



N E V A D A

AGENDA
Regular Meeting
Senior Advisory Committee
Friday, December 12, 2025 • 9:00 AM

Members

Lisa Callahan - Chair
Denise Moorman - Vice Chair
Sharon Holley - Committee Member
Jacqueline LaVoie - Committee Member
Jordan Hicks - Committee Member

Fernley City Council Chambers, 595 Silver Lace Boulevard, Fernley, NV 89408

Zoom information:

Please click the following link to join the webinar: <https://us02web.zoom.us/j/82966343247>, or one tap_mobile: 12532158782, Dial: 669 900 9128, Webinar ID: 829 6634 3247

Public Notice: This agenda has been physically posted in compliance with 241.020 at Fernley City Hall, 595 Silver Lace Blvd. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at www.cityoffernley.org and NRS 232.2175 at <https://notice.nv.gov/> To obtain further documentation regarding posting, please contact the City Clerk's Office at (775) 784-9830 or cityclerk@cityoffernley.org

Public Comment: Those wishing to address the FSCAC Committee may submit public comment through the [online public comment form](#), or by sending an email to cityclerk@cityoffernley.org. Comments received prior to 4:00 pm the day before the meeting will be provided to the Committee and added to the record but will not be read during the live meeting. Public comments received after 4 pm the day before the meeting will be included in the record but may not reach committee members before action is taken. Public comment, whether on action items or public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone).

Accommodations: The FSCAC Committee and staff will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the City Clerk's Office at (775) 784-9830 in advance so that arrangements can be made.

Supporting Material: Staff reports and supporting material for the meeting are available at the City Clerk's Office, and on the City's website at www.cityoffernley.org Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the City Council.

Order of Business: The presiding officer shall determine the order of the agenda. The FSCAC Committee may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

1. INTRODUCTORY ITEMS

- 1.1. Pledge of Allegiance**
- 1.2. Roll Call**
- 1.3. Public Forum**
- 1.4. (For Possible Action) Approval of Agenda**
- 1.5. (Possible Action) Approval of Minutes**

2. PRESENTATIONS

- 2.1. Presentations from businesses and organizations in and around the City of Fernley who offer services and benefits to senior citizens.**

3. GENERAL BUSINESS

- 3.1. (For Possible Action) Updates and discussion on the future dates of the Planting Day and the Cleaning Day at the Desert Memorial Garden Cemetery in Fernley scheduled for April 2026, including creating a donation letter to send to local businesses.**
- 3.2. (For Possible Action) Discussion and assignment of tasks to the Fernley Senior Citizen Advisory Committee members to prepare for the 2026 FSCAC Fan Drive, and any other special event volunteering opportunities.**

4. STAFF REPORTS

- 4.1. Subcommittee report on, but not limited to, the progress of the 2025 FSCAC Angel Tree for senior citizens.**

5. ITEMS REQUESTED BY COMMITTEE MEMBERS

- 5.1. (For Possible Action) Discussion on current opportunities to partner with the Fernley Black Bear Diner on future special events and fundraisers, with space rentals and collaborations, etc.**
- 5.2. (For Possible Action) Discussion on revising and reprinting the FSCAC Senior Resource Guide.**
- 5.3. (For Possible Action) Discussion on ordering additional business cards for all members, including new appointees.**

6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

7. PUBLIC FORUM

8. ADJOURNMENT

Next Meeting:

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
NOVEMBER 14, 2025**

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Committee Member Sharon Holley, Chair Jacqueline LaVoie, Vice-Chair Denise Moorman, Committee Member Lisa Callahan, Committee Member Jordan Hicks, Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris, Councilman Albert Torres.

1.3. Public Forum

None.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA. **Action:** Approved, **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Chair LaVoie, Vice-Chair Moorman, Committee Member Callahan.

1.5. (Possible Action) Approval of Minutes

Motion: I MOVE TO APPROVE THE MINUTES FROM THE AUGUST 8TH MEETING . **Action:** Approved, **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Committee Member Holley, Chair LaVoie, Vice-Chair Moorman, Committee Member Callahan.

2. PRESENTATIONS

2.1. Presentations from businesses and organizations in and around the City of Fernley who offer services and benefits to senior citizens.

None.

3. GENERAL BUSINESS

3.1. Administer Oath of Office to newly appointed committee members.

Deputy City Clerk Brenda Gosser administered the oath of office to newly appointed Committee Member Jordan Hicks.

3.2. (For Possible Action) Discussion and election of Chair and Vice Chair of the Senior Citizen Advisory Committee.

Chair Jacqueline LaVoie recommended Committee Member Lisa Callahan as Chair and Denise Moorman continue as Vice-Chair.

Motion: I MOVE TO APPROVE LISA CALLAHAN AS CHAIR AND DENISE MOORMAN AS VICE-CHAIR. **Action:** Approved, **Moved by:** Chair Jacqueline LaVoie, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Committee Member Holley, Chair LaVoie, Vice-Chair Moorman, Committee Member Callahan, Committee Member Hicks.

Newly elected Chair Lisa Callahan presided over the remaining meeting

3.3. (For Possible Action) Re-appoint members to the various subcommittees

a. Communication

b. Partnership

c. Events

Vice-Chair Moorman stated that she would like to stay on the communications subcommittee.

Committee Member LaVoie stated that she would like to stay on the communications subcommittee.

Committee Member Holley stated that she would like to stay on the event's subcommittee.

Chair Callahan stated she would like to stay on the partnership subcommittee and recommended that Committee Member Jordan Hicks work with Committee Member Holley on the event's subcommittee.

Motion: I MOVE THAT WE REAPPOINT THE MEMBERS TO THE SUBCOMMITTEES AS DISCUSSED. **Action:** Approved, **Moved by:** Vice-Chair Denise Moorman, **Seconded by:** Committee Member Jacqueline LaVoie. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Committee Member Holley, Committee Member LaVoie, Vice-Chair Moorman, Chair Callahan, Committee Member Hicks.

4. STAFF REPORTS

4.1. Subcommittee reports on, but not limited to, attending the recent Spooktacular Event at City Hall, and participating with the City on the Local Road Safety Plan.

Committee Sharon Holley stated that the Spooktacular was a great event.

Committee LaVoie stated that they met on September 22nd for the Local Road Safety Plan with Nevada Highway Patrol, Lyon County Sheriff's Department, and Nevada Department of Transportation. The Acting City Manager was there along with people from the City Engineer's Office, the County Road Department, and the school district. Kimley Horne facilitated. They provided information about certain roads that needed improvements or additional safety measures. The second meeting was on October 7th, and we went on field trips and drove to all the locations. We stopped and looked at lighting, striping, crosswalks, speed limits and just all sorts of things. The same two groups went to their sites at night to see what it looked like in the dark. We submitted our information to Kimley Horne, and they will work up a report of information for improvements. The report will be provided to the City in March 2026.

5. ITEMS REQUESTED BY COMMITTEE MEMBERS

5.1. (For Possible Action) Updates and discussion on the establishment and organization of the FSCAC Angel Tree for 2025.

Committee Member Jacqueline LaVoie stated the application dates will be November 21st to December 5th. Applications must be turned in by 5:00 pm on December 5th. The Angels will be on the tree until 5:00 pm on December 15th. The distribution date will be December 19th in the Fishbowl from noon until 5:00 pm. Gifts should be wrapped in gift bags. The Angel tag should be attached to the gift and correspond with the application and the number.

Chair Lisa Callahan expressed concern about keeping the word going and getting something in the Fernley Reporter, the Newsletter and the City's website and Facebook page.

Committee Member Jordan Hicks stated that he could help with the Angels and the application.

5.2. (For Possible Action) Updates and discussion on the future dates of the planting and maintenance program at the Desert Memorial Garden Cemetery in Fernley.

Committee Member LaVoie stated that TREX Company brought benches and planters. There is discussion of a Planting day in April 2026. Randy Gahr has knowledge of plants, and what does well in our climate. He has some great ideas, and I feel we should defer to him about what go in those planters.

Councilman Torres suggested if we can possibly save any money on what's going to be planted there, that the FSCAC reach out to whoever has any type of plants in town who carries them when the season starts, and ask for donations instead of us paying for anything. We should be able to secure a donation letter showing who we are and that we're affiliated with part of the city. Then, when we go to talk to them, we can bring that with us, and we can also hit up the Fallon nurseries, as well as anybody in Fernley.

Committee Member Jordan Hicks stated he has contacts at the American Legion Post 16 in Fallon, and he can reach out to them to see if they can have donations for us. He also has a couple of clubs that he is affiliated with on the base in Fallon, that could probably provide donations as well. He could reach out to all their members as well.

6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Committee Member Jacqueline LaVoie stated that at the next meeting in December they should discuss dates for the fan drive. Hopefully, by then they will know about whatever Clean Sweeps the Mayor has scheduled for the spring, so they can coordinate their cleanup at the cemetery date.

7. PUBLIC FORUM

None at this time.

The next meeting will be held December 12th at 9:00 am.

8. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizens Advisory Committee meeting adjourned at 9:37 am.

Approved by the Fernley Senior Citizen Advisory Committee on December 12, 2025, by a vote of:

AYES _____ NAYS: _____ ABSTENTIONS: _____ ABSENT: _____

Chair Lisa Callahan

ATTEST:



CITY OF FERNLEY

Senior Advisory Committee AGENDA REPORT

Meeting Date: December 12, 2025

REPORT TO: Mayor and City Council

REPORT FROM: Casey Kasten

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

ACTION REQUESTED: Receive/File

AGENDA ITEM:

Subcommittee report on, but not limited to, the progress of the 2025 FSCAC Angel Tree for senior citizens.

AGENDA ITEM BRIEF:

RECOMMENDED MOTION:

BUSINESS IMPACT (per NRS Chapter 237):

See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

RELEVANT LAWS, STATUTES, AND REGULATIONS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

None