters.**
- 3.3. (For Possible Action) Discussion and consideration of moving Committee Member Hicks from the Event's subcommittee to the Newsletter committee.**
- 3.4. (For Possible Action) Discussion and updates on "Coffee with the Committee" at Black Bear Diner, setting dates for the event and gathering ideas on future events.**
- 3.5. (For Possible Action) Discussion and consideration for obtaining bids for printing and revising the Senior Resource Guide.**
- 3.6. (For Possible Action) Discussion and Review of 2025 FSCAC Christmas Angel Tree.**
- 3.7. (For Possible Action) Discussion regarding the Fan Drive 2026, deciding on dates and pick-up locations.**
- 3.8. (For Possible Action) Discussion and updates on time and location of the Small Business Expo.**

## **4. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS**

## **5. PUBLIC FORUM**

## **6. ADJOURNMENT**

**Next Meeting: April 10th @ 9am**

**MINUTES OF THE  
FERNLEY SENIOR ADVISORY COMMITTEE MEETING  
December 12, 2025**

**1. INTRODUCTORY ITEMS**

**1.1. Pledge of Allegiance**

**1.2. Roll Call**

**Present:** Chair Lisa Callahan, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Jodan Hicks, Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris, Councilman Albert Torres.

**1.3. Public Forum**

None at this time.

**1.4. (For Possible Action) Approval of Agenda**

**Motion:** I MOVE TO APPROVE THE AGENDA. **Action:** Approved, **Moved by:** Committee Member LaVoie, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Committee Member LaVoie, Committee Member Hicks, Chair Callahan.

**1.5. (Possible Action) Approval of Minutes**

**Motion:** I MOVE TO APPROVE THE MINUTES FROM THE LAST MEETING. **Action:** Approved, **Moved by:** Committee Member LaVoie, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Committee Member LaVoie, Committee Member Hicks, Chair Callahan.

**2. PRESENTATIONS**

**2.1. Presentations from businesses and organizations in and around the City of Fernley who offer services and benefits to senior citizens.**

None at this time.

**3. GENERAL BUSINESS**

**3.1. (For Possible Action) Updates and discussion on the future dates of the Planting Day and the Cleaning Day at the Desert Memorial Garden Cemetery in Fernley scheduled for April 2026, including creating a donation letter to send to local businesses.**

Committee Member LaVoie stated that she has not connected with the City Manager's office on a good day and time to hold the Planting Day. We want the city partner with us.

Committee Member LaVoie and Chair Callahan drafted donation letters. Committee Member Hicks stated he would work on a donation letter that would work for the Planting Day and the Fan Drive and bring to the February meeting for final approval.

**3.2. (For Possible Action) Discussion and assignment of tasks to the Fernley Senior Citizen Advisory Committee members to prepare for the 2026 Fan Drive, and any other special event volunteering opportunities.**

Committee Member LaVoie asked if the Committee wanted to stick with March 1<sup>st</sup> as the date to begin receiving the donated fans. Possible pick-up points will be the Business Expo held at City Hall and another one at Squeeze In.

#### 4. STAFF REPORTS

##### 4.1. Subcommittee reports on, but not limited to, the process of the 2025 FSCAC Angel Tree for senior citizens.

Chair Callahan reported that she received 14 or 15 angels. She asked for the gifts to be brought to City Hall. She reported pick up day would be December 19<sup>th</sup> in the fishbowl at City Hall.

Discussion followed on ideas for future events that could take place in the big room at the Black Bear Diner.

#### 5. ITEMS REQUESTED BY COMMITTEE MEMBERS

##### 5.1. (For Possible Action) Discussion on current opportunities to partner with the Fernly Black Bear Diner on future special events and fundraisers, with space rentals and collaborations, etc.

Chair Callahan reported that the Black Bear Diner would be a good option for us to hold event at. She asked everyone to think about suggestions including educational, informational and fun events.

##### 5.2. (For Possible Action) Discussion on revising and reprinting the FSCAC Senior Resource Guide.

Chair Callahan stated the committee is out of guides and this is a good time to revise. Committee Member Lavoie and Chair Callahan will review and make any changes.

##### 5.3. (For Possible Action) Discussion on ordering additional business cards for all members, including new appointees.

**Motion:** I MOVE TO APPROVE THE TO APPROVE A PURCHASE OF NEW BUSINESS CARDS, FOR THE SENIOR CITIZEN ADVISORY COMMITTEE WITH A BLANK LINE FOR WRITING OUR INDIVIDUAL NAMES. **Action:** Approved, **Moved by:** Chair Callahan. **Seconded by:** Committee Member Hicks, **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Committee Member LaVoie, Committee Member Hicks, Chair Callahan.

#### 6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Discussion regarding advertising for a new committee member since Denise Morman resigned.

#### 7. PUBLIC FORUM

None at this time.

#### 8. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizens Advisory Committee meeting adjourned at 10:02 am.

Approved by the Fernley Senior Citizen Advisory Committee on February 13, 2026, by a vote of:

AYES \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

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Chair Lisa Callahan

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ATTEST: