

**MINUTES OF THE
FERNLEY SENIOR ADVISORY COMMITTEE MEETING
AUGUST 8, 2025**

Chair Jacqueline LaVoie called the meeting to order at 9:00 am.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Committee Member Sharon Holley, Chair Jacqueline LaVoie, Vice Chair Denise Moorman, Committee Member Lisa Callahan, Committee Member Debbie Skinner, Councilman Albert Torres, City Attorney Aaron Mouritsen, Deputy City Manager Lydia Altick, Management Analyst Casey Kasten, Executive Administrative Assistant April Homme, Animal Control RanDee Gahr, Deputy City Clerk Brenda Gosser, Administrative Specialist I Sandy Harris.

1.3. Public Forum

There was none.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA. **Action:** Approved. **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Committee Member Holley, Chair LaVoie, Vice Chair Moorman, Committee Member Callahan, Committee Member Skinner.

1.5. (Possible Action) Approval of Minutes

Motion: I MOVE TO APPROVE THE MINUTES FROM THE LAST MEETING. **Action:** Approved, **Moved by:** Committee Member Sharon Holley, **Seconded by:** Committee Member Debbie Skinner. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Committee Member Holley, Chair LaVoie, Vice Chair Moorman, Committee Member Callahan, Committee Member Skinner.

2. PRESENTATIONS

2.1. Presentation by Fernley Animal Services about their pet food distribution program.

RanDee Gahr, Animal Services Program Manager for the City of Fernley, presented two new programs. One is the Microchip Program. The goal is to help keep pets in homes. If they find a lost pet, they can easily get them home if they're microchipped, so a low-cost microchip program has been created. They're available for purchase at \$15 each, or a donation of an unopened 10-pound bag of pet food. Those who are experiencing financial instability or issues, we can waive that fee in order to help the community. The second is the Pet Food Pantry. This program is aimed at those who are experiencing financial distress and who need help with providing food

for their pets. The Pet Food Pantry is available on a first-come, first served basis. It's all donation driven. Anybody who is interested can contact our office.

2.2. Presentation by Eden Health about their services available in Fernley.

Lauren Connor, Eden Health, presented. The four different service areas are fully staffed in Fernley. They have home care, in-home care, home health palliative care and hospice (comfort-based care). The biggest thing is educating seniors, knowing what's available before it is needed. In-home care is where home health services aren't needed. Home health is like after an injury, an illness or hospital stay that they can receive these things. It's the continuum of care that Eden provides to be able to smoothly transition based on need. Hospice is a lot like having a primary care provider, but your goal of care switches from treatment to comfort. The palliative umbrella is great, because they can still seek outside treatment. We like to use the term comfort-based care instead of hospice. But with our team having a hospice physician, our patients are able to get what they need much sooner or in real time. Medicare covers a hundred percent. If you have Medicare, you'll never receive a bill. Eden Health Services is for all ages.

3. STAFF REPORTS

3.1. (For possible action) Review of the Transportation Advisory Committee for the Local Road Safety Plan, and discussion regarding the recruitment and participation of a Fernley Senior Citizen Advisory Committee member on the Transportation Advisory Committee.

Lydia Altick, Deputy City Manager, is heading up a program called the Local Road Safety Plan. She stated she would like to have one of the members on the transportation advisory committee. Local Road Safety Plan is a cooperative study between an NDOT traffic consultant and the city, to look at safety data and existing plans and studies, to develop recommendations and transportation actions and improvements, with the goal of reducing fatalities and serious injuries on city roads. It includes every single road in the city and we're looking at representation from all organizations. There will be two meetings/workshops. The first one will be September 22nd from 10:00 am to 12:00 pm, and the second one will be October 7th and that's an all-day workshop. The location for the meetings has not been determined.

3.2. (For possible action) Discussion regarding options to amend Fernley Senior Citizen Advisory Committee bylaws that pertain to the maximum length of a committee member's term.

Casey Kasten, Management Analyst, stated the main issue at hand is Article 2, Section 4. Committee members shall serve a maximum of 2 full terms, consecutively or not consecutively. We have committee members reaching their 2-year term. We are looking at options that are available. Article 6, Section 1, Amendments of Bylaws, the City of Fernley Senior Citizen Advisory Committee Bylaws, may be amended by the committee as deemed necessary by a majority vote of the committee members.

Aaron Mouritsen, City Attorney, stated that there are three options. Option number 1 would be to take Article 2, Section 1, and just leave it alone. That would leave it so that everyone could only serve 2 terms, and then they would be done. Option number 2 would be to take Section 4 and just strike that second sentence as it reads right now. It says, the regular term of office will be 2 years. Committee members shall serve a maximum of 2 terms consecutively or non-consecutively. If this Senior Citizen Advisory Committee found it appropriate, they could choose to strike that second sentence, then individuals could serve any number of individual 2-year terms as long as they were appointed by the Council. Option number 3 would be to change it to say 3 terms, 4 terms, 5 terms, 10 terms, 20 terms. It's really up to the Committee to decide how you want to go about doing that.

Committee Member Sharon Holley stated that would like to see it changed, because we have a hard time finding people to replace us.

Councilman Torres, City Council Liaison, suggested leaving it open to the terms. Right now, we have a great SCAC and would hate to see people be removed who still want to take part.

Motion: I MOVE TO AMEND SECTION 4, TERMS OF OFFICE, FOR THE FERNLEY SENIOR ADVISORY COMMITTEE, TO READ THE REGULAR TERM OF OFFICE SHALL BE 2 YEARS REMOVING THE SECOND SENTENCE. **Action:** Approved, **Moved by:** Committee Member Debbie Skinner, **Seconded by:** Vice Chair Denise Moorman. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Committee Member Holley, Chair LaVoie, Vice Chair Moorman, Committee Member Callahan, Committee Member Skinner.

3.3. (For possible action) Discussion and update on the Mayor's Clean Sweep scheduled for September 13, 2025, and consideration of Fernley Senior Citizen Advisory Committee participation options.

Casey Kasten, Management Analyst, stated that the Mayor's Clean Sweep is scheduled for September 13, 2025.

April Homme, Executive Administrative Assistant, stated that Trex have some benches and planters that they would like to donate for the Cemetery. She stated the city would take care of a portion of the plants that are planted, but they're hoping to form a committee or to designate some volunteers that will come out on a regular basis. There will be a meeting on August 12th for the Mayor's Clean Sweep.

The Committee agreed to visit the cemetery after the October 10th meeting to determine where to place the benches and planters.

Motion: I MOVE TO ACCEPT THE BENCHES AND THE PLANTERS AND THEN MAKE ARRANGEMENTS TO SEE WHERE WE WOULD LIKE THEM PLACED. **Action:** Approved, **Moved by:** Committee Member Lisa Callahan, **Seconded by:** Committee Member Sharon Holley. **Vote:** Passed, **Summary:** Yes 5. **Yes:** Committee Member Holley, Chair LaVoie, Vice Chair Moorman, Committee Member Callahan, Committee Member Skinner.

4. ITEMS REQUESTED BY COMMITTEE MEMBERS

4.1. (For possible action) Update and discussion of the 2025 FSCAC Fan Drive.

Committee Member Callahan reported that they gave away most fans in June. Rotary brought about 50 fans. We need tower fans for next year.

4.2. (For possible action) Update and discussion of hosting a FSCAC Angel Tree in 2025.

Chair LaVoie stated that everyone agrees to do an Angel Tree again and at the next meeting we will come back with some dates and Committee Member Skinner will come back with recommendations of when to start with the applications.

4.3. (For possible action) Update and discussion of creating a timeline for an FSCAC tour of the North Lyon County Fire Protection District operations.

Committee Member Callahan stated that in April Joe Mendoza made a presentation to the committee and offered us a chance to come tour the fire department and do a ride along. She will work with him to get this set up.

5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS

Committee Member Callahan at the last meeting, Councilman Torres mentioned that Black Bear had shown an interest in being a part of a community event, possibly something with this committee. What type of event can we put together that Black Bear can host for us?

Committee Member Skinner asked if the committee was participating in Spooktacular this year? Chair LaVoie stated they will decide at the next meeting which one of the committee members will participate.

6. PUBLIC FORUM


None at this time.


7. ADJOURNMENT

There being no further business to come before it, the Fernley Senior Citizens Advisory Committee meeting adjourned at 10:09 am.

Approved by the Fernley Senior Citizen Advisory Committee on October 20, 2025, by a vote of:

AYES 4 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0


Chairwoman Jacqueline LaVoie


ATTEST: