

**MINUTES OF THE
FERNLEY CITY COUNCIL MEETING
JULY 2, 2025**

Mayor Neal E. McIntyre called the meeting to order at 5:00 pm.

1. INTRODUCTORY ITEMS

1.1. Pledge of Allegiance

1.2. Roll Call

Present: Mayor Neal E. McIntyre, Councilwoman Felicity Zoberski, Councilman Stan Lau, Councilman Albert Torres, Councilman Ryan Hanan, Deputy City Manager Lydia Altick, City Attorney Aaron Mouritsen, City Clerk Kim Swanson, Administrative Specialist II Braelyn Birkel, Building Official Charity Birkel, Planning Director Michele Rambo, Public Works Director Barry Williams, City Engineer Maria Paz Fernandez, Seong Kim, Utilities Director. **Absent:** Councilman Joe Mendoza.

Mayor McIntyre read the resolutions and the Fernley Municipal Codes pertaining to attendance for the City Council and the Mayor. He read through the absences since January 1, 2025, and stated whether they were excused or unexcused absences.

1.3. Public Forum

Cody Wagner, Fernley Community Foundation, voiced support tonight for both items on the agenda concerning the CRRC area.

Debbie Skinner, Fernley resident, stated at the June 18th meeting she was placed on the agenda for removal from a board position. The discussion was to center around her competency, health, and state of mind, topics that were not only inappropriate and unsustainable, but also deeply disrespectful. This came across to her as an attempt to damage her character, reputation, and longstanding contributions to this city. Later she was informed by the Mayor that she would not be on tonight's agenda. However, she could not allow this moment to pass without addressing the profound distrust this situation has caused between herself and this Council, the Mayor and the City Attorney, and certain departments in our local government. Once again, she called for a formal written apology from the Mayor for the public treatment of her name and business. It is not just a matter of personal pride, but restoring trust in the way our city leadership treats its citizens. She urged this Council to remember their duty is to serve with integrity, fairness, and respect for all members of the community.

Jim Kerr, Fernley resident, expressed concern regarding the dirt bikes on the Farm District Road sidewalk and Vine Street.

1.4. (For Possible Action) Approval of Agenda

Motion: I MOVE TO APPROVE THE AGENDA. **Action:** Approved. **Moved by:** Councilman Stan Lau, **Seconded by:** Councilman Ryan Hanan. **Vote:** Passed, **Summary:** Yes 4, **Yes:** Councilman Hanan, Councilwoman Zoberski, Councilman Lau, Councilman Torres.

2. CONSENT AGENDA

2.1. (Possible Action) Approval of Voucher Report

2.2. (Possible Action) Approval of Minutes

2.3. (Possible Approval) Approval of Business Licenses

Kim Swanson, City Clerk, read the new business licenses.

2.4. (Possible Action) Review and possible action to approve a revised contract with DOWL Engineering to continue providing survey review of Planning applications.

2.5. (Possible Action) Review and possible action to approve a revised contract with DOWL Engineering to provide engineering plan review of Planning applications.

2.6. Possible Action to Approve a Contract with DOWL, Reno, NV, for Strategic Asset Management Program Support for professional services related to the continued implementation, training, and technical support of the City's GIS and WebGIS viewer through ArcGIS Online, in an amount not to exceed \$60,000.

2.7. Possible Action to approve the updated job description for Animal Control Officer I/II.

2.8. (For possible action) to approve the contract extension between the City of Fernley and Atlanta Capital for investment and related services.

Motion: I MOVE TO APPROVE THE CONSENT AGENDA. **Action:** Approved. **Moved by:** Councilman Stan Lau. **Seconded by:** Councilman Ryan Hanan. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilman Hanan, Councilwoman Zoberski, Councilman Lau, Councilman Torres.

3. REPORTS - this item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

3.1. Reports by City Staff, City Council, and the Mayor, including but not limited to monthly statistical reports by city departments.

Lydia Altick, Deputy City Manager, gave an update and presentation on the Main Street Art Park. The Main Street Art Park sign, and a 10-foot flower sculpture were completed by Twisted Steel and will be installed in the middle of July. Trex built and donated 8 x 8 tree planters. We are creating spaces for artists to put their work. There is an area designated for pavers that will have business names or people, and business industries names printed on them.

Councilman Hanan stated he would be at the Friends of the Fernley Animal Shelter stand on the 4th of July event. Our animal control staff will be there, and he encouraged everyone to stop by and visit them and learn about their endeavors

Councilwoman Zoberski stated she is optimistic about the CRRC committee. She also mentioned that there is a big softball tournament this weekend at the Out-Of-Town Park.

Councilman Lau thanked the City of Fernley City staff, Loomis and Associates, and especially A&K Earthmovers for doing such a wonderful job rebuilding Shadow Lane. He also gave a shoutout to Lydia Altick, Deputy City Manager, and that beautiful improvement at the Art Park.

Councilman Torres announced some of the Fernley Convention and Tourism Authority sponsored events. The 4th of July Committee has events scheduled for the holidays, starting off with the Battle of the Bands on Thursday, July 3rd at 5 pm; July 5th and 6th Fernley Softball Tournament, 4th of July Classic at the In-Town and Out-Of-Town parks; July 11th - 13th is the Sacred Visions 14th Annual Pow Wow at Big Bend Ranch. On September 6th there is a golf tournament at The Ranch at Desert Lakes for the mental health affiliate NAMI Western Nevada.

Mayor McIntyre stated that the FCTA sponsors our girls' softball throughout the year, giving them funding for putting on these tournaments and advertising. Fernley's District 3, 8 to 10-year-olds won regionals; District 3 12U won regionals, and our Junior League Softball team won regionals. All three teams are heading down to Vegas for State. He attended an Electrification Coalition Media event held by the Reno Sparks Chamber of Commerce.

4. PROCLAMATIONS BY THE MAYOR

There are none

5. PRESENTATIONS

5.1. Presentation, discussion and possible action on the playground equipment to be donated by the Boys & Girls Club of Truckee Meadows to the City of Fernley.

Lydia Altick, Deputy City Manager, stated the Boys and Girls Club approached the city and asked if there was a place to put a playground, and a picnic area. They would donate the playground equipment, the shade structure, 2 picnic tables, 2 benches, and artificial turf.

Councilman Torres stated that the Council needs to be more involved in Phase 2 and 3.

Councilman Hanan stated that it's exciting that we're moving forward with all these projects.

Motion: I MOVE TO ACCEPT THE PLAYGROUND EQUIPMENT DONATED BY THE BOYS AND GIRLS CLUB OF TRUCKEE MEADOWS TO THE CITY OF FERNLEY. **Action:** Approved,

Moved by: Councilman Albert Torres, **Seconded by:** Councilman Ryan Hanan, **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilman Hanan, Councilwoman Zoberski, Councilman Lau, Councilman Torres.

6. STAFF REPORTS

6.1. A discussion and possible action to approve Additional Service Request (ASR.03) to TSK's current Community Response and Resource Center contract.

Lydia Altick, Deputy City Manager, presented. ASR.03 represents additional design/engineering, and construction administration services in the amount of \$258,590 with TSK to complete the Early Learning Center (ELC) design to 100% construction documents. Services include civil engineering, landscape architecture, interior architecture, structural engineering, mechanical/plumbing, electrical, data/telecommunications, and food services.

Motion: I MOVE TO APPROVE ASR.03 OF THE CRRC CONTRACT WITH TSK, ACCELERATING THE ELC DESIGN TO 100% CONSTRUCTION DOCUMENT STATUS. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilman Hanan, Councilwoman Zoberski, Councilman Lau, Councilman Torres.

6.2. Possible action to approve a revised/additional work contract with Wood Rodgers for \$183,458 for the conveyance of Federal lands to the City of Fernley.

Lydia Altick, Deputy City Manager, presented stating 5 more parcels have been added to Phase 2. On June 6, 2025, the City of Fernley received eight patents, for eight parcels of land with an aggregate total of 2,166.86 acres, referred to as Phase 1 of the Fernley Lands Conveyance. The revised/additional work proposal is for Phase 2 Conveyance of Federal Lands to the City of Fernley for 15 parcels under the 2014 National Defense Authorization Act (Fernley Lands Bill). The City and Wood Rodgers entered a professional services contract supporting the Phase 2 2014 NDAA conveyance on September 12, 2023. The scope of work presented today, is a revised scope of work and is a Time and Materials basis Not-To-Exceed. It is based on incorporating Phase 3 into Phase 2, BLM guidance that NEPA would be required, that baseline studies involving biological and cultural field studies, and that Mineral Potential Reports for parcels 9 through 18 would be required.

Motion: I MOVE TO ENTER INTO A CONTRACT WITH WOOD RODGERS FOR \$183,458 TO ASSIST WITH ADDITIONAL WORK TO COMPLETE THE AUTHORIZED CONVEYANCE OF FEDERAL LANDS TO THE CITY UNDER THE 2014 NATIONAL DEFENSE AUTHORIZATION ACT. **Action:** Approved. **Moved by:** Councilman Ryan Hanan, **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 4, **Yes:** Councilman Hanan, Councilwoman Zoberski, Councilman Lau, Councilman Torres.

Mayor Neal E. McIntyre called for a break: 6:22 pm - 6:32 pm

7. RESOLUTIONS

7.1. (Possible Action) Discussion and possible action to approve Resolution #25-010 to update the Planning Department Fee Schedule reflecting the amounts shown in the revised contracts with DOWL Engineering for survey and engineering plan review services.

Michele Rambo, Planning Director, stated items 2.4 and 2.5 of the consent agenda tonight were contracts with DOWL Engineering for some outside reviewing services. The City has had a contract with DOWL to provide surveying services for certain planning applications where they need certain map reviews. The second contract is a relatively new one that was approved for the first time in April and that was originally through the Engineering Department, and that is to cover engineering reviews of planning applications. DOWL Engineering is changing their prices starting July 1, 2025. Therefore, the City Planning Department needs to revise the fee schedule to reflect these changes. In addition, the Engineering Department is no longer conducting

internal reviews for the Planning Department's development applications. Per a new contract, DOWL Engineering will take over these reviews, which also raises the need to revise the fee schedule to add these new fees. She pointed out that none of the city fees are changing. These are all outside consultant fees. By doing this pass-through method, we don't keep the money.

Motion: I MOVE TO APPROVE THE RESOLUTION 25-010 TO UPDATE THE PLANNING DEPARTMENT FEE SCHEDULE. **Action:** Approved. **Moved by:** Councilman Ryan Hanan. **Seconded by:** Councilman Stan Lau. **Vote:** Passed, **Summary:** Yes 4. **Yes:** Councilman Hanan, Councilwoman Zoberski, Councilman Lau, Councilman Torres.

8. PUBLIC FORUM

Debbie Skinner, Fernley resident, stated that she concurs with Councilwoman Zoberski about the turf for the CRRC. She suggested, for the safety of our children and for the liability of the city, reconsider and not use the artificial turf.

Becki Howlett, Fernley 4th of July, gave an update on the event. There are over 70 vendors at the park this year and 60 entries into the parade.

Scott Barnes, Vice President for entitlement for Mark IV Capital, stated that they support what staff is doing by hiring outside consultants for plan review for surveying in engineering because it speeds up their review time.

Tyler suggested the city have some sort of donation program for quality donations of clothes, shoes, and blankets for the winter.

Mayor McIntyre announced that City Hall will be closed on the 4th of July, and the next meeting will be July 16th at 5 pm.

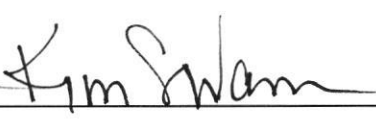
9. ADJOURNMENT

There being no further business to come before it, the Fernley City Council meeting adjourned at 6:47 pm.

Approved by the Fernley City Council on August 6, 2025, by vote of:

AYES 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0


Felicity Zoberski, Mayor Pro Tem


ATTEST: City Clerk Kim Swanson

Please sign in

[illegible]

Braelyn Birkel

From: noreply@civicplus.com
Sent: Tuesday, July 8, 2025 11:46 AM
To: City Clerk
Subject: Online Form Submittal: Public Input Form

If you are having problems viewing this HTML email, click to view a [Text version](#).

Public Input Form

The Public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda for which you are submitting a comment, cannot be acted upon other than to place them on a future agenda. Additionally, if you wish you can comment in person at the meeting or use the Raise your Hand feature in Zoom (*9 if you are participating via phone). Public comments are limited to three (3) minutes. Public Comments submitted prior to 4:00 pm the day of the meeting will be provided to board members and added to the record but WILL NOT BE READ during the live meeting. Any public input received after 4 pm the day of the meeting will be included in the record but may not reach board members before action is taken.

Submitted by:* Jennifer Roberts
Email Address: jenniferrobertsjr@gmail.com
Phone Number: 7345589724
Address: 928 Atrium Circle
Meeting(s) where your concern should be expressed:* July
Meeting Date(s):* July
Comments: * The ongoing issues of vehicles, both ORV and passenger vehicles, using Rosewood as a weekend race track has continued every weekend. It is no longer safe for us to live here based on flying debris. It's only a matter of time before one of these reckless drivers crashes into our house. This issue needs both enforcement and reevaluation by engineering.

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://www.cityoffernley.org/Admin/FormHistory.aspx?SID=9703>

The following form was submitted via your website: Public Input Form

Submitted by:: Jennifer Roberts

Email Address: : jenniferrobertsjr@gmail.com

Phone Number:: 7345589724

Address: : 928 Atrium Circle

Meeting(s) where your concern should be expressed:: July

Meeting Date(s):: July